

Application Form for the Post of **Sector Expert & Research Associate** in State Support Mission (SSM), Swarna Jayanti Haryana Institute for Fiscal Management (SJHIFM)

1. Personal Information:

a.	Post Applied For		Recent passport size color photograph of the applicant
b.	Name of the Applicant		
c.	Father's/Husband's Name		
d.	Date of Birth & Age in year		
e.	Category (General/SC/ST/OBC)		
f.	Current Designation		
g.	Current Pay-Scale		
h.	Contact Details	Correspondence Address	
		E-mail	
		Mobile/ Phone No.	

2. Education:

(attach self-attested copies of Mark sheet(s)/Degree):

Sr. No.	Degree (Specialization)	Year	Institution	Percentage
a.				
b.				
c.				
d.				

3. Employment Record:

(attach self-attested copies of experience letter/certificate)

Sr. No.	Employer	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Position held
a.				
b.				
c.				
d.				

4. Details of Publications:

(please attach separate sheet if needed)

Category	Numbers/Details
A. Peer-reviewed journal articles	
B. Technical/Research Reports	
C. Books/ Book Chapters/Manuals	
D. Others	

5. Details of Projects:

(please attach separate sheet if needed)

Sr. No.	Project	Nature of Duties (roles and responsibilities held by applicant)
a.		
b.		
c.		
d.		

6. Seminar/Symposium/Workshop/Conference attended (details may be given in a separate sheet)

7. Extra-curricular activities (details may be given in a separate sheet)

8. Declaration by the Applicant

I declare that all the above particulars stated in the application form and enclosures are accurate to the best of my knowledge and belief. I understand that any willful misstatement described herein may lead to disqualification or dismissal, and/or any other disciplinary/penal action being taken by the Authority.

Place:

Date:

(Signature of Applicant)

Checklist of the following documents/attachments is mandatory for all applicants. All documents must be properly numbered and self-attested. Scanned copies of the documents shall be submitted through email to the official email ID mentioned in the advertisement within the prescribed timeline.

Sr. No.	Documents/Attachments	Reference Page Number
1.	Recent passport size color photograph of the applicant	
2.	Category Certificate (SC/ST/OBC)	
3.	Date of Birth Certificate	
4.	Academic Achievements/Mark sheet/Degree as per details below: • Higher Secondary • Bachelors' Degree • Masters' Degree • Doctoral Degree (Ph.D.) • Others (if any)	
5.	Documents related to work/research experience	
6.	Details & documents of publication(s)	
7.	Documents pertaining to Seminar/ Symposium/ Workshop/ Conference (s) attended	
8.	Documents related to any Extracurricular activities	