



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
GENERAL ADMINISTRATION DEPARTMENT

Civil Secretariat, Ladakh

Minutes of Meeting

Subject: - Record Note of preparatory meeting chaired by the Advisor to Hon'ble Lieutenant Governor on 6.1.2020 to review the arrangements for 71st Republic Day celebrations on 26th January 2020.

List of the participants is annexed.

During the deliberations the following decisions were taken-

- 1. Venue of the function:-** The main function of the 71st Republic Day Celebrations shall be held at the Union Territory level in district Leh and the venue will be Polo Ground, Leh. Hon'ble LG Ladakh would unfurl the National Flag and take the salute at Leh. Divisional Commissioner Ladakh will supervise all arrangements for the function at Leh. In Kargil the venue would be Khree Sultan Chow Stadium and D.C Kargil will be responsible for making all arrangements. GAD will put up proposal regarding the Chief Guest for Kargil and other locations, for orders of Hon'ble LG. Divisional Commissioner, Ladakh briefed the chair about the arrangements to be made on a much larger scale than the previous years functions.

The Sub Divisional Magistrates, Tehsildars and Naib Tehsildars shall make necessary arrangements for celebration of 71st Republic Day Programme at their respective headquarters.

(Action by:- Commissioner/Secretary GAD/Div. Commissioner/ DC Kargil.)

- 2. Programme: -** The tentative programme of the main function will be as follows:
 - Flag hoisting and National Anthem (By Police Band)) 11.00 a.m
 - Inspection of Parade 11.05 a.m
 - Speech by VIP 11.15 a.m
 - March Past 11.30 a.m
 - Cultural Programme 11.50 a.m
 - Prize Distribution Interspersed with cultural programme
 - National Anthem (By Police band)

GAD will seek formal approval of this programme timing.

(Action by:- Commissioner/Secretary GAD)

- 3. Creation of pavilion: -** The pavilion at the venue shall be constructed by the Public Works (R&B) Department in consultation with Div. Com. Ladakh and JK Police.

(Action by Divisional Commissioner/CE PWD (R&B) /IGP)

- 4. Security arrangement:-** IGP Ladakh shall make foolproof security arrangements in an around the venue and shall draw a comprehensive security plan well in advance for the purpose .

Magistrates and officers on duty shall be deployed by Deputy Commissioner, Leh as per past practice.

(Action by-IGP,/DC Leh).

5. **Parade contingent:** - IGP Ladakh shall finalize the number of contingents of Army/ Para Military and Schools as overall in charge of the parade. Director, School Education, Ladakh shall liaise with IGP Ladakh to ensure participation of contingents from all institutions including private schools. The tentative number of contingents is as below-

- One of Army
- One of ITBP
- One of CRPF
- Two of JKP
- One of Ex-Service men
- 12 school contingents including 02 schools of Kargil
- Two contingents of NCC including one from Kargil

The transportation, boarding and lodging for students participating from Kargil shall be arranged by the Director, School Education.

(Action by IGP, Director School Education)

6. **Band-** The band contingent shall comprise of contingents from Schools, Army and Police. Rehearsals will start from 12th Jan.

(Action by-IGP/Armed Commandant /Director School Education)

7. **Illumination of Government Offices and power supply** - Power Development Department shall illuminate the Raj Bhawan, LAHDC, Leh/Kargil, Civil Secretariat and other Government Offices, landmark buildings including banks etc as per past practice. The illumination shall continue till 30th January, 2020. PDD shall also ensure uninterrupted power supply during the rehearsals and the main function and for this purpose adequate DG sets and foolproof backup should be put in place.

(Action by- Chief Engineer, PDD)

8. **Refreshment for School Children-** The Youth Services & Sports department shall arrange refreshments for the participating students and other belt forces/ contingents.

(Action by- DYSSO, Leh)

9. **Public Address System (PAS)** - The Information Department shall arrange PAS and a senior officer should be made responsible to ensure proper functioning of the PAS during the main event.

(Action by- Assistant Director Information, Leh)

10. **Commentators-** Information Department shall arrange commentators for rehearsals and main function and furnish the names in advance to the office of Divisional Commissioner, Ladakh.

(Action by- Assistant Director, Information)

11. **Preparation of Invitation Cards-** The Divisional Commissioner, Ladakh shall extend invitation to all eminent persons including elected representatives, armed personnel, paramilitary, state awardees, specially abled Children, eminent women personalities, civil society, outstanding persons in sports and other field etc. The Army was advised to furnish a consolidated list of invitees which should include the war heroes and those veterans decorated with Shaurya Chakras and above. The list of invitees will be finalized by Divisional Commissioner, Ladakh. The Add. Deputy Commissioner, Kargil who participated through video conferencing was also directed to furnish similar list of invitees from Kargil. Divisional Commissioner and IGP, Ladakh will formally invite the Hon'ble Lt. Governor for the function.

(Action by- Div. Commissioner Ladakh/DC Kargil)

12. **Speech-** The draft speech for Hon'ble Lt. Governor shall be prepared by GAD by 13th January, 2020
13. **Reception Committee:-** The GAD shall constitute the reception committee for ensuring proper reception of the dignitaries.
(Action By: Commissioner/Secretary GAD)
14. **Seating arrangements and decoration-** Joint Director, Hospitality and Protocol shall ensure availability of adequate Sofa Sets/ Shamiyana and decorations at the venue and finalize the seating plan at the earliest in close coordination with Divisional Commissioner, Ladakh, IGP, Ladakh and Chief Engineer (R&B).
(Action by- Div. Com. Ladakh/ IGP/Jt. Director, H&P/ Chief Engineer (R&B))
15. (a) **Air show by Indian Air Force:** - The Indian Air Force shall organize a fly past during the function. DC, Leh will arrange for rose petals to be used by the Air Force in the fly past.
(b) **Display Stall by Army:** - Army will put up a stall at the venue showcasing military equipments/weapons including guns and missiles.
(Action by:- Officiating Station Cdr./Air force Commanding Officer)
16. **Arrangement of Dais and the National Flag-** The Chief Engineer, R&B will arrange the Dais, which should be covered. The National Flag will be arranged by DC, Leh and IG Ladakh will arrange the unfurling of the National Flag. IGP Ladakh will also make arrangements for security at the dais for the VVIP. A proper podium with the National Emblem will be arranged by DC Leh & Chief Engineer (R&B).
(Action by- IGP, Ladakh/ /DC Leh /Chief Engineer R&B).
17. **Traffic Arrangements-** IGP, Ladakh shall identify parking places at the venue of function in consultation with Deputy Commissioner, Leh and ensure smooth arrangement during the main event.
(Action by IGP Ladakh/DC, Leh)
18. **Ceremonial Jeep:-** DC, Leh and JK Police shall arrange ceremonial Jeep for the Chief Guest.
(Action by-IGP Ladakh/D.C, Leh)
19. **Control Room:-** The SSP Leh shall set up a control room with representation from all forces before and during the event.
(Action by: SSP Leh).
20. **Medical Facility:-** The Director, Health and Medical Education Deptt. shall ensure setting up of Medical facilities in and outside the venue of the function and also keep available required no. of Critical Care Ambulances fully equipped with medical teams.
(Action by- Director, Health Services, Ladakh)
21. **Barricading at Venue of function:-** The PWD (R&B) Dept. shall ensure erection of firm barricades in and outside the venue in consultation with IGP, Ladakh.
(Action by:- IGP Ladakh/ Chief Engineer R&B)

not.

22. **Drinking Water:-** The PHE Deptt shall ensure availability of potable water at the venue and keep Water Tankers, Water dispensers and paper cups on standby at the identified locations in consultation with Divisional Commissioner Ladakh.
(Action by:- Chief Engineer, PHE).
23. **Sanitation:-** The DC, Leh in coordination with Municipal Committee, Leh shall ensure cleanliness in an around the venue of function. Besides installation of Mobile Toilets, Municipal Committee Leh shall also ensure sanitation of all toilets in and around the venue.
(Action by:- DC, Leh/ Municipal Committee, Leh).
24. **Fire fighting arrangement:-** The Fire and Emergency Services Deptt. shall ensure availability of adequate number of Fire Tenders at the venue of function.
(Action by:- IGP, Ladakh)
25. **Security Passes:-** The Divisional Commissioner, Ladakh shall furnish the list of VVIPs/ VIPs/ Invitees/ employees/ persons to IGP, Ladakh, well in advance enabling issuance of security passes in their favour.
(Action by :- Divisional Commissioner, Ladakh/ IGP Ladakh)
26. **Cultural Programme:-** The Cultural Academy/ YSS Department/Information Department/ School Education Department shall prepare a list of cultural programmes including those from Kargil district, depicting the composite culture of Ladakh and place the same before the Divisional Commissioner, Ladakh for finalization. Regular rehearsals will be held from 18th January 2020. Special Officer Cultural Academy will be responsible for the cultural programme.
(Action by:- Director School Edu. /A.D. Information/ Spl. Officer Culture Academy, Leh).
27. **Live Telecast :-** Doordarshan Kendra/ All India Radio shall telecast live coverage of celebrations of the event bringing out the message of national integration, brother hood, cultural diversity etc.
(Action By: - Incharge officer Doordarshan/ All India Radio, Leh)
28. **Event wise Booklet:-** The Divisional Commissioner, Ladakh shall prepare of booklet detailing the Republic Day functions for circulation to the Guests on the day of function.
(Action by :- Divisional Commissioner, Ladakh).
29. **Liaison Officers:-** The General Administration Deptt. shall appoint the liaison/duty officers for the Republic Day celebration, 2020 and place their services at the disposal of Divisional Commissioner, Ladakh.
(Action by:- Commissioner/Secretary, GAD/ Div. Com. Ladakh).
30. **Prizes:-** The Divisional Commissioner, Ladakh shall constitute a committee for recommending grant of award to the best March Past and Cultural Items . The Assistant Director, Information, Leh shall arrange prizes/ mementoes and ensure smooth distribution of prizes during the function.
(Action by- Div. Com. Ladakh/ A.D. Information, Leh).

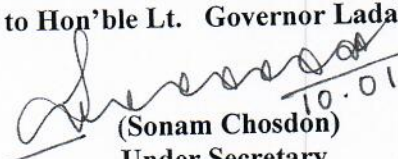
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31. Overall coordination and Review:- The Divisional Commissioner, Ladakh shall be responsible for overall coordination of the 71st Republic Day Celebrations in coordination with the Armed Force/ Police/ other institutions.

(Action by Div. Com. Ladakh)

32. At Home:- Div. Commissioner and IGP, Ladakh shall in consultation with Hon'ble Lt. Governor's office finalize the venue and list of invitees for the "At Home" function to be hosted by the Hon'ble Lieutenant Governor, Ladakh and brief the Hon'ble Lt. Governor well in advance about the main function as well as "At Home". Hospitality and Protocol Department will finalize the menu for the 'At Home' in consultation with office of LG, Ladakh.

(Action by -Div. Comm., Ladakh/ IGP, Ladakh/ Joint Dir. Hospitality & Protocol /OSD to Hon'ble Lt. Governor Ladakh)


10.01.2020
(Sonam Chosdon)
Under Secretary
General Administration Department

No:LA/GAD(Rep-Ind)UTL/2020(04) / 99-212

Dated: 10.01.2020

Copy to :-

1. Divisional Commissioner/ Secretary UT Ladakh for kind information & necessary action.
2. Inspector General of Police, Ladakh for kind information and necessary action.
3. Deputy Commissioner/CEO, LAHDC, Leh/Kargil for kind information and necessary action.
4. DIG, ITBP/ Station Commander, Indian Army, Leh
5. Air force Commanding Officer, Air Station, Leh
6. All Directors/ Chief Engineers/ Head of the departments for kind information & necessary action.
7. OSD to Hon'ble Lieutenant Governor, Union Territory of Ladakh for kind information of the Hon'ble Lieutenant Governor.
8. OSD to Advisor for kind information of the Advisor to Hon'ble Lieutenant Governor UT Ladakh.
9. Private Secretary to Hon'ble Chief Executive Councilor, LAHDC, Leh/Kargil for kind information of Hon'ble CEC.
10. Private Secretary to Hon'ble Member Parliament for kind information of Honble MP.
11. Assistant Director Information, Leh/ Kargil for wide dissemination/ publicity in all mediums of information.
12. OSD to Commissioner/ Secretary, GAD for information of Commissioner/Secretary, Ladakh.
13. I/C Doordarshan/ All India Radio, Leh-Ladakh
14. Incharge website NIC, UT Ladakh for uploading on the website.