Updated Manual for Online Court Fee For District Court

Step 1) Open website url **https://www.mphc.gov.in/**

Step 2) Click On "**District eCourt Fee**" Link at right side of website.

Step 3) A form will be open, and user will select District Court from dropdown, Screen options to pay user payment as per their case status/nature etc.

Radio button will show to select user for
a) **Fresh Case**
b) **Pending Case**

Fee Details

Court *	Select District Court ▼
Period Year *	2017-2018 ▼ One Time/Adhoc ▼
Select Pay for *	○ Fresh Case (Unregistered Case) ● Pending Case (Registered Case)
Case Number	Case Type AC ▼ Case No. [ ] Year 2018 ▼ Select Party Type ▼
	Search Pending Case
Name of Party *	[ ]
Main Case Fee	(Amount in Rs.) (amount in Rs.)
Interlocutory Application Fee	(Amount in Rs.) (amount in Rs.)
Interlocutory Application Subject	Interlocutory Application Subject (If IA Fee Applicable.)
Power Fee	(Amount in Rs.) (amount in Rs.)
Document Fee	(Amount in Rs.) (amount in Rs.)
Document Subject	Document Subject (If Document Fee Applicable.)
Certified Copy Fee	(Amount in Rs.) (amount in Rs.)
Process Fee	(Amount in Rs.) (amount in Rs.)

Payer will have to enter details of payment as follow.

Payer Details (Advocate or Party self)

Aadhaar No.(optional)	[ ]
Name *	Test User MPHC
Email*	ankit.jbp@gmail.com
Block No/ House No.*	Test User
Address *	[ ]
City *	Test User
PIN*	[ ]
Mobile No.*	[ ]

Step 4)   If User select **Fresh Case**, for "**Select Pay for**", then user can select **case type** and continue to fill fee form.

Select Pay for *	● Fresh Case ○ Pending Case
Case Type	Select Case Type ▼
Name of First Party *	[ ]
Court Fee	(Amount in Rs.) (amount in Rs.)
Interlocutory Application Fee	(Amount in Rs.) (amount in Rs.)
Interlocutory Application Subject	Interlocutory Application Subject (If IA Fee Applicabl
Affidavit Fee	(Amount in Rs.) (amount in Rs.)
Power Fee	(Amount in Rs.) (amount in Rs.)

Step 5)   **(d)** If User select **Pending Case**, for "**Select Pay for**", then user will have to select **case type**, **case number** and **year**. This option will be used in case of pay fee for pending case.

Select Pay for *	○ Fresh Case ● Pending Case
Case Number	Case Type [▼] Case No. [ ] Year 2017 ▼ Search Pending Case
Name of First Party *	[ ]
Court Fee	(Amount in Rs.) (amount in Rs.)
Interlocutory Application Fee	(Amount in Rs.) (amount in Rs.)
Interlocutory Application Subject	Interlocutory Application Subject (If IA Fee Applicable.)
Affidavit Fee	(Amount in Rs.) (amount in Rs.)

After select of **case type**, **case number** and **year** Click on "**Search Pending Case**" Button, case details will shown Petitioner and Respondent details as below.

Select Pay for *	○ Fresh Case ● Pending Case	
Case Number	Case Type [WP ▼] Case No. [12345] Year [1981 ▼] [Search Pending Case]	
	Petitioner vs Respondent	⇐ Case detail
Name of First Party *	[Petitioner]	
Court Fee	[(Amount in Rs.)] (amount in Rs.)	⇑ First Petitioner Name
Interlocutory Application Fee	[(Amount in Rs.)] (amount in Rs.)	
Interlocutory Application Subject	[Interlocutory Application Subject] (If IA Fee Applicable.)	

Step 6) To fill details, user will have to follow instructions.

Court Fee	[(Amount in Rs.)] (amount in Rs.)	
Interlocutory Application Fee	[(Amount in Rs.)] (amount in Rs.)	
Interlocutory Application Subject	[Interlocutory Application Subject] (If IA Fee Applicable.)	
Power Fee	[(Amount in Rs.)] (amount in Rs.)	
Document Fee	[(Amount in Rs.)] (amount in Rs.)	
Document Subject	[Document Subject] (If Document Fee Applica	
Certified Copy Fee	[(Amount in Rs.)] (amount in Rs.)	
Process Fee	[(Amount in Rs.)] (amount in Rs.)	
Total Fee	[ ] (amount in Rs.) (Process fee of Rs 100/- is to be applied for fresh case only)	

a) User will enter amount for fields he/she want to pay,
b) If user is pay for **Interlocutory Application Fee, he/she** will have to enter subject for **Interlocutory Application**.
c) If user is pay for **Document Fee, he/she** will have to enter subject for **Document fee**.
d) In Payee Details, fill all details.

Step 7) Click on Payment Button, It will take to treasury website. Where User will need to Select "**State Bank Of India**" in "**BANK NAME**" field.

Step 8)   Select bank for payment process and click on "**Submit**".

Step 9)   Enter Captcha code and click on "**Confirm**" Button.

Step 10)   It will show **CRN**, click OK to continue.

Please note your CRN: *LAW003026092017000011* for future refrence.

Please click OK button to proceed to payment.

OK

Step 11) Now User will be redirected to Net Banking site, user will click on **"Click Here"** Text in **Other Payment Modes** section under POS.

Net Banking

SBI

Bank Charges:

Click Here

Other Banks

Bank Charges: 0.0

Click Here

Card Payments

State Bank Debit Cards

Bank Charges: Nil

Click Here

Other Bank Debit Cards

Bank Charges: 0.0

Click Here

Other Payments Modes

POS

Bank Charges:

Click Here

Cancel

STEP 12) Now User will have to enter Mobile number of Payee, and click on **"Confirm"** Button.

SBI

SBI ONLINE

Your site visit: 10-Jan-2019 [16:25 IST]

MP Treasury

|	
Amount in words	One Rupees only
Amount	1
Mobile No *	

Confirm

> Enter the Mobile No(*)

Privacy Statement | Disclosure | Password Management | Security Tips | Terms of Use

Step 13) **Bank Reference Number** for transaction will be appear at screen, user will enter this number in **POS** machine. Then details will be populated in monitor of **POS** machine. Now Debit Card of payee will be need to Swipe for complete transaction, and PIN of card to be entered by Payee.
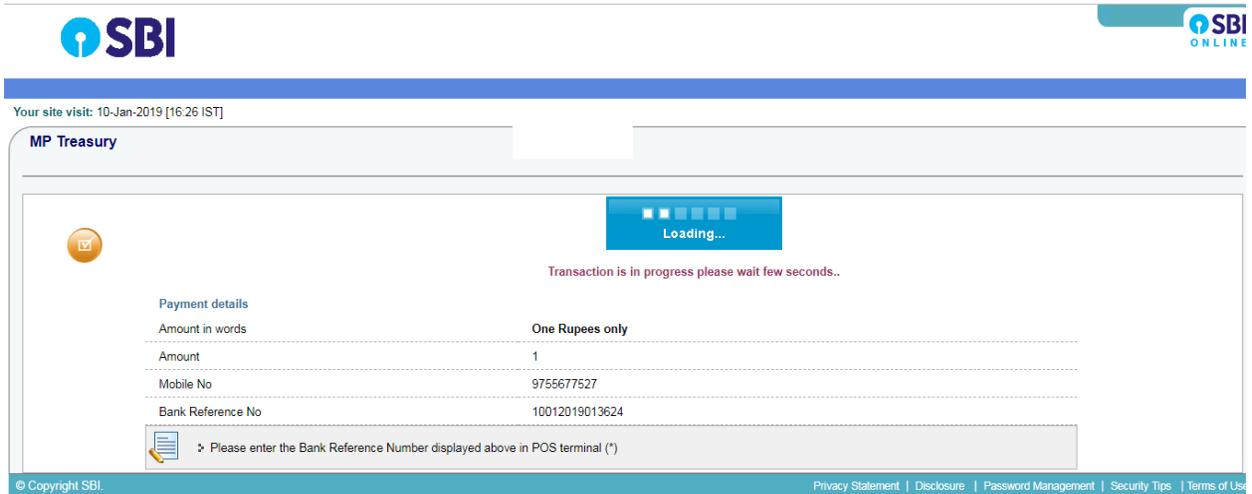
Step 14) After payment completion, email and SMS acknowledgement shall be sent to the respective user on his/her given email and mobile number.

Step 15) User will take printout of the above acknowledgement.