ALL INDIA SURVEY ON HIGHER EDUCATION

INSTRUCTION MANUAL

Version 20.01

GOVERNMENT OF INDIA
MINISTRY OF EDUCATION
DEPARTMENT OF HIGHER EDUCATION
BUREAU OF PLANNING, MONITORING & STATISTICS

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CHAPTER 1: INTRODUCTION

Higher Education is of vital importance for the country, as it is a powerful tool to build knowledge-based society of the 21st Century. India possesses a highly developed higher education system which offers facility of education and training in almost all aspects of human creative and intellectual endeavors: arts and humanities; natural, mathematical and social sciences, engineering; medicine; dentistry; agriculture; education; law; commerce and management; music and performing arts; national and foreign languages; culture; communications etc. The expansion in institutional capacity in terms of number of universities/colleges and teachers has provided greater access to the students to post higher secondary education.

The official statistical system plays a key role in any society, especially, in a large and diverse democracy. Production and management of statistics must be independent of and distinct from the Government in order to be credible and acceptable to all sections in the society. In fact, the system must act as one of the bedrocks of society, and seek to continuously enlarge its application in the public sphere. It must play host to informed debate and give substance to open democracy and participatory governance. A key principle of the system is that it must be completely in dependent and transparent.

In view of the above, Ministry of Education (MoE) initiated an All India Survey on Higher Education (AISHE) in the year 2011 with reference date of 30th September, 2010 to build a robust database and to assess the correct picture of Higher Education in the country.

The main objectives of the survey was to

- ❖ Identify & capture all the institutions of higher learning in the country
- ❖ Collect the data from all the higher education institutions on various aspects of higher education

Task Force: A Task Force was constituted with representations from various stake- holders such as Ministry of Education (MoE), University Grants Commission (UGC), All India Council for Technical Education (AICTE), Medical Council of India (MCI), Indian Institute of Agricultural Statistics Research Institute (IASRI), Central Statistics Office (CSO), Distance Education Council (DEC), National University of Education Planning & Administration (NUEPA), Universities, State Higher Education Departments to conceptulise the Survey and to provide technical guidance. Keeping in view the importance of the information gathered through the survey, Task Force recommended making the survey an annual system of data collection on higher education in the country. The recommendation was accepted by the Ministry and the survey is now an annual exercise.

Identification of Institutions for Coverage: The Institutions have been classified in following 3 broad categories:

❖ University & University Level Institutions i.e. the Institutions which are empowered to award degree under some Act of Parliament or State Legislature.

❖ Colleges/Institutions which are not empowered to provide degree in its own name and therefore are affiliated/recognised with Universities.

❖ Stand-alone institutions (not affiliated with Universities) which are not empowered to provide degree and therefore run Diploma Level Programmes. During 2010-11 survey, 3 types of such Institutions have been covered. These are, (i) Technical such as Polytechnics, Post Graduate Diploma in Management recognised by AICTE and administered by State Directorate of Technical Education, (ii) Teacher Training such as District Institute of Education & Training recognized by National Council for Teacher Education and administered by State Council for Education Research &Training and (iii) Nursing Institutes recognized by Indian Nursing Council and administered by State Nursing Council/Boards. Institutions running diploma level programmes and directly regulated/ Administered by Central Ministries are also being covered.

Geographical Coverage: All Institutions of Higher Education located within the Geographical boundary of India, recognised by any Statutory Body established under Central/ State Act will be covered during the Survey.

Reference Period: Reference date for filling up the Data Capture Formats is 30th September of the academic year. The number of institutions, teachers and students will be recorded on the basis of their actual number as on 30th September for the academic year. *For AISHE 2019-20, the reference date would be 30th September, 2019.*

Information in respect of Examination Result will be collected for the students passed out/awarded degree for the past academic year declared on or before 30th September. *For AISHE 2019-20, the results declared on or before 30th September, 2019 for the academic year 2018-19 will be recorded.* In case of Ph.D., number of students awarded Ph.D. Degree during 1st October, 2018 to 30th September, 2019 will be recorded.

Financial Information will be recorded for the financial year i.e. 1st April to 31st March.
For AISHE 2019-20, the reference period would be 1st April 2018 to 31st March 2019.

Core List of Higher Education Institutions: The most important and phenomenal task is to compile the core list of Institutions of higher learning. There are numerous players in this field, which are not easily identifiable. Preparing the list of institutions was one of the major components, as exhaustive list of the Institutions of higher learning in the country was not available. During 2010-11 the lists of all the Universities and Stand- alone Institutions have been prepared by adopting the following method:

❖ Consulting the websites of the State Government Departments, Ministries and Institutions.

❖ Consulting all the Central Ministries, Councils and State Governments for providing the list of Institutions under their control.

Different colleges are regulated with different regulatory bodies. There are some colleges whose programmes are recognised by more than one regulatory body. To avoid duplication or omission, University was identified as best source to prepare the list of colleges. Thus, College list was dynamically generated through University during the survey. Software was designed in such a manner that as soon as the university uploads its form on the server, college list was automatically populated in the data-base during 2010-11 survey.

From 2011-12, following mechanism has been developed to update the list
❖ List of Universities through State Governments, Central Ministries and UGC
❖ List of Colleges through Universities
❖ List of Stand Alone Institutions through respective Councils, State Governments and Central Ministries

An online module has been developed for this purpose. Presently, the names of the Universities can be added, deleted and edited by the MoE only. Similarly, the names of the Standalone Institutions can be added, deleted and edited by the MoE only. The names of the Colleges can be added, deleted and upgraded to University, if such is the case, by MoE, but its name can be edited by the Universities. University can also de-affiliate colleges along with recording the reason of de-affiliation, which then will be available for affiliation by other Universities or for deletion, if no longer exist and also can be upgraded to University, if such is the case. A college may be de-affiliated when the formal collaborative agreement between the college and the University is ended either because it has been closed or due to its affiliation with any other University.

Pilot Survey and Pre-Testing of the Data Capture Format during 2010-11: 2010-11, being the first year of the survey, a pilot survey was conducted in some of the selected Institutions of higher learning of different types before the launching of the full-fledged system of data collection. The objective of the Pilot Survey was to test the Data Capture Format by canvassing the same among sample Institutions, to explore the feasibility of collection of requisite information/data needed and identifying the specific operational problems. The testing was all the more necessary, because there is a vast diversity among the institutions in terms of structure, courses offered, faculties & departments, flexibility provided to students such as selection of courses, credit system etc. On the basis of experience and feed-back, data capture formats was slightly modified for the year 2011-12 and so on. Some indicators have been added for the requirement of the Policy Makers.

E-version of Data Capture Formats: The e-version of DCF has been prepared in such a manner that it expands according to the structure/size (Number of Faculties/ Departments, Programmes, etc.) of the Institution. No manual aggregation is required at any level to fill the DCF. It can be pre-filled with some of the basic information, if the DCF was uploaded for the previous year survey.

Mode of Survey: A dedicated portal (http://aishe.gov.in or http://aishe.nic.in) has been developed for collection & compilation of the data. All the Institutions need to register on the portal for accessing the portal and uploading its data. The registration of the Institutions is approved by appropriate level of officers at State/ Central Level and in case of colleges, by University nodal Officers. The Data Capture Format is downloaded from the portal, filled off-line and then filled-in DCF is uploaded, which has made it completely paper-less. No investigator is sent to the Institution to collect the data. In fact the nodal officers appointed by the Institution themselves are the Investigator and they are responsible for filling up the DCF and uploading it on the portal. This eliminates the duplication of effort in data entry once form is uploaded by the Institution. Once data is uploaded by the Institutions, data compilation is done automatically in pre-designed formats. From 2011-12, the Institutions have been provided the facility to download pre-filled DCF from the previous year data so that they can update and upload with minimal effort.

User Registration/ Management: The nodal officer appointed by the Institution for the purpose of the survey has to register on the portal by filling the details on the User Registration page (available on click at New User link on the home page). After the registration is approved, the confirmation of which is sent through e-mail at the address filled in the registration form. Only approved users can access the portal (with user-id and password created by them) for downloading e-version of DCF, uploading the DCF and seeing the automatically generated reports. University, State and National level users can manage College/Institute level users by according approval of their registration from User Management of their dashboard.

Form Management: Each Institution can see and download their filled-in DCF from anywhere and anytime by logging in to the portal with their user-id and password. They can also revise the DCF, if required, until the survey is not closed. University, State and National level users can see actual filled-in DCF of all the institutions under their control/academically associated with them.

Reports: Several state level and institution level reports are automatically and instantaneously generated and are available in pre-designed formats under reports section. All users can see the reports of their own institute and of the institutions under their control/academically associated with them. All the users can see various state level reports. These are as follows:

1) State-wise List of Universities & Attached Institutions
2) State-wise List of Stand-Alone Institutions
3) State-Wise Number of Institutions
4) State-Wise Number of Institutions - Urban
5) State-Wise Number of Institutions - Rural
6) State & Specialisation - Wise Number of Institutions
7) Type-Wise Number of Institutions Attached With University
8) Management-Wise Number of Institutions Attached With University

9) State-Wise Number of University offering Education Through Distance Mode

10) State & Post-Wise Number of Male & Female Teacher

11) State & Category-Wise Number of Male & Female Teacher

12) State & Category-Wise Number of Male & Female Non-Teaching Staff

13) State & Level-Wise Male & Female Student Enrolment

14) State & Level-Wise Male & Female Student Enrolment Through Distance Mode of Education

15) State & Category-Wise Male & Female Student Enrolment

16) State & Level-Wise Out-Turn

Several new reports have been designed to capture time series report. Gradually all the reports will be made available to all the users without any restrictions.

CHAPTER 2: CONCEPTS AND DEFINITIONS

HIGHER EDUCATION

For the purpose of this Survey, Higher Education is defined as the education, which is obtained after completing 12 years of schooling or equivalent and is of the duration of at least nine months (full time) or after completing 10 years of schooling and is of the duration of at least 3 years. The education may be of the nature of General, Vocational, Professional or Technical education.

I. TYPE OF INSTITUTIONS

All Institutions, where higher education as defined above is imparted, will be covered in the Survey. The Institutions, covered in the Survey has been classified into three broad categories:

> (1) University/University Level Institutions
> (2) Colleges/Institutions - affiliated/recognised with University
> (3) Stand-alone Institutions - not affiliated/recognised with University

(1)   University/University Level Institutions

Under the University Grants Commission (UGC) Act, 1956, *"University" means a University established or incorporated by or under a Central Act, a Provincial Act or a State Act, and includes any such institution as may, in consultation with the University concerned, be recognized by the Commission in accordance with the regulations made in this behalf under this Act.*

Various Provisions under UGC Act, 1956, which are relevant for the Survey, are mentioned below:

Under Section 22(1) of UGC Act, 1956, *the **right of conferring or granting degrees** shall be exercised only by a University established or incorporated by or under a central Act, a Provincial Act, a State Act or an institution deemed to be a University under section 3 or an institution specially empowered by an Act of Parliament to confer or grant degrees.*

Under Section 22(2) of UGC Act, 1956 states that *Save as provided in sub-section (1), no person or authority shall confer, or grant, or hold himself or itself out as entitled to confer or grant, any degree.*

Section 12 of the UGC Act, 1956 states Power and Functions of the University Grants Commission:

It shall be the general duty of the Commission to take, in consultation with the Universities or other bodies concerned, all such steps as it may think fit for the promotion and co-ordination of University education and for the determination and maintenance of standards of teaching, examination and research in Universities, and for the purpose of performing its functions under this Act, the commission may:

(a) collect information on all such matters relating to university education in India and other countries as it thinks fit and make the same available to any university;

(b) require a University to furnish it with such information as may be needed relating to the financial position of the University or the studies in the various branches of learning undertaken in that University, together with all the rules and regulations relating to the standards of teaching and examination in that University respecting each of such branches of learning.

Thus the following degree awarding Institutions are covered in this category:

1. **Central University**- A university established or incorporated by a Central Act.
2. **State University**- A university established or incorporated by a Provincial Act or by a State Act.
3. **Open University** - A university which imparts education exclusively through distance education in any branch or branches of knowledge.
4. **Private University** - A university established through a State/ Central Act by a sponsoring body viz. a Society registered under the Societies Registration Act 1860, or any other corresponding law for the time being in force in a State or a Public Trust or a Company registered under Section 25 of the Companies Act, 1956.
5. **Deemed University** - An Institution Deemed to be University commonly known as Deemed University refers to a high-performing institute, which has been so declared by Central Government under Section 3 of the University Grants Commission (UGC) Act, 1956.
6. **Institute of National Importance** - An Institution established by Act of Parliament and declared as Institution of National Importance such as All Indian Institute of Technology (IIT), National Institute of Technology (NIT).
7. **Institute Under State Legislature Act -** An institution established or incorporated by a State Legislature Act. There are 5 such Universities, *Nizam's Institute of Medical Sciences, Hyderabad; Sri Venkateswara Institute of Medical Sciences, Tirupati; Shere-e-Kashmir Institute of Medical Sciences, Srinagar; Indira Gandhi Institute of Medical Sciences, Patna; Sanjay Gandhi Post Graduate Institute of Medical Sciences, Lucknow.*

(2)   Colleges/Institutions affiliated/recognised with University

These are institutions which can run degree programmes but are not empowered to provide degree on their own and are necessarily have to be attached with a University/University level institution for the purpose of awarding degree. For the purpose of the survey these institutions have been classified as under:

2.1   Colleges Affiliated with University/ University level Institutions - Under Section 12A(1)(b), *College means any Institution, whether known as such or by any other name which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification*. These are the institutions established or maintained by or admitted to the privileges of the University.

Colleges can be of two types:

      (i) University/Constituent College - A college maintained by the University
     (ii) Affiliated College

Some colleges are given **Autonomous Status**. UGC has introduced a scheme of Autonomous colleges keeping in view the objectives of the National Education Policy (1986-92).

All Colleges under Section 2(f) & 12(b) of the UGC Act are eligible under the Scheme. Criteria for identification of institutions for grant of autonomy are as follows:

a. Academic reputation and previous performance in university examinations and its academic /co-curricular/extension activities in the past.
b. Academic/extension achievements of the faculty.
c. Quality and merit in the selection of students and teachers, subject to statutory requirements in this regard.
d. Adequacy of infrastructure, *for example, library, equipment, accommodation for academic activities, etc*.
e. Quality of institutional management.
f. Financial resources provided by the management/state government for the development of the institution.
g. Responsiveness of administrative structure.
h. Motivation and involvement of faculty in the promotion of innovative reforms.

The Parent University awards degrees to the students, evaluated and recommended by colleges. Autonomous colleges that have completed three year terms can confer the degree under their title with the seal of the university.

2.2   **Institutions Recognised by the University -** These are the institutions attached with the University for the purpose of awarding degree in respect of programmes being run in these institutions. *e.g. Army Cadet College Wing, Indian Military Academy, Dehradun is not affiliated with any University but the degree in respect of Programmes run in the institute are awarded by Jawaharlal Nehru University.*

2.3   **Off-Campus Centre/ PG Centre -** A centre of the University established by it, outside the main campus (within or outside the state) operated and maintained as its constituent unit, having the University's compliment of facilities, faculty and staff. Teaching departments of the University, where Post Graduation level courses are offered should not be treated as PG Centre.

2.4   **Off-shore Campus -** A campus of the Private University or Deemed to be University established by it outside the country, operated and maintained as its constituent unit, having the University's compliment of facilities, faculty and staff.

2.5   Regional Centre - A centre established and maintained or recognized by the University for the purpose of the coordination of the functioning of the Study Centres in the region, advising, counseling or for rendering any other assistance required by the students used in the context of regular/ distance education.

2.6   Study Centre - A centre established and maintained or recognized by the university for the purpose of advising, counseling or for rendering any other assistance required by the students.

Evening College - The College in which education is imparted in the evening. It may be noted that in a few colleges, using the same infrastructure, education is imparted in two sessions-morning or day and evening. Generally, for all practical purposes these are treated as two colleges.

(3) Stand- alone Institutions not affiliated/recognised with University

There are several institutions which are outside the purview of the University & College. These Institutions generally run Diploma/PG Diploma level programmes for which they require recognition from one or other Statutory Bodies. **For the purpose of this survey, such Institutions will be referred as Stand-alone Institutions**. Such Institutions mainly fall under the following categories:

- ➢ Diploma awarding Institutions under the control of All India Council for Technical Education (AICTE) e.g. *Lal Bahadur Shastri Management Institute awarding PG diplomas in Management of two years duration whose entry qualification is Graduate.*
- ➢ Paramedical
- ➢ Tourism
- ➢ Polytechnics.
- ➢ Diploma awarding Institutions under the control of Indian Nursing Council (INC).
- ➢ Government or Government recognised Institutions to conduct Teachers Training courses whose entry qualification is 10+2 *e.g. District Institute of Educational and Training (DIET) or similar institutes.*
- ➢ Company Secretary, Charted Accountancy, Actuarial Science etc.
- ➢ Hotel Management and Catering Technology.

Institution for Women: An Institution which enrolls only female students in all its programmes is categorised as **Institution for Women**. Such institutes may or may not have male teaching and non-teaching staff.

II.   FACULTY, DEPARTMENT AND PROGRAMME

Faculty   - A Faculty of Studies of the University.
Department - A Department of Studies and includes a Centre of Studies.

For the purpose of survey, the School will be treated similar to Faculty and Centre will be treated similar to the Department.

Programme - It is a course of study for which Degree or Certificate is awarded by the Institution. A Programme of study is the approved curriculum followed by an individual student such as B.A, M.A, M.B.A. etc.

Levels of Programmes:
1. **Under-Graduate:** Programme after 10+2 and generally having the duration of 3/4/5 years, in General or Professional courses.
2. **Post-Graduate:** Programme after Graduation and generally having the duration of 2/3 years in General/Professional courses.
3. **M.Phil.:** Programme after Post-Graduation and generally having the duration of 1/2 years and is a pre-research course.
4. **Ph.D.:** Programme after M.Phil. or Post-Graduation and generally having the duration of 2/3/4/5 years.
5. **Post Graduate Diploma:** Programme generally after Graduation in General and Professional courses and having duration of 1/2/3 years.
6. **Diploma:** Programme generally after 10+2 or after Graduation in General and Professional courses and having duration of 1/2/3 years.
7. **Certificate:** It is a Programme similar to Diploma, but is awarded a Certificate by the Institution.
8. **Integrated/Dual Degree:** It is a Programme leading to Post-Graduate Degree and/or Research Degree. Generally it is a combination of two degree programmes e.g. M.Tech Ph.D, B.A. LLB, M.Sc. Ph.D, B.Tech M.Tech etc.

Discipline - An academic discipline or field of study is a branch of knowledge that is taught and researched at the Institution. There are large numbers of disciplines, which are taught in various Institutions and their nomenclature varies from Institution to Institution.

For example in case of M.A. in Geography, M.A. is a Programme and Geography is a discipline.

III. MODE OF HIGHER EDUCATION

Regular Mode i.e. Formal system of Higher Education - Education provided in the system of Colleges, Universities and other formal educational institutions where the students getting education in a classroom in direct contact with the teachers and also make use of other infrastructure facilities like laboratories, library etc. to enhance its learning capacity.

Self-Financing Courses in Regular Mode - Government-aided Universities/Colleges/Institutions conducting certain career oriented courses without the financial support of the Government. The recurring expenditure to run these courses is being met by students' fees etc.

Distance/Correspondence Mode i.e. Non-Formal system of Higher Education - The system of imparting education through broadcasting, telecasting, internet, correspondence courses, seminars, contact programmes or the combination of any two or more such means of communication.

IV.   MANAGEMENT OF UNIVERSITY/COLLEGE/INSTITUTION

Central Government - Universities/Colleges/Institutions which are maintained by Central Government whether directly or indirectly *e.g. University of Delhi is a Central University. Dyal Singh College is a University College of University of Delhi which is getting maintenance grant from UGC*.

State Government - Universities/Colleges/Institutions which are maintained by State Government whether directly or indirectly *e.g. Choudhry Charan Singh University, Meerut is a State University getting maintenance grant from Uttar Pradesh Government*.

Local Body - Colleges/Institutions which are managed by the local body such as Panchayats (as defined in Art 243 read with 243 B of the Constitution), Municipalities (as defined in Article 243 P read with 243 Q of the Constitution), Cantonment Boards, Town Area Committees and any other bodies of the local self-government constituted under a law. *e.g. Firoz Gandhi College & C.P. Verma College, Patna affiliated to Magadh University.*

Private Aided - Institutions, which are managed by an Individual, Trust, Society or Other Private Organization and receive regular maintenance grants from Government or Local Body. *e.g. Hindu College, Delhi affiliated to University of Delhi.*

Private Un-aided - Institutions, which are managed by an Individual, Trust, Society or Other Private Organization, which is either not receiving any grant or in receipt of one- time ad-hoc grant for a specific purpose like building construction, strengthening of library or laboratory, one-time subsidy towards teacher salary etc., but not receiving regular maintenance grant. *e.g. Chanchalben Mafatlal Patel College of Nursing, Ahmadabad.*

V.   STUDENT

Student means a student of the Institution and includes any person who has enrolled himself/ herself for pursuing any programme of study conducted by the Institution.

Foreign Students mean those students who are citizens of a country other than India.
Students' intake is annual permitted strength for a particular programme of study which means the number of seats in a programme.

Students' enrolment is total students on roll in a Programme as on 30th September of the academic year, as explained below through an example:

Programme: M.C.A. Duration: 3 years.

Year	Students Enrolled
1st Year	30
2nd Year	29
3rd Year	28
Total Enrolment	**87**

VI.   TEACHING STAFF

Teacher is defined as a faculty/staff assigned the professional activities of instructing pupils, providing knowledge and giving guidance in the subject area of studies in self-contained classes or courses or in class room situations. Generally the designation of teaching staff are Vice-Chancellor, Director, Pro-Vice-Chancellor, Principal, Professor & Equivalent, Associate Professor, Additional Professor, Reader, Lecturer (Selection Grade), Assistant Professor, Lecturer (Senior Scale), Lecturer, Tutor, Demonstrator, Part- Time Teacher, Ad hoc Teacher, Temporary Teacher, Contract Teacher, Visiting Teacher.

Sanctioned strength of Teaching Staff means the number of posts sanctioned designation-wise for Professor, Associate Professor and Assistant Professor etc.

Existing strength (Teachers in position) means the number of teachers currently in position against each post working in the University/Department on the date of reference.

Career Advancement Scheme (CAS) is a scheme of UGC to promote Teachers from a few selected stages to higher stages.

Grade Pay - Grade Pay is a fixed amount attached to each post in the hierarchy. Grade pay determines the status of a post.

VII.   NON-TEACHING STAFF

Non-teaching staff are staff other than Teaching staff engaged in Administrative, Secretarial, Laboratory, Library work etc. of the University/ Institution/ College in different level Groups i.e. Group A, Group B, Group C and Group D as defined by Department of Personnel & Training.

VIII. RESERVATION

Person with Disability (PWD): A person suffering from a disability is defined in the "Rights of Persons with Disabilities Act, 2016". As per the Act the 21 disabilities are given below:

1. Blindness	2. Low-vision	3. Leprosy Cured persons
4. Hearing Impairment (deaf and hard of hearing)	5. Locomotor Disability	6. Dwarfism
7. Intellectual Disability	8. Mental Illness	9. Autism Spectrum Disorder

10. Cerebral Palsy	11. Muscular Dystrophy	12. Chronic Neurological
13. Specific Learning Disabilities	14. Multiple Sclerosis	15. Speech and Language disability
16. Thalassemia	17. Hemophilia	18. Sickle Cell disease
19. Multiple Disabilities including deaf blindness	20. Acid Attack victim	21. Parkinson's disease

Persons with "benchmark disabilities" are defined as those certified to have at least 40 per cent of the disabilities specified above.

Other Backward Classes means the class or classes of citizens who are socially and educationally backward, and are so determined by the Central/ State Government.

Scheduled Castes means the Scheduled Castes notified under article 341 of the Constitution.

Scheduled Tribes means the Scheduled Tribes notified under article 342 of the Constitution.

Religious Minority: Six religious communities, viz; Muslims, Christians, Sikhs, Buddhists, Jain and Zorastrians (Parsis) have been notified as minority communities by the Union Government.

IX.   EXAMINATION RESULTS

Out-Turn means number of final year students of a particular programme, who have successfully completed the programme i.e. number of students who have passed the final year examination of the programme.

X.   REFERENCE PERIOD

Academic Year - The academic year is the period, during which one year or two semesters or three trimester of a Programme is completed.

Financial Year - The financial year is the period from 1st April of the Year to 31st March of the next year.

Reference Date - 30th September of the Academic year is taken as the reference date for filling up all the Blocks of DCF, except the block on Examination Results and Financial Information. Generally all the admissions in various courses in a University, College & Stand-alone Institution are completed before 30th September. Reference period for financial data is Financial Year and for examination result is Academic Year.

Examination Year - It is the academic year prior to the reference date, for which Examination Results are declared. Examination results include the final and supplementary examination conducted during that year. In case of Ph.D., the out-turn is the number of students, who are awarded degree during two convocations falling prior to the reference date.

XI.   GEOGRAPHICAL REFERENCE

Geographical reference of something means to define its existence in physical space. That is, establishing its location in terms of coordinate systems. Latitude is used together with longitude to specify the precise location of features on the surface of the Earth. The mainland of India extends between 8 ° 4' and 37 ° 6' North Latitude and 68 ° 7' and 97 ° 25' East Latitudes.

XII.   SCHOLARSHIP

Scholarship is a boon for students, belonging to the weaker sections of the society, who are unable to further their education for some reason or the other. Scholarship is an incentive as well as encouragement for students, who are talented, but do not have the means to study further. There are a variety of scholarships merit-based, need-based, student-specific, career-specific, and college-specific. The Ministry offers National as well as External Scholarships to the needy students.

XIII. FELLOWSHIP

In academia, a fellow is a member of a group of learned people who work together as peers in the pursuit of mutual knowledge or practice. The fellows may include visiting professors, postdoctoral researchers and doctoral researchers. Fellowship is the scholarship received to pursue the doctoral programmes.

XIV. EDUCATIONAL LOAN

Government of India in consultation with Reserve Bank of India (RBI) and Indian Banker's Association (IBA) has framed a Comprehensive Educational Loan Scheme to provide Interest Subsidy to ensure that no deserving student in the Country is deprived of higher education for want of finances. The new scheme covers all type of courses including professional courses in schools and colleges in India.

XV.   EDUCATIONAL ACCREDITATION

Educational accreditation is a type of quality assurance process under which services and operations of educational institutions or programs are evaluated by an external body to determine if applicable standards are met. If standards are met, accredited status is granted by the agency.

The National Assessment and Accreditation Council (NAAC) is an organisation that assesses and accredits institutions of higher education in India. It is an autonomous body funded by University Grants Commission of Government of India headquartered in Bangalore. For the purpose of the survey, only those agencies, which accreditate the educational institutions are covered.

CHAPTER 3: INSTRUCTIONS FOR FILLING-UP
DATA CAPTURE FORMAT - I

This format is designed to collect the information in respect of Higher Education from University/University level institutions which are established

- under Central Act, a Provincial Act or a State Act (Central University, State University)
- as an institution deemed to be a university under section 3 of the UGC Act 1956 e.g. Deemed University
- as an institution specially empowered by an Act of Parliament to confer or grant degrees e.g. Institution of National Importance (Indian Institute of Technology, National Institute of Technology etc.), Institutions set up by other Central Ministries by an Act of Parliament such as National Institute of Fashion Technology(NIFT).

Thus the coverage of the 'Institutions' in this format includes all the Central Universities, State Universities (including State Private Universities), Deemed Universities, Institutions of National Importance, Institutions established under State Legislature Act and other institutions set up under some Central or State Act.

Summary description of the schedule: Data Capture Format I consists of 13 blocks. The first three blocks, viz. Block 1A, Block 1B and Block 1C are to be used for recording basic structure of the University, its Faculties/ Schools, Departments/ Centres and the Programmes. Faculties/ Schools, Departments/ Centres and Programmes listed in Block 1C will form the basis/ masters for filling up of Blocks 1D and IE.

Block 1D will be for recording the information in respect of Non-teaching staff of the University. Library and Physical Education Staff of the University is to be collected separately in this block.

Programme-wise Student enrolment in regular as well as distance education mode will be collected in Block 1E. Information in respect of Foreign Students will also be recorded in this block.

Block 1F is to be used for recording the Examination Results of the students who have passed the final year degree examination of a particular programme.

Receipt & Expenditure details of the University will be recorded in Block 1G.

Availability of Infrastructure in the university will be recorded in Block 1H.

Information in respect of Scholarships, Loans & Accreditation will be recorded in Block 1I.

Information in respect Off-shore centre/ college will be recorded in Block 1J.

Information in respect of regulatory information (UGC) will be recorded in Block 1K.

Teacher Information Form(TIF) attachment in Block 1L (Instruction to fill TIF is at Annexure-V).

Comments relevant to the information furnished in other blocks will be recorded in Block1M.

In a nutshell, the schedule consists of the following blocks: After block 1L undertaking given by institution head.

Block 1A **:** **Basic Information of the University/ University Level Institutions**
Block 1B **:** **Details of Regional Centres Attached with Open/ Dual-mode University**
Block 1C **:** **Details of Faculty/ Department-wise Programmes offered by the University/ University Level Institutions.**
Block1D **:** **Staff Information-on Teaching**
Block 1E **:** **Student Enrolment**
Block 1F **:** **Examination Results**
Block 1G **:** **Financial Information**
Block 1H **:** **Infrastructure Related Information**
Block 1I **:** **Scholarships, Loans &Accreditation**
Block 1J **:** **Off-Shore Centre/College**
Block 1K **:** **Regulatory information (UGC)**
Block 1l **:** **TIF Attachment**
Block 1M **:** **Remarks**

Sample DCF-I is given at Appendix-2.

DETAILS OF THE DATA CAPTURE FORMAT-I (DCF-I)

Block 1A: Basic Information of the University/ University Level Institutions

This block is designed for recording basic information of the Institution as on reference date i.e. 30th September of an academic year.

Item 1, 2 & 3: These three fields, Name of the State, Name of the University/ University Level Institutions AISHE Code are pre-filled while downloading the DCF.

Item 4: Here the address particulars in items (i) and/or (ii) [only first of which is mandatory], name of city in item (iii), name of district in item (iv) [it is to be selected from drop-down], Pin Code of the area in item (v), name of the website in item (vi), total area in acre of the University in item (vii) and total constructed area in square meter in item (viii) will be recorded.

Item 5: In the first box, year of establishment of the Institution i.e. when it was set up and in the second box, year in which the Institution was declared University will be recorded. *For example, Delhi College of Engineering, (initially established with the name - Delhi Polytechnic) came into existence in the year 1941 but has become Delhi Technological University in 2009. Therefore in the first box 1941 will be recorded and in the second box 2009 will be recorded.*

Item 6: In items A (i), (ii) & (iii), name of the Vice-Chancellor/Director/Head of the Institution,

contact number and e-mail id, will be recorded. In items B (i), (ii), (iii), (iv) & (v), details of the person who is nominated by the University for providing the information in this DCF will be recorded. This person will be the resource person for furnishing the information during future surveys also.

Item 7: In items (i) Depending on the area, where the Administrative Unit of the University is located, appropriate Radio Button against *Rural or Urban,* will be clicked. Name of the Block/City/Town will be recorded in items (ii).

Item 8: Here Geographical referencing in degree (up to 8 places of decimal) for both Latitude and Longitude are to be recorded. The applicable range for Latitude is 6 to 38 degrees and for Longitude is 68 to 98 degrees.

Item 9: The type of University/University Level Institution is pre-filled from the following options:

- *Central University*
- *State Public University*
- *State Private University*
- *Deemed University- Government*
- *Deemed University- Government Aided*
- *Deemed University-Private*
- *Institute of National Importance*
- *Institute under State legislature Act*
- *Central Open University*
- *State Open University*
- *State Private Open University*

Item 10: If the university is exclusively meant for one particular specialised field i.e. the university concentrates on developing experts in a particular skill or area, radio button 'Yes' will be clicked in 10 (i) and the field of the particular specialisation will be selected from the drop-down menu in 10 (ii), otherwise radio button 'No' will be clicked in 10 (i), in that case 10 (ii) will be not be activated. The options for 10 (ii) are

> *Agriculture*
> *Cultural Studies*
> *Fine Arts*
> *Fisheries*
> *Gandhian/ Religious Studies*
> *Journalism & Mass Communication*
> *Language*
> *Law*
> *Medical*
> *Oriental Learning*
> *Rural Development*
> *Sanskrit*

Sports/Yoga/Physical Education
Technical
Veterinary & Animal Sciences
Others (Please Specify)

When *Others (Please Specify),* option is selected, the adjacent box will be activated and its detail is to be specified there.

Item 11: If the University is providing admission to girls' students only, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked.

Item 12: If residential accommodation for teaching and/or non-teaching staff is available (either within campus or outside the campus of the university), radio button 'Yes' will be clicked and their number will be recorded in 12(ii) separately for teaching and non- teaching staff, otherwise radio button 'No' will be clicked in 12(i), in that case 12(ii) will not be activated. If residential accommodation for a particular category is not available, '0' will be recorded against that category in 12(ii). Against 'Total' sum of the numbers of accommodation for both categories will automatically be recorded. If quarters for teaching and non-teaching staff are not separately available, only number against total may be recorded. Further, if the quarters, for teaching and non-teaching staff are allotted from the pool of quarters of several institutions/ offices, the numbers, which are occupied by the staff of this Institution, will be recorded against respective categories.

Item 13: If hostel for students is available (either within campus or outside the campus of the university), radio button 'Yes' will be clicked and the number of hostel will be recorded in 13(ii). Exactly the same number of rows will be generated in the table, as the number entered in 13(ii). In each row, the name, type, intake capacity and number of students residing in the hostel will be recorded. Under Hostel Type, three options are given, Boys Hostel, Girls Hostel and Other. If hostel for students is not available in the Institution, radio button 'No' will be clicked in 13(i). If the hostel does not have any name then the description by which it is identified will be recorded under column 'Name of Hostel'. Other type of Hostels may include, hostel for married students, transit hostel etc.

Block 1B: Details of the Regional Centers attached with the Open University/ Dual Mode University

This block is designed for recording the details of the Regional Centers attached with the Open University/ Dual Mode University. During 2010-11, in this block the Institutions affiliated/recognised by the University such as Colleges, Off-Campus Centres, PG Centres etc. were listed. As the lists of Colleges and such Institutions have been generated, these are being managed separately through College Management System, for which Instructions are given separately.

Now, there is only one item in this Block, which is applicable for Open Universities and Universities offering programmes through Distance Education Mode as well as regular mode,

called Dual Mode University. Open & Dual Mode Universities offer distance education programme through its Regional Centres and/or Study Centres. Regional Centres have normally been established for the purpose of co-coordinating and supervising the work of the study Centres. Regional Centres, the sub-office of the University for all practical purposes, act as resource centres of the University in respective regions. Regional Centres are centres for training coordinators/ counselors/other functionaries. Normally Dual Mode universities offer distance education programme directly through study centres which practically for all purposes act as a Regional Centre and therefore in such cases, Study Centres will be treated as Regional Centres. If in such case Study Center-wise information is not available, Directorate of Distance Education may be recorded in column meant to record Name of the Regional Centres and number of study centers may be shown in next column.

If such (Open or Dual Mode) university offers academic programmes through distance education mode, radio button 'Yes' will be clicked and the number of Regional Centres will be recorded in item (ii). Exactly the same number of rows will be generated in the table, as the number entered in item (ii). Name of the Regional Centres, number of Study Centres under each Regional Centre and name of the State and the District in which the regional centre is located will be recorded in the Table. If such university does not offer academic programmes through distance education mode, radio button 'No' will be clicked in item (i).

Separate addendum may be filled for recording student enrolment for each Regional Center. On click of mouse in the box for recording the number of regional centers, a dialogue box will appear on the screen, regarding filling the student enrollment for each regional centre in separate addendum. On Clicking OK Button, the guidelines to fill addendum will be available on the screen (if, online).

In case of Dual Mode University, information regarding the Regional Centres & Study Centres under the Directorate of Distance Education/School of Open Learning through which distance education course is offered will be recorded here. If there is no Regional centre under the Directorate of Distance Education, but there are Study Centres, which are for all functional purposes are like regional centres, then the name of the study centre will be recorded under the column "Name of the Regional Centre" and in the next column under "No. of Study Centre", '1' will be recorded. The name of the State and the District, in which the study centre is located, will be recorded in the next two columns. *For example, Annamalai University is a dual Mode university and its directorate of distance education conducts various programmes through its study Centres located throughout India. For its centre located at JAIPUR, under column 2, 3, 4 and 5, JAIPUR (47), 1, Rajasthan and JAIPUR will be recorded respectively.* Study Centres can also be located in a college.

Instruction to fill the addendum for recording the student enrolment in regional centers is given in Annexure-III.

Block 1C: Details of Faculty/ Department-wise Programmes offered by the University/ University Level Institutions

Item A: If the University is constituted from colleges or is only an affiliating University, radio button 'Yes' will be clicked; otherwise radio button 'No' will be clicked. A few Universities, e.g. Chaudhary Charan Singh Haryana Agricultural University, Hisar have been constituted from colleges and all its Faculties and Departments are located in Colleges only & no program runs in University Teaching Departments. Similarly, there are a few Universities, which only affiliates colleges and conduct examinations e.g. *Rajiv Gandhi University of Health Sciences, Gujarat Technical University.*

Item B of this block is designed for recording the details of Faculties & Departments coming under the **ambit of main university** only. **Here faculty does not mean the teaching staff and their names should not be entered.**

Faculty & Department under the Colleges, Off-Campus Centres, PG Centres, and similar institutions etc. will NOT be recorded in this block. Details for these Institutions will be collected in a separate Data Capture Format. However, in case of constituent units of University, primarily of Private and Deemed Universities, which are integral part of University and are also listed as Constituent College, without intention of filling DCF-II for such units due to difficulty in getting separate records, these may be shown as Faculty/Department and details of programmes, teacher, enrolment etc. may be recorded in DCF-I itself. Similar may be the case for PG/Off-Campus Centre and Recognised Centre too. For such centres, in normal cases, DCF-II may not be possible to be filled. But in a few cases where these are independent institutions and are located in different State/District, DCF-II should be filled. Such institutions that are listed as College or Center, for which DCF-II is not filled, should be appropriately categorised through College Management System.

It may be noted that Faculty and School are synonyms and also Department and Centre are synonyms. *In some of the Universities e.g. Jawaharlal Nehru University, the basic academic unit is known as Schools of Studies and Schools are made up of a number of Centres which constitute the units operating within the broad framework of a School. In such cases School will be treated as Faculty and Centre will be treated as Department.*

Item B1: Name of the Faculty will be recorded in the box and its Departments will be recorded by creating as many boxes as there are number of departments by clicking on "+" sign on the left of the underneath box. Name of the second Faculty will be listed by clicking on "+" sign on the left of the box, where name of the first Faculty are recorded and its departments will be listed in the underneath box(es). Thus all the faculties and its departments existing in the Institution can be listed.

There is specific purpose behind listing faculties and departments. Block 1D will be automatically expanded according to the number of Faculties & Departments listed here, where teaching staff details for each "Faculty x Department" will be entered.

If there is neither faculty nor department in the Institution, both boxes meant to record the name of faculty and the name of department may be left blank. In that case, there is no need to record dummy names, such as name of the institution, name of the programme.

There may be the cases where university comprises of Departments only and Faculty does not exist. In such cases, Faculty name will be left blank and only name of the Departments will be recorded. In fact, either of the two boxes may be left blank, as these fields are optional. Thus only faculties or only departments may be listed leaving the other box blank.

In case of Dual Mode University, normally there is a centre for distance education established, within the university which provides education through distance education mode under various programmes. It is expected that the complete information about the staff, student and programmes will be available with the centre. Thus for Dual Mode University, one of the faculty will also be "Centre for Distance Education" or whatever be the nomenclature used in that particular university.

Item B2: Programmes offered through Regular Mode of Study will be recorded here. Tick mark may be made against appropriate check box(es), for the three cases Regular Programmes run directly through Faculty; Regular Programmes are run through Department and Other Regular Programmes (which are neither run through Faculty nor through Department). There may be "'1'" in one, two or all the three boxes, depending upon the applicability. It might happen that the Institutions are comprised of Departments only, in that case, Programmes run directly through Faculty is not applicable. There might be Programmes directly run by the Institution (Not through its Faculty and Department), in that case Other Regular Programmes is applicable. *For example, Under Graduate and some other Programmes in BHU are directly run by the Faculty while other Programmes are run through Departments*.

Some of the programmes of Graduate level, which are spread over different Departments and the duration of programmes generally, vary from 3 to 5 years. If student's enrolment is collected for such programmes from the Departments, this may lead to duplication *e.g. B.A. Programme in Economics, Mathematics & Statistics is spread over 3 Departments*. To avoid duplication, information in respect of such programme can be collected from the Faculty only. Such programmes will be listed against 'Regular Programmes run directly through Faculty' and if Faculty does not exist, such programmes may be listed under Other Programmes.

If there are large numbers of faculties and departments in the University, Addendum can be filled to record programmes and enrolment data. Instruction to fill the addendum is given in Annexure-III.

Item B3: Programmes offered through Distance Mode of Study will be recorded here.

It might be ensured that all the academic Programmes conducted by the University are recorded in the table.

For Open University, there will be only distance mode of study and not regular mode of study, therefore programmes will be listed only in item B3. However, face to face programmes offered by Indira Gandhi National Open University will be treated as regular mode of study and will be listed in item B2.

In 1st and 2nd columns of the table meant to list the programmes in the University, names of the Faculties and Departments as applicable for each Programme will be selected from the drop-down, which will be pre-populated from the entries recorded in item 1 of this Block.

In 3rd Column, name of the level of the course offered in the institution will be selected from the drop-down. These options are

> *Ph.D*
> *M.Phil*
> *Post Graduate*
> *Under Graduate*
> *PG Diploma*
> *Diploma*
> *Certificate*
> *Integrated*

Dual-degree programme such as B.S.-M.S., *B.A.-L.L.B., M.Sc.-Ph.D* are to be treated to be of the level of Integrated. Post-Doctorate, D.Litt, D.Sc. and other Doctorate & above Level Programmes will be treated of the level of Ph.D for the purpose of the survey.

In 4th column, name of the Programme offered at each level as specified in 3rd column will be selected from the drop-down. The programmes are arranged alphabetically. However, the important programmes under Post Graduate and Under Graduate level are also shown at the top. Most of the 'Programmes/Course' and 'Level' for Ph.D, M.Phil, PG Diploma, Diploma and Certificate level courses are same, in such cases entries in 4th column may be same as made in the 3rd column against these levels. Single Department may run programmes in different disciplines e.g. *Botany Department of BHU runs four courses such as M.Sc. Botany, M.Sc. Applied Microbiology, M.Sc. Environmental Science & Technology and M.Sc. Environmental Science*. In the next (5th) column, the name of the discipline/subject of study will be recorded. *For example in case of M.Sc. Applied Microbiology, M.Sc. will be recorded under Programme name and Applied Microbiology will be recorded under Discipline.* In 6th & 7th columns, Broad Discipline Group Category and Broad Discipline Group Name to which this discipline belongs will be recorded. *In the said example, the Broad Discipline Group Category will be Science and Broad Discipline Group Name will be Microbiology.* Each Discipline is to be categorised in any one of the Broad Discipline Group. If the exact discipline is not available in Broad Discipline Group Name, it is to be categorised in most suited discipline name e.g. Geophysics may be categorised under Physics. The complete concordance of 'Level', "Programme', 'Broad Discipline Group Category' and 'Broad Discipline Group Name' is given at **Appendix-1** of the instruction manual. The options in the drop-

down under these columns are suitably filtered.

Intake of the current academic year, which is the annual permitted strength of students, allowed for admission against the Discipline, will be recorded in 8th column. Admission Criterion for the respective programme will be recorded in 9th column. One of the options will be selected from the drop-down. The options are

> All India Level Examination
> State Level Examination
> University Level Examination
> Direct Admission

All India Level Examination is an all India Common Entrance Examination conducted for admission in one or more courses through which students are admitted to a group of institutions located in more than one state. For example, JEE is an all India level examination which is conducted for admission in various engineering courses for admission in Indian Institute of Technology, Indian Institute of Scientific and Educational Research, Indian School of Mines, Indian Institute of Information Technology, National Institute of Technology, etc. If the admission is restricted within a State, it will be a State Level Examination. University Level Examination is the one, through which students are admitted in various courses in University and its associated colleges. If admission takes place only for a particular University/ College/ Institution, it will be treated as Direct Admission. If, admission in a programme takes place through one or more criteria, that criteria may be selected through which most of the students are admitted.

Course Duration prescribed for each Discipline in number of year and months will be recorded in 10th & 11th columns respectively. *For example, if a course is of the duration 2.5 years then '2' will be recorded in column (10) and '6' will be recorded in 11th column. If for a programme there is no fixed duration, but the minimum duration of the programme is prescribed, the minimum duration will be recorded in 10th & 11thcolumns.* Under the columns 'duration of the course - year and month', both the entries are mandatory. *e.g.* if course duration is of 3 years, 3 is to be recorded under year and 0 is to be recorded under month. In case of Ph.D, minimum prescribed duration may be recorded. Similarly in case of a Distance programme, minimum number of years in which a programme could be completed may be entered.

This block is very important as block on students' enrolment is expanded on the basis of entries made here.

Depending on the type of programme, one of the options from the drop-down is to be selected in 12th column. These options are General, Self-Financing or Both. If the programme is running in self-financing as well as general mode then 'Both' options is to be selected and in that case, students' enrolment will be separately recorded for Self-Financing and General for each year of programme in Block 1E. Paid seats will also be treated as self-financing for the purpose of survey.

System of Examination for each Programme & Discipline as specified in 5th column will be recorded in 13th column. Codes for examination system are

> *Annual- 1*
> *Semester -2*
> *Tri- Semester-3*
> *Not Applicable -4*

Block 1D   :   Staff Information - Non-Teaching Staff

This block is designed for recording the details of non-Teaching staff of the University. Among Non-teaching staff, details of Library and Physical Education staff will be collected separately.

Staff posted in the Departments under the Colleges, Off-Campus Centres, PG Centres, and similar Institutions affiliated with the university for which separate DCF-II is being filled will NOT be recorded in this block. Details for these Institutions will be collected in a separate Data Capture Format.

This is meant for recording the information in respect of Non-Teaching Staff, Library and Physical Education Staff of the University. Non-Teaching Staff posted in directorate of distance education/campus of open learning of dual mode university will also be included here. Information in respect of (i) Non-Teaching Staff excluding Library and Physical Education Staff but may include technical staff not engaged in teaching, (ii) Library Staff and (iii) Physical Education Staff will be recorded separately by selecting the appropriate option from the drop-down.

Non-teaching staff have been categorised into Group A, B, C and D category as prevalent in Government. Where such classification of staff is not in existence, the information may be recorded according to its equivalent categories as given below:

> Messenger, Peon etc. may be categorised under Group D,
> Clerical/Secretarial Staff, Drivers may be categorised under Group C,
> Middle level Officials may be categorised under Group B and
> Senior Level Officers may be categorised under Group A.

In the third Column, sanctioned strength of Non -Teaching Staff belonging to the specific staff type & group will be recorded.

Number of staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that the number of female staff will be recorded separately. In the last two columns, total of all the four categories will automatically be recorded separately for total staff and female staff. Under various columns of "Number in Position", in the first row, Total number of staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that number of female staff will be recorded separately.

Second row is meant for recording the information in respect of staff (out of total as recorded in first row) belonging to Persons with Disability (PWD) category. For each designation, number of PWD staff in position as on reference date will be recorded.

Number of PWD staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of PWD staff and out of that the number of female staff will be recorded separately.

Third and fourth rows are meant for recording the information in respect of staff belonging to religious minority category separately. Number of Muslim staff and staff of other religious minority in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that the number of female staff will be recorded separately.

In the last two columns, total of all the four categories will automatically be recorded separately for total and female. Although all the efforts should be made to collect the information under each category separately, if it is not available, only the last two columns for total will be filled. If data in regard to religious minorities are not maintained by the Institution, all the columns will be left blank. Appropriate remarks, in such cases, may be selected under Remarks column from the options available in the drop-down.

If non-teaching staff is also employed on contractual basis, such option under Staff Type may be selected to record the details.

There may be some technical staff, which are not involved in teaching, e.g. *"Accompanist" in Bhatkhande Music Institute University, who play various instruments*. They should be included in Group "C" of non-teaching staff, if not categorised in groups. Technical staff of Technical Institutions, Laboratory attendants etc. will also be treated as non-teaching staff for the purpose of the survey and will be categorized in Group C.

Block 1E: Details of Number of Students studying in the university i.e. Student Enrolment

This block is designed for recording the **Number of Students studying in the university i.e. Student Enrolment** in each Discipline.

Number of Students enrolled in the Faculty & Department of the Colleges, Off-Campus Centres, PG Centres, and similar Institutions affiliated with the University for which separate DCF II is to be filled will NOT be recorded in this block. Details for these Institutions will be collected in a separate Data Capture Format.

Students' enrolled in the Ph.D. Programme of the Research Laboratories which are attached with the University for the purpose of awarding Ph.D. degree will be counted in the Ph.D. enrolment of the University and separate Data Capture Format will not be filled up for such Research Laboratories. *For example, Institute of Genomics & Integrative Biology, a CSIR Research Laboratory, is attached with University of Pune for awarding Ph.D degree. Students enrolled in the Laboratory will be added in the Ph.D enrolment of University of Pune and no separate DCF will be filled for the Institute of Genomics & Integrative Biology.*

Student enrolment in Regular Courses: This item is meant for recording the information in respect of students enrolled under regular mode of study in the Institution. For each of the regular programme listed in Block 1C, a table with pre-filled name of the Faculty, Department, Level, Programme, Discipline, Type and Year will be generated. **Enrolment is to be recorded for each Programme and Discipline.**

Student enrolment in Distance Courses: This item is meant for recording the information in respect of students enrolled under distance mode of study in the Institution. For Distance Mode, details of Students enrolled are to be collected Regional Centre-wise, the name of each Regional Centre recorded in Block 1B will be pre-filled here. Separate Addendum can be filled to record enrolment for each regional center; the instruction to fill the addendum is given in Instruction to fill the addendum for recording the student enrolment in regional centers is given in Annexure-III.

Before recording the number of students enrolled, name of the Faculty, Department, Level, Programme and Discipline will be selected from the options available in the drop- down which will be appropriately filtered after an option is selected in a column. As soon as discipline is selected, the number of rows according to the Type and Year, mentioned in Block 1C will be automatically generated. Unlike the regular courses, where rows are automatically generated for all the programmes, here options are required to be selected because, in a particular Regional Centre all the programmes might not run and in different Regional Centres different set of programmes may run.

Students registered as on Reference date in a discipline under self-financing mode and under general mode will be recorded in separate rows against General and Self- financing Type. As per the entry in Block 1C, Type of a particular programme is pre- populated as either General or Self-financing. If a type of programme is both, separate rows for General and Self-financing types are generated.

Students enrolled in each year of study of a particular programme will be recorded in separate rows; the number of rows will automatically be generated on the basis of the course duration recorded in Block 1C. E.*g. in case of Students enrolled in M.A. which is a two year programme, against year 111" number of students enrolled in the M.A. 1st year and against year 112" number of students enrolled in M.A. 2nd year (as on reference date) will be recorded.* Thus for a Discipline, against each type, for each year, student's enrolment is to be recorded. If a programme is of duration

of 2 years and 6 months and is of "Both" type; for that discipline, there will be entries of student's enrolment in six rows.

Type	Year
General	1
Self-financing	1
General	2
Self-financing	2
General	3
Self-financing	3

And for each such row, number of students enrolled of each category will be recorded in subsequent columns.

In the 1st year the students on roll as on 30th September of the current academic year (2011-12, in case of AISHE 2011-12) is to be recorded. 2nd year enrolment is among the students who have taken admission in previous academic year (2010-11, in case of AISHE 2011-12), completed 1st year and are on Roll (in 2nd year) as on 30th September of the current academic year (2011-12). Similarly 3rd year enrolment is among the students who have taken admission 2 years back (2009-10, in case of AISHE 2011-12), completed 2nd year and are on Roll (in 3rd year) as on 30th September of the current academic year (2011-12) and soon.

Although in MBBS course, examination is not conducted every year (generally 3 examinations are conducted), students' enrolment is to be recorded for every academic year, based on the yearly admission in the course. It is explained through an example shown in **Annexure-II.**

For Distance mode of study, data on year-wise students' enrolment is maintained as number of students registered in first year and number of students re-registered in subsequent years. In addition, data on number of students on Roll is also maintained and these data has also some meaning as such students can re-register anytime within the maximum prescribed duration of the programme. Therefore, for distance mode, after recording year-wise enrolment, for each discipline of a programme, number of students on Roll will also be recorded in a separate row. *For example, in a MBA programme only 100 students took fresh admission in July, 2011 but there were some students who took admission in previous years and are still on rolls for MBA programme resulting into total enrolled students in MBA programme as on reference date to be 500. Here in the row against 'On Roll', 500 (NOT 100) will be recorded.*

Number of students enrolled for General, SC, ST and OBC categories will be recorded separately for total and girls (out of total) students in the first row against total. In the last two columns, total of all the four categories will automatically be recorded separately for total students and girls students.

Out of the total students recorded in first row, number of PWD students will be recorded for General, SC, ST and OBC categories separately for total and girls (out of total)students in the second row. In the last two columns, total of all the four categories will be recorded separately for total PWD students and PWD girls'students.

Out of the total students recorded in first row, number of students belonging to Muslims and Other religious minority category, will be recorded separately in the third and fourth rows. Six religious communities, viz; Muslims, Christians, Sikhs, Jain, Buddhists and Zorastrians (Parsis) have been notified as minority communities by the Union Government. The National Policy on Education formulated in 1984, recognised Muslims as one of the most educationally 'backward' communities in the country. Therefore, for Muslims, students' enrolment as on Reference date will be recorded separately and information for all other religious minorities will be recorded together. Number of Muslim students and students of other religious minorities will be recorded for General, SC, ST and OBC categories separately for total and girls (out of total) students. In the last two columns total of Muslims students and students of other religious minorities will automatically be recorded separately for total students and girls students.

If data on students' enrolment for religious minorities are not maintained by the Institution, all the columns will be left blank. In Remarks column "Minority data not maintained" option will be selected from the options available in the drop-down.

If SC, ST & OBC category-wise data is not available for any Type, total number of students enrolled will be recorded in the last two columns by leaving other columns blank and in Remarks column, "Category-wise data not maintained" option will be selected. It might happen that SC & ST category-wise data is available, but for OBC category data is not available separately, but it is included in General category, then the two columns under 'OBC' will be left blank and in Remarks column, "OBC data not maintained" option will be selected. Foreign Students studying in the Institution will also be included as General Category students.

Some of the programmes of Graduate level, which are spread over different Departments, are listed against 'Regular Programmes run directly through Faculty' to avoid duplication. e.*g. B.A. Programme in Economics, Mathematics & Statistics is spread over 3 Departments, if students' enrolment is collected for such programmes from the Departments, this may lead to duplication.* Information in respect of such programme can be collected from the Faculty only. In such cases, Students enrolled in different combination of a particular programme will be added together to get the total enrolment of that particular programme. *For example, Students enrolled in B.A. (Economics, Mathematics, Statistics), B.A. (Sociology, Economics, History) etc. will be added together to get the total enrolment of B.A. Programme*.

Foreign Students' Enrolment: This item is designed for recording separate information about the foreign students (those who are citizens of at least one country other than India) out of the total students enrolled in the Institution. Information on foreign students is kept separately in most of

the Institutions and they are to be counted as General Category Students for the purpose of recording student enrolment in various discipline.

If foreign students are enrolled in the University either in regular education mode or in distance education mode, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. In first column, the name of the country whose students are enrolled in the Institution will be selected from the drop-down. Such information will normally be available with the foreign students' cell of the university. Name of the Level, Programme and Discipline will be selected from the options available in the drop-down, which will be appropriately filtered after an option is selected in a column. Discipline-wise, total number of foreign students enrolled for each country and out of them, number of foreign girls' students will be recorded in the last two columns. Information for the regular and distance mode will be recorded separately. From AISHE 2013-14, we have also added Tibetan Refugees in the list of Countries to collect their number separately.

Block 1F: Examination Results

This block is designed for recording the **Examination Results of the university i.e. Number of students appeared and passed in Annual & Supplementary examination** in each Discipline listed in Block 1C. Out-turn in various streams of education will be available from this block.

Although university is the body for conducting examinations and awarding degrees for all the students enrolled in its Colleges, Off-Campus Centres, PG Centres, and similar institutions affiliated with the university, information on examination results of the students enrolled in affiliated institutions of the University will be collected in a separate Data Capture Format.

Examination result will be recorded only in respect of final year examination of each programme *e.g. in case of BA programme, information only in respect of number of students who have completed the BA programme will be recorded and NOT the result of BA part I and BA part II examinations.*

There are some students who appear as private students in the examination of the university. Information pertaining to them will be recorded separately. For Distance Mode of study also details will be recorded in separate table.

The names of Level, Programme and Discipline will be pre-populated from the list of Programmes recorded in Block 1 C in case of both regular and distance modes. The number of students appeared and passed will be recorded for each Discipline. For each Discipline, total number of students appearing in the final year of the Programme and out of that total; number of girls' student will be recorded separately. For Ph.D. programmes, where there is no meaning of appeared students; in the column, entry equal to the number of students passed will be made. In the next two columns, total number of students who have passed the examination or completed the Programme will be recorded. Out of the total number of passed out students, number of girls' students passed will be recorded separately. Under the columns, "Out of total, passed with 60% or more marks", number

of those students, which have passed the examination with60% or more marks will be recorded for Total students and Girls students separately.

In case of Private/External Students' Result, names of Level, Programme and Discipline will not be pre-populated from the list of Programmes recorded in Block 1 C as in case of regular and distance modes. The name of the level of the course offered in the institution, name of the Programme offered at each level, Broad Discipline Group Category and Broad Discipline Group Name to which this discipline belongs will be selected from the drop-down. Each Discipline is to be categorised in any one of the Broad Discipline Group. The complete concordance of 'Level', "Programme', 'Broad Discipline Group Category' and 'Broad Discipline Group Name' is given at **Appendix-1** of the instruction manual. The options in the drop-down under these columns are suitably filtered. Rest of the columns to record number of students appeared and passed will be filled as in case of regular or distance mode.

Block 1G: Details about Finance

This block is designed for recording the **details about Receipt and Expenditure of the university**. This information may be used to find out per student expenditure on higher education which is a very important indicator.

Receipt & Expenditure of the institutions affiliated with the university will NOT be recorded in this block. Details for these Institutions will be collected in a separate Data Capture Format.

All the items of this block are self-explanatory. Receipt items have been broadly classified as Grants received by the university from various sources such as University Grants Commission, Distance Education Council, Other Central Government Departments, State Government and Local Bodies; Donations and Interests received; amount collect through Tuition Fee & Other Fees & Sale of Application form and income from other sources. All kinds of receipt such as recurring, non-recurring, plan and non- plan receipt will be clubbed together to get the total receipt against each item.

Expenditure items have been broadly classified into Salary, Allowances & Retirement Benefits; Buildings (Construction & Maintenance); Library & Laboratory; Research Activities, Scholarships; Grants to Colleges and Other Expenses.

All the fields are mandatory, '0' is to be recorded if there is no income/expenditure in a particular head. Entries can be made upto three places of decimal and the figures are to be recorded in thousand. E.g. ` 51134 will be recorded as 51.134. Amount converted in absolute number in ` will be shown in the next column for indication.

Block 1H: Details about Infrastructure

All the items in this block are self-explanatory. If a particular item is available in the university, a tick mark is to be put against the box relating to that item and in the next column, number of that infrastructure available in the institution will be recorded. If the number is 9 or more than 9, '9' will be recorded. Against Laboratory entry upto 999 is allowed.

From AISHE 2013-14, some more items have been added in the list of Infrastructure. Two of these are Numbers of Books & Number of Journals (peer reviewed) subscribed. If tick mark is putted against Library, the numbers are to be recorded and the maximum number allowed to enter is 99,999,999.

Block 1I: Scholarships, Loans & Accreditation

Item 1: SCHOLARSHIPS AND FELLOWSHIPS: Item 1 is further divided into items 1A and item 1B. Item 1A is designed to record the Scholarships data, whereas item 1B is designed to record the Fellowships data.

Item 1A: If the Institution maintains **Scholarships** data, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains scholarships data, then number of students receiving **Government** scholarships, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 1B: If the Institution maintains **Fellowships** data, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains fellowships data, then number of students receiving fellowships, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 2: If the Institution maintains data in respect of **Education Loan**, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains the data, then number of students availing education loan, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 3: If the Institution is accredited by National Assessment and Accreditation Council (NAAC) or any other agency, which accredits the institution and accreditation is valid during the academic year, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If yes, then names of all the accrediting agencies will be recorded. NAAC, ICAR and Others may be selected from dropdown. If the option "Others" is selected then the name of accrediting agency will be recorded in 2nd column. The Institution will have to select whether the score is provided by the particular Agency or not. If Yes is selected in the 3rd column, then the maximum score will be recorded in 4th column and the score received by the Institution in the 5th Column. Accreditation Body, which accredits the programme are not covered.

Block 1J: Off-Shore Centre/College

The Block is designed to record a few details of Off-shore Centre/College attached with the University located in Foreign Countries. If the University has Off-shore Centre/College, radio button 'Yes' will be clicked in item 1 (i) and in item 1 (ii) Number of Off-shore Centre/College will be recorded. Exactly the same number of rows will be generated in the table as the number entered in item (ii). Name of the Off-shore Centre/College, Name of the Country where it is located, Study Mode and the number of students enrolled will be recorded in the Table. If the University does not have Off- shore Centre/College, radio button 'NO' will be selected.

Block 1K: Regulatory Information (UGC)

The Block is designed to give details of the information given about rule and regulations on the university website.

Block 1L: Teacher Information Form (TIF)

The block is designed for attachment of Teacher Information form. (Instruction to fill TIF is at Annexure – V).

Block 1M: Remarks

In the box provided, any comments, which are important and relevant to the information furnished in other blocks, may be recorded by the Nodal Officer designated by the University or by the officials involved in the data collection. This is to record any specific characteristics and observation related to the Institute, which should be taken into account in future or while generating reports based on the data collected under the Survey. e.g. a programme, which is not listed at present, but undertaken, needs mention in this block. The size of this Block is not fixed, but this block is meant to record in brief - only special mention.

Undertaking:

This item is designed to certify the above information given from Vice-Chancellor/Principal/ Director.

This format is designed to collect the information in respect of Higher Education from Colleges/Institutions, affiliated/recognised by the University. Data in respect of all the Institutions listed by the University as Affiliated College, Constituent/university College, Recognised centre or PG/off-campus centre except Regional Centres/Study Centres of Open/Dual Mode Universities will be filled in this format. This constitute

➢ All the colleges affiliated with the University (Constituent/University College, Affiliated Colleges including Autonomous Colleges)

➢ All the Institutions for which degree is awarded by any University but the Institution is not affiliated with the University but has been listed as Recognised centre *e.g. **National Institute of Medical & Management Studies (NIMMS), Bhubaneshwar** is not affiliated with any university but conducts several programmes such as B.Sc.(Hons) in Bio-Technology, M.Sc. in Bio-Technology etc. for which degree is awarded by Utkal University.*

➢ All the PG Centres/Off-Campus Centres of the University. PG Centres are nothing but the centre of the university established by it outside the main campus (within or outside the state) operated and maintained as its constituent unit, having the university's compliment of facilities, faculty and staff *e.g. Tura Campus of North Eastern Hill University, Post-Graduation Centre of Karwar of Karnataka University. A B Shetty Memorial Institute of Dental Sciences, K S Hegde Medical Academy, NGSM Institute of Pharmaceutical Sciences, NITTE Institute of Physiotherapy and NITTE Usha Institute of Nursing Sciences are the Off-Campus Centres/Constituent Units of the NITTE University,Manglore, Karnataka.*

Summary description of the schedule: Data Capture Format II consists of 9 blocks. The first two blocks, viz. Block 2A and Block 2B are to be used for recording basic structure of the College/Institution, its Faculties/Schools, Departments/Centres and the Programmes. Faculties/Schools, Departments/Centres and Programmes listed in Block 2B will form the basis/masters for filling up of Blocks 2C and 2D.

Block 2C will be for recording the information in respect of teaching & non-teaching staff of the College/Institution. Information in respect of Library staff and Physical Education Staff of the College/ Institution is to be collected separately in this block.

Programme-wise Student enrolment in regular as well as distance education mode will be collected in Block 2D. Information in respect of Foreign Students will also be recorded in this block.

Block 2E is to be used for recording the Examination Results of the students who have passed the final year degree examination of a particular programme.

Receipt & Expenditure details will be recorded in Block 2F.

Availability of Infrastructure will be recorded in Block 2G.

Information in respect of Scholarships, Loans & Accreditation will be recorded in Block 2H.

Comments relevant to the information furnished in other blocks will be recorded in Block 2I.

In a nutshell, the schedule consists of the following blocks:

Block 2A	**:**	**Basic Information of the College/Institution, affiliated/recognised by the University**
Block 2B	**:**	**Details of Faculty/ Department-wise Programmes offered by College/ Institution**
Block 2C	**:**	**Staff Information-Non Teaching**
Block 2D	**:**	**Student Enrolment**
Block 2E	**:**	**Examination Results**
Block 2F	**:**	**Financial Information**
Block 2G	**:**	**Infrastructure Related Information**
Block 2H	**:**	**Scholarships, Loans & Accreditation**
Block 2I	**:**	**TIF Attachment**
Block 2J	**:**	**Remarks**

Sample DCF-II is given at Appendix-3.

DETAILS OF THE DATA CAPTURE FORMAT II (DCF-II)

Block 2A : Basic Information of the College/Institution affiliated/recognised by the University

This block is designed for recording basic information of the Institution as on reference date i.e. 30th September of an academic year.

Item 1: Name of the College/Institution is pre-filled while downloading the DCF.

Item 2: AISHE code of the college/ institution is prefilled.

Item 3: Here the address particulars in items (i) and/or (ii) [only first of which is mandatory], name of city in item (iii), Pin Code of the area in item (vi) name of the website in item (vii), total area in acre of the College/ Institution in item (viii) and total constructed area in square meter in item (ix) will be recorded. Name of the State and District in items (iv) & (v) are pre-filled while downloading the DCF.

Item 4: In the box, year of establishment of the College/Institution i.e. when it was set up will be recorded. *For example, Kirori Mal College, a constituent college of the University of Delhi, was established in 1954; therefore in the box 1954 will be recorded.*

Item 5: In items A (i), (ii) & (iii), name of the Principal/Head of the Institution, contact number and e-mail id, will be recorded. In items B (i), (ii), (iii), (iv) & (v), details of the person who is nominated by the College/Institution for providing the information in this DCF will be recorded. This person will be the resource person for furnishing the information during future surveys also.

Item 6(i): The name of the University to which College/Institution is Affiliated/ Recognised will be pre-filled in the box. If it is a PG Centre/Off-Campus Centre, the name of the main university of which it is the PG Centre/Off-Campus Centre will be pre-filled.

Item 6(ii): If the College is affiliated with more than one University, then the name of the Other University to which College is affiliated will be selected from the drop-down list of Universities. Otherwise it may be left blank.

Item 6(iii): The name and code of the Statutory Body through which the College/Institution is recognised will be selected from the drop-down options. Here more than one option may be selected by pressing the ctrl key on the key board. When *Others (Please Specify),* option is selected, the adjacent box will be activated and its detail is to be specified there. The options are

>> *University Grants Commission-1*
>> *Indian Nursing Council-2*
>> *National Council for Teacher Education-3*
>> *Rehabilitation Council of India-4*
>> *Medical Council of India - 5*
>> *All India Council for Technical Education-6*
>> *Dental Council of India-7*
>> *Council of Architecture-8*
>> *Pharmacy Council of India-9*
>> *Bar Council of India-10*
>> *Central Council of Indian Medicine-11*
>> *Central Council of Homeopathy-12*
>> *National Council for Hotel Management & Catering Technology-13*
>> *Indian Council of Agricultural Research - 14*
>> *Others (Please Specify) - 19*

Item 7: The year of affiliation of the College/Institution to the University to which is affiliated or recognised will be recorded in the box. In case of PG Centre/ Off-Campus Centre, year of establishment as recorded against item 3 will be recorded here.

Item 8: Depending on the area, where the Administrative Unit of the College/ Institution is located, appropriate Radio Button against *Rural or Urban,* will be clicked. In item (ii) name of the block/city/town will be recorded.

Item 9: Here Geographical referencing in degree (up to 8 places of decimal) for both Latitude and Longitude are to be recorded. The applicable range for Latitude is 6 to 38 degrees and for Longitude is 68 to 98 degrees.

Item 10: The type of the College/Institution will be pre-filled based on the University, with which the college is academically associated, has categorised it. The applicable types are as follows:

> *Affiliated*
> *College*
> *Constituent*
> *College*
> *Recognised*
> *Centre*
> *PG Centre and Off Campus Centre*

Item 11: If the College has been given autonomous status by UGC, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked.

Item 12: One of the management types of the College/Institution will be selected from the drop-down options. The options are

> *Central Government – 1*
> *State Government - 2*
> *Local Body - 3*
> *University – 4*
> *Private Aided – 5*
> *Private Un-Aided - 6*

Item 13: If the College/Institution is exclusively meant for one particular specialised field i.e. the institute concentrates on developing experts in a particular skill or area, radio button 'Yes' will be clicked in 12(i) and the field of the particular specialisation will be selected from the drop-down menu in 12(ii), otherwise radio button 'No' will be clicked in 12(i), in that case 12(ii) will be not be activated. The options for 12(ii) are

> *Agriculture*
> *Architecture*
> *Arts*
> *Commerce*
> *Computer Application*
> *Education/Teacher Education*
> *Engineering & Technology*
> *Fine Arts*
> *Fisheries*
> *Hotel & Tourism Management*
> *Journalism & Mass Communication*
> *Law*
> *Management*
> *Medical-Allopathy*
> *Medical-Ayurveda*
> *Medical-Dental*

Medical-Homeopathy
Medical-Others
Nursing
Oriental Learning
Para Medical
Pharmacy
Physiotherapy
Sanskrit
Science
Sports/Yoga/Physical Education
Veterinary & Animal Sciences
Others (Please Specify)

When *Others (Please Specify),* option is selected, the adjacent box will be activated and its detail is to be specified there.

If the College/Institution is running only diploma level course(s), radio button 'Yes' will be clicked in 12(iii) and the type of the course will be selected from the drop-down menu in 12(iv), otherwise radio button 'No' will be clicked in 12(iii), in that case 12(iv) will be not be activated. The options for 12(iv) are

> *Technical/Polytechnic*
> *Nursing*
> *Teacher Training*

Item 14: If the College/Institution is imparting education in the evening only, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked.

Item 15: If the College/Institution is providing admission to girls' students only, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked.

Item 16: If residential accommodation for teaching and/or non-teaching staff is available (either within campus or outside the campus of the institute), radio button 'Yes' will be clicked and their number will be recorded in 15(ii) separately for teaching and non- teaching staff, otherwise radio button 'No' will be clicked in 15(i), in that case 15(ii) will be not be activated. If residential accommodation for a particular category is not available, '0' will be recorded against that category in 15(ii). Against 'Total' sum of the numbers of accommodation for both categories will automatically be recorded. If quarters for teaching and non-teaching staff are not separately available, only number against total may be recorded. Further, if the quarters, for teaching and non-teaching staff are allotted from the pool of quarters of several institutions/offices, the numbers, which are occupied by the staff of this Institute, will be recorded against respective categories.

Item 17: If hostel for students is available (either within campus or outside the campus of the College/Institution), radio button 'Yes' will be clicked and the number of hostel will be recorded in 16(ii). Exactly the same number of rows will be generated in the table, as the number entered in

16(ii). In each row, the name, type, intake capacity and number of students residing in the hostel will be recorded. Under Hostel Type, three options are given, Boys Hostel, Girls Hostel and Other. If hostel for students is not available in the Institution, radio button 'No' will be clicked in 16(i). If the hostel does not have any name then the description by which it is identified will be recorded under column 'Name of Hostel'. Other type of Hostels may include, hostel for married students, transit hostel etc.

Block 2B : Details of Faculty/Department-wise Programmes offered by the College/Institution

This block is designed for recording the names of Departments of the College/Institution. Generally there is no concept of Faculty in the College/ Institution and only Departments exist *e.g. in Miranda House affiliated to University of Delhi*, *only Departments exist* and courses are offered in Departments. The box against faculty is deactivated and no entry can be made here.

It may be noted that Department and Centre are synonyms.

Item 1: Name of the Departments will be recorded by creating as many boxes as there are number of departments by clicking on "+" sign on the left of the box. All the departments existing in the Institution will be listed.

There is specific purpose behind listing the departments. Block 2C will be automatically expanded according to the number of Departments listed here, where teaching staff details for each Department will be entered.

If there is no department in the Institution, the box meant to record the name of department may be left blank. In that case, there is no need to record dummy names, such as name of the institution, name of the programme.

Item 2: All the academic Programmes conducted by the College/Institution will be recorded in the table. 1st and 2nd columns of the table are disabled. In 3rd column, name of the level of the course offered in the institution will be selected from the drop-down. These options are

Ph.D
M.Phil
Under Graduate
Post Graduate
PG Diploma
Diploma
Certificate
Integrated

Dual-degree programme such as B.S.-M.S., *B.A.-L.L.B., M.Sc.-Ph.D* are to be treated to be of the level of Integrated. Post-Doctorate, D.Litt, D.Sc. and other Doctorate & above Level Programmes will be treated of the level of Ph.D for the purpose of the survey.

In 4th column, name of the Programme offered at each level as specified in 3rd column will be selected from the drop-down. The programmes are arranged alphabetically. However, the important programmes under Post Graduate and Under Graduate level are also shown at the top. Most of the 'Programmes/Course' and 'Level' for Ph.D, M.Phil, PG Diploma, Diploma and Certificate level courses are same, in such cases entries in 4th column may be same as made in the 3rd column against these levels. In the next (5th) column, the name of the discipline/subject of study will be recorded. *For example in case of M.Sc. Botany, M.Sc. will be recorded under Programme name and Botany will be recorded under Discipline name.* In 6th & 7th columns, Broad Discipline Group Category and Broad Discipline Group Name to which this discipline belongs will be recorded. *In the said example, the Broad Discipline Group Category will be Science and Broad Discipline Group Name will be Botany.* Each Discipline is to be categorised in any one of the Broad Discipline Group. If the exact discipline is not available in Broad Discipline Group Name, it is to be categorised in most suited discipline name e.g. Geophysics may be categorised under Physics. The complete concordance of 'Level', "Programme', 'Broad Discipline Group Category' and 'Broad Discipline Group Name' is given at **Appendix-1** of the instruction manual. The options in the drop-down under these columns are suitably filtered.

Intake of the current academic year, which is the annual permitted strength of students, allowed for admission against the Discipline, will be recorded in 8th column. Admission Criterion for the respective programme will be recorded in 9th column. One of the options will be selected from the drop-down. The options are

- All India Level Examination
- State Level Examination
- University Level Examination
- Direct Admission

All India Level Examination is an all India Common Entrance Examination conducted for admission in one or more courses through which students are admitted to a group of institutions located in more than one state. For example, JEE is an all India level examination which is conducted for admission in various engineering courses for admission in Indian Institute of Technology, Indian Institute of Scientific and Educational Research, Indian School of Mines, Indian Institute of Information Technology, National Institute of Technology, etc. If the admission is restricted within a State, it will be a State Level Examination. University Level Examination is the one, through which students are admitted in various courses in University and its associated colleges. If admission takes place only for a particular University/ College/ Institution, it will be treated as Direct Admission. If, admission in a programme takes place through one or more criteria, that criteria may be selected through which most of the students are admitted.

Course Duration prescribed for each Discipline in number of year and months will be recorded in 10th & 11th columns respectively. *For example, if a course is of the duration 2.5 years then '2' will be recorded in column (10) and '6' will be recorded in 11th column. If for a programme there is no*

fixed duration, but the minimum duration of the programme is prescribed, the minimum duration will be recorded in 10th & 11th columns. Under the columns 'duration of the course - year and month', both the entries are mandatory. E.g. if course duration is of 3 years, 3 is to be recorded under year and 0 is to be recorded under month. In case of Ph.D, minimum prescribed duration may be recorded.

This block is very important as block on students' enrolment is expanded on the basis of entries made here.

Depending on the type of programme, one of the options from the drop-down is to be selected in 12th column. These options are General, Self-Financing or Both. If the programme is running in self-financing as well as general mode then 'Both' options is to be selected and in that case, students' enrolment will be separately recorded for Self-Financing and General for each year of programme in Block 2D. Paid seats will also be treated as self-financing for the purpose of survey.

System of Examination for each Programme & Discipline as specified in 5th column will be recorded in 13th column. Codes for examination system are

> *Annual- 1*
> *Semester -2*
> *Tri- Semester-3*
> *Not Applicable -4*

In 14th and 15th Columns, the name of the Statutory Body and/or the name of the University through which the programme is approved will be recorded. For example, *Special B.Ed. Programme of National Institute of Medical & Management Studies (NIMMS), Bhubaneshwar is approved by Rehabilitation Council of India whereas B.Sc.(Hons) & M.Sc. in Bio-Technology programmes are recognized by Utkal University.*

Block 2C : Staff Information – Non-Teaching Staff

This is meant for recording the information in respect of Non-Teaching Staff, Library and Physical Education Staff of the College/Institution. Information in respect of (i) Non-Teaching Staff excluding Library and Physical Education Staff but may include technical staff not engaged in teaching, (ii) Library Staff and (iii) Physical Education Staff will be recorded separately by selecting the appropriate option from the drop-down.

Non-teaching staff have been categorised into Group A, B, C and D category as prevalent in Government. Where such classification of staff is not in existence, the information may be recorded according to its equivalent categories as given below:

> Messenger, Peon etc. may be categorised under Group D,
> Clerical/Secretarial Staff, Drivers may be categorised under Group C,
> Middle Level Officials may be categorised under Group B and
> Senior Level Officers may be categorised under Group A.

In the third Column, sanctioned strength of Non -Teaching Staff belonging to the specific staff type & group will be recorded.

Number of staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that the number of female staff will be recorded separately. In the last two columns, total of all the four categories will automatically be recorded separately for total staff and female staff. Under various columns of ''Number in Position'', in the first row, Total number of staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that number of female staff will be recorded separately.

Second row is meant for recording the information in respect of staff (out of total as recorded in first row) belonging to Persons with Disability (PWD) category. For each designation, number of PWD staff in position as on reference date will be recorded. Number of PWD staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of PWD staff and out of that the number of female staff will be recorded separately.

Third and fourth rows are meant for recording the information in respect of staff belonging to religious minority category separately. Number of Muslim staff and staff of other religious minority in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that the number of female staff will be recorded separately.

In the last two columns, total of all the four categories will automatically be recorded separately for total and female. Although all the efforts should be made to collect the information under each category separately, if it is not available, only the last two columns for total will be filled. If data in regard to religious minorities are not maintained by the Institution, all the columns will be left blank. Appropriate remarks, in such cases, may be selected under Remarks column from the options available in the drop-down.

If non-teaching staff is also employed on contractual basis, such option under Staff Type may be selected to record the details.

| Block 2D : | Details of Number of Students studying in the College/Institution i.e. Student Enrolment |

This block is designed for recording the **Number of Students studying in the College/Institution i.e. Student Enrolment** in each Discipline.

Student enrolment in Regular Courses: This item is meant for recording the information in respect of students enrolled under regular mode of study in the Institution. For each of the regular programme listed in Block 2B, a table with pre-filled name of the Level, Programme, Discipline,

Type and Year will be generated. **Enrolment is to be recorded for each Programme and Discipline.**

Students registered as on Reference date in a discipline under self-financing mode and under general mode will be recorded in separate rows against General and Self- financing Type. As per the entry in Block 2B, Type of a particular programme is pre- populated as either General or Self-financing. If a type of programme is both, separate rows for General and Self-financing types are generated.

Students enrolled in each year of study of a particular programme will be recorded in separate rows; the number of rows will automatically be generated on the basis of the course duration recorded in Block 2B. E.*g. in case of Students enrolled in B.A. which is a three year programme, against year 11111 number of students enrolled in the B.A. 1ˢᵗ year, against year 11211 number of students enrolled in B.A. 2ⁿᵈ year and against year 11311 number of students enrolled in B.A. 3ʳᵈ year (as on reference date) will be recorded.* Thus for a Discipline, against each type, for each year student's enrolment is to be recorded. If a programme is of duration of 3 years and is offered through self-financing mode only, for that discipline there will be entries of student's enrolment in three rows.

Type	Year
Self-financing	1
Self-financing	2
Self-financing	3

And for each such row, number of students enrolled of each category will be recorded in subsequent columns.

In the 1ˢᵗ year the students on roll as on 30ᵗʰ September of the current academic year (2011-12, in case of AISHE 2011-12) is to be recorded. 2ⁿᵈ year enrolment is among the students who have taken admission in previous academic year (2010-11, in case of AISHE 2011-12), completed 1ˢᵗ year and are on Roll (in 2ⁿᵈ year) as on 30ᵗʰ September of the current academic year (2011-12). Similarly 3ʳᵈ year enrolment is among the students who have taken admission 2 years back (2009-10, in case of AISHE 2011-12), completed 2ⁿᵈ year and are on Roll (in 3ʳᵈ year) as on 30ᵗʰ September of the current academic year (2011-12) and soon.

Although in MBBS course, examination is not conducted every year (generally 3 examinations are conducted), students' enrolment is to be recorded for every academic year, based on the yearly admission in the course. It is explained through an example shown in **Annexure-II.**

Number of students enrolled for General, SC, ST and OBC categories will be recorded separately for total and girls (out of total) students in the first row against total. In the last two columns, total of all the four categories will automatically be recorded separately for total students and girls students.

Out of the total students recorded in first row, number of PWD students will be recorded for General, SC, ST and OBC categories separately for total and girls (out of total) students in the second row. In the last two columns, total of all the four categories will be recorded separately for total PWD students and PWD girls' students.

Out of the total students recorded in first row, number of students belonging to Muslims and Other religious minority category, will be recorded separately in the third and fourth rows. Six religious communities, viz; Muslims, Christians, Sikhs, Jain, Buddhists and Zorastrians (Parsis) have been notified as minority communities by the Union Government. The National Policy on Education formulated in 1984, recognised Muslims as one of the most educationally 'backward' communities in the country. Therefore, for Muslims, students' enrolment as on Reference date will be recorded separately and information for all other religious minorities will be recorded together. Number of Muslim students and students of other religious minorities will be recorded for General, SC, ST and OBC categories separately for total and girls (out of total) students. In the last two columns total of Muslims students and students of other religious minorities will automatically be recorded separately for total students and girls students.

If data on students' enrolment for religious minorities are not maintained by the Institution, all the columns will be left blank. In Remarks column "Minority data not maintained" option will be selected from the options available in the drop-down.

If SC, ST & OBC category-wise data is not available for any Type, total number of students enrolled will be recorded in the last two columns by leaving other columns blank and in Remarks column, "Category-wise data not maintained" option will be selected. It might happen that SC & ST category-wise data is available, but for OBC category data is not available separately, but it is included in General category, then the two columns under 'OBC' will be left blank and in Remarks column, "OBC data not maintained" option will be selected. Foreign Students studying in the Institution will also be included as General Category students.

Some of the programmes of Graduate level, which are spread over different Departments, Students enrolled in different combination of a particular programme will be added together to get the total enrolment of that particular programme. *For example, Students enrolled in B.A. (Economics, Mathematics, Statistics), B.A. (Sociology, Economics, History) etc. will be added together to get the total enrolment of B.A. Programme*.

Foreign Students' enrolment: This item is designed for recording separate information about the foreign students (those who are citizens of at least one country other than India) out of the total students enrolled in the Institution. Information on foreign students is kept separately in most of the Institutions and they are to be counted as General Category Students for the purpose of recording student enrolment in various discipline.

If foreign students are enrolled in the Institution, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. In first column, the name of the country whose students are enrolled in the Institution will be selected from the drop-down. Name of the Level, Programme and Discipline will be selected from the options available in the drop-down, which will be appropriately filtered after an option is selected in a column. Discipline-wise, total number of foreign students enrolled for each country and out of them, number of foreign girls' students will be recorded in the last two columns. From AISHE 2013-14, we have also added Tibetan Refugees in the list of Countries to collect their number separately.

Block 2E: Examination Results

This block is designed for recording the **Examination Results of the College/Institution i.e. Number of students appeared and passed in Annual & Supplementary examination** in each Discipline listed in Block 2B. Out-turn in various streams of education will be available from this block.

Although university is the body for conducting examinations and awarding degrees for all the students enrolled in its Colleges, Off-Campus Centres, PG Centres, and similar institutions affiliated with the university, information on examination results of the students enrolled in such institutions will be reported by these Institutions in a this Data Capture Format.

Examination result will be recorded only in respect of final year examination of each programme *e.g. in case of B.A. Programme, information only in respect of number of students who have completed the B.A. Programme will be recorded and NOT the result of BA part I and BA part II examinations.*

The names of Level, Programme and Discipline will be pre-populated from the list of Programmes recorded in Block 2B. The number of students appeared and passed will be recorded for each Discipline. For each Discipline, total number of students appearing in the final year of the Programme and out of that total; number of girls' student will be recorded separately. For Ph.D programmes, where there is no meaning of appeared students; in the column entry equal to the number of students passed will be made. In the next two columns, total number of students who have passed the examination or completed the Programme will be recorded. Out of the total number of passed out students, number of girls' students passed will be recorded separately. Under the columns, Out of total, passed with 60% or more marks", number of those students, which have passed the examination with 60% or more marks will be recorded for Total students and Girls students separately.

Block 2F: Details about Finance

This block is designed for recording the **details about Receipt and Expenditure of the College/Institution**. This information may be used to find out per student expenditure on higher education which is a very important indicator.

All the items of this block are self-explanatory. Receipt items have been broadly classified as Grants received by the College/Institution from various sources such as University Grants Commission, Distance Education Council, Other Central Government Departments, State Government, University and Local Bodies; Donations and Interests received; amount collect through Tuition Fee & Other Fees & Sale of Application form and income from other sources. All kinds of receipt such as recurring, non-recurring, plan and non-plan receipt will be clubbed together to get the total receipt against each item.

Expenditure items have been broadly classified into Salary, Allowances & Retirement Benefits; Buildings (Construction & Maintenance); Library & Laboratory; Research Activities, Scholarships; Grants to Colleges and Other Expenses.

All the fields are mandatory, '0' is to be recorded if there is no income/ expenditure in a Particular head. The figures are to be recorded in absolute number in. In the adjacent column the amount converted in thousand upto three places of decimal will be shown for indication.

Block 2G: Details about Infrastructure

All the items in this block are self-explanatory. If a particular item is available in the College/Institution, a tick mark is to be put against the box relating to that item and in the next column, number of that infrastructure available in the institution will be recorded. If the number is 9 or more than 9, '9' will be recorded. Against Laboratory entry upto 999 is allowed.

From AISHE 2013-14, some more items have been added in the list of Infrastructure. Two of these are Numbers of Books & Number of Journals (peer reviewed) subscribed. If tick mark is putted against Library, the numbers are to be recorded and the maximum number allowed to enter is 99,999,999.

Block 2H: Scholarships, Loans & Accreditation

Item 1: SCHOLARSHIPS AND FELLOWSHIPS: Item 1 is further divided into items 1A and item 1B. Item 1A is designed to record the Scholarships data, whereas item 1B is designed to record the Fellowships data.

Item 1A: If the Institution maintains **Scholarships** data, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains scholarships data, then number of students receiving **Government** scholarships, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 1B: If the Institution maintains **Fellowships** data, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains fellowships data, then number of students receiving fellowships, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 2: If the Institution maintains data in respect of **Education Loan**, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains the data, then number of students availing education loan, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 3: If the Institution is accredited by National Assessment and Accreditation Council (NAAC) or any other agency, which accredits the institution and accreditation is valid during the academic year, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If yes, then names of all the accrediting agencies will be recorded. NAAC, ICAR and Others may be selected from dropdown. If the option "Others" is selected then the name of accrediting agency will be recorded in 2nd column. The Institution will have to select whether the score is provided by the particular Agency or not. If Yes is selected in the 3rd column, then the maximum score will be recorded in 4th column and the score received by the Institution in the 5th Column. Accreditation Body, which accredits the programme are not covered.

Block 2I: Teacher Information Form (TIF)
(Instruction to fill TIF is at Annexure – V).

Block 2J: Remarks

In the box provided, any comments, which are important and relevant to the information furnished in other blocks, may be recorded by the Nodal Officer designated by the College/Institution or by the officials involved in the data collection. This is to record any specific characteristics and observation related to the Institute, which should be taken into account in future or while generating reports based on the data collected under the Survey. e.g. a programme, which is not listed at present, but undertaken, needs mention in this block. The size of this Block is not fixed, but this block is meant to record in brief - only special mention.

Undertaking:

This item is designed to certify the above information given from Vice-Chancellor/ Principal/ Director.

CHAPTER 5: INSTRUCTIONS FOR FILLING-UP DATA CAPTURE FORMAT III

This schedule is designed to collect the information in respect of higher education from **Stand-alone institutions** i.e. the institutions which are generally Diploma Level Institutes and are not affiliated to any University. However, their courses are recognised/approved by Government or some Statutory Bodies such as Indian Nursing Council (INC), National Council of Teacher Education (NCTE), All India Council for Technical Education (AICTE). **Stand-alone institutions** constitute

- Indian Institute of Management(IIM)
- Institutes approved by different ministries such as Indian Institute of Packaging, Mumbai under Ministry of Commerce & Industry
- Management Institutes other than IIM which are recognised by AICTE *e.g. Institute of Management Technology, Ghaziabad*
- Polytechnic & other Diploma level Technical Institutions, which are recognised by AICTE and administered by State Directorate of Technical Education
- Diploma level Nursing Institutes, which are recognised by INC and administered by State Nursing Council/Board
- Diploma level Teacher Training Institutes such as District Institute of Educational Training (DIET), which are recognized by NCTE and administered by State Council of Educational Research & Training(SCERT)

Stand-alone institutions have been categorised into 5 types. These are, (i) Technical such as Polytechnics & (ii) Post Graduate Diploma in Management recognised by AICTE (iii) Teacher Training such as District Institute of Education & Training recognized by National Council for Teacher Education (iv) Nursing Institutes recognized by Indian Nursing Council and (v) Institutes directly under the control of various Central Ministries.

Summary description of the schedule: Data Capture Format III consists of 9 blocks. The first two blocks, viz. Block 3A and Block 3B are to be used for recording basic structure of the Institution, its Faculties & Departments and the Programmes being conducted in each Department. Faculties, Departments and Programmes listed in Block 3B will form the basis/ masters for filling up of Blocks 3Cand3D.

Block 3C will be for recording the information in respect of teaching & non-teaching staff of the Institution. Information in respect of Library staff and Physical Education Staff of the Institution will be collected separately in this block.

Faculty/Department & Programme-wise Student enrolment will be collected in Block3D. Information in respect of Foreign Students will also be recorded in this block.
Block 3E is to be used for recording the examination results of the students who have passed the

final year degree examination of a particular Programme.

Receipt & Expenditure details of the Institution will be recorded in Block 3F.

Availability of Infrastructure will be recorded in Block 3G.

Information in respect of Scholarships, Loans & Accreditation will be recorded in Block 3H.

Comments relevant to the information furnished in other blocks will be recorded in Block3I.

In a nutshell, the schedule consists of the following blocks:

Block 3A	**:**	**Basic Information of the Institution**
Block 3B	**:**	**Details of Courses offered by the Institution**
Block 3C	**:**	**Staff Information - Non Teaching**
Block 3D	**:**	**Student Enrolment**
Block 3E	**:**	**Examination Results**
Block 3F	**:**	**Financial Information**
Block 3G	**:**	**Infrastructure Related Information**
Block 3H	**:**	**Scholarships, Loans & Accreditation**
Block 3I	**:**	**TIF Attachment**
Block 3J	**:**	**Remarks**

Sample DCF-III is given at Appendix-4.

DETAILS OF THE DATA CAPTURE FORMAT III (DCF-III)

Block 3A: Basic Information of the Stand-alone Institution

This block is designed for recording basic information of the Institution as on reference date i.e. 30th September of an academic year.

Item 1: Name of the Stand-alone Institution is pre-filled while downloading the DCF.

Item 2: AISHE Code of the Stand-alone Institution is pre-filled while downloading the DCF.

Item 3: Here the address particulars in items (i) and/or (ii) [only first of which is mandatory], name of city in item (iii), Pin Code of the area in item (vi), name of district in item (v) [it is to be selected from drop-down], name of the website in item (vii), total area in acre of the Stand-alone Institution in item (viii) and total constructed area in square meter in item (ix) will be recorded. Name of the State in item (iv) is pre-filled while downloading the DCF.

Item 4: In the box, year of establishment of the Stand-alone Institution i.e. when it was set up will be recorded. *For example, Indian Institute of Management, Ahmedabad was established in 1961*

as an autonomous body with the active collaboration of the Government of India, Government of Gujarat and the industrial sectors; therefore in the box, 1961 will be recorded.

Item 5: In items A (i), (ii) & (iii), name of the Head of the Institution, contact number and e-mail id, will be recorded. In items B (i), (ii), (iii), (iv) & (v), details of the person who is nominated by the Stand-alone Institution for providing the information in this DCF will be recorded. This person will be the resource person for furnishing the information during future surveys also.

Item 6: The year in which the Institution was recognised to the Statutory Body will be recorded in the box.

Item 7: Depending on the area, where the Administrative Unit of the Institution is located, appropriate Radio Button against *Rural or Urban,* will be clicked. In item (ii) name to the institute Block/City/Town will be recorded.

Item 8: Here Geographical referencing in degree (up to 8 places of decimal) for both Latitude and Longitude are to be recorded. The applicable range for Latitude is 6 to 38 degrees and for Longitude is 68 to 98 degrees.

Item 9: If the Degree is awarded through any University, radio button 'Yes' will be clicked in 8(i) and the name of the University through which Degree is awarded, will be selected from the drop-down menu in 8(ii), otherwise radio button 'No' will be clicked in 8(i), in that case 8(ii) will be not be activated.

Item 10: One of the management types of the Institution will be selected from the drop- down options. The options are

> *Central Government - 1*
> *State Government - 2*
> *Local Body - 3*
> *University - 4*
> *Private Aided - 5*
> *Private Un-Aided - 6*

If the Institute is regulated/ administered by the Central Ministry, then the Name of the Ministry is to be given in item Number 9(a).

Item 11: If the Institution is providing admission to girls' students only, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked.

Item 12: If residential accommodation for teaching and/or non-teaching staff is available (either within campus or outside the campus of the Institution), radio button 'Yes' will be clicked and their number will be recorded in 11(ii) separately for teaching and non- teaching staff, otherwise radio

button 'No' will be clicked in 11(i), in that case 11(ii) will be not be activated. If residential accommodation for a particular category is not available, '0' will be recorded against that category in 11(ii). Against 'Total' sum of the numbers of accommodation for both categories will automatically be recorded. If quarters for teaching and non-teaching staff are not separately available, only number against total may be recorded. Further, if the quarters, for teaching and non-teaching staff are allotted from the pool of quarters of several institutions/ offices, the numbers, which are occupied by the staff of this Institution, will be recorded against respective categories.

Item 13: If hostel for students is available (either within campus or outside the campus of the Institution), radio button 'Yes' will be clicked and the number of hostel will be recorded in 12(ii). Exactly the same number of rows will be generated in the table, as the number entered in 12(ii). In each row, the name, type, intake capacity and number of students residing in the hostel will be recorded. Under Hostel Type, three options are given, Boys Hostel, Girls Hostel and Other. If hostel for students is not available in the Institution, radio button 'No' will be clicked in 12(i). If the hostel does not have any name then the description by which it is identified will be recorded under column 'Name of Hostel'. Other type of Hostels may include, hostel for married students, transit hostel etc.

Block 3B: Details of Faculty/ Department-wise Programmes offered by the Institution

This block is designed for recording the names of Departments of the Institution. Generally there is no concept of Faculty in the Stand-alone Institution and only Departments exist and courses are offered in Departments. The box against faculty is deactivated and no entry can be made here.

It may be noted that Department and Centre are synonyms.
(Due care must be given while filling the name of department as it should be exactly same (case sensitive) in DCF and TIF.

Item 1: Name of the Departments will be recorded by creating as many boxes as there are number of departments by clicking on "+" sign on the left of the box. All the departments existing in the Institution will be listed.

There is specific purpose behind listing the departments. Block 3C will be automatically expanded according to the number of Departments listed here, where teaching staff details for each Department will be entered.

If there is no department in the Institution, the box meant to record the name of department may be left blank. In that case, there is no need to record dummy names, such as name of the institution, name of the programme.

Item 2 & 3: Programmes offered through Regular and Distance Mode of Study will be recorded here. If Study Centers of Open Universities are located in the Institute, its programme & enrolment

should not be recorded under distance mode.

It might be ensured that all the academic Programmes conducted by the Institution are recorded in the table.

1st and 2nd columns of the table are disabled. In 3rd Column, name of the level of the course offered in the institution will be selected from the drop-down. These options are

> *Ph.D*
> *M.Phil*
> *Post Graduate*
> *Under Graduate*
> *PG Diploma*
> *Diploma*
> *Certificate*
> *Integrated*

In 4th column, name of the Programme offered at each level as specified in 3rd column will be selected from the drop-down. The programmes are arranged alphabetically. Most of the 'Programmes/Course' and 'Level' for Ph.D, M.Phil, PG Diploma, Diploma and Certificate level courses are same, in such cases entries in 4th column may be same as made in the 3rd column against these levels. In the next (5th) column, the name of the discipline/subject of study will be recorded. *For example in case of Diploma in Civil Engineering, Diploma will be recorded under Programme name and Civil Engineering will be recorded under Discipline name.* In 6th & 7th columns, Broad Discipline Group Category and Broad Discipline Group Name to which this discipline belongs will be recorded. *In the said example, the Broad Discipline Group Category will be Engineering & Technology and Broad Discipline Group Name will be Civil Engineering.* Each Discipline is to be categorised in any one of the Broad Discipline Group. If the exact discipline is not available in Broad Discipline Group Name, it is to be categorised in most suited discipline name *e.g.* Geophysics may be categorised under Physics. The complete concordance of 'Level', "Programme', 'Broad Discipline Group Category' and 'Broad Discipline Group Name' is given at **Appendix**-1 of the instruction manual. The options in the drop-down under these columns are suitably filtered.

Intake of the current academic year, which is the annual permitted strength of students, allowed for admission against the Discipline, will be recorded in 8th column. Admission Criterion for the respective programme will be recorded in 9th column. One of the options will be selected from the drop-down. The options are

> *All India Level Examination*
> *State Level Examination*
> *University Level Examination*
> *Direct Admission*

All India Level Examination is an all India Common Entrance Examination conducted for admission in one or more courses through which students are admitted to a group of institutions located in more than one state. For example, JEE is an all India level examination which is conducted for admission in various engineering courses for admission in Indian Institute of Technology, Indian Institute of Scientific and Educational Research, Indian School of Mines, Indian Institute of Information Technology, National Institute of Technology, etc. If the admission is restricted within a State, it will be a State Level Examination. University Level Examination is the one, through which students are admitted in various courses in University and its associated colleges. If admission takes place only for a particular University/ College/ Institution, it will be treated as Direct Admission. If, admission in a programme takes place through one or more criteria, that criteria may be selected through which most of the students are admitted.

Course Duration prescribed for each Discipline in number of year and months will be recorded in 10th & 11th columns respectively. *For example, if a course is of the duration 2.5 years then '2' will be recorded in column (10) and '6' will be recorded in 11th column. If for a programme there is no fixed duration, but the minimum duration of the programme is prescribed, the minimum duration will be recorded in 10th & 11th columns.* Under the columns 'duration of the course - year and month', both the entries are mandatory. E.g. if course duration is of 3 years, 3 is to be recorded under year and 0 is to be recorded under month. In case of Ph.D, minimum prescribed duration may be recorded. Similarly in case of a Distance programme, minimum number of years in which a programme could be completed may be entered.

This block is very important as block on students' enrolment is expanded on the basis of entries made here.

Depending on the type of programme, one of the options from the drop-down is to be selected in 12th column. These options are General, Self-Financing or Both. If the programme is running in self-financing as well as general mode then 'Both' options is to be selected and in that case, students' enrolment will be separately recorded for Self-Financing and General for each year of programme in Block 3C. Paid seats will also be treated as self-financing for the purpose of survey.

System of Examination for each Programme & Discipline as specified in 5th column will be recorded in 13th column. Codes for examination system are

> *Annual- 1*
> *Semester -2*
> *Tri- Semester-3*
> *Not Applicable -4*

In 14th and 15th Columns, the name of the Statutory Body and/or the name of the University through which the programme is approved will be recorded. For example, *IMT Ghaziabad offers various PG Diploma Programmes approved by AICTE and also offers Ph.D. programme in association with National Law University, Jodhpur & Guru Gobind Singh Indraprastha University, New Delhi.*

Block 3C: Staff Information -Non-Teaching Staff

This block is designed for recording the details of non-Teaching staff of the Institution. Among Non-teaching staff, details of Library and Physical Education staff will be collected separately.

Item 1: This item is meant for recording the information in respect of Non-Teaching Staff, Library and Physical Education Staff of the Institution. Information in respect of (i) Non-Teaching Staff excluding Library and Physical Education Staff but may include technical staff not engaged in teaching, (ii) Library Staff and (iii) Physical Education Staff will be recorded separately by selecting the appropriate option from the drop-down.

Non-teaching staff have been categorised into Group A, B, C and D category as prevalent in Government. Where such classification of staff is not in existence, the information may be recorded according to its equivalent categories as given below:

Messenger, Peon etc. may be categorised under Group D, Clerical/Secretarial Staff, Drivers may be categorised under Group C, Middle level Officials may be categorised under Group B and Senior Level Officers may be categorised under Group A. *In the third Column, sanctioned strength of Non -Teaching Staff belonging to the specific staff type & group will be recorded.*

Number of staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that the number of female staff will be recorded separately. In the last two columns, total of all the four categories will automatically be recorded separately for total staff and female staff. Under various columns of "Number in Position", in the first row, Total number of staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that number of female staff will be recorded separately.

Second row is meant for recording the information in respect of staff (out of total as recorded in first row) belonging to Persons with Disability (PWD) category. For each designation, number of PWD staff in position as on reference date will be recorded. Number of PWD staff in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of PWD staff and out of that the number of female staff will be recorded separately.

Third and fourth rows are meant for recording the information in respect of staff belonging to religious minority category separately. Number of Muslim staff and staff of other religious minority in position will be recorded for General, SC, ST and OBC categories separately. For each category, total number of staff and out of that the number of female staff will be recorded separately.

In the last two columns, total of all the four categories will automatically be recorded separately for total and female. Although all the efforts should be made to collect the information under each

category separately, if it is not available, only the last two columns for total will be filled. If data in regard to religious minorities are not maintained by the Institution, all the columns will be left blank. Appropriate remarks, in such cases, may be selected under Remarks column from the options available in the drop-down.

If non-teaching staff is also employed on contractual basis, such option under Staff Type may be selected to record the details.

<table>
<tr><td>**Block 3D:**</td><td>**Details of Number of Students studying in the Stand-alone Institution i.e. Student Enrolment**</td></tr>
</table>

This block is designed for recording the **Number of Students studying in the Stand- alone Institution i.e. Student Enrolment** in each Discipline.

Student enrolment in Regular Courses: This item is meant for recording the information in respect of students enrolled under regular mode of study in the Institution. For each of the regular programme listed in Block 3B, a table with pre-filled name of the Level, Programme, Discipline, Type and Year will be generated. **Enrolment is to be recorded for each Programme and Discipline.**

Students registered as on Reference date in a discipline under self-financing mode and under general mode will be recorded in separate rows against General and Self- financing Type. As per the entry in Block 3B, Type of a particular programme is pre- populated as either General or Self-financing. If a type of programme is both, separate rows for General and Self-financing types are generated.

Students enrolled in each year of study of a particular programme will be recorded in separate rows; the number of rows will automatically be generated on the basis of the course duration recorded in Block 3B. *e.g. in case of Students enrolled in Diploma in Electrical Engineering conducted by Polytechnics, which is a three year programme, against year 111" number of students enrolled in 1st year, against year 112" number of students enrolled in 2nd year and against year 113" number of students enrolled in 3rd year (as on reference date) will be recorded.* Thus for a Discipline, against each type, for each year student's enrolment is to be recorded. If a programme is of duration of 3 years and is offered through self- financing mode only, for that discipline there will be entries of student's enrolment in three rows.

Type	Year
Self-financing	1
Self-financing	2
Self-financing	3

And for each such row, number of students enrolled of each category will be recorded in subsequent columns.

In the 1st year the students on roll as on 30th September of the current academic year (20ll-l2, in case of AISHE 20ll-l2) is to be recorded. 2nd year enrolment is among the students who have taken admission in previous academic year (20l0-ll, in case of AISHE 20ll-l2), completed 1st year and are on Roll (in 2nd year) as on 30th September of the current academic year (20ll-l2). Similarly 3rd year enrolment is among the students who have taken admission 2 years back (2009-l0, in case of AISHE 20ll- l2),completed 2nd year and are on Roll (in 3rd year) as on 30th September of the current academic year (20ll-l2) and so on.

Although in MBBS course, examination is not conducted every year (generally 3 examinations are conducted), students' enrolment is to be recorded for every academic year, based on the yearly admission in the course. It is explained through an example shown in **Annexure-II.**

Number of students enrolled for General, SC, ST and OBC categories will be recorded separately for total and girls (out of total) students in the first row against total. In the last two columns, total of all the four categories will automatically be recorded separately for total students and girls students.

Out of the total students recorded in first row, number of PWD students will be recorded for General, SC, ST and OBC categories separately for total and girls (out of total) students in the second row. In the last two columns, total of all the four categories will be recorded separately for total PWD students and PWD girls' students.

Out of the total students recorded in first row, number of students belonging to Muslims and Other religious minority category, will be recorded separately in the third and fourth rows. Six religious communities, viz; Muslims, Christians, Sikhs, Jain, Buddhists and Zorastrians (Parsis) have been notified as minority communities by the Union Government. The National Policy on Education formulated in l984, recognised Muslims as one of the most educationally 'backward' communities in the country. Therefore, for Muslims, students' enrolment as on Reference date will be recorded separately and information for all other religious minorities will be recorded together. Number of Muslim students and students of other religious minorities will be recorded for General, SC, ST and OBC categories separately for total and girls (out of total) students. In the last two columns total of Muslims students and students of other religious minorities will automatically be recorded separately for total students and girls students.

If data on students' enrolment for religious minorities are not maintained by the Institution, all the columns will be left blank. In Remarks column "Minority data not maintained" option will be selected from the options available in the drop-down.

If SC, ST & OBC category-wise data is not available for any Type, total number of students enrolled will be recorded in the last two columns by leaving other columns blank and in Remarks column, "Category-wise data not maintained" option will be selected. It might happen that SC &

ST category-wise data is available, but for OBC category data is not available separately, but it is included in General category, then the two columns under 'OBC' will be left blank and in Remarks column, "OBC data not maintained" option will be selected. Foreign Students studying in the Institution will also be included as General Category students.

Student enrolment in Distance Courses: This item is meant for recording the information in respect of students enrolled under distance mode of study in the Institution.

Foreign Students' Enrolment: This item is designed for recording separate information about the foreign students (those who are citizens of at least one country other than India) out of the total students enrolled in the Institution. Information on foreign students is kept separately in most of the Institutions and they are to be counted as General Category Students for the purpose of recording student enrolment in various discipline.

If foreign students are enrolled in the Stand-alone Institution either in regular education mode or in distance education mode, radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. In first column, the name of the country whose students are enrolled in the Institution will be selected from the drop-down. Name of the Level, Programme and Discipline will be selected from the options available in the drop-down, which will be appropriately filtered after an option is selected in a column. Discipline-wise, total number of foreign students enrolled for each country and out of them, number of foreign girls' students will be recorded in the last two columns. Information for the regular and distance mode will be recorded separately. From AISHE 20l3-l4, we have also added Tibetan Refugees in the list of Countries to collect their number separately.

Block 3E: Examination Results

This block is designed for recording the **Examination Results of the Institution i.e. Number of students appeared and passed in Annual & Supplementary examination** in each Discipline listed in Block 3B. Out-turn in various streams of education will be available from this block.

Examination result will be recorded only in respect of final year examination of each programme *e.g. in case of Diploma in Electrical Engineering programme, information only in respect of number of students who have completed the Diploma in Electrical Engineering programme will be recorded and NOT the results of part I and part II examinations*.

For Distance Mode of study details will be recorded in separate table.

The names of Level, Programme and Discipline will be pre-populated from the list of Programmes recorded in Block 3B in case of both regular and distance modes. The number of students appeared and passed will be recorded for each Discipline. For each Discipline, total number of students appearing in the final year of the Programme and out of that total; number of girls' student will be recorded separately. In the next two columns, total number of students who have passed the

examination or completed the Programme will be recorded. Out of the total number of passed out students, number of girls' students passed will be recorded separately. Under the columns, "Out of total, passed with 60% or more marks", number of those students, which have passed the examination with 60% or more marks will be recorded for Total students and Girls students separately.

Block 3F: Details about Finance

This block is designed for recording the **details about Receipt and Expenditure of the Institution**. This information may be used to find out per student expenditure on higher education which is a very important indicator.

All the items of this block are self-explanatory. Receipt items have been broadly classified as Grants received by the Institutions from various sources from various sources such as University Grants Commission, Distance Education Council, Other Central Government Departments, State Government, University and Local Bodies; Donations and Interests received; amount collect through Tuition Fee & Other Fees & Sale of Application form and income from other sources. All kinds of receipt such as recurring, non-recurring, plan and non-plan receipt will be clubbed together to get the total receipt against each item.

Expenditure items have been broadly classified into Salary, Allowances & Retirement Benefits; Buildings (Construction & Maintenance); Library & Laboratory; Research Activities, Scholarships; Grants to Colleges and Other Expenses.

All the fields are mandatory, '0' is to be recorded if there is no income/expenditure in a particular head. The figures are to be recorded in absolute number in rupees. In the adjacent column the amount converted in thousand upto three places of decimal will be shown for indication.

*Please ensure that financial data is rounded to nearest thousands of ₹ 2,00,90,550 should be entered as ₹ 20,091.

Block 3G: Details about Infrastructure

All the items in this block are self-explanatory. If a particular item is available in the Institution, a tick mark is to be put against the box relating to that item and in the next column, number of that infrastructure available in the institution will be recorded. If the number is 9 or more than 9 then '9' will be recorded. Against Laboratory entry upto 999 is allowed.

From AISHE 20l3-l4, some more items have been added in the list of Infrastructure. Two of these are Numbers of Books & Number of Journals (peer reviewed) subscribed. If tick mark is putted against Library, the numbers are to be recorded and the maximum number allowed to enter is 99,999,999.

Block 3H: Scholarships, Loans & Accreditation

Item1: SCHOLARSHIPS AND FELLOWSHIPS: Item l is further divided in to items lA and item lB. Item lA is designed to record the Scholarships data, whereas item lB is designed to record the Fellowships data.

Item lA: If the Institution maintains **Scholarships** data, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains scholarships data, then number of students receiving **Government** scholarships, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item lB: If the Institution maintains **Fellowships** data, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains fellowships data, then number of students receiving fellowships, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 2: If the Institution maintains data in respect of **Education Loan**, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If the Institution maintains the data, then number of students availing education loan, will be recorded for Total, PWD out of total, Muslim Minority out of total and Other Minority out of total, in 1st, 2nd, 3rd and 4th rows respectively for General, SC, ST and OBC categories separately for total and girls (out of total). If category-wise data or data for OBC category or data in respect of minorities are not maintained by the Institution, relevant cells will be left blank and appropriate remarks will be selected under Remarks column from the options available in the drop-down.

Item 3: If the Institution is accredited by National Assessment and Accreditation Council (NAAC) or any other agency, which accredits the institution and accreditation is valid during the academic year, then radio button 'Yes' will be clicked, otherwise radio button 'No' will be clicked. If yes, then names of all the accrediting agencies will be recorded. NAAC, ICAR and Others may be selected from dropdown. If the option "Others" is selected then the name of accrediting agency will be recorded in 2nd column. The Institution will have to select whether the score is provided by the particular Agency or not. If Yes is selected in the 3rd column, then the maximum score will be recorded in 4th column and the score received by the Institution in the 5th Column. Accreditation Body, which accredits the programme are not covered.

Block 3I: Teacher Information Form (TIF)

(Instruction to fill TIF is at Annexure – V).

Block 3J: Remarks

In the box provided, any comments, which are important and relevant to the information furnished in other blocks, may be recorded by the Nodal Officer designated by the Institution or by the officials involved in the data collection. This is to record any specific characteristics and observation related to the Institute, which should be taken into account in future or while generating reports based on the data collected under the Survey. e.g. a programme, which is not listed at present, but undertaken, needs mention in this block. The size of this Block is not fixed, but this block is meant to record in brief - only special mention.

Undertaking:

This item is designed to certify the above information given from Vice-Chancellor/ Principal/ Director.

****

Recording of number of Teacher, Staff & Students

	Type	General		S		ST		OBC		Total		Remarks to be selected from drop down menu
		Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls	
Case-1	Total	12	5	5	0	0	0	5	2	25	8	No remarks are needed.
Case-2	Total	8	5	0	0	0	0	0	0	8	5	**No remarks are needed** as "0" indicates that data is maintained but there is no student/ teacher.
Case-3	Total									8	5	Category-wise data not maintained.
Case-4	Total	12	5	5	1	3	1			20	7	OBC data not maintained.
	PWD (out of Total)	**All the 4 cases are also applicable for PWD (out of Total) also.**										
	Minority (out of Total)	**All the 4 cases are also applicable for these two types also. . In addition the following 2 Cases are also applicable.**										
	Other Minority (out of Total)											
Case-5	Minority (out of Total)											"Minority data not maintained" as no information is available.
	Other Minority (out of Total)											
Case-6	Minority (out of Total)									0	0	"**Category-wise data not maintained**" remark is applicable.
	Other Minority (out of Total)									0	0	"Minority data not maintained" is not applicable as "0" indicates total number is available and it is Zero.

Recording of Enrolment in MBBS course

As the course duration of MBBS in block 1C is recorded as 4 years and 6 months, five rows will be generated in student's enrolment block. Suppose admissions of 100 students were made every year, during the last five years in the month of July, the enrolment will be calculated as follows:

Admission year	Number of Students admitted	Number of Students left the course before 30th September 2011	Year	Enrolment as on 30th September 2011	Students will be in
2011-12	100	0	1st year	100	1st and 2nd semesters
2010-11	100	2	2nd Year	98	3rd and 4th semesters
2009-10	100	5	3rd year	95	5th and 6th semester
2008-09	100	4	4th year	96	7th and 8th semester
2007-08	100	3	5th year	97	9th semester

The period of 4½ years is divided into three phases as follows:

Phase - I	**(two semesters)**	**:**	**All the students of phase will be shown in 1st year.**
Phase - II	**(three semesters)**	**:**	**Students of first two semesters of this phase will be shown in 2nd year and Students of third semester will be shown in 3rd year.**
Phase - III	**(four semesters)**	**:**	**Students of first semester of this phase will be shown in 3rd year, Students of second and third semesters will be shown in 4th year and Students of fourth semester will be shown in 5th year.**

Guidelines to fill large University Form DCF - I

A large DCF - I tends to become unmanageable. Also, the user, while updating such a form, faces lots of performance issues due to hardware limitations at his end. A solution to this is to divide data across multiple forms. In addition to the university form, specially designed forms, called Addendum forms, have been provided to ease the process of filling data in a University form as the user can fill a part of the data in these forms. The two types of Addendum forms are:

1. University Form - DCF - I Distance Programme Addendum - This addendum is designed to capture enrolment data against the distance programmes offered by a university. The data in Block 1B and Block 1E of the main DCF - I i.e. Regional Centre information and student enrolment in distance courses respectively can be divided on the basis of number of regional centres. Some regional centres and their associated student enrolment can be entered in DCF-I, remaining regional centres and their associated student enrolment information can be entered in DCF-I Distance Programme Addendum. Every distance programme addendum must contain data corresponding to at least one regional centre. The steps to fill distance course details for a university are as follows:-

a) Fill the details of all the distance courses in the main DCF-I.

b) The **details of the regional centres** are to be mentioned in the Block 1B of the main DCF-I. Let us take a case where the university (offering distance programmes) has four regional centres. The regional centre information can be filled in Block 1B of main DCF - I as has been depicted in the following figure.

Data tables corresponding to each regional centre mentioned in Block 1B will be generated in the Block 1E. Student enrolment details of courses offered by the particular regional centre are to be filled in these tables.

It is not mandatory to list the regional centres in the main DCF-I. A user may choose not to fill

any enrolment data for distance programmes in the main DCF. In such a case, '0' is to be filled in the number of regional centres field of Block 1B of DCF-I.

The details of the four regional centres, instead, are to be filled in the Distance Programme Addendums. One addendum form may contain the data for two regional centres and the data for the rest of regional centres can be filled in separate addendums. Every distance programme addendum must contain data against at least one regional centre.

There is no restriction on the maximum number of distance programme addendums that can be attached to the main DCF.

c) **Functionality to import student enrolment details** from a spreadsheet has been provided. User must ensure that the data is in the prescribed format that has been shared on the AISHE portal. Also, user needs to create one excel file for every regional centre e.g if there are four regional centres associated with a university then user needs to create four Excel files, each containing enrolment details of one and only one regional centre. The structure of the Excel file is explained below:

Regional Centre Details - contains four columns namely, name of the regional centre, number of study centres, state code and district code. The codes corresponding to the states and the districts can be filled by referring to the reference files provided on the AISHE portal. Users may choose to leave this sheet empty, in which case they will have to fill the regional centre's details manually in the Addendum form.

Student Enrolment Details - the first five columns of this sheet is for the details of the distance course for which enrolment details are to be filled. Users must ensure that the programme name, broad discipline group name and type fields match the values mentioned in the reference files. Enrolment details, category-wise and minority-wise, are to be entered in the rest of the columns. Column name like PWD_SC_Girls corresponds to female SC persons with disability who are enrolled for a particular year of the distance course.

	B	C	D	E	F
1	Programme	Broad Discipline Group Name	Discipline	Type	Year
2	M.Sc.-Master of Science	Genetics	Science	General	1
3	M.Sc.-Master of Science	Genetics	Science	General	2

d) **The steps to download the prefilled addendum from the AISHE portal:-**
1. **Download DCF-I. Complete it upto Block1C.**
2. **Download DCF-I Distance Programme Addendum.** *Sample DCF-I Distance Programme Addendum is given atAppendix-5.*

(i) To download an empty DCF-I Distance Programme Addendum, open form management, and select the Distance child tab under the DCF-I Addendum tab. Click the Download button. DCF-I Addendum for distance programmes will be downloaded to your system.

(ii) To pre-fill distance courses from main DCF-I, select the "Pre-fill course information ‒ "checkbox from the Distance child tab, as depicted in the figure, and click "Browse" to select the partially filled DCF-I PDF (DCF-I may not be filled completely but it should contain the list of courses that are to be prefilled in the Addendum form).

(iii) To pre-fill student enrolment data from Excel sheet to the Addendum, select the "Pre-fill enrolment details ‒ "checkbox from the Distance child tab under the DCF- I Addendum tab and click "Browse" to select the Excel sheet containing the enrolment data.

(iv) Click on the Download button, prefilled DCF-I Distance Programme Addendum will be downloaded to your system.

2. University Form - DCF-I Regular Programme Addendum - This type of addendum is designed to capture enrolment data against the regular programmes offered by a university. The data in Block 1C and Block 1E of the main DCF-I i.e. list of regular courses and student enrolment for those courses respectively can be divided. Some regular courses and their

associated student enrolment can be entered in DCF-I, and the remaining courses and their associated student enrolment information including the examination result data in these programmes can be entered in DCF-I Regular Programme Addendum.

The steps to fill regular course details for a university are as follows:-

a) Fill the details of all the faculties and departments in the main DCF-I. Also, in the Block 1C, only some (and not all) of the regular courses are to be mentioned. If a university offers 10 regular courses, the user does not need to mention all the courses in block 1C of main DCF. He/she may choose to enter details only for five of those courses. Enrolment details and examination result details against the courses listed in Block 1C of main DCF are to be filled in the main DCF itself.

b)   Regular courses, details for which have not been mentioned in the main DCF-I, are to be listed in the regular programme addendum. Following illustration depicts two courses that were not mentioned in the main DCF are added in the addendum. All the details against these programmes should be entered in the addendum and not in the main DCF.

In this particular case, enrolment and examination details against the courses - B.Tech., Computer Engineering and M.A., History are mentioned in the main DCF. While, the details against other courses B.Tech., Electronics Engineering and B.Tech., Electrical Engineering are added in the addendum.

c) Every regular programme addendum must contain data against at least one regular course. There is no restriction on the maximum number of regular programme addendums that can be attached to the main DCF.

d) Steps to Download DCF-I Regular Programme Addendum:

a. To download an empty DCF-I Regular Programme Addendum, open form management and select the Regular child tab under the DCF-I Addendum tab. Click the Download button. DCF-I Addendum for regular programmes will be downloaded to your system. *Sample DCF-I Regular Programme Addendum is given at Appendix-5.*

b. To pre-fill the list of faculties and departments from the main DCF-I, select the "Pre-fill faculty and department information... "check box from the Regular child tab, as depicted in the figure, and click "Browse" to select the partially filled DCF-I (DCF-I may not be filled completely but it should contain the list of faculties and departments that are to be prefilled in the Addendum form).

c. Click on the Download button, prefilled DCF-I Regular Programme Addendum will be downloaded to your system.

3. Procedure to upload University Form - DCF-I containing addendums:

After completely filling data in all forms, the DCF-I addendum forms can be attached to the main DCF-I form. This DCF-I form can now be uploaded like a normal DCF-I form.

a.   Completely fill and save DCF-I and DCF-I Addendum forms.

b.   Open DCF-I and click icon from left side panel to open attachments view.
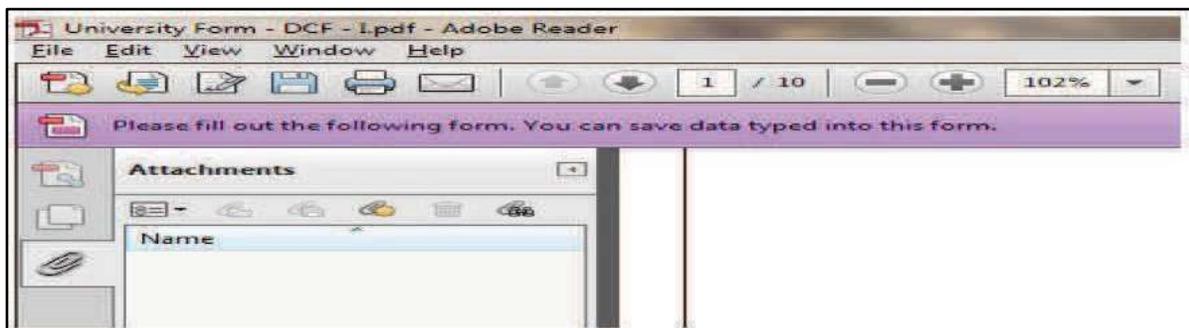
c.   Click on the Add a new attachment button
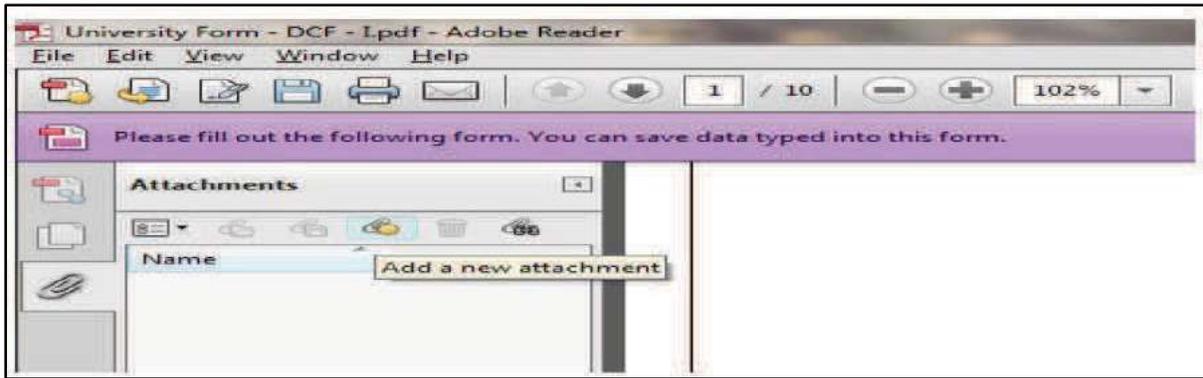
d.   Choose the DCF-I addendum file ◆click Open.

e.   Chosen files will be added as attachment to DCF-I and will appear in the attachment list.
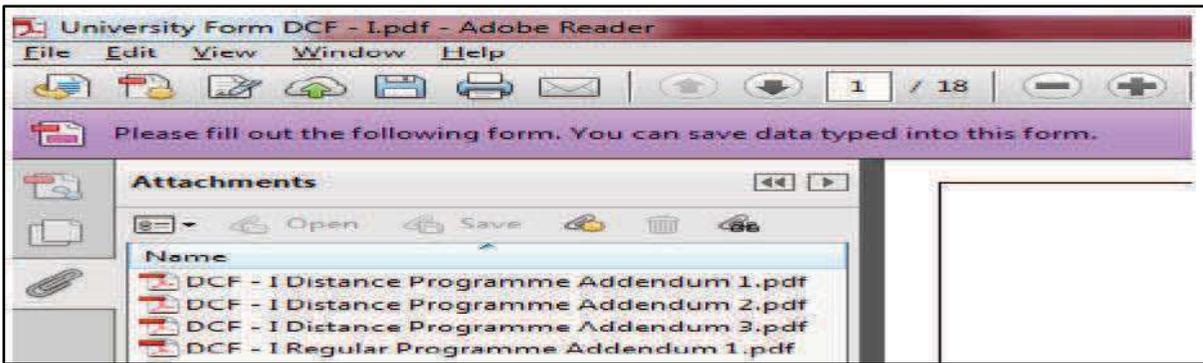
f.   Repeat the above steps to attach all DCF-I addendum forms and save the form.

g.   Upload the DCF-I having all DCF -I addendum(s) attachments on the web application.

Instruction Manual to Fill Other Minority
Data Capture Format (DCF-IV)

Higher Education is of vital importance for the country, as it is a powerful tool to build knowledge-based society of the 21st Century. India possesses a highly developed higher education system which offers facility of education and training in almost all aspects of human creative and intellectual endeavors: arts and humanities; natural, mathematical and social sciences, engineering; medicine; dentistry; agriculture; education; law; commerce and management; music and performing arts; national and foreign languages; culture; communications etc. The expansion in institutional capacity in terms of number of universities/colleges and teachers has provided greater access to the students to post senior secondary education.

The official statistical system plays a key role in any society, especially, in a large and diverse democracy. Production and management of statistics must be in dependent of and distinct from the Government in order to be credible and acceptable to all sections in the society. In fact, the system must act as one of the bedrocks of society, and seek to continuously enlarge its application in the public sphere. It must play host to informed debate and give substance to open democracy and participatory governance. A key principle of the system is that it must be completely independent and transparent.

In view of the above, Ministry of Education (MoE) initiated an All India Survey on Higher Education (AISHE) in the year 2010-11, to build a robust database and to assess the correct picture of higher Education in the country. In view of the implementation of the Prime Minister's New 15 point programme for the welfare of Minorities and Implementation of the decisions of the Government on the recommendations of the Sachar Committee, with effect from AISHE 2014-15, data for all six religious minority communities viz. Muslims, Christians, Sikhs, Buddhists, Zoroastrians (Parsis) and Jains, as notified by the Union Government, are being collected.

In AISHE main DCF where information regarding basic details, student enrolment, number of teachers, etc. are collected about the Universities/Colleges/Institutions on the student enrolment, number of students belonging to Muslims and Other religious minority categories are being collected in two rows for each of the programmes for General, SC, ST and OBC categories separately for total and girls students.

To collect the details about the student enrolment for each of the 5 other minority categories separately, a separate data capture format, 'OTHER MINORITY DATA CAPTURE FORMAT" (DCF-IV) has been designed. *Sample DCF-I is given at Appendix-7.*

This DCF will be available to be filled by only those institutions, which have students enrolled from other minority communities from AISHE 2014-15. The DCF- IV when downloaded will be pre-filled with the list of programmes where other minority students are enrolled along with the number of students enrolled under each category as filled in the respective DCFs I, II and III. DCF-IV can be downloaded, only after uploading the main DCF.

In the second row, under the column 'Category', one of the 5 religious communities will be selected from the drop-down and number of students enrolled in the programme will be entered as in main DCF. Only those religious communities are required to be selected from which the students are enrolled in a particular year of the programme. The details are to be filled for both regular and distance courses, wherever applicable.

BLOCK B: NUMBER OF STUDENTS ENROLLED IN THE UNIVERSITY / INSTITUTION

Note:
PWD   =   Persons with Disability
Other Minority =   Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

Regular Course

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Total Students Enrolled									
							General		SC		ST		OBC		Total	
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls
Under Gradua B.Sc.(Nursing)-Bach	Nursing	Nursing	Self Financing	1	Other Minority	0	0	0	0	0	0	6	6	6	6
Under Gradua B.Sc.(Nursing)-Bach	Nursing	Nursing	Self Financing	1	Christians	0	0	0	0	0	0	6	6	6	6

Buddhists
Christians
Jains
Parsis
Sikhs

Religion-wise and social-category-wise details regarding the number of Students mentioned in Other Minority (Out of Total) row of each year of all programme mentioned in main DCF of Institution should be made here. The DCF-IV has tables only for that year of programme in which some entry is made by the Institution in Other Minority (Out of Total) row. Rows may be generated by the Institute by clicking (+) symbol to fill Religion-wise details regarding the number of Students mentioned in Other Minority (Out of Total) row. The Religion-wise details should be filled by both Regular courses and Distance Courses, wherever applicable.

In DCF-IV Religion-wise details is collected only for Student Enrollment & not on any other parameter. After completely filling the Form, the Institute has to click on "Check Form" Button given in bottom-left corner of the Form. If there is some discrepancy in the Form, an error message will appear on the screen & will be required to correct the error shown in error message. Click on the "Check Form" Button after correction of each error till it is "Check – Form passed successfully". Then save   the   Form   on the system & upload it on AISHE web portal after login.

Instruction Manual to Fill Teacher Information Form (TIF)

Ministry of Education (MoE) had initiated an All India Survey on Higher Education (AISHE) a few years back to prepare a sound database on a large and diverse system of Higher Education covering all the Higher Educational Institutions in the country. The rich data-base built from the data collected under AISHE is used in making informed policy decisions and research for development of education sector at District, State and All India levels.

From the survey 2016-17 onwards, new format is developed as part of the main Data Capture Format (DCF) to collect teachers' details of all the teachers employed with the University/ Institution of Higher Education. Data from survey can be used to identify areas of strength and weakness with an Institution. It can also be used for research findings unequivocal about the connection between teacher quality and student learning. In this connection, Teacher Information Form (TIF) is designed to collect the data on each Teacher.

The Form consists of following blocks:
Block A: Basic Information of the University/ Institution
Block B: Teachers' Information
Sample TIF form is given at Appendix-8.

Block A: Basic Information of the Institution:

This block is designed for recording basic information of the University/ Institution. **Item 1, 2, 3 & 4:**These four fields corresponds to Name of the University/Institution, Postal address, the State and the District in which the Institution is located and are pre- filled from the main DCF while downloading the TIF. Main DCF must be pre-filled before downloading the TIF.

Block B: Teachers Information:

This block is designed to capture detailed information on Teaching Staff as on reference date i.e. 30th September of an academic year. The two fields, namely, "Faculty/School" and "Department/Center" are pre-filled based on information filled in the main DCF. In addition to this, a Table with Blank Faculty and Blank Department is also generated, which has been created for the purpose of recording teaching staffs including Vice- Chancellor/ Principal/ Director, which are not associated with any Faculty/Department and also for the Institution which may not have any Faculty/ Department.

Faculty and departments will be pre-filled from main DCF. For each combination of faculty and department, the details will be filled.

Column – Serial Number: In this column automatic serial number will be generated. As many number of rows will be generated as the number of teacher. A new row to record the next teachers' detail can be generated by clicking "+" sign on the left of the box.

Column 1 – Name of the Employee: This field is meant to record the complete name of the Teacher as per official records of the Institution.

Column 2 – Designation: This field is meant for recording the designation of the Teacher. The options available in drop-down menu are as below:

(i)	Vice-Chancellor
(ii)	Director
(iii)	Pro-Vice-Chancellor
(iv)	Principal
(v)	Principal In-charge
(vi)	Professor &Equivalent
(vii)	Associate Professor
(viii)	Reader
(ix)	Lecturer (Selection Grade)
(x)	Assistant Professor
(xi)	Lecturer (Senior Scale)
(xii)	Lecturer
(xiii)	Tutor
(xiv)	Demonstrator
(xv)	Part-time Teacher
(xvi)	Ad-hoc Teacher
(xvii)	Temporary Teacher
(xviii)	Contract Teacher
(xix)	Visiting Teacher
(xx)	Additional Professor

There may be some posts, which are not applicable for a particular Institution. Although the list of designations as mentioned above is exhaustive, if an institution has designations with different nomenclatures, information will be recorded for its equivalent designation.

Column 3 – Gender: This field is meant to record Gender of the Teacher. The options available in drop-down menu are given below:

(i) Male
(ii) Female
(iii) Transgender

This is the first time, when there is a provision to collect information of transgender teachers employed in the institution.

Column 4 – Aadhaar Number: This field is meant for recording Aadhaar Number of Teacher. It is 12 digits numbers, issued by Unique Identification Authority of India. This field is mandatory. However, the Institutions are requested to maintain such data for future round of the surveys.

Column 5 – Date of Birth: This field is meant to record the date of birth of teacher, so that age profiles of the teachers are available. The date of birth should be recorded in the date format "DD-MMM-YYYY".
For example: if the date of birth of a teacher is 26-01-1983 then it will be recorded as 26- Jan-1983.

Column 6 – Social Category: In this field the information regarding Social category of Teacher will be selected from the options available in the drop-down menu as given below:

      (i)   General
      (ii)   Schedule Castes
      (iii)   Schedule Tribes
      (iv)   Other Backward Classes

Scheduled Castes means the Scheduled Castes notified under article 341 of the Constitutions.

Scheduled Tribes means the Scheduled Tribes notified under article 342 of the Constitution.

Other Backward Classes means the class or classes of citizens who are Socially and Educationally Backward and are so determined by the Central/ State Government.

Column 7 – Religious community: This field is meant to capture the information in respect of teachers belonging to religious communities. Six religious communities' viz. **Hindu, Muslims, Christians, Sikhs, Buddhists, Zoroastrians (Parsis), Jains and others** have been notified by the Union Government. The relevant option is to be selected from the drop-down menu.

Column 8 – PWD: This field is meant for capturing the information in respect of teachers belonging to Persons with Disability (PWD) category.

A person suffering from a disability is defined in the "Rights of Persons with Disabilities Act, 2016". As per the Act the 21 disabilities are given below:

1. Blindness	2. Low-vision	3. Leprosy Cured persons
4. Hearing Impairment (deaf and hard of hearing)	5. Locomotor Disability	6. Dwarfism
7. Intellectual Disability	8. Mental Illness	9. Autism Spectrum Disorder
10. Cerebral Palsy	11. Muscular Dystrophy	12. Chronic Neurological conditions

13. Specific Learning Disabilities	14. Multiple Sclerosis	15. Speech and Language disability
16. Thalassemia	17. Hemophilia	18. Sickle Cell disease
19. Multiple Disabilities including deaf blindness	20. Acid Attack victim	21. Parkinson's disease

Persons with "benchmark disabilities" are defined as those certified to have at least 40 per cent of the disabilities specified above.

If a person belongs to aforesaid disability category then form the drop-down menu, "Yes" option will be selected. Otherwise "No" option will be selected.

Column 9 – Nature of Appointment: The field is meant to capture the nature of appointment of Teachers from the options available in the drop-down menu given below:

        (i)   Regular Teacher
        (ii)   Part-Time Teacher
        (iii)   Ad hoc Teacher
        (iv)   Temporary Teacher
        (v)   Contract Teacher
        (vi)   Visiting Teacher
        (vii)   Deputation/Attachment

Column 10 – Selection mode: The field is meant to capture the information in respect of selection mode of Teacher. Three options are available in drop-down menu as under:

        (i)   Direct
        (ii) Career Advancement Scheme(CAS)
        (iii) Promotion

The recruitment mode of the teacher will be selected as per the drop-down list.
Career Advancement Scheme (CAS) is a scheme of UGC to promote Teachers from a few selected Stages to higher stages. By default Direct will be selected and therefore extra pre-caution may be made to change the option to CAS, wherever applicable.

Column 11 – Date of joining the institute: The field is meant to record the date of joining of the Institution by the Teacher i.e. the joining date on which teacher joined the present institution in which he is working. The date of joining should be recorded in the date format "DD-MMM-YYYY". For example, if the date of joining is 05-01-2016 then it will be recorded as 05-Jan-2016.

Column 12 – Date of joining teaching profession: The field is meant for capturing the information about the teachers' first appointment as a teaching professional in any institution.

Column 13 – Highest Qualification: In this field, the highest academic qualification will be recorded. The highest academic qualification is the highest academic degree acquired by the teacher from a recognized institution. Honorary degree is not to be considered. The options available in drop-down menu are:

       (i)   Below Under Graduate

       (ii) Under Graduate

       (iii) Post Graduate

       (iv) M.Phil.

       (v) Ph.D.

       (vi) Post Doctorate

Column 14 – Additional/Eligibility Qualification: In this field, Additional academic qualification will be recorded. The options available in the drop-down menu are:

       (i)   NET (National Eligibility Test)

       (ii) SLET (State Level Eligibility Test)

       (iii) Certificate

       (iv) Diploma

       (v) PG Diploma

In case, if a person has achieved multiple academic qualifications then the most relevant option may be chosen based on his/ her domain area.

Column 15 – Broad Discipline Group Category: The Broad Discipline Group Category of the teacher will be selected from the drop-down menu. List is enclosed in Annexure 1.The most closure option may be selected, if any of the option is not applicable.

Column 16 – Broad Discipline Group: The Broad Discipline Group of the teacher will be selected from the drop-down menu. List is enclosed in Annexure 1.The most closure option may be selected, if any of the option is not applicable.

Column 17 – Number of years spent exclusively in other than teaching job: Record number in completed years rounded to nearest digit a teacher has been engaged in any job, other than teaching, during the teaching profession. The "job" here is defined as any economic activity which has been assigned to him/her by the Government or any authorized body and do not include any household activity or engagement in family business.

Column 18 – Job status: This column has been designed to update the status of the teacher during the next round of survey so that the details of the teacher who continues in the same Institutions are not required to be filled again. For the survey year 2016-17, only Continue and New Appointment will be applicable.

       (i)   Continue

(ii)   Promoted

(iii)   Retired

(iv)   Left

(v)   Death

(vi)   Transfer

(vii)   New Appointment

Column 19 – Date of change in the job status: This column will be applicable, if other than Continue option is selected, in which case the date of happening of the event will be recorded in the Date format "DD-MM-YYYY". For the New Appointment, the date will be any date between 1st July of the current academic session and the date of filling of the Form.

Column 20 – Email: In this field, email address of the teacher will be recorded. The email address should be recorded in the format "abc@gmail.com".

Column 21 – Mobile: This field is meant to record the mobile number of teacher. The mobile number should be recorded in the 10 digit number without prefixing 0.

APPENDIX - 1

University/ University Level Institutions, Colleges and Stand Alone Institutions run programmes in various disciplines. **Programme** is a course of study for which Degree is awarded by the Institution. A Programme of study is the approved curriculum followed by an individual student such as B.A., M.A., M.B.A. etc. Each programme falls in one of the eight Levels of higher education. Further, the disciplines or subjects of study are first grouped into broad level, "Broad Discipline Group", which is further divided in to narrow level, Broad Discipline". If the exact discipline is not available in Broad Discipline Group Name, it may be categorised in most suited discipline name e.g. *Geophysics may be categorised under Physics*. Such classification is required for the purpose of aggregation of data and its comparability over the time and also for cross-sectional analysis.

In case of Integrated Level programmes, the discipline should pertain to the degree, which is of higher level. *For example, in case of B.A. B.Ed., the discipline will be 'Education'.*

Under Section 22(1) of UGC Act, 1956, *the **right of conferring or granting degrees** shall be exercised only by a University established or incorporated by or under a central Act, a Provincial Act, a State Act or an institution deemed to be a University under section 3 or an institution specially empowered by an Act of Parliament to confer or grant degrees.*

Here, in Table-1, complete concordance between Levels, within the Level all possible Programmes, and against these programmes the list of applicable Broad Discipline Group and Broad Discipline are shown. *For example, at Under Graduate level, against Programme, "M.Tech. (Master of Technology)" only Broad Discipline Group "Engineering & Technology" may be applicable. Broad Discipline Group "Engineering & Technology" is further divided into Broad Disciplines such as Civil Engineering, Mechanical Engineering, and Electrical Engineering.*

In Table-2, against the eight levels of Higher Education, all the Programmes, which are running in Universities, University Level Institutions, Colleges and Stand Alone Institutions, have been listed. In Table-3, Broad Discipline Groups and against each of them all applicable Broad Disciplines are listed**.**

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Ph.D.	Ayurveda Vachaspati-Ph.D in Ayurveda	Medical Science	Ayurveda
	D.Litt.-Doctor of Literature	Linguistics	Linguistics
	D.M.-Doctor of Medicine	Medical Science	Anatomy
			Anesthesiology
			Bio-Chemistry
			Bio-Physics
			Bio-Statistics
			Bio-Technology
			Cardiology
			Dentistry
			Dermatology
			Endocrinology
			ENT
			Forensic Medicine/ Toxicology
			Gastroenterology
			General Medicine
			General Surgery
			Gynaecology
			Haematology
			Hepatology
			Hospital Administration
			Indian Medicine
			Lab Medicine
			Medical Management
			Medical Physics
			Medical Science
			Microbiology
			Nephrology
			Neurology
			Nuclear Medicine
			Nursing
			Occupational Therapy
			Oncology
			Ophthalmology
			Orthopaedics
			Other Medical Science
			Pathology
			Pediatrics
			Pharmacy
			Physiology
			Physiotherapy
			Plastic Surgery
			Psychiatry
			Public Health
			Radiology
			Radiothrapy
			Urology
	D.Mus.-Doctor of Music	Fine Arts	Music
	D.Phil.-Doctor of Philosophy	Social Science	Philosophy
	D.Sc.-Doctor of Science	Science	Science
	L.L.D.-Doctor of Laws	Law	Law
	M.Ch.-Master of Chirurgiae	Medical Science	Cardiology
			Endocrinology
			Gastroenterology

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Ph.D.	M.Ch.-Master of Chirurgiae	Medical Science	Neurology
			Oncology
			Pediatrics
			Plastic Surgery
			Urology
	Ph.D.-Doctor of Philosophy	Agriculture	Agriculture
			Forestry
			Horticulture
			Sericulture
		Area Studies	Area Studies
		Commerce	Commerce
		Criminology and Forensic Science	Criminology and Forensic Science
		Cultural Studies	Cultural Studies
		Defence Studies	Defence Studies
		Design	Design
			Interior Design
			Disability Studies
		Education	Education
		Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Dairy Technology
			Electrical Engineering
			Electronics Engineering
			Fashion Technology
			Food Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Mining Engineering
			Other Engineering andTechnology
			Planning
			Transportation Planning
			Urban Planning
		Fashion Technology	Fashion Technology
		Fine Arts	Fine Arts
			Music
			Performing Arts
			Visual Arts
		Fisheries Science	Fisheries Science
		Foreign Language	English
			French
			German
			Other Foreign Languages
			Spanish
		Gandhian Studies	Gandhian Studies
		Home Science	Food Technology
			Home Science
			Nutrition
		Indian Language	Bengali

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Ph.D.	Ph.D.-Doctor of Philosophy	Indian Language	Hindi
			Kannada
			Malayalam
			Odiya
			Other Indian Languages
			Punjabi
			Sanskrit
			Tamil
			Telugu
			Urdu
		IT and Computer	Computer Application
			Computer Science
			Information Technology
		Journalism and Mass Communication	Journalism and Mass Communication
		Law	Law
		Library and Information Science	Library and Information Science
		Linguistics	Linguistics
		Management	Agri-Business Management
			Business Administration
			Business Management
			Financial Management
			Hospital Administration
			Hotel Management
			Human Resource Management
			International Business
			Marketing Management
			Other Management
			Pharmaceutical Technology
			Tourism Management
		Marine Science/Oceanography	Marine Science/Oceanography
		Medical Science	Anatomy
			Anesthesiology
			Ayurveda
			Bio-Chemistry
			Bio-Physics
			Bio-Statistics
			Bio-Technology
			Cardiology
			Dentistry
			Dermatology
			Endocrinology
			ENT
			Forensic Medicine/ Toxicology
			Gastroenterology
			General Medicine
			General Surgery
			Gynaecology
			Haematology
			Hepatology

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Ph.D.	Ph.D.-Doctor of Philosophy	Medical Science	Homeopathy
			Hospital Administration
			Indian Medicine
			Lab Medicine
			Medical Physics
			Microbiology
			Nephrology
			Neurology
			Nuclear Medicine
			Nursing
			Occupational Therapy
			Oncology
			Ophthalmology
			Orthopaedics
			Other Medical Science
			Pathology
			Pediatrics
			Pharmacy
			Physiology
			Physiotherapy
			Plastic Surgery
			Psychiatry
			Public Health
			Radiology
			Radiothrapy
			Unani
			Urology
		Oriental Learning	Jyotisha
			Oriental Learning
			Veda
		Physical Education	Physical Education
			Yoga
		Religious Studies	Buddhist Studies
			Christian Studies
			Islamic Studies
			Jainism
			Religious Studies
			Theology
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Electronics
			Environmental Science
			Genetics
			Geology
			Geo-Physics
			Life Science
			Mathematics
			Microbiology
			Other Science
			Physics
			Statistics
			Zoology
		Social Science	Anthropology

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Ph.D.	Ph.D.-Doctor of Philosophy	Social Science	Economics
			Geography
			History
			Mathematics
			Other Social Science
			Philosophy
			Political Science
			Population Studies
			Psychology
			Public Administration
			Sociology
			Statistics
		Social Work	Social Work
		Veterinary and Animal Sciences	Dairy Science
			Veterinary and Animal Sciences
		Women Studies	Women Studies
	Vidya Vachaspati-Vidya Vachaspati	Oriental Learning	Oriental Learning
	Vidya Varidhi-Vidya Varidhi	Oriental Learning	Jyotisha
			Oriental Learning
			Veda
M.Phil.	M.Phil.-Master of Philosophy	Agriculture	Agriculture
			Forestry
			Horticulture
			Sericulture
		Area Studies	Area Studies
		Commerce	Commerce
			Foreign Trade
		Criminology and Forensic Science	Criminology and Forensic Science
		Cultural Studies	Cultural Studies
		Defence Studies	Defence Studies
		Design	Design
		Disability Studies	Disability Studies
		Education	Education
		Engineering and Technology	Civil Engineering
			Electrical Engineering
			Information Technology
			Other Engineering and Technology
		Fashion Technology	Fashion Technology
		Fine Arts	Fine Arts
			Music
			Performing Arts
			Visual Arts
		Fisheries Science	Fisheries Science
		Foreign Language	English
			French
			German
			Other Foreign Languages
			Spanish
		Gandhian Studies	Gandhian Studies
		Home Science	Food Technology
			Home Science

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
M.Phil.	M.Phil.-Master of Philosophy	Home Science	Nutrition
		Indian Language	Bengali
			Hindi
			Kannada
			Malayalam
			Odiya
			Other Indian Languages
			Punjabi
			Sanskrit
			Tamil
			Telugu
			Urdu
		IT and Computer	Computer Application
			Computer Science
			Information Technology
		Journalism and Mass Communication	Journalism and Mass Communication
		Law	Constitutional Law
			Law
		Library and Information Science	Library and Information Science
		Linguistics	Linguistics
		Management	Business Administration
			Business Management
			Financial Management
			Hospital Administration
			Human Resource Management
			International Business
			Marketing Management
			Other Management
			Tourism Management
		Marine Science/Oceanography	Marine Science/Oceanography
		Medical Science	Ayurveda
			General Medicine
			Hospital Administration
			Nursing
			Other Medical Science
			Pharmacy
			Physiology
			Psychiatry
		Oriental Learning	Jyotisha
			Oriental Learning
			Veda
		Physical Education	Physical Education
			Yoga
		Religious Studies	Buddhist Studies
			Christian Studies
			Islamic Studies
			Religious Studies
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
M.Phil.	M.Phil.-Master of Philosophy	Science	Electronics
			Environmental Science
			Genetics
			Geology
			Geo-Physics
			Life Science
			Mathematics
			Microbiology
			Other Science
			Physics
			Statistics
			Zoology
		Social Science	Anthropology
			Economics
			Geography
			History
			Other Social Science
			Philosophy
			Political Science
			Population Studies
			Psychology
			Public Administration
			Sociology
		Social Work	Social Work
		Women Studies	Women Studies
Post Graduate	Acharya-Acharya	Oriental Learning	Jyotisha
			Oriental Learning
			Veda
	L.L.M.-Master of Law or Laws	Law	Civil Law
			Constitutional Law
			Cyber Crime
			International Law
			Law
	M.A.M.S.-Master of Ayurved in Medicine and Surgery	Medical Science	Ayurveda
	M.A.-Master of Arts	Area Studies	Area Studies
		Cultural Studies	Cultural Studies
		Defence Studies	Defence Studies
		Design	Interior Design
		Disability Studies	Disability Studies
		Education	Education
		Fashion Technology	Fashion Technology
		Foreign Language	English
			French
			German
			Other Foreign Languages
			Spanish
		Gandhian Studies	Gandhian Studies
		Indian Language	Bengali
			Hindi
			Kannada
			Malayalam
			Odiya
			Other Indian Languages

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Post Graduate	M.A.-Master of Arts	Indian Language	Punjabi
			Sanskrit
			Tamil
			Telugu
			Urdu
		Journalism and Mass Communication	Journalism and Mass Communication
		Library and Information Science	Library and Information Science
		Oriental Learning	Oriental Learning
		Religious Studies	Buddhist Studies
			Christian Studies
			Islamic Studies
			Jainism
			Religious Studies
			Theology
		Social Science	Anthropology
			Economics
			Geography
			History
			Mathematics
			Other Social Science
			Philosophy
			Political Science
			Psychology
			Public Administration
			Sociology
			Statistics
		Women Studies	Women Studies
	M.Arch.-Master of Architecture	Engineering and Technology	Architecture
	M.B.A.- Master of Business Administration	Footwear Design	Retail and Fashion Merchandize
		Management	Business Administration
	M.B.A.(Pharma. Tech.)-Master of Business Administration in Pharmaceutical Technology	Management	Pharmaceutical Technology
	M.B.A.(Tech.)-Master of Business Administration in Technology	Management	Technology
	M.C.A. -Master of Computer Applications	IT and Computer	Computer Application
	M.Com.-Master of Commerce	Commerce	Commerce
	M.D.-Doctor of Medicine	Medical Science	Anatomy
			Anesthesiology
			Bio-Chemistry
			Bio-Physics
			Bio-Statistics
			Bio-Technology
			Cardiology
			Dentistry
			Dermatology
			Endocrinology
			ENT
			Forensic Medicine/ Toxicology
			Gastroenterology

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Post Graduate	M.D.-Doctor of Medicine	Medical Science	General Medicine
			General Surgery
			Gynaecology
			Haematology
			Hepatology
			Hospital Administration
			Indian Medicine
			Lab Medicine
			Medical Management
			Medical Physics
			Medical Science
			Microbiology
			Nephrology
			Neurology
			Nuclear Medicine
			Nursing
			Occupational Therapy
			Oncology
			Ophthalmology
			Orthopaedics
			Other Medical Science
			Pathology
			Pediatrics
			Pharmacy
			Physiology
			Physiotherapy
			Plastic Surgery
			Psychiatry
			Public Health
			Radiology
			Radiothrapy
			Urology
	M.D.S.-Master of Dental Surgery	Medical Science	Dentistry
	M.Dance-Master of Dance	Fine Arts	Performing Arts
	M.Des. (CAD)	Footwear Design	CAD
	M.Des.-Master of Design	Design	Design
			Interior Design
		Footwear Design	Footwear Design and Production
	M.E.-Master of Engineering	Engineering and Technology	Aeronautical Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Dairy Technology
			Electrical Engineering
			Electronics Engineering
			Food Technology
			Information Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Mining Engineering
			Other Engineering and Technology

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Post Graduate	M.Ed. -Master of Education	Education	Education
	M.F.A. -Master of Fine Arts	Fine Arts	Fine Arts
			Performing Arts
			Visual Arts
	M.F.M. -Master of Financial Management	Management	Financial Management
	M.F.M.-Master of Fashion Management	Management	Other Management
	M.F.Sc. -Master of Fishery Science	Fisheries Science	Fisheries Science
	M.F.T. -Master of Foreign Trade	Commerce	Foreign Trade
	M.F.Tech.-Master of Fashion Technology	Fashion Technology	Fashion Technology
	M.H.A. -Master of Hospital Administration	Management	Hospital Administration
	M.H.M.S.-Master of Homeopathic Medicine and Science	Medical Science	Homeopathy
	M.H.R.D. -Master of Human Resource Development	Management	Human Resource Management
	M.I.B.-Master of International Business	Management	International Business
	M.J.M.C.-Master of Journalism and Mass Communication	Journalism and Mass Communication	Journalism and Mass Communication
	M.J.-Master of Journalism	Journalism and Mass Communication	Journalism and Mass Communication
	M.L. -Master of Laws	Law	Constitutional Law
			Law
	M.L.I.Sc.-Master of Library and Information Science	Library and Information Science	Library and Information Science
	M.Lib.Sc. -Master of Library Science	Library and Information Science	Library and Information Science
	M.Litt.-Master of Literature or Master of Letters	Linguistics	Linguistics
	M.M.C.-Master in Mass Communication	Journalism and Mass Communication	Journalism and Mass Communication
	M.Mgt.-Master of Management	Management	Business Management
	M.Mkt.M. -Master of Marketing Management	Management	Marketing Management
	M.Mus. -Master of Music	Fine Arts	Music
	M.O.L. -Master of Oriental Learning	Oriental Learning	Oriental Learning
	M.O.T. -Master of Occupational Therapy	Medical Science	Occupational Therapy
	M.Optom. -Master of Optometry	Medical Science	Ophthalmology
	M.P.A.-Master of Performing Arts	Fine Arts	Performing Arts
	M.P.E.-Master of Physical Education	Physical Education	Physical Education
	M.P.E.-Master of Physical Education	Physical Education	Yoga
	M.P.H. -Master of Public Health	Medical Science	Public Health
	M.P.S. -Master of Population Studies	Social Science	Population Studies

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Post Graduate	M.P.T.-Master of Physiotherapy	Medical Science	Physiotherapy
	M.Pharm. -Master of Pharmacy	Medical Science	Pharmacy
	M.Plan.-Master of Planning	Engineering and Technology	Planning
	M.Q.P.M.-Master of Quality and Productivity Management	Management	Other Management
	M.S.-Master of Science	Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Dairy Technology
			Electrical Engineering
			Electronics Engineering
			Fashion Technology
			Food Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Mining Engineering
			Other Engineering andTechnology
			Planning
			Transportation Planning
			Urban Planning
		IT and Computer	Animation
			Computer Application
			Computer Science
			Information Technology
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Electronics
			Geology
			Mathematics
			Microbiology
			Other Science
			Physics
			Statistics
			Zoology
	M.S.-Master of Surgery	Medical Science	Anatomy
			ENT
			General Surgery
			Gynaecology
			Ophthalmology
			Orthopaedics
			Other Medical Science
	M.S.W.-Master of Social Work	Social Work	Social Work
	M.Sc. (CAD/CAM)-Master of Science in Creative Designing CAD/CAM	Footwear Design	Creative Designing CAD/CAM
	M.Sc. Nursing-Master of Science in Nursing	Medical Science	Nursing

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Post Graduate	M.Sc. Tech. -Master of Science in Technology	Science	Other Science
	M.Sc. Tech.(Applied Geo-Physics)-Master of Science in Technology (Applied Geo-Physics)	Science	Geo-Physics
	M.Sc.(Medical Anatomy) -Master of Science in Medical Anatomy	Medical Science	Anatomy
	M.Sc.(Medical Bio-Chemistry)-Master of Science in Medical Bio-Chemistry	Science	Bio-Chemistry
	M.Sc.(Medical Microbiology)-Master of Science in Medical Microbiology	Science	Microbiology
	M.Sc.(Medical Pharmacology)-Master of Science in Medical Pharmacology	Medical Science	Pharmacy
	M.Sc.(Medical Physiology)-Master of Science in Medical Physiology	Medical Science	Physiology
	M.Sc.-Master of Science	Agriculture	Agriculture
			Forestry
			Horticulture
			Sericulture
	M.A.-Master of Arts	Area Studies	Area Studies
		Criminology and Forensic Science	Criminology and Forensic Science
	M.Sc.-Master of Science	Defence Studies	Defence Studies
		Fashion Technology	Fashion Technology
		Fisheries Science	Fisheries Science
		Gandhian Studies	Gandhian Studies
	M.A.-Master of Arts	Home Science	Food Technology
			Home Science
			Nutrition
		Hospitality and Tourism	Hospitality Administration
	M.Sc.-Master of Science	IT and Computer	Animation
			Computer Application
			Computer Science
			Information Technology
			Multi Media
		Marine Science/Oceanography	Marine Science/Oceanography
	M.S.-Master of Surgery	Medical Science	Anesthesiology
			Ayurveda
			Bio-Chemistry
			Bio-Statistics
			Bio-Technology
			Cardiology
			ENT
			Forensic Medicine/Toxicology
			General Medicine
			General Surgery
			Gynaecology
			Haematology

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Post Graduate	M.S.-Master of Surgery	Medical Science	Hospital Administration
			Indian Medicine
			Lab Medicine
			Medical Management
			Medical Physics
			Medical Science
			Microbiology
			Nephrology
			Neurology
			Nuclear Medicine
			Nursing
			Occupational Therapy
			Ophthalmology
			Orthopaedics
			Other Medical Science
			Pathology
			Pediatrics
			Pharmacy
			Physiology
			Physiotherapy
			Psychiatry
			Public Health
			Radiology
			Radiothrapy
	M.Sc.-Master of Science	Paramedical Science	Medical Lab Technology
		Religious Studies	Religious Studies
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Electronics
			Environmental Science
			Genetics
			Geology
			Geo-Physics
			Life Science
			Mathematics
			Microbiology
			Other Science
			Physics
			Statistics
			Zoology
	M.A.-Master of Arts	Social Science	Anthropology
			Economics
			Geography
			History
			Mathematics
			Other Social Science
			Philosophy
			Political Science
			Population Studies
			Psychology
	M.A.-Master of Arts	Social Science	Public Administration
			Sociology
			Statistics

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Post Graduate	M.Sc.-Master of Science	Veterinary and Animal Sciences	Dairy Science
			Veterinary and Animal Sciences
	M.A.-Master of Arts	Women Studies	Women Studies
	M.Stat. -Master of Statistics	Science	Statistics
	M.T.P.M.-Master in Transportation Planning and Management	Engineering and Technology	Transportation Planning
	M.Tech. -Master of Technology	Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Dairy Technology
			Electrical Engineering
			Electronics Engineering
			Food Technology
			Information Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Mining Engineering
			Other Engineering and Technology
	M.U.P.-Master of Urban Planning	Engineering and Technology	Urban Planning
	M.V.Sc. -Master of Veterinary Sciences	Veterinary and Animal Sciences	Veterinary and Animal Sciences
	P.G.D.M.-Post-Graduate Diploma in Management	Management	Agri-Business Management
			Business Administration
			Business Management
			Financial Management
			Hotel Management
			Human Resource Management
			Marketing Management
			Other Management
			Tourism Management
	P.G.P.-Post-Graduate Programme in Management	Management	Business Administration
			Business Management
			Financial Management
			Hotel Management
			Human Resource Management
			Other Management
			Tourism Management
	Parangat-Parangat	Social Science	Other Social Science
	Pharm.D.-Doctor of Pharmacy	Medical Science	Pharmacy
	Samaj Karya Parangat-Samaj Karya Parangat	Social Work	Social Work
	Shiksha Acharya-Shiksha Acharya	Education	Education
	Shikshan Parangat-Shikshan Parangat	Education	Education
	Vachaspati-Vachaspati	Medical Science	Ayurveda

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Under Graduate	Alankar-Alankar Ayurvedacharya-Ayurvedacharya B.A.(Hons)-Bachelor of Arts (Honors)	Oriental Learning	Oriental Learning
		Medical Science	Ayurveda
		Area Studies	Area Studies
		Cultural Studies	Cultural Studies
		Defence Studies	Defence Studies
		Design	Interior Design
		Education	Education
		Fine Arts	Music
		Foreign Language	English
			French
			German
			Other Foreign Languages
			Spanish
		Gandhian Studies	Gandhian Studies
		Home Science	Home Science
		Indian Language	Bengali
			Hindi
			Malayalam
			Odiya
			Other Indian Languages
			Punjabi
			Sanskrit
			Tamil
			Telugu
			Urdu
		Journalism and Mass Communication	Journalism and Mass Communication
		Library and Information Science	Library and Information Science
		Oriental Learning	Oriental Learning
		Religious Studies	Buddhist Studies
			Islamic Studies
			Religious Studies
			Theology
		Social Science	Anthropology
			Archaeology
			Economics
			Geography
			History
			Human Rights
			Mathematics
			Other Social Science
			Philosophy
			Political Science
			Psychology
			Public Administration
			Sociology
			Statistics
		Women Studies	Women Studies
	B.A.(Hons)-Bachelor of Arts (Honors) B.A.-Bachelor of Arts	Arts	Arts
		Medical Science	Ayurveda
	B.A.M.-Bachelor of Ayurved Medicine B.A.M.S.-Bachelor of Ayurved Medicine & Surgery	Medical Science	Ayurveda

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Under Graduate	B.A.S.L.P.-Bachelor of Audiology and Speech Language Pathology	Medical Science	Pathology
	B.Agri.-Bachelor of Agriculture	Agriculture	Agriculture
			Forestry
			Horticulture
			Architecture
	B.Architecture-Bachelor of Architecture	Engineering and Technology	
	B.B.A.-Bachelor of Business Administration	Management	Business Administration
	B.B.M.-Bachelor of Business Management	Management	Business Management
			Event Management
			Hotel Management
			Tourism Management
	B.B.S.-Bachelor of Business Studies	Management	Business Studies
	B.C.A.-Bachelor of Computer Applications	IT and Computer	Computer Application
	B.C.E.-Bachelor of Civil Engineering	Engineering and Technology	Civil Engineering
	B.C.L.-Bachelor of Civil Law	Law	Civil Law
	B.Ch.E.-Bachelor of Chemical Engineering	Engineering and Technology	Chemical Engineering
	B.Chem.Tech.-Bachelor of Chemical Technology	Engineering and Technology	Chemical Engineering
	B.Com.-Bachelor of Commerce	Commerce	Commerce
	B.D.S.-Bachelor of Dental Surgery	Medical Science	Dentistry
	B.Dance-Bachelor of Dance	Fine Arts	Performing Arts
	B.Des.-Bachelor of Design	Design	Design
			Interior Design
		Footwear Design	Fashion Design
			Footwear Design and Production
			Leather Goods and Accessories Design
			Retail and Fashion Merchandize
	B.E.-Bachelor of Engineering	Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Dairy Technology
			Electrical Engineering
			Electronics Engineering
			Fashion Technology
	B.E.-Bachelor of Engineering	Engineering and Technology	Food Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Mining Engineering
			Other Engineering andTechnology
			Planning
			Transportation Planning

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Level	Programme Name	Discipline Group Category	Discipline Group
Under Graduate	B.E.-Bachelor of Engineering	Engineering and Technology	Urban Planning
			Other Engineering and Technology
	B.Ed.-Bachelor of Education	Education	Education
	B.F.A.-Bachelor of Fine Arts	Fine Arts	Fine Arts
			Performing Arts
			Visual Arts
		Fisheries Science	Fisheries Science
	B.F.Sc.-Bachelor of Fisheries Science		
	B.F.Tech.-Bachelor of Fashion Technology	Fashion Technology	Fashion Technology
	B.G.L.-Bachelor of General Law	Law	Law
	B.H.A.-Bachelor of Hospital Administration	Medical Science	Hospital Administration
		Management	Hotel Management
	B.H.M.-Bachelor of Hotel Management		Hotel Management
	B.H.M.C.T.-Bachelor of Hotel Management and Catering Technology		
	B.H.M.S.-Bachelor of Homeopathic Medicine and Surgery		Homeopathy
	B.H.M.T.T.-Bachelor of Hotel Management, Travel and Tourism		Hotel Management
	B.H.T.M.-Bachelor of Hotel and Tourism Management		Hotel Management
	B.I.B.F.-Bachelor of International Business and Finance		Business Administration
	B.I.M.-Bachelor of Indian Medicine	Medical Science	Indian Medicine
	B.J.-Bachelor of Journalism	Journalism and Mass Communication	Journalism and Mass Communication
	B.J.M.C.-Bachelor of Journalism and Mass Communication		Journalism and Mass Communication
	B.L.-Bachelor of Law or Laws	Law	Law
	B.Lib.I.Sc.-Bachelor of Library & Information Science	Library and Information Science	Library and Information Science
	B.Lib.Sc.-Bachelor of Library Science		Library and Information Science
	B.Litt.-Bachelor of Literature	Linguistics	Linguistics
	B.M.M.-Bachelor of Multi Media	Fine Arts	Visual Arts
	B.M.S.-Bachelor of Management Studies	Management	Business Management
	B.Mus.-Bachelor of Music	Fine Arts	Music
	B.N.Y.S.-Bachelor of Naturopathy and Yogic Sciences	Medical Science	Other Medical Science
	B.Nat.(Yogic Sciences)-Bachelor of Naturopathy and Yogic Sciences	Physical Education	Yoga
		Oriental Learning	Oriental Learning
	B.O.L.-Bachelor of Oriental Learning		
	B.O.T.-Bachelor of Occupational Therapy	Medical Science	Occupational Therapy
	B.Optom.-Bachelor of Clinical Optometry		Ophthalmology
Under Graduate	B.P.A.-Bachelor of Performing Arts	Fine Arts	Performing Arts
		Physical Education	Physical Education
	B.P.E.-Bachelor of Physical Education		
			Yoga
	B.P.E.-Bachelor of Physical Education		

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Level	Programme Name	Discipline Group Category	Discipline Group
	B.P.Ed.-Bachelor of Physical Education		Physical Education
	B.P.S.-Bachelor of Professional Studies	Commerce	Commerce
	B.P.T.-Bachelor of Physiotherapy	Medical Science	Physiotherapy
	B.Pharm.(Ayu.) -Bachelor of Ayurved in Pharmacy	Medical Science	Pharmacy
	B.Pharm.-Bachelor of Pharmacy	Medical Science	Pharmacy
	B.Plan.-Bachelor of Planning	Engineering and Technology	Planning
	B.S.Course-Bachelor of Science (Physician Assistant and Emergency & Trauma Care Management)	Medical Science	Medical Management
	B.S.M.S.-Bachelor of Sridhar Medicine and Surgery		General Surgery
	B.S.S.-Bachelor in Social Sciences	Social Science	Social Science
	B.S.W.-Bachelor of Social Work	Social Work	Social Work
	B.Sc.(FDP)-Bachelor of Science in Footwear Design and Production	Footwear Design	Footwear Design and Production
	B.Sc.(FLAD)-Bachelor of Science in Fashion Leather and Accessory Design	Footwear Design	Fashion Leather and Accessory Design
	B.Sc.(Hons)-Bachelor of Science (Honors)	IT and Computer	Computer Science
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Electronics
			Environmental Science
			Genetics
			Geology
			Geo-Physics
			Life Science
			Mathematics
	B.Sc.(Hons)-Bachelor of Science (Honors)	Science	Microbiology
			Other Science
			Physics
			Statistics
			Zoology
		Social Science	Anthropology
			Economics
			Geography
			History
			Other Social Science
			Philosophy
			Political Science

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Level	Programme Name	Discipline Group Category	Discipline Group
Under Graduate	B.Sc.(Hons)-Bachelor of Science (Honors)	Social Science	Psychology
			Public Administration
		Women Studies	Women Studies
	B.Sc.(Nursing)-Bachelor of Science in Nursing	Medical Science	Nursing
	B.Sc.(Post Basic)-B.Sc (Post Basic)	Medical Science	Nursing
	B.Sc.(RFM)-Bachelor of Science in Retail and Fashion Merchandize	Footwear Design	Retail and Fashion Merchandize
	B.Sc.(Sericulture)-Bachelor of Science in Sericulture	Agriculture	Sericulture
	B.Sc.-Bachelor of Science	Agriculture	Agriculture
			Forestry
			Horticulture
		Area Studies	Area Studies
		Criminology and Forensic Science	Criminology and Forensic Science
		Defence Studies	Defence Studies
		Fashion Technology	Fashion Technology
		Fisheries Science	Fisheries Science
		Home Science	Food Technology
			Home Science
			Nutrition
		Hospitality and Tourism	Hospitality and Hotel Administration
		IT and Computer	Animation
			Computer Application
			Computer Science
			Graphics
			Information Technology
			Multi Media
		Library and Information Science	Library and Information Science
		Marine Science / Oceanography	Marine Science / Oceanography
		Medical Science	Medical Science
		Paramedical Science	Clinical Dietetics
			Forensic Science
			Hospital and Health Information Administration
			Medical Lab Technology
	B.Sc.-Bachelor of Science	Paramedical Science	Nursing
			Operation Theater Technician
			Operation Theater Technology
			Ophthalmic Technology and Optometry
			Ophthalmic? Technology
			Physician Assistance Technician
			Radio Imaging
			Radiology and Imaging Techniques
			Surgical Assistance

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Level	Programme Name	Discipline Group Category	Discipline Group
Under Graduate	B.Sc.-Bachelor of Science	Religious Studies	Religious Studies
		Science	Science
		Veterinary and Animal Sciences	Dairy Science
			Veterinary and Animal Sciences
	B.Stat.-Bachelor of Statistics	Science	Statistics
	B.Tech.-Bachelor of Technology	Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Dairy Technology
			Electrical Engineering
			Electronics Engineering
			Food Technology
			Information Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Mining Engineering
			Other Engineering and Technology
	B.U.M.S.-Bachelor of Unani Medicine and Surgery	Medical Science	Unani
	B.V.Sc.&A.H.-Bachelor of Veterinary Science & Animal Husbandry	Veterinary and Animal Sciences	Veterinary and Animal Sciences
	B.V.Sc.-Bachelor of Veterinary Science	Veterinary and Animal Sciences	Dairy Science
			Veterinary and Animal Sciences
	B.Voc.-Bachelor of Vocational Education	Education	Education
	Hindi Shiksha Visharad-Hindi Shiksha Visharad	Education	Education
	L.L.B.-Bachelor of Law or Laws	Law	Law
	M.B.B.S.-Bachelor of Medicine and Bachelor of Surgery	Medical Science	General Medicine
	Medical Laboratory Technician	Social Science	Life Sciences and Health Care
	Samaj Vidya Visharad-Samaj Vidya Visharad	Social Work	Social Work
	Shastri-Shastri	Oriental Learning	Oriental Learning
	Shiksha Shastri-Shiksha Shastri	Education	Education
	Vidhyalankar-Vidhyalankar	Oriental Learning	Oriental Learning
	Visharad-Visharad	Oriental Learning	Oriental Learning
PG Diploma	PG Diploma-Post Graduate Diploma	Agriculture	Agriculture
			Forestry
			Horticulture
		Area Studies	Area Studies
		Commerce	Commerce
			Foreign Trade
		Criminology and Forensic Science	Criminology and Forensic Science
		Cultural Studies	Cultural Studies
		Defence Studies	Defence Studies

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Level	Programme Name	Discipline Group Category	Discipline Group
PG Diploma	PG Diploma-Post Graduate Diploma	Design	Design
		Design	Interior Design
		Disability Studies	Disability Studies
		Education	Education
		Engineering and Technology	Agriculture Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Electrical Engineering
			Electronics Engineering
			Information Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Other Engineering and Technology
		Fashion Technology	Fashion Technology
		Fine Arts	Fine Arts
			Music
			Performing Arts
			Visual Arts
		Fisheries Science	Fisheries Science
		Foreign Language	English
			French
			German
			Other Foreign Languages
			Spanish
		Gandhian Studies	Gandhian Studies
		Home Science	Food Technology
			Home Science
			Nutrition
		Hospitality and Tourism	Accommodation Operation and Management
			Dietetics and Hospital Food Service Management
	PG Diploma-Post Graduate Diploma	Indian Language	Bengali
			Hindi
			Kannada
			Other Indian Languages
			Sanskrit
			Tamil
			Telugu
			Urdu
		IT and Computer	Animation
			Computer Application
			Computer Science
			Graphics
			Information Technology
			Multi Media
		Journalism and Mass Communication	Journalism and Mass Communication
		Law	Civil Law

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Level	Programme Name	Discipline Group Category	Discipline Group
PG Diploma	PG Diploma-Post Graduate Diploma	Law	Constitutional Law
			Cyber Crime
			International Law
			Law
		Library and Information Science	Library and Information Science
		Linguistics	Linguistics
		Management	Agri-Business Management
			Business Administration
			Business Management
			Event Management
			Financial Management
			Hospital Administration
			Hotel Management
			Human Resource Management
			International Business
			Marketing Management
			Other Management
			Pharmaceutical Technology
			Technology
			Tourism Management
		Marine Science / Oceanography	Marine Science / Oceanography
		Medical Science	Anatomy
			Anesthesiology
			Bio-Chemistry
			Bio-Physics
			Bio-Statistics
			Bio-Technology
			Cardiology
			Dentistry
			Dermatology
			Endocrinology
			ENT
		Medical Science	Forensic Medicine/ Toxicology
			Gastroenterology
			General Medicine
			General Surgery
			Gynaecology
			Haematology
			Hepatology
			Hospital Administration
			Indian Medicine
			Lab Medicine
			Medical Management
			Medical Physics
			Medical Science
			Microbiology
			Nephrology
			Neurology
			Nuclear Medicine
			Nursing
			Occupational Therapy

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Level	Programme Name	Discipline Group Category	Discipline Group
PG Diploma	PG Diploma-Post Graduate Diploma	Medical Science	Oncology
			Ophthalmology
			Orthopaedics
			Other Medical Science
			Pathology
			Pediatrics
			Pharmacy
			Physiology
			Physiotherapy
			Plastic Surgery
			Psychiatry
			Public Health
			Radiology
			Radiothrapy
			Urology
			Unani
		Oriental Learning	Jyotisha
			Oriental Learning
			Veda
		Physical Education	Physical Education
			Yoga
		Religious Studies	Buddhist Studies
			Jainism
			Religious Studies
			Theology
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Electronics
			Environmental Science
			Geology
			Life Science
			Mathematics
			Microbiology
		Science	Other Science
			Physics
			Statistics
			Zoology
		Social Science	Anthropology
			Economics
			Geography
			History
			Other Social Science
			Philosophy
			Political Science
			Population Studies
			Psychology
			Public Administration
			Sociology
		Social Work	Social Work
		Veterinary and Animal Sciences	Dairy Science
			Veterinary and Animal Sciences
		Women Studies	Women Studies

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Level	Programme Name	Discipline Group Category	Discipline Group
Diploma	A.N.M.-Auxiliary Nurse & Midwife	Medical Science	Nursing
	D.Ed.-Diploma in Education	Education	Education
	D.Pharma-Diploma in Pharmacy	Medical Science	Pharmacy
	D.Voc.-Diploma in Vocational Education	Education	Education
	Diploma-Diploma	Agriculture	Agriculture
			Forestry
			Horticulture
			Sericulture
		Area Studies	Area Studies
		Commerce	Commerce
		Criminology and Forensic Science	Criminology and Forensic Science
		Cultural Studies	Cultural Studies
		Defence Studies	Defence Studies
		Design	Design
		Design	Interior Design
			Disability Studies
		Education	Education
		Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Architecture
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Dairy Technology
			Electrical Engineering
			Electronics Engineering
			Food Technology
			Information Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
		Engineering and Technology	Mining Engineering
			Other Engineering and Technology
			Transportation Planning
			Urban Planning
		Fashion Technology	Fashion Technology
		Fine Arts	Fine Arts
			Music
			Performing Arts
			Visual Arts
		Fisheries Science	Fisheries Science
		Foreign Language	English
			French
			German
			Other Foreign Languages
			Spanish
		Gandhian Studies	Gandhian Studies
		Home Science	Food Technology
			Home Science
			Nutrition
		Hospitality and Tourism	Bakery And Confectionery

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Level	Programme Name	Discipline Group Category	Discipline Group
Diploma	Diploma-Diploma	Hospitality and Tourism	Food And Beverage Service
			Food Production
			Front Office Operations
			Housekeeping
		Indian Language	Bengali
			Hindi
			Kannada
			Malayalam
			Odiya
			Other Indian Languages
			Punjabi
			Sanskrit
			Tamil
			Telugu
			Urdu
		IT and Computer	Animation
			Computer Application
			Computer Science
			Graphics
			Information Technology
			Multi Media
		Journalism and Mass Communication	Journalism and Mass Communication
		Law	Civil Law
			Cyber Crime
			Law
		Library and Information Science	Library and Information Science
		Linguistics	Linguistics
		Management	Business Administration
			Business Management
			Event Management
			Financial Management
			Hospital Administration
		Management	Hotel Management
			International Business
			Marketing Management
			Other Management
			Tourism Management
		Marine Science / Oceanography	Marine Science / Oceanography
		Medical Science	Anatomy
			Anesthesiology
			Ayurveda
			Bio-Chemistry
			Bio-Physics
			Bio-Technology
			Cardiology
			Dentistry
			Dermatology
			Endocrinology
			ENT
			Gastroenterology
			General Medicine
			General Surgery
			Gynaecology

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Level	Programme Name	Discipline Group Category	Discipline Group
Diploma	Diploma-Diploma	Medical Science	Hospital Administration
			Indian Medicine
			Lab Medicine
			Medical Physics
			Microbiology
			Nephrology
			Neurology
			Nursing
			Occupational Therapy
			Oncology
			Ophthalmology
			Orthopaedics
			Other Medical Science
			Pathology
			Pediatrics
			Pharmacy
			Physiotherapy
			Psychiatry
			Public Health
			Radiology
			Radiothrapy
			Unani
			Urology
		Oriental Learning	Jyotisha
			Oriental Learning
		Paramedical Science	Alternative Medicine And Science Advance Paramedical Science
			Anesthesia Technician
			Blood Banking? Technology
			Cath Laboratory Technology
			Dental Hygiene Technology
			Dental Mechanics Technology
			Dialysis Technician
			Dialysis Technology
			ECG? Technology
			EEG? Technology
			Electro Cardiography (ECG) Technician
			Emergency And Trauma Care Technology
			General Nursing and Midwifery
			Health Sanitary Inspector
			Hospital Assistant Technology
			Medical Dressing Technology
			Medical Lab Technology
			Medical Radiology Technology
			Medical Record Technology
			MRI Scan

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Level	Programme Name	Discipline Group Category	Discipline Group
Diploma	Diploma-Diploma	Paramedical Science	Multipurpose Health Worker
			Neurological Technology
			Nursing Assistant
			Operation Theater Technician
			Operation Theater Technology
			Ophthalmic? Technology
			Optometry
			Orthopedic Technology
			Pharmacy Assistant
			Physiotherapy Assistant
			Physiotherapy Technology
			Radiation Technology
			Sanitation
			Scan Technician
			Village Health Nursing
			Yoga And Naturopathy
		Physical Education	Physical Education
			Yoga
		Religious Studies	Buddhist Studies
			Christian Studies
			Islamic Studies
			Jainism
			Religious Studies
			Theology
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
		Science	Botany
			Chemistry
			Environmental Science
			Life Science
			Mathematics
			Microbiology
			Other Science
			Physics
			Statistics
			Zoology
		Social Science	Geography
			History
			Other Social Science
			Philosophy
			Political Science
			Psychology
			Public Administration
			Sociology
		Social Work	Social Work
		Veterinary and Animal Sciences	Dairy Science
			Veterinary and Animal Sciences
		Women Studies	Women Studies
	G.N.M.-General Nursing & Midwifery	Medical Science	Nursing

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Level	Programme Name	Discipline Group Category	Discipline Group
Certificate	Certificate-Certificate	Agriculture	Agriculture
			Forestry
			Horticulture
			Sericulture
		Area Studies	Area Studies
		Commerce	Commerce
			Foreign Trade
		Criminology and Forensic Science	Criminology and Forensic Science
		Cultural Studies	Cultural Studies
		Defence Studies	Defence Studies
		Design	Design
			Interior Design
		Disability Studies	Disability Studies
		Education	Education
		Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Electrical Engineering
			Electronics Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Other Engineering and Technology
		Fashion Technology	Fashion Technology
		Fine Arts	Fine Arts
			Music
		Fine Arts	Performing Arts
			Visual Arts
		Fisheries Science	Fisheries Science
		Foreign Language	English
			French
			German
			Other Foreign Languages
			Spanish
		Gandhian Studies	Gandhian Studies
		Home Science	Food Technology
			Home Science
			Nutrition
		Indian Language	Bengali
			Hindi
			Kannada
			Malayalam
			Odiya
			Other Indian Languages
			Punjabi
			Sanskrit
			Tamil
			Telugu
			Urdu
		IT and Computer	Animation
			Computer Application
			Computer Science
			Graphics

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Certificate	Certificate-Certificate	IT and Computer	Information Technology
			Multi Media
		Journalism and Mass Communication	Journalism and Mass Communication
		Law	Constitutional Law
			International Law
			Law
		Library and Information Science	Library and Information Science
		Linguistics	Linguistics
		Management	Business Administration
			Business Management
			Event Management
			Financial Management
			Hospital Administration
			Hotel Management
			Human Resource Management
			International Business
			Marketing Management
			Other Management
			Technology
			Tourism Management
		Marine Science/Oceanography	Marine Science/Oceanography
		Medical Science	Anesthesiology
			Ayurveda
			Bio-Technology
			Cardiology
			Dentistry
			Dermatology
			Endocrinology
			ENT
			Forensic Medicine/Toxicology
			Gastroenterology
			General Medicine
			General Surgery
			Gynaecology
			Haematology
			Hospital Administration
			Indian Medicine
			Lab Medicine
			Medical Physics
			Nephrology
			Neurology
			Nuclear Medicine
			Nursing
			Occupational Therapy
			Oncology
			Ophthalmology
			Orthopaedics
			Other Medical Science
			Pathology
			Pediatrics
			Pharmacy
			Physiotherapy

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Certificate	Certificate-Certificate	Medical Science	Public Health
			Radiology
			Unani
			Urology
		Oriental Learning	Jyotisha
			Oriental Learning
		Paramedical Science	Blood Transfusion
			Community Health Service And Essential Drugs
			Domestic Nursing
			Electrocardiogram Technician
			Female Nursing Assistant
			First-Aid And Practical Nursing
			General Health Care And Maternity Assistant
			Hospital Documentation And Record Keeping
			Medical Lab Technology
			Nursing Administration
			Operation Theater Technician
			Optometry
			Para Hospital Sciences
			Plaster Technician
			X-ray And ECG
		Paramedical Science	Yoga And Naturopathy
		Physical Education	Physical Education
			Yoga
		Religious Studies	Buddhist Studies
			Christian Studies
			Islamic Studies
			Jainism
			Religious Studies
			Theology
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Electronics
			Environmental Science
			Genetics
			Geology
			Life Science
			Mathematics
			Microbiology
			Other Science
			Physics
			Statistics
			Zoology
		Social Science	Economics
			Geography
			History
			Other Social Science

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Certificate	Certificate-Certificate	Social Science	Philosophy
			Political Science
			Population Studies
			Psychology
			Sociology
			Statistics
		Social Work	Social Work
		Veterinary and Animal Sciences	Veterinary and Animal Sciences
		Women Studies	Women Studies
Integrated	B.A. B.Ed.-Bachelor of Arts, Bachelor of Education	Education	Education
	B.A. L.L.B.-Bachelor of Arts, Bachelor of Law or Laws	Law	Law
	B.B.A. L.L.B.-Bachelor of Business Administration, Bachelor of Law or Laws	Law	Law
	B.Com. B.Ed.-Bachelor of Commerce, Bachelor of Education	Education	Education
	B.Com. L.L.B.-Bachelor of Commerce, Bachelor of Law	Law	Law
	B.S. M.S.-Bachelor of Science, Master of Science	Engineering and Technology	Agriculture Engineering
			Other Engineering and Technology
		IT and Computer	Information Technology
	B.S. M.S.-Bachelor of Science, Master of Science	Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Life Science
			Mathematics
			Microbiology
			Other Science
			Physics
	B.Sc. B.Ed.-Bachelor of Science, Bachelor of Education	Education	Education
	B.Sc. L.L.B.-Bachelor of Science, Bachelor of Law or Laws	Law	Law
	B.Tech M.Tech-Bachelor of Technology, Master of Technology	Engineering and Technology	Aeronautical Engineering
			Agriculture Engineering
			Chemical Engineering
			Civil Engineering
			Computer Engineering
			Electrical Engineering
			Electronics Engineering
			Food Technology
			Information Technology
			Marine Engineering
			Mechanical Engineering
			Metallurgical Engineering
			Mining Engineering
			Other Engineering and Technology

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Integrated	Integrated M.A.-Integrated Master of Arts	Social Science	Anthropology
			Economics
			Geography
			History
			Other Social Science
			Philosophy
			Political Science
			Psychology
			Public Administration
			Sociology
	Integrated M.B.A.-Integrated Master of Business Administration	Management	Business Administration
	Integrated M.C.A.-Integrated Master of Computer Applications	IT and Computer	Computer Application
	Integrated M.Sc.-Integrated Master of Science	IT and Computer	Animation
			Computer Application
			Computer Science
			Information Technology
			Multi Media
		Science	Bio-Chemistry
	Integrated M.Sc.-Integrated Master of Science	Science	Bio-Science
			Bio-Technology
			Botany
			Chemistry
			Electronics
			Environmental Science
			Geology
			Geo-Physics
			Life Science
			Mathematics
			Microbiology
			Other Science
			Physics
			Statistics
			Zoology
	Integrated Ph.D-Integrated Doctor of Philosophy	Cultural Studies	Cultural Studies
		Engineering and Technology	Civil Engineering
			Computer Engineering
			Electrical Engineering
			Electronics Engineering
			Information Technology
			Mechanical Engineering
			Metallurgical Engineering
			Other Engineering and Technology
		Fine Arts	Performing Arts
		Gandhian Studies	Gandhian Studies
		Indian Language	Hindi
			Sanskrit
		IT and Computer	Computer Science
		Law	Law
		Linguistics	Linguistics

Table - 1

Level	Programme Name	Discipline Group Category	Discipline Group
Integrated	Integrated Ph.D-Integrated Doctor of Philosophy	Management	Business Administration
		Medical Science	Pharmacy
		Physical Education	Physical Education
		Science	Bio-Chemistry
			Bio-Science
			Bio-Technology
			Chemistry
			Environmental Science
			Geology
			Life Science
			Mathematics
			Other Science
			Physics
			Statistics
		Social Science	Economics
			Other Social Science
			Political Science
			Sociology
		Women Studies	Women Studies
	M.A. B.Ed.-Master of Arts, Bachelor of Education	Education	Education
	M.Com. B.Ed.-Master of Commerce, Bachelor of Education	Education	Education
	M.Sc. B.Ed.-Master of Science, Bachelor of Education	Education	Education

Table - 2

Level	Programme Name	Expansion of Degree
Certificate	Certificate	Certificate
Diploma	Diploma	Diploma
	A.N.M.	Auxiliary Nurse and Midwife
	D.Ed.	Diploma in Education
	D.Pharma	Diploma in Pharmacy
	G.N.M.	General Nursing and Midwifery
	D.Voc.	Diploma in Vocational Education
Integrated	B.A. L.L.B.	Bachelor of Arts, Bachelor of Law or Laws
	B.Com. L.L.B.	Bachelor of Commerce, Bachelor of Law
	B.S. M.S.	Bachelor of Science, Master of Science
	B.Tech M.Tech.	Bachelor of Technology, Master of Technology
	Integrated Ph.D	Integrated Doctor of Philosophy
	B.Com. B.Ed.	Bachelor of Commerce, Bachelor of Education
	B.Sc. B.Ed.	Bachelor of Science, Bachelor of Education
	B.A. B.Ed.	Bachelor of Arts, Bachelor of Education
	M.A. B.Ed.	Master of Arts, Bachelor of Education
	M.Com. B.Ed.	Master of Commerce, Bachelor of Education
	Integrated M.A.	Integrated M.A.-Integrated Master of Arts
	B.B.A. L.L.B.	Bachelor of Business Administration and Bachelor of Law or Laws
	B.Sc. L.L.B.	Bachelor of Science and Bachelor of Law or Laws
	Integrated M.B.A.	Integrated Master of Business Administration
	Integrated M.C.A.	Integrated Master of Computer Applications
	Integrated M.Sc.	Integrated Master of Science
	M.Sc. B.Ed.	Master of Science and Bachelor of Education
	M.Sc.	Master of Science and Doctor of Philosophy
	BBA-LLB(Hons)	BBA-LLB(Hons)
	BTTM-MTTM	BTTM MTTM
	B.SC. (IT) M.Sc. (IT)	B.SC. (IT) M.Sc. (IT)
	M.Sc.	Master of Science and Master of Technology
	M.Tech.	Master of Technology and Doctor of Philosophy
M.Phil.	A.P.	Anu Parangat
	M.Phil.	Master of Philosophy
PG Diploma	PG Diploma	Post Graduate Diploma
Ph.D.	A.V.	Ph.D in Ayurveda
	D.Litt.	Doctor of Literature
	D.Mus.	Doctor of Music
	D.O.L.	Doctor of Oriental Learning
	D.Sc.	Doctor of Science
	L.L.D.	Doctor of Laws
	D.Phil.	Doctor of Philosophy
	M.Ch.	Master of Chirurgiae
	Ph.D.	Doctor of Philosophy
	D.M.	Doctor of Medicine
	A.V.	Vidya Vachaspati
	V.V	Vidya Varidhi

Table - 2

Level	Programme Name	Expansion of Degree
Post Graduate	L.L.M.	Master of Law or Laws
	C.P.A.	Certified Public
	M.Arch	Master of Architecture
	M.Com.	Master of Commerce
	M.Dance	Master of Dance
	M.Des.	Master of Design
	M.Ed.	Master of Education
	M.F.M.	Master of Financial Management
	M.F.T.	Master of Foreign Trade
	M.H.R.D.	Master of Human Resource Development
	M.I.B.	Master of International Business
	M.Lib.Sc.	Master of Library Science
	M.M.C.	Master in Mass Communication
	M.Mkt.M.	Master of Marketing Management
	M.Mus.	Master of Music
	M.O.L.	Master of Oriental Learning
	M.P.A.	Master of Performing Arts
	M.Plan.	Master of Planning
	M.Q.P.M.	Master of Quality and Productivity Management
	M.Stat.	Master of Statistics
	M.Sc.	Master of Science in Medical Microbiology
	M.Sc.	Master of Science in Medical Pharmacology
	M.Sc.	Master of Science in Medical Physiology
	M.Sc.	Master of Science
	M.Sc. Tech.	Master of Science in Technology
	M.Sc. Tech.	Master of Science in Technology (Applied Geo-Physics)
	M.Sc.	Master of Science in Medical Anatomy
	M.Sc.	Master of Science in Medical Bio-Chemistry
	M.T.P.M.	Master in Transportation Planning and Management
	M.U.M.S.	Master of Unani Medicine and Surgery
	P.G.D.M.	Post-Graduate Diploma in Management
	M.B.A.	Master of Business Administration
	M.A.	Master of Arts
	M.B.A.(Pharma. Tech.)	Technology
	M.B.A.(Tech.)	Master of Business Administration in Technology
	M.C.A.	Master of Computer Applications
	M.D.	Doctor of Medicine
	M.D.S.	Master of Dental Surgery
	M.E.	Master of Engineering
	M.F.A.	Master of Fine Arts
	M.H.A.	Master of Hospital Administration
	M.F.Sc.	Master of Fishery Science
	M.H.M.S.	Master of Homeopathic Medicine and Science
	M.J.M.C.	Master of Journalism and Mass Communication
	M.L.	Master of Laws
	M.J.	Master of Journalism
	M.L.I.Sc.	Master of Library and Information Science
	M.Litt.	Master of Literature or Master of Letters
	M.Mgt.	Master of Management
	M.O.T.	Master of Occupational Therapy
	M.Optom.	Master of Optometry
	M.P.H.	Master of Public Health
	M.P.E.	Master of Physical Education
	M.P.Ed.	Master of Physical Education

Table - 2

Level	Programme Name	Expansion of Degree
Post Graduate	M.P.S.	Master of Population Studies
	M.P.T.	Master of Physiotherapy
	M.Pharm.	Master of Pharmacy
	M.S.	Master of Surgery
	M.S.W.	Master of Social Work
	M.Sc. Nursing	Master of Science in Nursing
	M.U.P.	Master of Urban Planning
	Pharm.D.	Doctor of Pharmacy
	S.V.P	Samaj Vidya Parangat
	S.A	Shiksha Acharya
	S.P	Shikshan Parangat
	Vachaspati	Vachaspati
	Acharya	Acharya
	M.S.	Master of Science
	M.A.M.S.	Master of Ayurved in Medicine and Surgery
	M.Tech.	Master of Technology
	M.V.Sc.	Master of Veterinary Sciences
	P.G.P.	Graduate Programme in Management
	Parangat	Parangat
	S.K.P	Samaj Karya Parangat
	M.F.M.	Master of Fashion Management
	M.F.Tech.	Master of Fashion Technology
	M.Sc. (CAD/CAM)	Master of Science in Creative Designing CAD/CAM
	M.Sc. (FDP)	Master of Science in Creative Designing CAD/CAM
	M.Sc. (RFM)	Master of Science in Footwear Design and Production
	M.Des. (CAD)	M.Des. (CAD)
	MTTM	Master of Travel and Tourism Management (MTTM)
	MBA-TTM	MBA in Travel and Tourism Management
	MNRMG	Geoinformatics
	M.Sc.-B.B	M.Sc. in Biosciences and Bioinformatics
	EMBA	Executive MBA
	MCP	Master of City Planning
	PGDBA	PGDBA
	MMST	Master of Medical Science and Technology
	M. Voc.	Master of Vocational (M Voc)
	Fashion Art	Fashion Art
	CCAD	Curation of Contemporary art and design
	Art Education	Art Education
	CAP	Contemporary Art Practices
	MHRM	Management HRM
	Entrepreneurship	Entrepreneurship
	RA	Robotics and Automation
	Geo Informatics	Geo Informatics
	ASSD	Aero Space Structural Design
Under Graduate	Ayurvedacharya	Ayurvedacharya-Ayurvedacharya
	B.A.	Bachelor of Arts
	B.A.M.	Bachelor of Ayurved Medicine
	B.Architecture	Bachelor of Architecture
	B.B.A.	Bachelor of Business Administration
	B.Chem.Tech.	Bachelor of Chemical Technology
	B.Com.	Bachelor of Commerce
	B.D.S.	Bachelor of Dental Surgery
	B.Des.	Bachelor of Design
	B.E.	Bachelor of Engineering

Table - 2

Level	Programme Name	Expansion of Degree
Under Graduate	B.F.A.	Bachelor of Fine Arts
	B.L.	Bachelor of Law or Laws
	B.Lib.Sc.	Bachelor of Library Science
	B.Litt.	Bachelor of Literature
	B.M.M.	Bachelor of Multi Media
	B.Nat.(Yogic Sciences)	Bachelor of Naturopathy and Yogic Sciences
	B.O.L.	Bachelor of Oriental Learning
	B.P.A.	Bachelor of Performing Arts
	B.Pharm.	Bachelor of Pharmacy
	B.Plan.	Bachelor of Planning
	B.S.Course	Bachelor of Science (Physician Assistant and Emergency and Trauma Care Management)
	B.S.M.S.	Bachelor of Sridhar Medicine and Surgery
	B.Stat.	Bachelor of Statistics
	B.Sc.(Sericulture)	Bachelor of Science in Sericulture
	B.Sc.	Bachelor of Science
	B.Tech.	Bachelor of Technology
	B.U.M.S.	Bachelor of Unani Medicine and Surgery
	H.S.V.	Hindi Shiksha Visharad
	B.V.Sc.	Bachelor of Veterinary Science
	B.A.M.S.	Bachelor of Ayurved Medicine and Surgery
	B.A.S.L.P.	Bachelor of Audiology and Speech Language Pathology
	B.Agri.	Bachelor of Agriculture
	B.B.M.	Bachelor of Business Management
	B.B.S.	Bachelor of Business Studies
	B.C.A.	Bachelor of Computer Applications
	B.C.E.	Bachelor of Civil Engineering
	B.C.L.	Bachelor of Civil Law
	B.Ch.E.	Bachelor of Chemical Engineering
	B.Dance	Bachelor of Dance
	B.Ed.	Bachelor of Education
	B.F.Sc.	Bachelor of Fisheries Science
	B.G.L.	Bachelor of General Law
	B.H.M.	Bachelor of Hotel Management
	B.H.M.C.T.	Bachelor of Hotel Management and Catering Technology
	B.H.M.S.	Bachelor of Homeopathic Medicine and Surgery
	B.H.M.T.T.	Bachelor of Hotel Management, Travel and Tourism
	B.H.T.M.	Bachelor of Hotel and Tourism Management
	B.I.B.F.	Bachelor of International Business and Finance
	B.I.M.	Bachelor of Indian Medicine
	B.J.	Bachelor of Journalism
	B.J.M.C.	Bachelor of Journalism and Mass Communication
	B.Lib.I.Sc.	Bachelor of Library and Information Science
	B.Mus.	Bachelor of Music
	B.O.T.	Bachelor of Occupational Therapy
	B.Optom.	Bachelor of Clinical Optometry
	B.P.E.	Bachelor of Physical Education
	B.P.Ed.	Bachelor of Physical Education
	B.P.S.	Bachelor of Professional Studies
	B.P.T.	Bachelor of Physiotherapy
	B.Pharm.(Ayu.)	Bachelor of Ayurved in Pharmacy
	B.S.S.	Bachelor in Social Sciences
	B.S.W.	Bachelor of Social Work
	B.Sc.(Nursing)	Bachelor of Science in Nursing

Table - 2

Level	Programme Name	Expansion of Degree
Under Graduate	B.V.Sc. And A.H.	Bachelor of Veterinary Science and Animal Husbandry
	L.L.B.	Bachelor of Law or Laws
	Alankar	Alankar
	S.V.V.	Samaj Vidya Visharad
	Shastri	Shastri
	S.S.	Shiksha Shastri
	S.V.	Shiksha Visharad
	V.N.	Vidhya Nishnanat
	B.A.(Hons)	Bachelor of Arts (Honors)
	V.P.	Vidhya Praveena
	Vidhyalankar	Vidhyalankar
	Visharad	Visharad
	B.F.Tech.	Bachelor of Fashion Technology
	B.H.A.	Bachelor of Hospital Administration
	B.Sc.(Hons)	Bachelor of Science (Honors)
	B.Sc.(Post Basic)	B.Sc (Post Basic)
	M.B.B.S.	Bachelor of Medicine and Bachelor of Surgery
	B.S.A.	Bachelor in Shipping Management
	B.S.A.	Bachelor of System Administration
	B.Voc.	Bachelor of Vocational Education
	B.N.Y.S.	Bachelor of Naturopathy and Yogic Sciences
	B.Nat.(Ayu)	Bachelor of Ayurved in Naturopathy
	B.M.S.	Bachelor of Management Studies
	B.Sc.(FDP)	Bachelor of Science in Footwear Design and Production
	B.Sc.(FLAD)	Design
	B.Sc.(RFM)	Bachelor of Science in Retail and Fashion Merchandize
	B.DES.	B.DES. (Communication Design)
	T.D.	Textile Design
	D.D.I	Digital Drawing and Illustration
	C.P.	Creative Painting
	M.F.S.	Management Financial Services
	M. BPM.	Management BPM
	P.S.	Public Services
	M.L.T.	Medical Laboratory Technician
	S.T.	Solar Technology
	R.A.	Robotics and Automation
	P.T.D.M.	Production Tool and Die Manufacturing
	Mechatronics	Mechatronics
	M.M.	Mechanical Manufacturing
	A.M.C.	Automotive Mechatronics Captive(Anand Group)
	F.S.D.	Furniture and Space Design
	I.D.D.	Interior Design and Decoration
	F.A.D.	Fashion and Apparel Design
	B.As.	Bachelor in Astrology

Table - 3

Discipline Group Category	Discipline Group
Agriculture	Agriculture
	Forestry
	Horticulture
	Sericulture
Area Studies	Area Studies
Arts	Arts
Commerce	Foreign Trade
	Commerce
Criminology and Forensic Science	Criminology and Forensic Science
Cultural Studies	Cultural Studies
Defence Studies	Defence Studies
Design	Design
	Interior Design
	Fashion and Apparel Design
	Communication Design
	Architecture and Regional Planning
Disability Studies	Disability Studies
Education	Education
Engineering and Technology	Aeronautical Engineering
	Food Technology
	Planning
	Transportation Planning
	Urban Planning
	Agriculture Engineering
	Architecture
	Chemical Engineering
	Civil Engineering
	Computer Engineering
	Dairy Technology
	Electrical Engineering
	Electronics Engineering
	Marine Engineering
	Mechanical Engineering
	Metallurgical Engineering
	Mining Engineering
	Other Engineering and Technology
	Automotive Studies
	Green Technology
	Engineering and Technology
	Instrumentation Engineering
Fashion Technology	Fashion Technology
Fine Arts	Music
	Fine Arts
	Performing Arts
	Visual Arts
	Wood Block Design
	Scroll/ Fresco Paintings
	Baudh Scultpure

Table - 3

Discipline Group Category	Discipline Group
Fisheries Science	Fisheries Science
Footwear Design	CAD
	Footwear Design and Production
	Creative Designing CAD/CAM
	Retail and Fashion Merchandize
	Fashion Design
	Leather Goods and Accessories Design
	Fashion Leather and Accessory Design
Foreign Language	English
	French
	German
	Spanish
	Other Foreign Languages
Gandhian Studies	Gandhian Studies
Home Science	Home Science
	Nutrition
Hospitality and Tourism	Bakery and Confectionery
	Food and Beverage Service
	Food Production
	Front Office Operations
	Housekeeping
	Accommodation Operation and Management
	Dietetics and Hospital Food Service Management
	Hospitality Administration
	Hospitality and Hotel Administration
	Culinary Art
	Hospitality
Indian Language	Bengali
	Hindi
	Kannada
	Malayalam
	Odiya
	Punjabi
	Sanskrit
	Tamil
	Telugu
	Urdu
	Other Indian Languages
	Pali
IT and Computer	Animation
	Computer Application
	Graphics
	Information Technology
	Multi Media
	Computer Science
	IT and Computing

Table - 3

Discipline Group Category	Discipline Group
Journalism and Mass Communication	Journalism and Mass Communication
	Mass Communication and Media Technology
Law	Constitutional Law
	Cyber Crime
	International Law
	Civil Law
	Law
Library and Information Science	Library and Information Science
Linguistics	Linguistics
Management	Agri-Business Management
	Business Administration
	Business Studies
	Event Management
	Hospital Administration
	Human Resource Management
	International Business
	Pharmaceutical Technology
	Technology
	Business Management
	Financial Management
	Hotel Management
	Marketing Management
	Tourism Management
	Other Management
	BFSI and Finance
	Software Application Development
	Management Studies and Research
	Consultancy Management
Marine Science/Oceanography	Marine Science / Oceanography
Medical Science	Haematology
	Hepatology
	Bio-Chemistry
	Bio-Physics
	Bio-Statistics
	Bio-Technology
	Endocrinology
	ENT
	Forensic Medicine/ Toxicology
	Gastroenterology
	Indian Medicine
	Lab Medicine
	Medical Management
	Medical Physics
	Microbiology
	Nephrology
	Neurology
	Nuclear Medicine
	Occupational Therapy

Table - 3

Discipline Group Category	Discipline Group
Medical Science	Oncology
	Ophthalmology
	Physiology
	Physiotherapy
	Plastic Surgery
	Psychiatry
	Public Health
	Radiology
	Radiothrapy
	Urology
	Medical Science
	Anatomy
	Anesthesiology
	Ayurveda
	Cardiology
	Dentistry
	Dermatology
	General Medicine
	General Surgery
	Gynaecology
	Homeopathy
	Nursing
	Orthopaedics
	Pathology
	Pediatrics
	Pharmacy
	Unani
	Other Medical Science
	Baudh Medical science
Oriental Learning	Jyotisha
	Oriental Learning
	Veda
	Religious Studies
	Philosophy
	Oreintal Learning
Others Category	Others Discipline Group
Paramedical Science	Acupressure and Acupunctures Assistant
	Alternative Medicine and Science Assistant
	Anesthesia Technician
	Baby Care and Child Nursing
	Blood Transfusion
	Cardiopulmonary Nursing
	Cath Laboratory Technology
	Community Health Service and Essential Drugs
	CCU Nursing (Critical Care)
	Domestic Nursing
	Dietetics and Nutrition
	Echocardiography

Table - 3

Discipline Group Category	Discipline Group
Paramedical Science	Electrocardiogram Technician
	Eye Technician
	Female Nursing Assistant
	First-Aid and Practical Nursing
	General Health Care and Maternity Assistant
	Geriatic Nursing
	Hospital Assistant Technology
	Hospital Documentation and Record Keeping
	Medical Lab Technology
	Medical Record Management
	MRI Scan
	Multiple Trauma Nursing
	Nursing Administration
	Operation Theater Nurse
	Operation Theater Technician
	Optometry
	Orthopaedic Plaster Technology
	Para Hospital Sciences
	Pharmacy Assistant
	Physiotherapy Assistant
	Plaster Technician
	Village Health Nursing
	Ward Management
	Wellness Management
	X-ray and ECG
	Yoga and Naturopathy
	Acupressure and Acupunctures Advance
	Alternative Medicine and Science Advance Paramedical Science
	Assistant Nursing and Midwifery
	Blood Banking Technology
	Cardiac Technology
	Dental Hygiene Technology
	Dental Mechanics Technology
	Dialysis Technician
	Dialysis Technology
	ECG Technology
	EEG Technology
	Electro Cardiography (ECG) Technician
	Electro Neuro Physiology Technology
	Electrocardiogram Technology
	Electroencephalography (EEG) and clinical neurophysiology Tecnician
	Emergency and Trauma Care Technology
	Endoscopy Technology
	General Nursing and Midwifery
	Health Sanitary Inspector

Table - 3

Discipline Group Category	Discipline Group
Paramedical Science	Infection Prevention and Control
	Medical Dressing Technology
	Medical Radiology Technology
	Medical Radiotherapy Technology
	Medical Record Technology
	Medical Transcription
	Multipurpose Health Worker
	Neurological Technology
	Nursing Assistant
	Operation Theater Technology
	Ophthalmic Technology
	Orthopedic Technology
	Otorhinolaryngology (ENT) Technician
	Perfusion Technology
	Physiotherapy Technology
	Plastering Technology
	Plastics Molding Technology
	Pulmonary Function Test (PFT) Technician
	Radiation Technology
	Respiratory and Sleep Medicine Technology
	Sanitation
	Scan Technician
	Urological
	Clinical Dietetics
	Hospital and Health Information Administration
	Forensic Science
	Ophthalmic Technology and Optometry
	Physician Assistance Technician
	Radio Imaging
	Radiology and Imaging Techniques
	Surgical Assistance
Physical Education	Physical Education
	Yoga
Religious Studies	Christian Studies
	Islamic Studies
	Jainism
	Religious Studies
	Theology
	Buddhist Studies
Science	Bio-Chemistry
	Bio-Science
	Bio-Technology
	Botany
	Chemistry
	Electronics
	Environmental Science
	Genetics
	Geology
	Geo-Physics
Science	Life Science
	Mathematics
	Microbiology

Table - 3

Discipline Group Category	Discipline Group
Social Science	Other Science
	Physics
	Statistics
	Zoology
	Archaeology
	Human Rights
	Mathematics
	Population Studies
	Social Science
	Statistics
	Anthropology
	Economics
	Geography
	History
	Political Science
	Psychology
	Public Administration
	Sociology
	Philosophy
	Other Social Science
	Psychology and Behavioral Sciences
	Life Sciences and Health Care
	Humanities and Social Sciences
Social Work	Social Work
Veterinary and Animal Sciences	Veterinary and Animal Sciences
	Dairy Science
Women Studies	Women Studies

ALL INDIA SURVEY ON HIGHER EDUCATION

DATA CAPTURE FORMAT - I
University Form

UNIVERSITY / UNIVERSITY LEVEL INSTITUTION

YEAR :null - 1

As on 30th September

सत्यमेव जयते

Ministry of Human Resource Development
Department of Higher Education
New Delhi

स्वच्छ भारत
एक कदम स्वच्छता की ओर

BLOCK 1A: BASIC INFORMATION

1. State: [   ]   [Update Pre-filled Data]

2. *Name of the University/University Level Institution [   ]

3. AISHE Code [   ]

4. (i) *Postal Address Line 1: [   ]

   (ii) Postal Address Line 2: [   ]

   (iii) City: [   ]

   (iv) *District: [   ]

   (vi) *Pin Code: [ ][ ][ ][ ][ ][ ]

   (vi) Web site: [   ]

   (vii) Total Area [In acre]: [   ]

   (viii) Total Constructed area [In sq m]: [   ]

5. (i) Year of Establishment [   ]   (ii) Year when declared University [   ]

6. University Contact Details:

   A. (i) *Name of Vice Chancellor / Director / Head: [   ]

      (ii) *Contact No: [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]

      (iii) E-mail id: [   ]

   B. (i) *Name of University Nodal Officer for AISHE: [   ]

      (ii) *Designation: [   ]

(iii) *Telephone No: ☐☐☐☐☐☐☐☐☐☐ (with STD code)   (iv) Mobile: 0 ☐☐☐☐☐☐☐☐☐☐

(v) *E-mail id: ☐

7. *(i) Location of the University / University Level Institution ◯ Rural   ◯ Urban

   (ii) Block/City/Town ☐

8. Geographical referencing: Latitude (in degree) ☐   Longitude (in degree) ☐   Help
   [Values must contain minimum   [Range: 6 - 38]   [Range: 68 - 98]
   of 5 digits after the decimal point]

9. *Type of University / University Level Institution: ☐

10. (i) *Is it a Specialized University   ◯ Yes   ◯ No

    (ii) If Yes, then select any one: ☐   In case of Others, please specify ☐

11. *Whether the University / University Level Institution is exclusively meant for girls   ◯ Yes   ◯ No

12. (i) *Staff Quarter Available   ◯ Yes   ◯ No

       ii) If Yes,

Category	Number
Teaching Staff	
Non Teaching Staff	
Total	

13. (i) *Does the University / University Level Institute has Student Hostel   ◯ Yes   ◯ No

    (ii) If Yes, Number of Hostel ☐

Sl.NO.	Name of Hostel	Hostel Type	Intake Capacity	No. of Students Residing
1				

BLOCK 1B: DETAILS OF THE REGIONAL CENTERS ATTACHED WITH THE OPEN UNIVERSITY / DUAL - MODE UNIVERSITY Help

1. (i) Whether the University offers Programme through Distance Education Mode: ○ Yes   ○ No

(ii) If Yes, Number of Regional centers of the University

Sl.NO.	Name of the Regional Center	No. of Study Centers	State	District
1				

BLOCK 1C: DETAILS OF FACULTY / DEPARTMENT WISE COURSES OFFERED BY THE UNIVERSITY / UNIVERSITY LEVEL INSTITUTIONS Help

A. *Whether the University is constituted from colleges or is only an affiliating University   ○ Yes   ○ No
   (All its Faculties & Departments are located in colleges only & No program runs in University Teaching Departments)

B . List of Faculty & Departments

1   Faculty / School Name

Sl.no.	Name of the Departments / Centres
1	

2. Regular Programme Details [All courses in which students are enrolled in the University are to be listed]

Programmes run directly through Faculty/ School (If applicable, Please tick in the adjacent box & list courses in following Table)   ☐

Faculty / School	Department / Centre	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Approved Intake	Admission Criterion	Course Duration		Type	Examination System
									Year	Month		

Total number of programmes run directly through Faculty/ School | 0 |

Programmes run through Departments/ Centres (If applicable, Please tick in the adjacent box & list courses in following Table) ☐

Faculty / School	Department / Centre	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Approved Intake	Admission Criterion	Course Duration		Type	Examination System
									Year	Month		

Total number of programmes run through Departments/Centres | 0 |

Other Programmes, if any (If applicable, Please tick in the adjacent box & list courses in following Table) ☐

Faculty / School	Department / Centre	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Approved Intake	Admission Criterion	Course Duration		Type	Examination System
									Year	Month		

Total number of other programmes | 0 |

3. Distance Programme Details

Faculty / School	Department / Centre	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Approved Intake	Admission Criterion	Course Duration		Type	Examination System
									Year	Month		

Total number of distance programmes | 0 |

BLOCK 1D: STAFF INFORMATION

[Help](#)

Note:
PWD   =   Persons with Disability
Other Minority   =   Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

1. TEACHING STAFF

Kindly download TIF under "Download e-Forms" link after logging-in to AISHE and attach filed-in TIF in Block 1(L).

2. NON TEACHING STAFF

Staff Type	Group	Sanctioned Strength	Type	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		Remarks
				Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
			Total											
			PWD (out of Total)											
			Muslim Minority (out of Total)											
			Other Minority (out of Total)											

Total number of Non Teaching staff `0`

Total number of females in Non Teaching staff `0`

Total number of males in Non Teaching staff `0`

BLOCK 1E: NUMBER OF STUDENTS ENROLLED IN THE UNIVERSITY / INSTITUTION

Note:
PWD   =   Persons with Disability
Other Minority =   Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

Regular Course

Faculty [   ]   Department [   ]

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	General		SC		ST		OBC		Total		Remarks
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls	
						Total											
						PWD (out of Total)											
						Muslim Minority (out of Total)											
						Other Minority (out of Total)											

Total number of students enrolled in the department [   ]

Total number of girls enrolled in the department [   ]

Total number of boys enrolled in the department [   ]

Total number of students enrolled in Regular Course [0]

Total number of girls enrolled in Regular Course [0]

Total number of boys enrolled in Regular Course [0]

Distance Course

Regional Center [   ]   State [   ]   District [   ]

	Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Total Students Enrolled										Remarks
								General		SC		ST		OBC		Total		
								Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls	
+ **-**							Total											
							PWD (out of Total)											
							Muslim Minority (out of Total)											
							Other Minority (out of Total)											

Total number of students enrolled in the Regional Centre [   ]

Total number of girls enrolled in the Regional Centre [   ]

Total number of boys enrolled in the Regional Centre [   ]

Total number of students enrolled in Distance Course [0]

Total number of girls enrolled in the Distance Course [0]

Total number of boys enrolled in the Distance Course [0]

Foreign Students Enrollment

Whether Foreign Students are enrolled in the University   ○ Yes   ○ No

Out of the total student enrollment, number of foreign students in regular education mode

Country	Level	Programme	Broad Discipline Group Name	Discipline / Subject	Number of Students Enrolled	
					Total	Girls

Out of the total student enrollment, number of foreign students in distance education mode

Country	Level	Programme	Broad Discipline Group Name	Discipline / Subject	Number of Students Enrolled	
					Total	Girls

Grand Total

Total number of students enrolled in the institution (Regular + Distance)   `0`

Total number of girls enrolled in the institution (Regular + Distance)   `0`

Total number of boys enrolled in the institution (Regular + Distance)   `0`

BLOCK 1F: EXAMINATION RESULTS

(Number of Students passed / awarded degree during the year 1st October, -1   to 30th September,   )

Regular Mode

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final year		Total Number of Students Passed / Awarded Degree		Out of Total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls

Total Number of Students Appeared in Final year Examination   `0`

Total Number of Students Passed / Awarded Degree in Regular Mode   `0`

Total Number of Girls Passed / Awarded Degree in Regular Mode   `0`

Total Number of Boys Passed / Awarded Degree in Regular Mode   `0`

Distance Mode

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final Year		Total Number of Students Passed / Awarded Degree		Out of Total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls

Total Number of Students Appeared in Final year Examination   0

Total Number of Students Passed / Awarded Degree in Distance Mode   0

Total Number of Girls Passed / Awarded Degree in Distance Mode   0

Total Number of Boys Passed / Awarded Degree in Distance Mode   0

Private / External Students' Result

Level	Programme	Broad Discipline Group Category	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final Year		Total Number of Students Passed / Awarded Degree		Out of Total, Number of Students Passed with 60% or above	
					Total	Girls	Total	Girls	Total	Girls

Total Number of Private / External Students Appeared in Final year Examination   0

Total Number of Private / External Students Passed / Awarded Degree   0

Total Number of Girls Passed / Awarded Degree   0

Total Number of Boys Passed / Awarded Degree   0

BLOCK 1G: FINANCIAL INFORMATION

(During Financial year -1-null   )

INCOME			
S. No	Items	Amount in thousands	Amount converted in absolute Rs
1	Grants Received from		
(i)	University Grants Commission		
(ii)	Distance Education Council		
(iii)	Other Central Government Departments		
2	Grants Received from State Government		
3	Grants Received from Local Bodies		
4	Donations		
5	Tuition Fee		
6	Other Fees		
7	Interests		
8	Sale of Application Form		
9	Other Income		
10	Total	0	0

EXPENDITURE			
S. No.	Items	Amount in thousands	Amount converted in absolute Rs
1	Salary, Allowances & Retirement Benefits		
2	Buildings (Construction & Maintenance)		
3	Library & Laboratory		
4	Research Activities		
5	Scholarships		
6	Grants to Colleges		
7	Other Expenses		
8	Total	0	0

BLOCK 1H: INFRASTRUCTURE RELATED DATA

A.   Please tick mark in the box(es) against the infrastructure and enter the number wherever applicable, which is (are) available in the University / Institution.

Note:
NKN   =   National Knowledge Network
NMEICT   =   National Mission on Education through Information & Communication Technology

1.	Playground	☐	
2.	Auditorium	☐	

15	Solar Power Generation	☐
16.	Connectivity NKN	☐

3.	Theatre	☐			17.	Connectivity NMEICT	☐
4.	Library	☐			18.	Campus is differently abled friendly	☐
(a)	Number of books				(i).	Separate toilet for disabled female	☐
(b)	Number of Journals (Peer reviewed) subscribed				(ii).	Ramp attached to classroom / library	☐
5.	Laboratory	☐			19.	Grievance Redressal Mechanism	☐
6.	Conference Hall	☐			20.	Vigilance Cell	☐
7.	Health Center	☐			21.	Equal Opportunity Cell	☐
8.	Gymnasium/ Fitness Center	☐			22.	Sexual Harassment Cell	☐
9.	Indoor Stadium	☐			23.	Counselors for students	☐
10.	Common Room	☐			24.	Clinic / first-aid room	☐
11.	Computer Center	☐			25.	Separate toilet for girls	☐
12	Cafeteria	☐			26.	Skill development centre	☐
13.	Guest House	☐			27.	Self-defence class for females	☐
14	Separate Common Room exclusively for Girls	☐			28.	Anti-ragging Cell	☐

B.   Whether the University / Institution have Disaster Management facilities.   ○ Yes   ○ No

(i).   Whether capacity Building and Training/awareness programmes conducted.   ○ Yes   ○ No

(ii).   Whether vulnerability assessment checks were made during the year.   ○ Yes   ○ No

(iii).   Is any mock drill or rehearsal programme conducted.   ○ Yes   ○ No

BLOCK 1I: SCHOLARSHIPS, LOANS & ACCREDITATION

1. SCHOLARSHIPS & FELLOWSHIPS

A. Whether University / Institution maintains scholarships data: ○ Yes   ○ No

Category	Number of Students Receiving Government Scholarships										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

B. Whether University / Institution maintains fellowship data: ○ Yes   ○ No

Category	Number of Students Receiving Government Fellowships										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

2. EDUCATION LOANS

Whether College / Institution maintains education loans data: ○ Yes   ○ No

Category	Number of Students Availing Education Loans										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

3. ACCREDITATION

Whether Institution accredited:　　　○ Yes　　　○ No

Accreditation Body	Name	Is Score Provided	Maximum Score	Score

BLOCK 1J : OFF - SHORE CENTRE/ COLLEGE

1. (i) *Does the University / University Level Institute has Off - shore Centre / College　　　○ Yes　　　○ No

   (ii) If Yes, Number of Off - shore Centre/ College

Sl.NO.	Name of Off - shore Centre/College	Country where it is located	Study Mode	Number of Students Enrolled	
				Total	Girls
1					

BLOCK IK: REGULATORY INFORMATION (UGC)

1. Please confirm whether university has uploaded the Act, Statues, Rules and Ordinance on their Website   ○ Yes   ○ No

2. Please confirm whether university is complying with all the UGC's Regulations/Rules   ○ Yes   ○ No

3. Please confirm whether university had a minimum of 180 actual teaching days in the last academic year   ○ Yes   ○ No

BLOCK 1L: ATTACHMENTS

1. *Please attach Teacher Information Form   [Browse]   [   ]

BLOCK 1M: REMARKS

*UNDERTAKING

☐   I, [_____] VC/Principal/Director, hereby certify that the information furnished above is correct and based on the actual facts.

Note: After filling the complete form, please click on "Check Form" button. Form can be uploaded on the portal only when the message "Check Form Passed" appears on the screen.

Upload Procedure:

1. Login into AISHE web application (http://aishe.gov.in/) with your User ID and Password.
2. Select "Form Management" from left side menu and go to "Upload DCF" tab.
3. Browse the completed form and click the "Upload DCF" button.
4. Message "Form Uploaded Successfully" will be displayed on the screen.

Check Form	Modify	Save

ALL INDIA SURVEY ON HIGHER EDUCATION

DATA CAPTURE FORMAT - II
COLLEGES / INSTITUTIONS
AFFILIATED/ RECOGNISED BY THE UNIVERSITY

YEAR: null - 1

As on 30th September

सत्यमेव जयते

Ministry of Human Resource Development
Department of Higher Education
New Delhi

स्वच्छ भारत
एक कदम स्वच्छता की ओर

BLOCK 2A: BASIC INFORMATION

1. *Name of the College / Institution.

[Update Pre-filled Data]

2. AISHE Code

3. (i)* Postal Address Line 1

(ii) Postal Address Line 2

(iii) City:

(iv) *State:

(v) *District:

(vi) *Pin Code:

(vii) Web site:

(viii) Total Area [In acre]:

(ix) Total Constructed area [In sq m]:

4. Year of Establishment

5. College Contact Details

A. (i) *Name of Principal:

(ii) *Contact No:

(iii) E-mail id:

B. (i) *Name of College Nodal Officer for AISHE:

(ii) *Designation:

(iii) *Telephone No: ☐☐☐☐☐☐☐☐☐☐ (iv) Mobile: 0 ☐☐☐☐☐☐☐☐☐☐
    (with STD code)

(v) *E-mail id: ☐

6. (i) *Name of University to which Affiliated: ☐

    (ii) Name of other Universities to which Affiliated:
    ```
    ABHILASHI UNIVERSITY
    Academy of Maritime Education and Training, Chennai
    ACADEMY OF SCIENTIFIC & INNOVATIVE RESEARCH
    Acharya Nagarjuna University, Guntur
    Acharya NG Ranga Agricultural University, Guntur
    ```

    (iii) *The Statutory body through which recognized:
    ```
    University Grants Commission
    Indian Nursing Council
    National Council of Teacher Educati
    Rehabilitation Council of India
    Medical Council of India
    ```
    In case of Others, please specify ☐

7. Year of Affiliation with University: ☐

8. *(i) Location of the College/ Institution :   ○ Rural   ○ Urban

    (ii) Block/City/Town ☐

9. Geographical referencing: Latitude (in degree) ☐   Longitude (in degree) ☐   Help
   [Values must contain minimum   [Range: 6 - 38]   [Range: 68 - 98]
    of 5 digits after the decimal point]

10. *Type of College/ Institution: ☐

11. *Whether College is Autonomous :   ○ Yes   ○ No

12. *Management of College/ Institution: ☐

13. *(i) Is it a Specialized College/ Institution :   ○ Yes   ○ No

    (ii) If Yes, then select any one: ☐   In case of Others, please specify ☐

    (iii) Whether the college is running only diploma level course(s) :   ○ Yes   ○ No

    (iv) If Yes, then select any one type: ☐

14. *Is it Evening College/Institution: ○ Yes ○ No

15. *Whether the College/Institution is exclusively meant for girls: ○ Yes ○ No

16. (i) *Staff Quarter Available ○ Yes ○ No

ii) If Yes,

Category	Number
Teaching Staff	
Non Teaching Staff	
Total	

17. (i) *Does the College / Institute has Student Hostel ○ Yes ○ No

(ii) If Yes, Number of Hostel

Sl.NO.	Name of Hostel	Hostel Type	Intake Capacity	No. of Students Residing
1				

BLOCK 2B: DETAILS OF PROGRAMMES OFFERED BY THE COLLEGE   Help

1. List of Faculty & Departments

1 Faculty Name [   ]   *** The field is disabled, no entry is required**

Sl.no.	Name of the Departments
1	

2. Regular Program Details [All programmes in which students are enrolled in the Institution are to be listed]

Faculty	Department	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Approved Intake	Admission Criterion	Course Duration		Type	Examination System	Statutory Body through which approved	University through which approved
									Year	Month				

Total number of Regular programmes	1

BLOCK 2C: STAFF INFORMATION

Note:
PWD   = Persons with Disability
Other Minority = Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

1. TEACHING STAFF

Kindly download TIF under "Download e-Forms" link after logging-in to AISHE and attach filed-in TIF in Block 2(I).

2. NON TEACHING STAFF

Staff Type	Group	Sanctioned Strength	Type	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		Remarks
				Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
			Total											
			PWD (out of Total)											
			Muslim Minority (out of Total)											
			Other Minority (out of Total)											

Total number of Non Teaching staff   `0`

Total number of females in Non Teaching staff   `0`

Total number of males in Non Teaching staff   `0`

BLOCK 2D: NUMBER OF STUDENTS ENROLLED IN THE COLLEGE / INSTITUTION

Note:
PWD   =   Persons with Disability
Other Minority =   Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

Regular Course

Faculty [   ]   Department [   ]

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Students Enrolled											Remarks
							General		SC		ST		OBC		Total		
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls	
						Total											
						PWD (out of Total)											
						Muslim Minority (out of Total)											
						Other Minority (out of Total)											

Total number of students enrolled in the department [0]

Total number of girls enrolled in the department [0]

Total number of boys enrolled in the department [0]

Foreign Students Enrollment

Whether Foreign Students are enrolled in the College   ○ Yes   ○ No

Out of the total student enrollment, number of foreign students

Country	Level	Programme	Broad Discipline Group Name	Discipline / Subject	Number of Students Enrolled	
					Total	Girls

BLOCK 2E: EXAMINATION RESULTS

(Number of Students passed / awarded degree during the year 1st October, -1   to 30th September,   )

Regular Mode

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final Year		Total Number of Students Passed / Awarded Degree		Out of Total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls

Total Number of Students Appeared in Final year Examination — `0`

Total Number of Students Passed / Awarded Degree in Regular Mode — `0`

Total Number of Girls Passed / Awarded Degree in Regular Mode — `0`

Total Number of Boys Passed / Awarded Degree in Regular Mode — `0`

BLOCK 2F: FINANCIAL INFORMATION

(During Financial year   -1 - null   )

INCOME					EXPENDITURE			
S. No.	Items	Amount converted in thousands	Amount in absolute Rupees	S. No.	Items	Amount converted in thousands in thousands	Amount in absolute Rupees
1	Grants Received from			1	Salary, Allowances & Retirement Benefits		
(i)	University Grants Commission			2	Buildings (Construction and Maintenance)		
(ii)	Distance Education Council			3	Library & Laboratory		
(iii)	Other Central Government Departments			4	Research Activities		
2	Grants Received from State Government			5	Scholarships		
3	Grants Received from University			6	Other Expenses		
4	Grants Received from Local Bodies			7	Total	0	0

5	Donations		
6	Tuition Fee		
7	Other Fees		
8	Interests		
9	Sale of Application Form		
10	Other Income		
11	Total	0	0

BLOCK 2G: INFRASTRUCTURE RELATED DATA

A. Please tick mark in the box(es) against the infrastructure and enter the number wherever applicable, which is (are) available in the College / Institution.

Note:
NKN = National Knowledge Network
NMEICT = National Mission on Education through Information & Communication Technology

1.	Playground	☐		15	Solar Power Generation	☐
2.	Auditorium	☐		16	Connectivity NKN	☐
3.	Theatre	☐		17	Connectivity NMEICT	☐
4.	Library	☐		18	Campus is differently abled friendly	☐
(a)	Number of books			(i).	Separate toilet for disabled female	☐
(b)	Number of Journals (Peer reviewed) subscribed			(ii).	Ramp attached to classroom / library	☐
5.	Laboratory	☐		19	Grievance Redressal Mechanism	☐
6.	Conference Hall	☐		20	Vigilance Cell	☐
7.	Health Center	☐		21	Equal Opportunity Cell	☐
8.	Gymnasium/ Fitness Center	☐		22	Sexual Harassment Cell	☐

9.	Indoor Stadium	☐		23.	Counselors for students	☐
10.	Common Room	☐		24.	Clinic / first-aid room	☐
11.	Computer Center	☐		25.	Separate toilet for girls	☐
12	Cafeteria	☐		26.	Skill development centre	☐
13.	Guest House	☐		27.	Self-defence class for females	☐
14	Separate Common Room exclusively for Girls	☐		28.	Anti-ragging Cell	☐

B. Whether the University / Institution have Disaster Management facilities. ○ Yes ○ No

(i). Whether capacity Building and Training/awareness programmes conducted. ○ Yes ○ No

(ii). Whether vulnerability assessment checks were made during the year. ○ Yes ○ No

(iii). Is any mock drill or rehearsal programme conducted. ○ Yes ○ No

BLOCK 2H: SCHOLARSHIPS, LOANS & ACCREDITATION

1. SCHOLARSHIPS & FELLOWSHIPS

A. Whether College / Institution maintains scholarships data: ○ Yes ○ No

Category	Number of Students Receiving Government Scholarships										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

B. Whether University / Institution maintains fellowship data: ○ Yes ○ No

Category	Number of Students Receiving Government Fellowships										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

2. EDUCATION LOANS

Whether College / Institution maintains education loans data:　　○ Yes　　○ No

Category	Number of Students Availing Education Loans										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

3. ACCREDITATION

Whether Institution accredited:　　○ Yes　　○ No

Accreditation Body	Name	Is Score Provided	Maximum Score	Score

BLOCK 2I: ATTACHMENTS

1. *Please attach Teacher Information Form   [Browse]   [_____]

BLOCK 2J: REMARKS

[   ]

*UNDERTAKING

☐ I, [_____] VC/Principal/Director, hereby certify that the information furnished above is correct and based on the actual facts.

[Check Form]   [Modify]   [Save]

Note: After filling the complete form, please click on "Check Form" button. Form can be uploaded on the portal only when the message "Check Form Passed" appears on the screen.

Upload Procedure:

1. Login into AISHE web application (http://aishe.gov.in/) with your User ID and Password.

2. Select "Form Management" from left side menu and go to "Upload DCF" tab.
3. Browse the completed form and click the "Upload DCF" button.
4. Message "Form Uploaded Successfully" will be displayed on the screen.

ALL INDIA SURVEY ON HIGHER EDUCATION

DATA CAPTURE FORMAT - III
STANDALONE INSTITUTIONS
(NOT AFFILIATED / RECOGNISED BY THE UNIVERSITY)

YEAR: null - 1

As on 30th September

Ministry of Human Resource Development
Department of Higher Education
New Delhi

BLOCK 3A: BASIC INFORMATION

1. *Name of the Institution.   [   ]   [Update Pre-filled Data]

2. AISHE Code   [   ]

3. (i) *Postal Address Line 1:   [   ]

     (ii) Postal Address Line 2:   [   ]

     (iii) City: [   ]

     (iv)*State: [   ]

     (v) *District: [1   ]

     (vi) *Pin Code: [ ][ ][ ][ ][ ][ ]

     (vii) Web site: [   ]

     (vii) Total Area [In acre]:   [   ]

     (viiii) Total Constructed area [In sq m]:   [   ]

4. Year of Establishment   [   ]

5. Standalone Institution contact Details

    A. (i) *Name of Head of Institution: [   ]

         (ii) *Contact No: [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]

         (iii) E-mail id: [   ]

    B. (i) *Name of Nodal Officer: [   ]

         (ii) *Designation: [   ]

(iii) *Telephone No: ⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚   (iv) Mobile: | 0 |⬚⬚⬚⬚⬚⬚⬚⬚⬚
(with STD code)

(v) *E-mail id: _____

6. Year of Recognition: _____

7. *(i) Location of the Institution: ○ Rural   ○ Urban

   (ii) Block/City/Town _____

8. Geographical referencing: Latitude (in degree) _____   Longitude (in degree) _____   Help
   [Values must contain minimum   [Range: 6 - 38]   [Range: 68 - 98]
   of 5 digits after the decimal point]

9. (i) *Whether Awards degree through any University: ○ Yes   ○ No

   (ii) If Yes, then the university through which it awards degree: _____

10. *Management of Institution: _____

    (a) Name of the Ministry _____

11. *Whether the Institution is exclusively meant for girls: ○ Yes   ○ No

12. (i) *Staff Quarter Available   ○ Yes   ○ No

    ii) If Yes,

Category	Number
Teaching Staff	
Non Teaching Staff	
Total	

13. (i) *Does the Institution has Student Hostel   ○ Yes   ○ No

    (ii) If Yes, Number of Hostel _____

Sl.NO.	Name of Hostel	Hostel Type	Intake Capacity	No. of Students Residing

1				

BLOCK 3B: DETAILS OF PROGRAMMES OFFERED BY THE INSTITUTION

1. List of Faculty & Departments

*(Due care must be given while filling the Name of Department as it should be exactly same (case sensitive) in DCF and TIF)

1   Faculty Name   *** The field is disabled, no entry is required**

Sl.no.	Name of the Departments
1	

2. Regular Program Details [All programmes in which students are enrolled in the Institution are to be listed]

Faculty	Department	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Approved Intake	Admission Criterion	Course Duration Year	Course Duration Month	Type	Examination System	Statutory Body through which approved	University through which approved

Total number of programmes run directly through Faculty/ School | 1 |

3.Distance Programmes Details

Whether the Standalone Institute offers Programme through distance education mode: ○ Yes   ○ No

Faculty	Department	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Approved Intake	Admission Criterion	Course Duration Year	Course Duration Month	Type	Examination System	Statutory Body through which approved	University through which approved

Total number of distance programmes | 0 |

BLOCK 3C: STAFF INFORMATION

Note:
PWD = Persons with Disability
Other Minority = Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

1. TEACHING STAFF

Kindly download TIF under "Download e-Forms" link after logging-in to AISHE and attach filed-in TIF in Block 3(I).

2. NON TEACHING STAFF

Staff Type	Group	Sanctioned Strength	Type	Number in Position										Remarks
				General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
				Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
			Total											
			PWD (out of Total)											
			Muslim Minority (out of Total)											
			Other Minority (out of Total)											

Total number of Non Teaching staff   `0`

Total number of females in Non Teaching staff   `0`

Total number of males in Non Teaching staff   `0`

BLOCK 3D: NUMBER OF STUDENTS ENROLLED IN THE INSTITUTION

Note:
PWD   =   Persons with Disability
Other Minority =   Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

Regular Course

Faculty [   ]   Department [   ]

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	General		SC		ST		OBC		Total		Remarks
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls	
						Total											
						PWD (out of Total)											
						Muslim Minority (out of Total)											
						Other Minority (out of Total)											

Total number of students enrolled in the department   [0]

Total number of girls enrolled in the department   [0]

Total number of boys enrolled in the department   [0]

Total number of students enrolled in Regular Course   [0]

Total number of girls enrolled in Regular Course   [0]

Total number of boys enrolled in Regular Course   [0]

Distance Course

Faculty [   ]   Department [   ]

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Students Enrolled										Remarks
							General		SC		ST		OBC		Total		
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls	
						Total											
						PWD (out of Total)											
						Muslim Minority (out of Total)											
						Other Minority (out of Total)											

Total number of students enrolled in the Regional Centre   `0`

Total number of girls enrolled in the Regional Centre   `0`

Total number of boys enrolled in the Regional Centre   `0`

Total number of students enrolled in Distance Course   `0`

Total number of girls enrolled in the Distance Course   `0`

Total number of boys enrolled in the Distance Course   `0`

Foreign Students Enrollment

Whether Foreign Students are enrolled in the Institution   ○ Yes   ○ No

Out of the total student enrollment, number of foreign students in regular education mode

Country	Level	Programme	Broad Discipline Group Name	Discipline / Subject	Number of Students Enrolled	
					Total	Girls

Out of the total student enrollment, number of foreign students in distance education mode

Country	Level	Programme	Broad Discipline Group Name	Discipline / Subject	Number of Students Enrolled	
					Total	Girls

Grand Total

    Total number of students enrolled in the institution (Regular + Distance)   `0`

    Total number of girls enrolled in the institution (Regular + Distance)   `0`

    Total number of boys enrolled in the institution (Regular + Distance)   `0`

BLOCK 3E: EXAMINATION RESULTS

(Number of Students passed / awarded degree during the year 1st October, -1   to 30th September,   )

Regular Mode

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final Year		Total Number of Students Passed / Awarded Degree		Out of total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls

    Total Number of Students Appeared in Final year Examination   `0`

    Total Number of Students Passed / Awarded Degree in Regular Mode   `0`

    Total Number of Girls Passed / Awarded Degree in Regular Mode   `0`

    Total Number of Boys Passed / Awarded Degree in Regular Mode   `0`

Distance Mode

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final Year		Total Number of Students Passed / Awarded Degree		Out of total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls

Total Number of Students Appeared in Final year Examination `0`

Total Number of Students Passed / Awarded Degree in Distance Mode `0`

Total Number of Girls Passed / Awarded Degree in Distance Mode `0`

Total Number of Boys Passed / Awarded Degree in Distance Mode `0`

BLOCK 3F: FINANCIAL INFORMATION

(During Financial year   -1-null   )

PLEASE ENSURE THAT FINANCIAL DATA IS ROUNDED TO NEAREST THOUSANDTH eg. Rs. 2,00,90,550 should be entered as Rs. 20091.

INCOME			
S. No.	Items	Amount converted in thousands	Amount in absolute Rupees
1	Grants Received from		
(i)	University Grants Commission		
(ii)	Distance Education Council		
(iii)	Other Central Government Departments		
2	Grants Received from State Government		
3	Grants Received from University		
4	Grants Received from Local Bodies		
5	Donations		
6	Tuition Fee		
7	Other Fees		

EXPENDITURE			
S. No.	Items	Amount converted in thousands	Amount in absolute Rupees
1	Salary, Allowances & Retirement Benefits		
2	Buildings (Construction and Maintenance)		
3	Library & Laboratory		
4	Research Activities		
5	Scholarships		
6	Other Expenses		
7	Total	0	0

8	Interests		
9	Sale of Application Form		
10	Other Income		
11	Total	0	0

BLOCK 3G: INFRASTRUCTURE RELATED DATA   Help

Please tick mark in the box(es) against the infrastructure and enter the number wherever applicable, which is (are) available in the/ Institution.

Note:
NKN   =   National Knowledge Network
NMEICT   =   National Mission on Education through Information & Communication Technology

1.	Playground	☐	
2.	Auditorium	☐	
3.	Theatre	☐	
4.	Library	☐	
(a)	Number of books		
(b)	Number of Journals (Peer reviewed) subscribed		
5.	Laboratory	☐	
6.	Conference Hall	☐	
7.	Health Center	☐	
8.	Gymnasium/ Fitness Center	☐	
9.	Indoor Stadium	☐	
10.	Common Room	☐	
11.	Computer Center	☐	
12	Cafeteria	☐	
13.	Guest House	☐	
14	Separate Common Room exclusively for Girls	☐	

15	Solar Power Generation	☐
16.	Connectivity NKN	☐
17.	Connectivity NMEICT	☐
18.	Campus is differently abled friendly	☐
(i).	Separate toilet for disabled female	☐
(ii).	Ramp attached to classroom / library	☐
19.	Grievance Redressal Mechanism	☐
20.	Vigilance Cell	☐
21.	Equal Opportunity Cell	☐
22.	Sexual Harassment Cell	☐
23.	Counselors for students	☐
24.	Clinic / first-aid room	☐
25.	Separate toilet for girls	☐
26.	Skill development centre	☐
27.	Self-defence class for females	☐
28.	Anti-ragging Cell	☐

B.	Whether the University / Institution have Disaster Management facilities.	○ Yes	○ No

(i).	Whether capacity Building and Training/awareness programmes conducted.	○ Yes	○ No
(ii).	Whether vulnerability assessment checks were made during the year.	○ Yes	○ No
(iii).	Is any mock drill or rehearsal programme conducted.	○ Yes	○ No

BLOCK 3H: SCHOLARSHIPS, LOANS & ACCREDITATION

1. SCHOLARSHIPS & FELLOWSHIPS

A. Whether Institution maintains scholarships data:　　○ Yes　　○ No

Category	Number of Students Receiving Government Scholarships										Remarks
	General Category		Scheduled Cast(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

B. Whether Institution maintains fellowship data:　　○ Yes　　○ No

Category	Number of Students Receiving Government Fellowships										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											

	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

2. EDUCATION LOANS

Whether Institution maintains education loans data:　　○ Yes　　○ No

Category	Number of Students Availing Education Loans										Remarks
	General Category		Scheduled Caste(SC)		Scheduled Tribe(ST)		Other Backward Classes(OBC)		Total		
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female	
Total											
PWD (out of Total)											
Muslim Minority (out of Total)											
Other Minority (out of Total)											

3. ACCREDITATION

Whether Institution accredited:　　○ Yes　　○ No

Accreditation Body	Name	Is Score Provided	Maximum Score	Score

BLOCK 3I: ATTACHMENTS

1. *Please attach Teacher Information Form   [Browse]   [   ]

BLOCK 3J: REMARKS

[   ]

*UNDERTAKING

☐ I, [   ] VC/Principal/Director, hereby certify that the information furnished above is correct and based on the actual facts.

[Check Form]   [Modify]   [Save]

Note: After filling the complete form, please click on "Check Form" button. Form can be uploaded on the portal only when the message "Check Form Passed" appears on the screen.

Upload Procedure:

1. Login into AISHE web application (http://aishe.gov.in/) with your User ID and Password.
2. Select "Form Management" from left side menu and go to "Upload DCF" tab.
3. Browse the completed form and click the "Upload DCF" button.
4. Message "Form Uploaded Successfully" will be displayed on the screen.

ALL INDIA SURVEY ON HIGHER EDUCATION

DATA CAPTURE FORMAT - I Addendum for Distance programmes
University Form Addendum

UNIVERSITY / UNIVERSITY LEVEL INSTITUTIONS

1. Number of Regional centers of the University

S.NO.	Name of the Regional Center	No. of Study Centers	State	District
1				

2. Distance Programme Details [Programmes running in the Regional Centers listed above are to be recorded]

Level	Name of the Programme	Discipline/Subject	Broad Discipline Group Category	Broad Discipline Group Name	Course Duration		Type
					Year	Month	

3. Number of Students Enrolled in the Distance Course
Note:
PWD = Persons with Disability
Other Minority = Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

[Reset]

Regional Center [   ] State [   ] District [   ]

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Total Students Enrolled											Remarks
							General		SC		ST		OBC		Total		
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls	

							Total											
+	-						PWD (out of Total)											
							Muslim Minority (out of Total)											
							Other Minority (out of Total)											

| Check Form | Modify | Save |

NOTE: 1. After filling the Complete Form, please click on 'Check Form' Button. Form can be uploaded on the portal only when the message 'Check Form Passed' appears on the screen.
2. Only those courses that were entered in DCF - I should be added in this form.

ALL INDIA SURVEY ON HIGHER EDUCATION

DATA CAPTURE FORMAT - I Addendum for Regular programmes
University Form Addendum

UNIVERSITY / UNIVERSITY LEVEL INSTITUTIONS

BLOCK 1C: DETAILS OF FACULTY / DEPARTMENT WISE COURSES OFFERED BY THE UNIVERSITY / UNIVERSITY LEVEL INSTITUTIONS

| Reset | Help |

B . List of Faculty & Departments

1   Faculty / School Name

Sl.no.	Name of the Departments / Centres
1	

2. Regular Programme Details [All courses in which students are enrolled in the University are to be listed]

Programmes run directly through Faculty/ School (If applicable, Please tick in the adjacent box & list courses in following Table) ☐

Faculty / School	Department / Centre	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Intake	Admission Criterion	Course Duration Year	Course Duration Month	Type	Examination System

Programmes run through Departments/ Centres (If applicable, Please tick in the adjacent box & list courses in following Table) ☐

Faculty / School	Department / Centre	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Intake	Admission Criterion	Course Duration Year	Course Duration Month	Type	Examination System

Other Programmes, if any (If applicable, Please tick in the adjacent box & list courses in following Table) ☐

Faculty / School	Department / Centre	Level	Name of the Programme	Discipline/ Subject	Broad Discipline Group Category	Broad Discipline Group Name	Intake	Admission Criterion	Course Duration		Type	Examination System
									Year	Month		

BLOCK 1E: NUMBER OF STUDENTS ENROLLED IN THE UNIVERSITY / INSTITUTION Help

Note:
PWD   =   Persons with Disability
Other Minority =   Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

Regular Course

Faculty [   ]   Department [   ]

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Total Students Enrolled											Remarks
							General		SC		ST		OBC		Total			
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls		
						Total												
						PWD (out of Total)												
						Muslim Minority (out of Total)												
						Other Minority (out of Total)												

Foreign Students Enrollment

Whether Foreign Students are enrolled in the University   ○ Yes   ○ No

Out of the total student enrollment, number of foreign students in regular education mode

Country	Level	Programme	Broad Discipline Group Name	Discipline / Subject	Number of Students Enrolled	
					Total	Girls

BLOCK 1F: EXAMINATION RESULTS

(Number of Students passed / awarded degree in the year   )

Regular Mode

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Total Number of Students Appeared in Final Year		Total Number of Students Passed / Awarded Degree		Out of Total, Number of Students Passed with 60% or above	
				Total	Girls	Total	Girls	Total	Girls

[Check Form]   [Modify]   [Save]

NOTE: 1. After filling the Complete Form, please click on 'Check Form' Button. Form can be uploaded on the portal only when the message 'Check Form Passed' appears on the screen.

ALL INDIA SURVEY ON HIGHER EDUCATION

OTHER MINORITY TYPE DATA CAPTURE FORMAT
For
UNIVERSITY / INSTITUTION

YEAR : null - 1

As on 30th September

सत्यमेव जयते

Ministry of Human Resource Development
Department of Higher Education
New Delhi

BLOCK A: BASIC INFORMATION

!. *Name of the University/ Institution

2. State:

3. *District:

BLOCK B: NUMBER OF STUDENTS ENROLLED IN THE UNIVERSITY / INSTITUTION

Note:
PWD   =   Persons with Disability
Other Minority =   Christians, Sikhs, Buddhists, Zorastrians (Parsis) and Jains

Regular Course

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Total Students Enrolled										
							General		SC		ST		OBC		Total	
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls
						Other Minority										

Distance Course

Regional Center | State | District

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Total Students Enrolled										
							General		SC		ST		OBC		Total	
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls
						Other Minority										

Distance Course

Level	Programme	Broad Discipline Group Name	Discipline / Subject	Type	Year	Category	Number of Total Students Enrolled										
							General		SC		ST		OBC		Total	
							Total	Girls	Total	Girls	Total	Girls	Total	Girls	Total	Girls
						Other Minority										

*UNDERTAKING

☐ It is to certify that the information furnished above is correct and based on the actual facts.

Check Form	Modify	Save

Note: After filling the complete form, please click on "Check Form" button. Form can be uploaded on the portal only when the message "Check Form Passed" appears on the screen.

Upload Procedure:

1. Login into AISHE web application (http://aishe.gov.in/) with your User ID and Password.
2. Select "Form Management" from left side menu and go to "Upload DCF" tab.
3. Browse the completed form and click the "Upload DCF" button.
4. Message "Form Uploaded Successfully" will be displayed on the screen.

ALL INDIA SURVEY ON HIGHER EDUCATION

TEACHER INFORMATION FORMAT
For

University / Institution

YEAR : null - 1

Ministry of Human Resource Development
Department of Higher Education
New Delhi

gurujan.gov.in

BLOCK A: BASIC INFORMATION   Help

1. Name of the University/Institution	
Aishe Code	
3. (i) Postal Address Line 1:	
(ii) Postal Address Line 2:	
(iii) Pin Code:	☐ ☐ ☐ ☐ ☐ ☐
4. State:	
5. District:	

BLOCK B: TEACHING STAFF INFORMATION

LIST OF FACULTY & DEPARTMENTS
(Kindly delete the faculties/departments where NO TEACHER exist from the below block by clicking on [-] button)

1	Faculty / School Name	

Sl.no.	Name of the Departments / Centres
1	

Faculty Name		Department Name	

Sl. No.	*Country Name	*Name of the employee	*Designation	*Gender	Passport Number	*Date of Birth (DD/MM/YYYY)	*Social Category	*Religious Community	*PWD	*Nature of Appointment	*Selection Mode	*Date of Joining the Institution	*Date of joining teaching profession	*Highest Qualification	Additional / Eligibility Qualification	*Broad Discipline Group Category	*Broad Discipline Group	*Number of years spent exclusively in other than teaching job	*Job Status	Date of change in status	*Email	*Mobile
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)
1	INDIA								No	Regular	Direct											

Designation-wise Sanctioned Strength [Please Enter Sanction Strength against each Designation]

Designation	Sanctioned Strength	In Position
ALL		

Check Form	Modify	Save

Note 1: After filling the complete form, please click on "Check Form" button. Form can be attached in the main DCF only when the message "Check Form Passed" appears on the screen.
Note 2: This form should be attached in the 'Attachments' Block of main DCF. Please upload the main DCF in the AISHE Portal.