

No. 1-1/2024-25/PMLA/Advertisement
Government of India
Ministry of Finance
Department of Revenue

Applications are invited for the post of **Three Stenographers, Grade-II (Group-C) and One Court Master** in Pay Level 6, (Rs. 35400-112400) pre-revised scale pay band of PB-2 (Rs. 9300-34800+Grade Pay 4200) (Group B Posts, General Central Service) on deputation basis in Adjudicating Authority, PMLA, Department of Revenue, New Delhi on the following terms and conditions.

The eligibility conditions for deputation are as follows: -
Stenographer: -

I. Holding analogous post on regular basis in the parent cadre/department; or office under the Central Govt.

II. Eight years services in the grade rendered after appointment thereto on a regular basis in Pay Level-4 (Rs. 25500-81100) in pay band 1, Rs. 5200-20200 with grade pay of Rs. 2400/ or equivalent in the parent cadre/department.

Court Master:

Officers under the Central/State Government/Union Territories:

I. holding analogous post on regular basis in the parent cadre or department; or

II. (a) with six years service in the grade rendered after appointment thereto on a regular basis in Pay Level - 5 (Rs. 29200-92300) in the posts of in pay band -1 Rs. 5200-20200/pre-revised) with grade pay of Rs. 2800/- or equivalent in the parent cadre/department; or

(b) with ten years service in the grade rendered after appointment thereto on a regular basis in post in Pay Level-4 (Rs. 25500-81100) pay band - 1, Rs. 5200- 20200 (pre revised) with grade pay of Rs. 2400/ or equivalent in parent cadre/department; and

III. Possessing the following educational qualification

(a) Bachelor's degree from a recognized University or Institute.

(b) Two year's experience in maintenance of record of court proceedings in a government office/department/judicial authority.

(c) Working knowledge of computers.

This maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application.

Terms and conditions for deputation shall be governed/regulated according to the applicable normal terms and conditions for deputation issued by DoPT, the Government of India from time to time. Officials who volunteer for the post will not be permitted to withdraw their name later on.

The attested photocopies of the ACRs of the applicants for the last 5 years along with Vigilance Clearance may also be sent along with his/her applications.

The applications in the given prescribed proforma (Annexure-1) along with documents, mentioned above should be forwarded through proper channel to **Administrative Officer, Adjudicating Authority, PMLA, Room No. 26, 4th Floor, Jeevan Deep Building, Parliament Street, New Delhi - 110001** within 60 days from the date of issue of this advertisement.

Application received after the closing date or without documents mentioned above or without forwarded through proper channel or otherwise incomplete will not be considered.

(Santosh Kumar)
Administrative Officer
ANNEXURE-1

Application Proforma

- Name and Address (in block letters)
- Date of birth (in Christian era)
- Date of retirement under Central/State Govt. Rules
- Educational Qualification
- Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

	Qualification/Experience Required	Qualification/ Experience Possessed by the officer
Essential:	1.	
	2.	
	3.	
Desirable	1.	
	2.	

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post Held	From-To	Scale of pay and basic pay	Nature of duties (in details)

8. Nature of present employment i.e Ad-hoc or Temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held on deputation/ contract basis, please state :

- The date of initial appointment
- Period of appointment on deputation/contract
- Name of the parent office/organization to which you belong.

10. Additional details about present employment, please state whether working under (indicate the name of your employer against the relevant column)

- Central Govt.
- State Government
- Autonomous Organizations
- Government Undertakings
- Universities
- Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.



National Institute of Mental Health Rehabilitation, Sehore

Department of Empowerment of Persons with Disabilities (Divyangjan)
Ministry of Social Justice & Empowerment, Govt. of India
Website: <https://nimhr.nic.in>, Phone : 0756-2223960
Email: nimhrsehore@gmail.com

Recruitment Notice 06/2024

National Institute of Mental Health Rehabilitation, Sehore invites applications from eligible citizens for the following posts to be filled on purely contractual basis:

S. No.	Particulars	No. of Vacancy	Consolidated Remuneration per month
01	Assistant Professor (CCCG)	01	Rs. 75,000/-
02	Lecturer (Rehabilitation/Clinical Psychology)	01	Rs. 60,000/-
03	Vocational Instructor	01	Rs. 45,000/-
04	Master Trainer (Deaf)	01	Rs. 45,000/-
05	Estate and Maintenance Officer	01	Rs. 40,000/-
06	Occupational Therapist	01	Rs. 40,000/-
07	Demonstrator (CCCG)	01	Rs. 35,000/-
08	Supervisor (DCBR)	01	Rs. 35,000/-
09	Technical Assistant	01	Rs. 30,000/-
10	Resident Assistant Warden (01 Male and 01 Female)	02	Rs. 30,000/-

For the complete details regarding educational qualifications, experience, terms and conditions etc. and to download the application form, please visit Institute's website: <https://nimhr.nic.in>. The last date of receipt of application shall be 30 days of publication of this recruitment notice in Employment News Paper. Any modification/corrigendum/updates with reference to above notification will be published on Institute's website only. Applicants are advised to visit our website regularly.

Director, NIMHR
EN 38/88

CBC 38122/12/0010/2425

- Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the Pre-revised Pay scale.
- Total emoluments per month now drawn.
- Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) Work experience over the above prescribed in the Vacancy Circular / Advertisement.
- Please state whether you are applying for Deputation (ISTC)/ Absorption/Re-employment Basis. (Officers under Central/State Government are only eligible for 'Absorption' Candidates of non-Government Organizations are eligible only for Short Term Contract)
- Whether belongs to SC/ST.
- Remarks (The candidates may indicate information with regard to):
 - Research publications and reports and special projects
 - Awards/scholarship/ official appreciation
 - Affiliation with the Professional bodies/Institutions/societies and
 - Any other information.
 (Note: Enclose a separate sheet if the space is insufficient)

Additional information

- Whether the present post is held on substantive basis or on officiating basis or on deputation/short term contract.
- Pay Matrix level of the present post held.
- If Pay Matrix Level in S.No. 19 above is not that of the substantive post held (i.e that on deputation/ short term contract/ ACP Scheme up gradation/MACP up gradation). Then the substantive pay (Pay Matrix Level).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____
Signature of the Candidate _____
Address _____

Certification by the Employer/ Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possesses educational qualifications and experience mentioned in the vacancy circular. If selected he/she will be relieved immediately.

2. Also certified that:

- There is no vigilance or disciplinary case pending/contemplated against Sh./ Smt./_____.
- His/ her integrity is certified.
- His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- No major/minor penalty has been imposed on him/ her during the last 10 years is enclosed (as the case may be)

Countersigned
Employer with Seal

EN 38/106