



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
DIRECTORATE OF URBAN LOCAL BODIES LADAKH

ADVERTISEMENT NOTICE Dated:- 17.12-2021

Opening date:- 17/12/2021

Closing date:- 31/12/2021

The Housing & Urban Development Department, of UT Ladakh invites applications from the permanent residents of Ladakh for engagement of Technical Experts for State Mission Management Units (SMMU) and City Mission Management Units (CMMU) in the below mentioned fields purely on Contract basis under National Urban Livelihood Mission (NULM).

Experts Required:-

A- State Mission Management Units:

1. State Mission Manager- Skill and Livelihood
2. State Mission Manager- MIS & ME

B- City Mission Management Units for District Headquarterstown of Kargil.

1. Manager Skills and Micro Enterprises

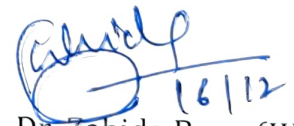
The terms and conditions are as under:-

1. The positions are contractual nature initially for 2 years, renewal of contract shall be considered after every two years based on performance appraisal and continuation of scheme. No candidate shall have any right to continue on the said position whatsoever the circumstance may be.
2. The candidates are required to submit application on prescribed form, along with requisite documents and experience certificates of relevant field.
3. Applications duly filled in shall be deposited either in person or by mail in the email address:-**dulbladakh@gmail.com** along with the requisite documents within prescribed date.
4. Remunerations, Qualifications/Experience required are given in Annexure A, B & C.
5. Application Forms(s) incomplete in any manner shall be liable for rejection without assigning any reason.
6. Application Forms with over writings/mutated entries or accompanying fake/forged documents shall be liable to be rejected with or without penalty besides shall attract criminal proceedings.

7. The candidates who are eligible for applying for more than one post are required to apply on the prescribed application form separately for each post. The candidates shall also indicate his/her option of priority in case applying for more than one post. However, preference shall be given to the local candidates belonging to district for which candidate applies for.
8. Any qualification/experience acquired after the last date of submission of application form shall not be taken into account for any purpose.
9. The prescribed qualification reflects the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for interview and also grant of weight age to the higher qualification in relevant line/discipline, shall be decided by the ULB.
10. The candidate will be shortlisted on the basis of academic merit & experience if the number of applicants is large. The ratio in this case shall be 5:1 (minimum) and 10:1 (maximum).
11. The filling of vacancy through contractual appointment is subject to availability of funds from Govt. of India under National Urban Livelihood Mission (NULM).
12. If the performance of any contractual appointee is not found satisfactory, the ULB shall have right to terminate the contract before the expiry of two years, with one month's prior notice to the contractual appointee.

No:-DULB/NULM/2021/2268-72

Dated:- 17/12/2021



Dr. Zahida Bano (JKAS)

Director

Urban Local Bodies
Ladakh

Copy to the:-

1. Commissioner Secretary Housing & Urban Development UT Ladakh for kind information.
2. DIO NIC Leh/ Kargil with the request to upload the above Notice in the website of UT Ladakh for wide publicity.
3. Executive Officer Municipal Committee Leh/ Kargil for wide publicity.

Annexure- A to Advertisement Notice Dated:- 17.12.2021

Total No. of posts advertized: 1 (One) (For State Mission Management Unit)

1	State Mission Manager- Skill and Livelihood	01	65000/	<p>Two-year full-time Post graduate diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience Or Graduate from government recognized institutes with 8 years of experience in implementation of skill training and placement programme with considerable size and scale. The person should be Proficient with MS office; should have acknowledged capabilities in partnership management; strong analytical, conceptual and Strategic thinking skills; ability to handle large scale planning; handling MIS etc. Experience of working with government institutions will be given preference.</p> <p>Age as on 31.12-2021 (18 to 37 years). However, relaxation in upper age limit shall be provided as per the rules.</p>
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Annexure- B to Advertisement Notice Dated 17.12.2021

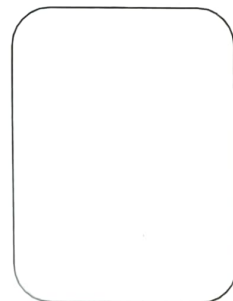
CITY MISSION MANAGEMENT UNITS FOR LEH/KARGIL CITIES AND DISTRICT HEADQUARTER TOWNS OF THE STATE.

Total No. of posts advertised: 2 (Two) One each for City Mission Management Unit of UT Ladakh cities and District Headquarter towns of Leh and Kargil.

S.N	Name of the Position	No. of Posts	Honorarium per month (Tentative)	Educational Qualification, Experience Competencies & Age.
1	Manager- Social Development & Infrastructure	2 (1 in Leh & 1 in Kargil)	50000	<p>Two year full time Post graduate diploma in Management/ MBA or Masters in any other relevant discipline with 3 years of experience Or Graduate from government recognized institutes with 6 years of experience in Social Development work with poverty reduction programmes.</p> <ul style="list-style-type: none">➤ The person should be Proficient with MS office; strong analytical skills; Experience of working with government institutions will be given preference.➤ Age as on 31.12-2021 (18 to 37 years). However, relaxation in upper age limit shall be provided as per the rules.

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APPLICATION FORMAT



1. Post Applied For: _____

2. District for which applied for : _____

3. Name of the Applicant (Block Letters) _____

4. Father's /Husband's Name: _____

5. Date of Birth (DD/MM/YYYY) _____

6. Permanent Residential Address: _____

7. Address for Communication: _____

8. Contact No (Phone _____ Mobile No. _____

Email ID. _____

9. EDUCATIONAL QUALIFICATION (Details of Degrees)

S.No	Qualification	Semester/Year	Year of Passing	Maximum Marks	Marks Obtained with %age
1					
2					
3					
4					
5					
6					

10 EXPERIENCE:

S.No	Organization	Designation	Organization Code No.	Duration		Total Experience
				From	To	
1						
2						
3						
4						
5						

11. PROJECT HANDLED:

S.No	Organization	Project	Period	Brief Note

12. Achievements & Honours (if any)

Sig. of the Applicant

Dated:

Place:

Note:

Enclose self attested copies of:

1. Matriculation Certificate (DOB Certificate)
2. Detailed Resume
3. Marks Card of all examinations
4. Educational Qualification Certificates
5. Experience Certificate
6. Salary Certificate

Note:- If the candidate wants to apply for more than one district he/she has to apply separately for each district.