



The Administration of Union Territory of Ladakh

PHE/I&FC Department Civil Secretariat, Ladakh

Sub: Deputing Junior Engineers II appointed through outsourcing to PHE Division, Leh.

Order No. 23- LA(PHE/I&FC) of 2021

Dated: 08.01.2021

In the interest of administration and for smooth implementation of Jal Jeevan Mission (JJM) in District Leh, sanction is hereby accorded for transfer / posting of following outsourced Junior Engineers (Grade-II) as per the below mentioned detail:-

S. No.	Name of Officer/ Official	Designation	Present Place of Posting	New Place of Posting
1	Miss Kunzes Angmo	Junior Engineer Grade-II	Construction Division, Leh	PHE Division, Leh
2	Miss Neekhat Bano	Junior Engineer Grade-II	Construction Division, Leh	PHE Division, Leh
3	Miss Tsetan Dolker	Junior Engineer Grade-II	R&B Division, Leh	PHE Division, Leh
4	Miss Rigzin Angmo	Junior Engineer Grade-II	R&B Division, Leh	Office of Chief Engineer PW(R&B) Leh

By order of the Administration of Union Territory of Ladakh.

**Sd/-
(Ajeet Kumar Sahu) IAS
Commissioner/Secretary,
PHE/I&FC Department**

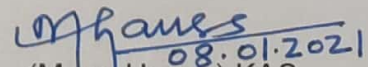
No: LA(UT)/PHE/I&FC(Estt.)/2020-21/254-261

Dated:08.01.2021

Copy as Above: For immediate compliance

Copy also to the:-

- 1) Deputy Commissioner/CEO, LAHDC, Leh for kind information.
- 2) Chief Engineer, PW(R&B) Department, Ladakh for kind information.
- 3) Chief Engineer, PHE/I&FC Department, Ladakh for kind information.
- 4) District Superintending Engineer, PWD Circle, Leh for information and necessary action.
- 5) OSD for kind information of Hon'ble Lieutenant Governor, Ladakh.
- 6) OSD for kind information of Advisor to Hon'ble Lieutenant Governor, Ladakh.
- 7) OSD for kind information of Secretary, Information Technology Department, Ladakh for information.
- 8) Incharge NIC, Civil Secretariat, Ladakh for uploading on the UT official website.
- 9) Order file/Office file.


(Manu Hansa) KAS,

Dy. Secretary to the Administration



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
GENERAL ADMINISTRATION DEPARTMENT

Civil Secretariat UT Ladakh

Phone No. 01982-257561 (O), Fax No. 257435, E-mail Id: comsecyutladakh@gmail.com

Subject: Policy on transfer/posting of employees of the Administration of Union territory of Ladakh.

Order No. 47 -LA(GAD) of 2020

Dated: 31.07.2020

Whereas the transfer/posting of officers/officials in Ladakh was governed by the transfer policy issued by the erstwhile state of J&K.

2. Whereas, the transfer policy issued by the erstwhile state of J&K has not prescribed the terms and conditions including those related to transfers and postings of the employees deemed to be transferred to the LAHDCs.

3. Now, therefore, in exercise of powers vested under **Section 40** and **51** of the **LAHDC Act, 1997(AA:2018)** and in supersession of all previous orders and circular instructions pertaining to transfer/posting of employees, it is hereby ordered that the Departments/CEO's of Autonomous Councils shall make transfer of employees of the Administration of the UT of Ladakh strictly in conformity with the transfer policy forming Annexures to this order.

By order of the Lieutenant Governor.

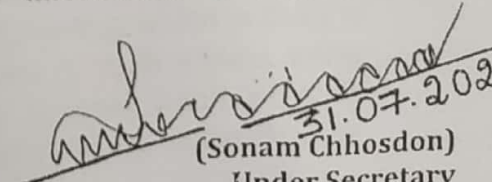
Sd/-

(Rigzian Sampheal), IAS
Commissioner/Secretary
General Administration Department

Dated:- 31/07/2020

No:-LA/GAD(Order)UTL/2020 (01)

1. Deputy Commissioner/CEO, LAHDC, Leh/ Kargil.
2. All Directors/ Chief Engineers/Registrar UOL, of UT Ladakh.
3. OSD to Hon'ble Lt. Governor, Ladakh for information of Hon'ble Lt. Governor.
4. OSD to Secretary/Divisional Commissioner for information of Secretary Ladakh.
5. OSD to Administrative Secretary, Law Department for information of Administrative Secretary.
6. OSD to Administrative Secretary, (PDD) Department for information of Administrative Secretary.
7. District Informatics Officer, NIC, Ladakh for uploading on the UT Website.
8. Private Secretary to Hon'ble CECs, LAHDCs for information of Hon'ble CECs.
9. OSD to Commissioner/ Secretary, GAD, for information of Commissioner/ Secretary.
10. Order file / Office file.


(Sonam Chhosdon)
Under Secretary
General Administration Department

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ANNEXURE

Policy for Transfer/Posting of Employees of the Administration of UT Ladakh.

I. General Principles:

1. It shall be imperative for all authorities, vested with powers to effect transfer/postings, to maintain an up to date database (preferably electronic) of the employees for effective implementation of transfer guidelines. The CEO of LAHDC's shall submit the consolidated report of transfers made as well as vacancy position every month to the UT Administration by 5th of the succeeding month.
2. Transfers will be made only in the interest of Administration. The convenience of the employees may also be considered provided it does not affect the interest of Administration.
3. Notwithstanding the delegation of powers to any authority, the UT Administration can transfer officers/officials of any cadre, level, and department in the interest of Administration.
4. The UT Administration reserves the right to modify, change, hold in abeyance or cancel any transfer order made by any authority, in the interest of Administration.
5. The transferring authorities should ensure that the posts in the peripheries are filled first.
6. Attachments should not be made under any circumstances.
7. Mutual transfers may be considered at the time of general transfers if in the interest of Administration, provided the applicants submit their consent in writing.
8. Persons with Disabilities (PwD) may be given convenient posting subject to availability of posts.
9. Where both the husband and wife are in Government Service, they may be posted conveniently as far as possible subject to availability of posts and keeping in consideration the interest of Administration as well.
10. Posting of employees having children with special need (CWSN) be considered as per their choice to a place of posting which is likely to be of some help to the parents in taking care of such a child. While administratively it may not be possible to post each of such employees at their place of choice, the transferring authority may

take a sympathetic view on the merits of each case and accommodate such requests for posting to the extent possible.

11. Transfer/Posting of outsourced employees of all categories are to be made only with the prior approval of Administration of UT. Since outsourced employees are not government employees, they shall not be covered under this delegation of powers.

12. Orders once issued must be strictly complied with and if it is considered that any order requires modification for some compelling reason, it shall be done after obtaining approval of the next higher authority. Reversal of transfer orders once made must be a very rare event and to be resorted to only in exceptional cases for which reasons shall be recorded in writing in the transfer order.

13. The controlling officer responsible for relieving the transferred official will be responsible for compliance of the transfer order.

14. No Government employee shall bring or attempt to bring any political or other outside influence to bear upon any superior authority for his/ her transfer orders.

II. Calendar for Transfer/Posting:

1. All annual transfer orders shall ordinarily be issued in the first month of financial year i.e. April every year excluding the transfers of the teaching staff.

2. Transfer of teaching staff shall be made during winter vacation and the transfer order should be issued by or before the 20th of February every year. There should be no mid-term rationalisation/internal adjustment/individual transfer order. For any individual transfers, if effected in case of extreme urgencies, reasons should be recorded in writing in the transfer order and the order should be a speaking order.

3. In case of Divisional Cadre Post(s), the Directors/Head of the Departments at Divisional level vested with the powers to effect inter-district transfers shall issue the orders of transfer in the first week of financial year i.e April. The CEO's of LAHDCs will effect transfers in case of Divisional Cadre Post(s) delegated to them only after the issuance of inter-district transfers by the Directors/Head of the Departments at the Divisional level.