



सत्यमेव जयते

F.No. LA/GAD(Order)UTL/2019(01)

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
GENERAL ADMINISTRATION DEPARTMENT**

E-mail Id: gadutladakh@gmail.com

Civil Secretariat, Ladakh

Dated:-27.04.2021

Subject:- Preventive measures to contain the spread of Novel Coronavirus (COVID-19)- Attendance of Government Employees of Union territory Ladakh -regarding.

Ref:-O.M. No. 11013/9/2014-Estt.A-III dated:-19th April, 2021 issued by DoPT.

Order No:-70-LA (GAD) of 2021

Dated:-27.04.2021

In view of the second wave of Covid-19 pandemic and subsequent directions issued by DOPT vide O.M.No.11019/2014-Estt.A-III dated-19th April 2021, the office of the UT Administration of Ladakh including offices & Directors and Chief Engineers shall be functioning at 50 percent strength till 15th of May 2021. Accordingly following directions are issued for immediate compliance by all concerned.

1. The Secretariat shall function 06 (six) days in place of 05 (five) days a week till 15th of May 2021.
2. The Administrative Secretaries shall prepare roster of employees attending office on alternate days from Monday to Saturday. A copy of the roster shall be submitted to GAD by or before 28th April 2021. The employees already on leave shall be kept out of the roster and shall be included from the date they return.
3. The employees not attending office shall be working from home either on e-office or carrying papers, dak, files to their home and remain available on their mobile phones.
4. The Administrative Secretaries shall regulate and ensure monitoring of their attendance as per roster.
5. All officials residing in containment zones shall continue to be exempted from coming to office till the containment zone is de-notified.
6. All officials who attend office shall strictly follow Covid-appropriate behavior including wearing of mask, physical distancing and frequent sanitization.

By order of competent authority.

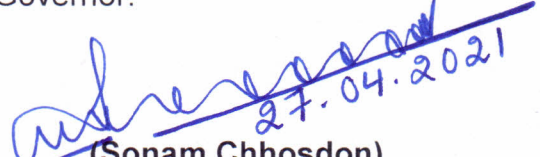
Sd/-
(Ajeet Kumar Sahu)IAS
Commissioner/Secretary
General Administration Department

Copy to:

1. All Administrative Secretaries, Union Territory of Ladakh.
2. Additional Director General of Police, Ladakh.



3. Deputy Commissioner/ CEO, LAHDC, Leh & Kargil.
4. Director Health Services, Ladakh.
5. All Directors/HoDs/Registrar UOL/ Chief Engineers of Ladakh.
6. District Information Officer, NIC Leh for uploading the order on the Union territory website.
7. OSD to Hon'ble Lieutenant Governor, for information of the Hon'ble Lieutenant Governor, Union Territory of Ladakh.
8. Private Secretary to Advisor to Hon'ble Lieutenant Governor, Union Territory of Ladakh for information of Advisor to Hon'ble Lt. Governor.
9. Order/e-office/office file.


27.04.2021

(Sonam Chhosdon)
Under Secretary
General Administration Department