



राष्ट्रीय मानसिक स्वास्थ्य पुनर्वास संस्थान सीहोर
National Institute of Mental Health Rehabilitation, Sehore
दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय और अधिकारिता मंत्रालय, भारत सरकार
Department of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment, Govt. of India
भोपाल इंदौर हाइवे, शेरपुर, सीहोर, मध्य प्रदेश - 466001
Bhopal Indore Highway, Sherpur, Sehore, Madhya Pradesh - 466001
वेबसाइट / Website: <https://nimhr.ac.in>, फोन / Phone :07562-223960, ईमेल / Email: nimhrsehore@gmail.com

आरोग्यार्थं मनःस्वास्थ्यम्

NIMHR/Admin/ Annual Report/760

Date: 24.09.2024

Request for Proposal

Quotations are invited for printing of Annual Report of NIMHR for 2023-24 (Total 50 copies i.e. 25 copies in Hindi and 25 copies in English)

Specification for printing of Annual Report 2023-24:

1. Paper size - A-4
2. Total pages – 60 pages (Both side)
3. Inner Paper quality – 130 GSM Art paper
4. Outer Cover page – 300 GSM Art paper
5. The printing should include paper, DTP, Binding, designing, cover designing and proof reading.
6. Delivery Address:
To, National Institute of Mental Health Rehabilitation,
Indore Bhopal Highway, Sehore – 466001.
7. **Terms and conditions:**
 - a) Price quoted should be inclusive of all applicable taxes and delivery charges.
 - b) Material supplied should confirm the specification given by Institute.
 - c) The work in all respect should be completed within 3 days after confirmation of order.
 - d) Vendor must provide GST invoice for payment.
 - e) Quotation should be computerized, not hand written.
 - f) No advance payment will be made. However, full payment will be made after the completion of the work and receipt of the material to our satisfaction.
 - g) GST/IT TDS on payment will be deducted as per rule.
 - h) The decision of competent authority will be final to accept/reject the quotation.
 - i) Number of pages to be printed may increase or decrease. However, the payment will be made as per the actual pages printed, including paper.

Your quotation should be addressed to “The Director, National Institute of Mental Health Rehabilitation, Sehore, DEPwD, Ministry of Social Justice & Empowerment (GoI), Indore-Bhopal Highway, Sehore (MP)-466001”. The quotation shall reach the office latest by 08.10.2024 in sealed cover super scribed as “**Quotation for printing and Supply of Annual Report**” The sealed cover without super scribing will be rejected. The quotation received after 08.10.2024 will not be considered.

Dr. Narendra Kumar,
Deputy Registrar (Offg.), NIMHR, Sehore