

Department of Co-Operation, Marketing and Textiles, Maharashtra



User Manual : Generate Audit Order in e-Sahakar

eSahakar : Audit Management System

Overview

- This manual is for Empanelled Auditors with CCRCS.
- Auditors need to submit the Audit details of cooperative societies online.
- Auditor may use the same account to upload the details through which application for empanelment was furnished.
- On Generating Audit Order, concerned registrar would be able to ensure the compliance of Audit of all cooperative societies online.
- It would also help in tracking the compliance real time.
- Auditors would be able to express interest for Audit to cooperative society which are validated online.

Process Overview

For Auditor

• Process 1 : Shortlist and Send Interest to Society Online



• Process 2 : Directly Generate Audit Order



Process 1 : Shortlist and Send Interest to Society Online

Process Overview :

- a. Auditors can send interest for Audit to Registered and Validated Cooperative society online.
- b. Auditor now have facility to search the cooperative society across Maharashtra online as per applicable business rules specified for Empanelled Auditors.
- c. Auditor can send the expression of interest online to society. If society accepts interest and uploads Society Resolution online. Auditor can send unlimited expression of Interest to cooperative society online
- d. On receiving the Society Resolution, Auditor need to upload the scanned Auditor Consent online and in order to finalize the Audit generate audit order online.

Checklist

a) Validated Cooperative Society Onlineb) Empanelled Auditor Online Account-Username and Password

Step 1 : Go to MahaSahakar Site



Step 1: Google : Mahasahakar

Step 2: Open MahaSakahar Website, enter the URL: <u>http://mahasahakar.maharashtra.gov.in</u> in the browser

Step 3: Go to **"Other Link**" on the home page of the website

Step 4: Click "**Auditor Login**" as shown in red color circle in the above figure.

Step 2 : Login as Auditor



Department of Co-Operation Marketing and Textiles, Maharashtra



As shown in the figure above **Step 4:** Enter your User Id and Password as Auditor **Step 5:** Click **"Login**"

Note : Only Empanelled auditor can login in the system. Same account username and password is required which was created for submitting application for empanelment.

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Login

Step 3 : Select Society Selection

Click "Society Selection" as shown in red color in the above figure.





Step 4 : Search and View Society

DASHBOARD

Society Society Fi	Selection	of Accepted Societies	5							 Search Society using Filters provided. Click on View to view the details of the selected societies
Select Yea	r:		2012-2013 🔻							
Select Dis	trict :									
			Select District V							
Select Tal	uka :		Select Taluka 🔻							
Select So	ciety Type:		Select SocietyT: V							
Registratio	on Number :									
					Search Reset					
Sm.	Registration No.	Societ	ty Name	District	<u>Taluka</u>	Society Class	Society Type	Detail	By Pass	
1	4534534fgh	Dummy Society		Ahmadnagar	Kopargaon	retert	महाराष्ट्र राज्य सहमारी बैंग	View	Click	
2	CXVXCVXC	VXCVXCV		Solapur	Madha	xcvxcv	महाराष्ट्र राज्य सहकारी बॅंक	View	Click	
3	punesfasfasf	pune iytgf		Pune Gramin	Bhor	pune egwegeg	महाराष्ट्र राज्य सहमारी बॅंग	View	Click	
4	pune dsgdsgds	pune segsdg		Pune Gramin	Indapur	pune esfgsdgsdg	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
5	Abcdk/1	testsocpune		Pune Gramin	Ambegaon	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
6	sfgsd	testsocpunecity		Pune City	Haveli	A	महाराष्ट्र राज्य सहन्वरी बॅंक	View	Click	
7	uatsoc1003	Mangal Deep Society		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहन्वरी बॅंक	View	Click	
8	Testpwd	Testpwd		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
9	testpwd1	Testpwd		Nagpur	Bhiwapur	A	महाराष्ट्र राज्य सहमारी बॅम	View	Click	
10	uatsoc2201	Rajdhani Socioety		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहमारी बॅम	View	Click	
11	nodni123	mjyotibaphulevisapur		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
12	Nandgaon	Nandgaon		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
13	testsoc2606	testsoc2606		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
14	225789047	great heights		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
15	25668693	tulip		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
16	thoratm	tests1		Solapur	Malshiras	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
17	societyone	societyone		Solapur	Solapur North	A	महाराष्ट्र राज्य सहमारी बॅंग	View	Click	
18	sdsdfsdsxz	onemoresociety		Mumbai-1	Ward A		महाराष्ट्र राज्य सहमारी बॅंग	View	Click	
19	lastsociety	lastsociety		Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
20	dfdf	societyN1		Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
Select a pa	age: 1 🔻								Page 1 of 3	

Maha 🙆 nline

Step 5: Express Interest to the society

Back

DASHBOARD

Society Details	
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Registration Number	testsoc2606	Registration Date	08/08/2010						
Society Type	A0001								
Society Name	testsoc2606								
Society Code	A0001	Society Class	A						
Address	testsoc2608								
Road / Street	testsoc2606								
Near / Opposite	estsoc2808								
District	Solapur	Taluka	Akkalkot						
Village		Pincode							
	Other Cont	act Details							
Email ID									
Landline Number		Phone Number	9595959699						
	Society Mer	nber Profile							
Jurisdiction									
No. of Member	0	No. of Active Member							
No. of Dormant Member	0	No. of Units	0						
	Society Manag	gement Profile							
Name of Chairman		Mobile Number							
Name of Secretary		Mobile Number							
Name of Liquidator		Mobile Number							
No. of Committee Member	0	Last Election Date							
Tenure of the Managing Committee (Months)		Last AGM Date	01/01/0001						
Last Audit Date	01/01/0001	Audit Year	2013						
Audit Grade (As Per Last Audit)	в	Paid up Share Capital	2						
Registration Certificate	View								
	Express	Interest							

Step 5: To express interest to auditor click **"Express Interest**" or click **"Back**"

• Email and SMS notification would be sent to society and Auditor by eSahakar System.

Step 6 : View List of Interests

DAS	HBOARD									
Soci	ety Selection									
Socie	Society Filter List of Interests List of Accepted Societies									
List	List of Interests Sent by Auditor									
Srn.	Registration No.	Society Name	District	<u>Taluka</u>	Audit Class	Society Type	Audit Year	Society Resolution	Status	Detail
1	testsoc2606	testsoc2606	Solapur	Akkalkot	В	A0001	2013-2014	No	In Progress	View
List	List of Interests Recieved by Auditor									
No data	a found!									
List	Of Societes As	signed by DDF	र							
No data	a found!									

• Go to Tab and click on List of Interests t o view the list of societies to which interest is expressed or received.

Step 7: Upload Auditor Consent

Department of Co-Operation, Marketing and Textiles, Maharashtra Society Details Back Society Details Registration Number testaoc2608 Registration Date 08/06/2010 A0001 Society Type Society Name testsoc2808 Society Code A0001 Society Class A Address testaoc2608 Road / Street testsoc2808 Near / Opposite testsoc2808 Solapur Taluka Akkalkot District Village Pincode Other Contact Details Email ID Phone Numbe 98989898989 Landline Numbe Society Member Profile Jurisdiction No. of Member No. of Active Membe No. of Dormant Nem No. of Units etv Management Profik Name of Chairman Mobile Number Mobile Number Name of Secretar Name of Liquidate Mobile Numbe No. of Committee Membe Last Election Dat Tenure of the Managing Committee (Months) Last AGM Date Last Audit Date 01/01/000 Audit Year 2013 Audit Grade (As Per Last Audit) в Paid up Share Capital **Registration Certificat** View ociety Review Expressed On: Action Status: Approve Action Date: 22/10/2014 15:42:12 Action By testaoc2808 Order Generated Date Remark aafda Letter Date Society Resolution / DDR Audit Order 22/10/2014 15:42:12 View Auditor Consent Letter Auditor Consent Instructions Please upload the file in PDF/JPEF/JPG/PNG format only. The file size should not exceed 1 MB. Choose File No file chosen Upload Document opyright 2012. All rights reserved, Department of Co-Operation, Marketing & Textiles Maha ereshtre State, Pune

- If Society accepts the interest and uploads the society resolution, Auditor may choose to upload the Auditor Consent in the system.
- Scanned copy of duly signed auditor consent could be uploaded in the system.
- Email and SMS notification would be sent to society and Auditor by eSahakar System.

Step 8: Generate Audit Order



- Once Society Resolution and Auditor Consent is uploaded in the system, final stage is to generate the Audit Order to freeze the Audit under the concerned Auditor.
- Auditor need to go List of Accepted Societies Tab to view the societies.
- Go to detail and View the society details

Step 8: Generate Audit Order

Marketing and Textiles, Maharashtra

DASHBOAF

Society Details Registration Number testsoc2808 Registration Date 08/08/2010 Society Type A0001 A0001 Society Class A Society Code A0001 Society Class A Address testsoc2808 A Address Road / Street testsoc2808	
Registration Number testsoc2008 Registration Date 0808/2010 Society Type A0001 Society Type Society Cales A0001 Society Name testsoc2008 Society Cales A Society Code A0001 Society Cales A Address testsoc2008 Society Cales A Road / Street testsoc2008 Society Cales A/delsociety Cales Nar/ Opposite testsoc2008 Society Cales A/delsociety Cales District Solapur Taluka A/delsociety Cales Village Solapur Taluka A/delsociety Cales Pincode Solapur Cottert Calesias Society Calesias Email D Solapus Solapus Solapus Calesias Society Calesias Society Calesias Phone Number Solapus Solapus Solapus Calesias Society Calesias Society Calesias	
Society Type A0001 Image: Society Code Society Code A0001 Society Code A Address 40001 Society Code Society Code Society Code A Address testsoc/2008 testsoc/2008 Testsociety Code Testsociety Code Society Cod	
Society Name festsoc2000 Society Code A000 1 Society Class A Address testsoc2000 A A Road / Street testsoc2000	
Society Code A0001 Society Class A Address testsoc2008	
Address festsoc2008 Road/ Street testsoc2008 Near/ Opposite testsoc2008 District Solapur Taluka Akkalkot Village Pincode Other Contact Details Email D Phone Number 089898999 Landine Number Society Member Profile	
Road/ Street festsoc2808 Near/ Opposite testsoc2808 District Solapur Taluka Akkalkot Village Pincode Akkalkot Other Contact: Details Email ID Society Member Society Member Profile	
Near/Opposite testsoc2008 District Solapur Taluka Akkalliot Village Pincode Akkalliot Other Contact Details Email ID Phone Number 08080809 Landine Number Image: Society Member Profile	
District Solapur Taluka Akkalikot Village Pincode Pincode Pincode Other Contact Details Email ID Phone Number 080808090 Landine Number Society Member Profile	
Vilage Pincode Other Contact Details Email ID Phone Number 080808090 Landine Number Society Member Profile	
Other Contact Details Email ID	
Email D Phone Number 0000000000 Landine Number Society Member Profile	
Phone Number 000000000 Landline Number Society Member Profile	
Society Member Profile	
Jurisdiction	
No. of Member 0 No. of Active Member	
No. of Dormant Member 0 0. No. of Units 0.	
Society Management Profile	
Name of Chairman Mobile Number	
Name of Secretary Mobile Number	
Name of Liquidator Mobile Number	
No. of Committee Member 0 Last Election Date	
Tenure of the Managing Committee (Months) Last AGM Date 01.01.0001	
Last Audit Date 01/01/0001 Audit Year 2013	
Audit Grade (As Per Last Audit) B Paid up Share Capital 2	
Registration Certificate View	
Society Review	
Expressed On: 14/10/2014 11:08:34 Action Status:	Approve
Action Date: 22/10/2014 15:42:12 Action By:	testsoc2808
Remark ggf5g Order Generated Date:	
Srn. Particulars Letter Date	Documents
1 Society Resolution / DDR Audit Order 22/1/2014 15:42:12	View
2 Auditor Consent Letter 2/10/2014 15:45:04	View

Generate Order

Click on Generate Order to finalize the Audit.

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Email and SMS notification would be sent to society and Auditor by eSahakar System.

Step 9: Upload the Audit Report

DASHBOARD					
Society Details				Back	
		Society Details			
Registration Number	Testao c2808	Registration Date	08/06/2010		
Society Type	A0001				
Society Name	testacc2808				 Click on Upload Report to finalize the
Society Code	A0001	Society Class	A		A
Address	Teatao c2808				Audit.
Road / Street	testaoc2808				
Near / Opposite	Testao (2808				
District	Solapur	Tatuka	Akkaikot		 Email and SMS notification would be sen
Village		Pincode			to society and Auditor by Sabaka
		Other Contact Details			to society and Addition by esaliaka
Email ID					System.
Phone Number	989898999	Landline Number			, ,
		Society Member Profile			
Jurisdiction					
No. of Member	0	No. of Active Nember			
No. of Dormant Member	0	No. of Units	0		
		Society Management Profile			
Name of Chairman		Nobile Number			
Name of Secretary		Mobile Number			
Name of Liquidator		Mobile Number			
No. of Committee Member	0	Last Election Date			
Tenure of the Managing Committee (Months)		Last AGM Date	01/01/0001		
Last Audit Date	01/01/0001	Audit Year	2013		
Audit Grade (As Per Last Audit)	8	Paid up Share Capital	2		
Registration Certificate	View				
		Society Review			
Expressed On:	14/10/2014 11:08:34	Artion Status	4nnmve		
Action Date:	22/10/2014 15:42:12	Actionary:	lastac2808		
Remark	galda	Order Generated Date:			
\$m.	Particulars		Letter Date	Doouments	
1 Society Resolution / DDR Audit O) rder	22/10/2014 15:42:12	View		
2 Auditor Consent Letter		22/10/2014 15:45:04	View		
Uptoad Audit Report					
Report File Upload : Instructions : Please upload the file in PORUPERUPO The file size should not exceed 1 MB. [Choose File] No file chosen	GIPNG format only.				
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Process 2 : Directly Generate Audit Order

Process Overview :

- a. Auditors can send interest for Audit to Registered and Validated Cooperative society online.
- b. Auditor now have facility to search the cooperative society across Maharashtra online as per applicable business rules specified for Empanelled Auditors.
- c. Auditor can send the expression of interest online to society. If society accepts interest and uploads Society Resolution online. Auditor can send unlimited expression of Interest to cooperative society online
- d. On receiving the Society Resolution, Auditor need to upload the scanned Auditor Consent online and in order to finalize the Audit generate audit order online.

Checklist

a) Validated Cooperative Society Online
b) Empanelled Auditor Online Account-Username and Password
c) Society Resolution Scanned Copy
d) Auditor Consent Scanned Copy

Step 1 : Go to MahaSahakar Site



Step 1: Google : Mahasahakar

Step 2: Open MahaSakahar Website, enter the URL: <u>http://mahasahakar.maharashtra.gov.in</u> in the browser

Step 3: Go to **"Other Link**" on the home page of the website

Step 4: Click "**Auditor Login**" as shown in red color circle in the above figure.

Step 2 : Login as Auditor



Department of Co-Operation Marketing and Textiles, Maharashtra



As shown in the figure above **Step 4:** Enter your User Id and Password as Auditor **Step 5:** Click **"Login**"

Note : Only Empanelled auditor can login in the system. Same account username and password is required which was created for submitting application for empanelment.

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Login

Step 3 : Select Society Selection

Click "Society Selection" as shown in red color in the above figure.





Step 4 : Search and View Society

DASHBOARD

Society Society Fi	Selection	of Accepted Societies	5							 Search Society using Filters provided. Click on View to view the details of the selected societies
Select Yea	r:		2012-2013 🔻							
Select Dis	trict :									
			Select District V							
Select Tal	uka :		Select Taluka 🔻							
Select So	ciety Type:		Select SocietyT: V							
Registratio	on Number :									
					Search Reset					
Sm.	Registration No.	Societ	ty Name	District	<u>Taluka</u>	Society Class	Society Type	Detail	By Pass	
1	4534534fgh	Dummy Society		Ahmadnagar	Kopargaon	retert	महाराष्ट्र राज्य सहमारी बैंग	View	Click	
2	CXVXCVXC	VXCVXCV		Solapur	Madha	xcvxcv	महाराष्ट्र राज्य सहकारी बॅंक	View	Click	
3	punesfasfasf	pune iytgf		Pune Gramin	Bhor	pune egwegeg	महाराष्ट्र राज्य सहमारी बॅंग	View	Click	
4	pune dsgdsgds	pune segsdg		Pune Gramin	Indapur	pune esfgsdgsdg	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
5	Abcdk/1	testsocpune		Pune Gramin	Ambegaon	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
6	sfgsd	testsocpunecity		Pune City	Haveli	A	महाराष्ट्र राज्य सहन्वरी बॅंक	View	Click	
7	uatsoc1003	Mangal Deep Society		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहन्वरी बॅंक	View	Click	
8	Testpwd	Testpwd		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
9	testpwd1	Testpwd		Nagpur	Bhiwapur	A	महाराष्ट्र राज्य सहमारी बॅम	View	Click	
10	uatsoc2201	Rajdhani Socioety		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहमारी बॅम	View	Click	
11	nodni123	mjyotibaphulevisapur		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
12	Nandgaon	Nandgaon		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
13	testsoc2606	testsoc2606		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
14	225789047	great heights		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
15	25668693	tulip		Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
16	thoratm	tests1		Solapur	Malshiras	A	महाराष्ट्र राज्य सहन्तरी बॅन	View	Click	
17	societyone	societyone		Solapur	Solapur North	A	महाराष्ट्र राज्य सहमारी बॅंग	View	Click	
18	sdsdfsdsxz	onemoresociety		Mumbai-1	Ward A		महाराष्ट्र राज्य सहमारी बॅंग	View	Click	
19	lastsociety	lastsociety		Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
20	dfdf	societyN1		Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅन	View	Click	
Select a pa	age: 1 🔻								Page 1 of 3	

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Step 5: Generate Order using By pass

Society Selection	
Society Filter List of Interests List of Accepted Societies	
Select Year :	2012-2013 🔻
Select District :	Select District 🔻
Select Taluka :	Select Taluka 🔻
Select Society Type:	Select SocietyTi T
Registration Number :	

Search Reset

Sm.	Registration No.	Society Name	District	<u>Taluka</u>	Society Class	Society Type	Detail	By Pass
1	4534534fgh	Dummy Society	Ahmadnagar	Kopargaon	retert	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
2	CXVXCVXC	VXCVXCV	Solapur	Madha	xcvxcv	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
3	punesfasfasf	pune iytgf	Pune Gramin	Bhor	pune egwegeg	महाराष्ट्र राज्य सहकारी बॅंक	View	Click
4	pune dsgdsgds	pune segsdg	Pune Gramin	Indapur	pune esfgsdgsdg	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
5	Abcdk/1	testsocpune	Pune Gramin	Ambegaon	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
6	sfgsd	testsocpunecity	Pune City	Haveli	A	महाराष्ट्र राज्य सहकारी बॅंक	View	Click
7	uatsoc1003	Mangal Deep Society	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
8	Testpwd	Testpwd	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
9	testpwd1	Testpwd	Nagpur	Bhiwapur	A	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
10	uatsoc2201	Rajdhani Socioety	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
11	nodni123	mjyotibaphulevisapur	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
12	Nandgaon	Nandgaon	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
13	testsoc2606	testsoc2606	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
14	225789047	great heights	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
15	25668693	tulip	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
16	thoratm	tests1	Solapur	Malshiras	A	महाराष्ट्र राज्य सहकारी बॅंक	View	Click
17	societyone	societyone	Solapur	Solapur North	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
18	sdsdfsdsxz	onemoresociety	Mumbai-1	Ward A		महाराष्ट्र राज्य सहनगरी बॅन	View	Click
19	lastsociety	lastsociety	Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
20	dfdf	societyN1	Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅन	View	Click
Select a pa	ge: 1 🔻							Page 1 of 3

- In case Auditor already have Society resolution and Auditor consent, Auditor may skip the express interest and directly generate Audit Order directly.
- Search the cooperative society using filters provided and click on By Pass feature

Step 5: Generate Order using By pass

Society Selection	
Society Filter List of Interests List of Accepted Societies	
Select Year :	2012-2013 🔻
Select District :	Select District 🔻
Select Taluka :	Select Taluka 🔻
Select Society Type:	Select SocietyTi T
Registration Number :	

Search Reset

Sm.	Registration No.	Society Name	District	<u>Taluka</u>	Society Class	Society Type	Detail	By Pass
1	4534534fgh	Dummy Society	Ahmadnagar	Kopargaon	retert	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
2	CXVXCVXC	VXCVXCV	Solapur	Madha	xcvxcv	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
3	punesfasfasf	pune iytgf	Pune Gramin	Bhor	pune egwegeg	महाराष्ट्र राज्य सहकारी बॅंक	View	Click
4	pune dsgdsgds	pune segsdg	Pune Gramin	Indapur	pune esfgsdgsdg	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
5	Abcdk/1	testsocpune	Pune Gramin	Ambegaon	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
6	sfgsd	testsocpunecity	Pune City	Haveli	A	महाराष्ट्र राज्य सहकारी बॅंक	View	Click
7	uatsoc1003	Mangal Deep Society	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
8	Testpwd	Testpwd	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
9	testpwd1	Testpwd	Nagpur	Bhiwapur	A	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
10	uatsoc2201	Rajdhani Socioety	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
11	nodni123	mjyotibaphulevisapur	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
12	Nandgaon	Nandgaon	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
13	testsoc2606	testsoc2606	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
14	225789047	great heights	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
15	25668693	tulip	Solapur	Akkalkot	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
16	thoratm	tests1	Solapur	Malshiras	A	महाराष्ट्र राज्य सहकारी बॅंक	View	Click
17	societyone	societyone	Solapur	Solapur North	A	महाराष्ट्र राज्य सहनगरी बॅन	View	Click
18	sdsdfsdsxz	onemoresociety	Mumbai-1	Ward A		महाराष्ट्र राज्य सहनगरी बॅन	View	Click
19	lastsociety	lastsociety	Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅंक	View	Click
20	dfdf	societyN1	Solapur	Solapur North		महाराष्ट्र राज्य सहनगरी बॅन	View	Click
Select a pa	ge: 1 🔻							Page 1 of 3

- In case Auditor already have Society resolution and Auditor consent, Auditor may skip the express interest and directly generate Audit Order directly.
- Search the cooperative society using filters provided and click on By Pass feature

Step 5: Generate Order using By pass

						 Auditor can upload Society Re
Society Details						system.
Registration Number	t	testsoc2808	Registration	Date	08/08/2010	Co to List of Assented Seciety
Society Type	1	A0001				• Go to List of Accepted Society
Society Name	t	testsoc2606				generate order,.
Society Code	1	A0001	Society Class	5	A	
Address	t	testsoc2608				
Road / Street	t	testsoc2606				
Near / Opposite	t	testsoc2606				
District	5	Solapur	Taluka		Akkalkot	
Village			Pincode			
		(Other Contact Details	;		
Email ID						
Landline Number			Phone Numb	er	9898989899	
		S	ociety Member Profil	e		
Jurisdiction						
No. of Member	(D	No. of Active	Member		
No. of Dormant Member	(0	No. of Units		0	
		Soc	iety Management Pro	ofile		
Name of Chairman			Mobile Numb	per		
Name of Secretary			Mobile Numb	per		
Name of Liquidator			Mobile Numb	per		
No. of Committee Member	(0	Last Election	Date	01/01/0001	
Tenure of the Managing Comm	ttee (Months)	0	Last AGM Da	ite	01/01/0001	
Last Audit Date	(01/01/0001	Audit Year		2013	
Audit Grade (As Per Last Audit	E	В	Paid up Shar	e Capital	2	
Registration Certificate	· · · · · · · · · · · · · · · · · · ·	View				
Society Resolution:	Instructions : Please upload the file in P The file size should not ex Choose File	PDF/JPEF/JPG/PNG format only. keed 1 MB. f		Auditor Consent: Instructions Please uplot The file size Choose Fil	s : ad the file in PDF/JPEF/JPG/PNG format only. should not exced 1 MB. iie] Result.pdf	
Remark :	Auditory Society Selec	ction				
	L	//				

- esolution and Auditor Consent in the
- tab and click on view details and

Step 8: Generate Audit Order



- Once Society Resolution and Auditor Consent is uploaded in the system, final stage is to generate the Audit Order to freeze the Audit under the concerned Auditor.
- Auditor need to go List of Accepted Societies Tab to view the societies.
- Go to detail and View the society details

Step 8: Generate Audit Order

Marketing and Textiles, Maharashtra

DASHBOAF

Society Details Registration Number Westsoc2000 Registration Date 080002010 Society Type A0001 Society Class A Society Name Society Class A Address Society Code A0001 Society Class A Address setsoc2000 Society Class A Address setsoc2000 Society Class A Read Street westoc2000 Society Class A Nard Opposite westoc2000 Society Class A Nard Opposite westoc2000 Society Class A Village Solagur Talaka Akkaliot Village Solagur Talaka Akkaliot Village Society Mamber Society Mamber Society Mamber Phone Number 0 Society Member Society Member No of Domant Member 0 Society Member Society Member No of Obmant Member 0 Society Mamber Society Mamber Name of Liquictor	
Registration Number testoc2006 Registration Date 08050210 Society Type A0001	/
Society Type A001 Image: Constraint of the second of the	
Society Name testsoc2006 Society Code A0001 Society Class A Address testsoc2006	/
Society Code A0001 Society Class A Address #stsoc2000	
Address testsoc2000 Road / Street testsoc2000 Near / Opposite testsoc2000 Near / Opposite testsoc2000 District Solapur Solapur Taluka Mailoot Mailoot Vilage Other Context: Details Email ID Context: Details Email ID Landline Number Phone Number 989898999 Landline Number Context: Details Jurisdiction Landline Number No. of Active Member 0 No. of Member 0 No. of Active Member 0 Name of Chairman Mobile Number Name of Scretary Mobile Number Name of Liquidator Mobile Number No. of Comm	/
Rad/ Street sessoc200 Near/ Opposite Sesoc2000 District Solopur Jaluka Akaliot Vilage Solopur Jaluka Akaliot Vilage Imode Vilage Other Content Charlen Content Content Content Content Society Mamber Society Manuer Society Manuer Society Manuer Society Manuer No. of Active Member Name of Chairman Society Manuer Society Manuer Name of Chairman Mobile Number Society Manuer Name of Liquidator Society Manuer Society Manuer Name of Liquidator Society Manuer Society Manuer Name of Liquidator Society Manuer Society Manuer Society Manuer Society Manuer Society Manuer Society Manuer Society Manuer Society	
Near/Opposite bestand208 District Solapur Taluka Akkalkot Village Pincode Pincode Indice Unter Contract Details Email D Conter Contract Details Email D Indice Number Indice Number Society Mumber Profile Jurisdiction Indice Number No. of Active Member Indice Number No. of Active Member Indice Number No. of Active Member Indice Number No. of Chairman No. of Active Member Indice Number Name of Chairman Indice Number Indice Number Name of Chairman Indice Number Indice Number No. of Committee Member Indice Number Indice Number No. of Committee Member Indice Number	
District Solapur Taluka Akkallot Vilage Pincode Pincode Image	
Vilage Pincode Pincode Other Contact Details Email ID	
Other Cortact Details Email ID Society Details Phone Number 089898999 Landline Number Image: Colspan="2">Colspan="2"Colspan=""2"Colspan=""2"Col	
Email D Indire Number Secret Number Indire Number<	
Phone Number Q80808080 Landiine Number Jurisdiction Society Horis No. of Member 0 0 No. of Active Member 0 No. of Units 0 Society Manufer Name of Chairman Mobile Number Name of Chairman Mobile Number Name of Secretary Inclassing Committee Member No. of Committee Member 0 No. of Committee Member 0	
Society Humber Profile Jurisdiction No. of Member 0 No. of Member 0 No. of Ormant Member 0 Operating Member 0 Name of Chairman Mobile Number Name of Secretary Mobile Number Name of Liquidator Mobile Number Name of Liquidator 0 No. of Committee Member 0 No. of Committee Member 0	
Jurisdiction Image: Constraint of the series o	
No. of Member Image: Constraint of Constra	
No. of Domant Member O Society Manusch Society Manusch O Name of Chairman Mobile Number Mobile Number O Name of Socretary Mobile Number Mobile Number O Name of Liquidator O Mobile Number O No. of Committee Member Multiple O Society One O	
Society Management Profile Name of Chaiman Mobile Number Constraints	
Name of Chairman Mobile Number Mobile Number Name of Secretary Mobile Number Mobile Number Name of Liquidator Mobile Number Mobile Number No. of Committee Member 0 Last Election Date	
Name of Secretary Mobile Number Mobile Number Name of Liquidator Mobile Number Mobile Number No. of Committee Member 0 Last Election Date	
Name of Liquidator Mobile Number Committee Member Committee Member </td <td></td>	
No. of Committee Member 0 Last Election Date	
renure or the Managing Committee (Months) Last AGM Date 01/01/0001	
Last Audit Date 01.01.0001 Audit Year 2013	
Audit Grade (As Per Last Audit) B Paid up Share Capital 2	
Registration Certificate View	
Society Review Society Review	
Expressed On: 14/10/2014 11:08:34 Action Status: Approve	
Action Date: 22/10/2014 15:42:12 Action By: testsoc280'	1
Remark gg/dg Order Generated Date:	
Srn. Particulars Letter Date	
1 Society Resolution / DDR Audit Order 22/1/2014 15:42:12 View	Documents
2 Auditor Consent Letter View	Documents

Generate Order

Click on Generate Order to finalize the Audit.

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Email and SMS notification would be sent to society and Auditor by eSahakar System.

Step 9: Upload the Audit Report

DASHBOARD					
Society Details				Back	
		Society Details			
Registration Number	testao c2808	Registration Date	08/08/2010		
Society Type	A0001				
Society Name	testao c2808				 Click on Upload Report to finalize the
Society Code	A0001	Society Class	A		A
Address	testsoc2608				Audit.
Road / Street	Testaoc2808				
Near / Opposite	Testaoc2808				
District	Solapur	Taluka	Aktoalicol		 Email and SMS notification would be sen
Village		Pincode			to society and Auditor by Sabala
		Other Contact Details			to society and Aduitor by Esanaka
Email ID					Svstem.
Phone Number	9898989899	Landline Number			-)
		Society Member Profile			
Jurisdiction					
No. of Member	0	No. of Active Member			
No. of Dormant Member	0	No. of Units	0		
		Society Management Profile			
Name of Chairman		Mobile Number			
Name of Secretary		Mobile Number			
Name of Liquidator		Mobile Number			
No. of Committee Member	0	Last Election Date			
Tenure of the Managing Committee (Months)		Last AGM Date	01/01/0001		
Last Audit Date	01/01/0001	Audit Year	2013		
Audit Grade (As Per Last Audit)	8	Paid up Share Capital	2		
Registration Certificate	View				
		Consists Deview			
		Society Review			
Expressed On:	14/10/2014 11:08:34	Action Status	Approve		
Action Date:	22/10/2014 15:42:12	Active ty:	testac (2808		
Remark	ggidg	Order Generated Date:			
Sm.	Parboulars		Letter Date Doou	uments	
1 Society Resolution / DDR Aud	dit Order	22/10/2014 15:42:12	View		
2 Auditor Consent Letter		22/10/2014 15:45:04	View		
Report File Upload * : Instructions : Please upload to the file In POFUPER The file size should note the file droach Concess File No file droach	tuPG/PNG format only.				
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Thank You