

Digitization Process

1) Login

User enters User Name and Password provided by High Court of Madhya Pradesh.



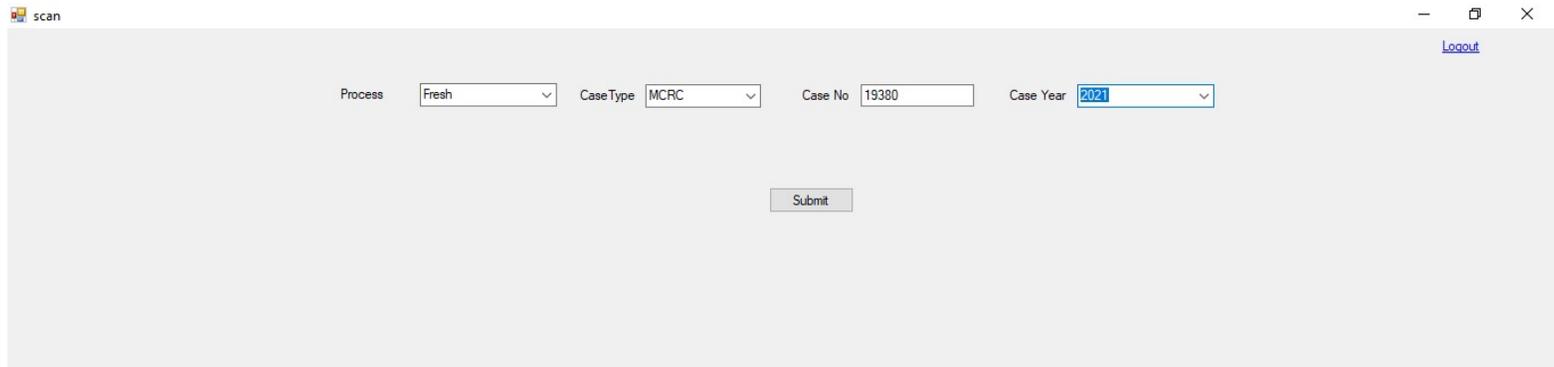
User Name

Password

2) Scanning

After successful login following screen appears. First user select process which include Fresh, Pending, Disposed, Loose Document, Disposed/Pending and Temp Data. For Fresh, Pending, Disposed, Loose Document, Disposed/Pending Process case type, case no. and case year is mandatory.

For fresh, Pending, Disposed, Disposed/Pending process following screen appears

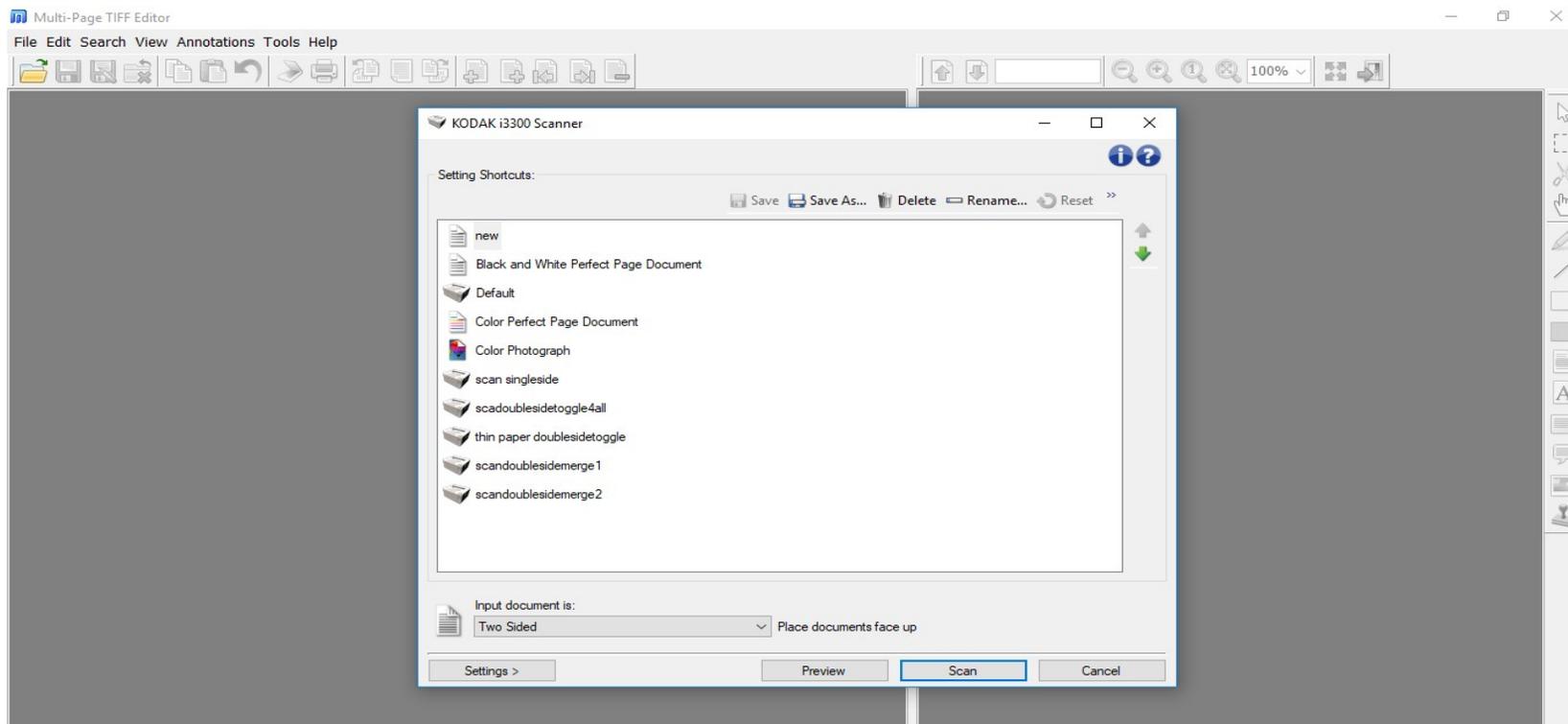


The screenshot shows a web application window titled "scan". In the top right corner, there are window control icons (minimize, maximize, close) and a "Logout" link. The main form area contains the following fields:

- Process: Fresh (dropdown menu)
- CaseType: MCRC (dropdown menu)
- Case No: 19380 (text input)
- Case Year: 2021 (dropdown menu)

Below these fields is a "Submit" button.

Then user click on submit button to start scanning and following Multi page tiff editor appear.



Process CaseType Case No Case Year

Submit

×

Batch 222148 Generated Successfully.

OK

For loose document process case type, case number, case year and document/IA should be selected. Rest of the process is same as described above.

scan

Logout

Process: Loose Document

Case Type: FA

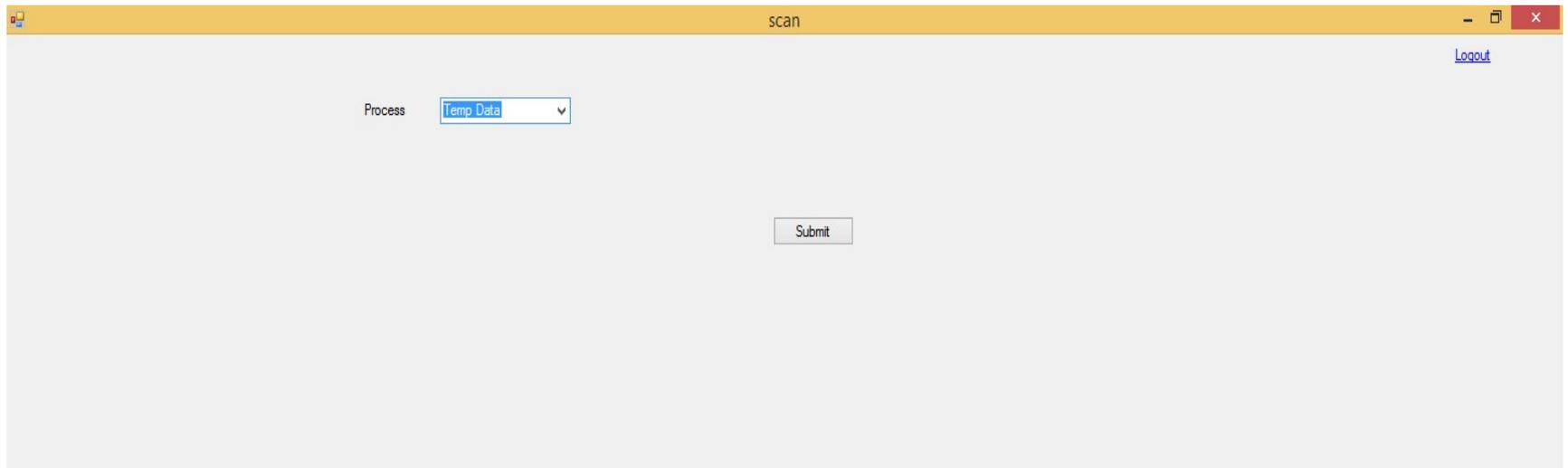
Case No: 827

Case Year: 2016

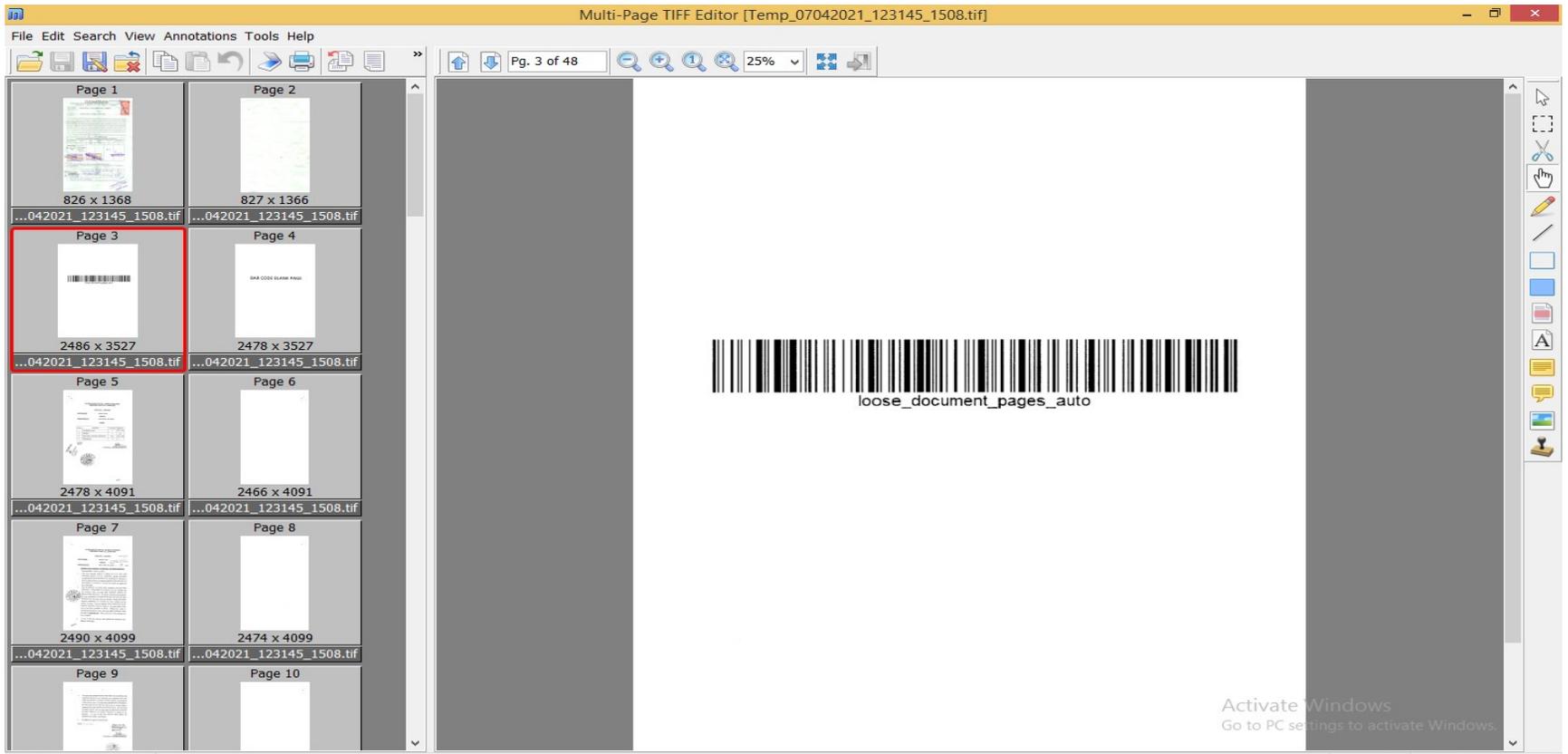
Document/IA: 8287/2021-XTRA-APPLICATION UNDER ORDER XIII RULE 9 OF THE CODE OF

Submit

For process Temp Data following screen appears:-



This process is used when multiple documents are scanned in single temporary file separated by separator page which indicates the end of document. For example the following separator separates the documents. Rest of the scanning process is same as other process described above



After generation of temp file user will enter case type, case number, case year, from page, to page and Doc Num/Year to identify the document by viewing the temp file visible in right side of screen.

(Automatic separation of from page and to page is in process)

Scan File Allotment Rejection tif to PDF Digital Signature Work Done Pending Work Loose Document Payment Manual Splitting Delete Loose Temp File

Manual Clean File Cron Scan Digi Status Cron Rotated Pages Black PDF Page Replace Delete Batch Cause List Error Cases Verify ACR Verify

ACR Work Done ACR Rejected Cases ACR Payment LogOut

Temp_07042021_124454_1508.pdf

| Case | | | Page | |
|--------|-----|--------|------|----|
| Type | No. | Year | From | To |
| Select | | Select | | |
| Select | | | | |
| Submit | | | | |

Split files from temp file

| S.No. | Case No | From Page | To Page | Doc Num/Year | Update | Display Page |
|-------|-------------------------|-----------|---------|------------------------|--------|--------------|
| 1 | Select [] Select | 1 | 4 | Select | U | D |
| 2 | MCC 175 2021 | 1 | 8 | 3133/2021-XTRA-APPLICA | U | D |
| 3 | Select [] Select | 7 | 20 | Select | U | D |
| 4 | Select [] Select | 23 | 24 | Select | U | D |

Submit

1 of 56 Automatic Zoom

IN THE HIGH COURT OF MADHYA PRADESH
PRINCIPAL SEAT AT JABALPUR

M.C.C. No. 175/2021 *Interlocutory Application*
APPLICANT: Ramakant Singh *No. 3133 / 2021*

Versus

RESPONDENT: State of M.P.

APPLICATION FOR CONVERTING M.C.C. No. 175/2021 INTO
APPLICATION UNDER SECTION 482 OF Cr.P.C.

That the Petitioner most humbly and respectfully submits as hereunder:

- That by way of the instant Application the Applicant has sought restoration of M.Cr.C. No. 31504/2020 (Ramakant Singh Vs. State of M.P.) which was dismissed vide order dated 05-01-2021 passed by Registrar (J) of this Hon'ble Court with pre-emptory order dated 09-11-2020.
- That due to typical mistake M.C.C. No. 175/2021 was erroneously filed

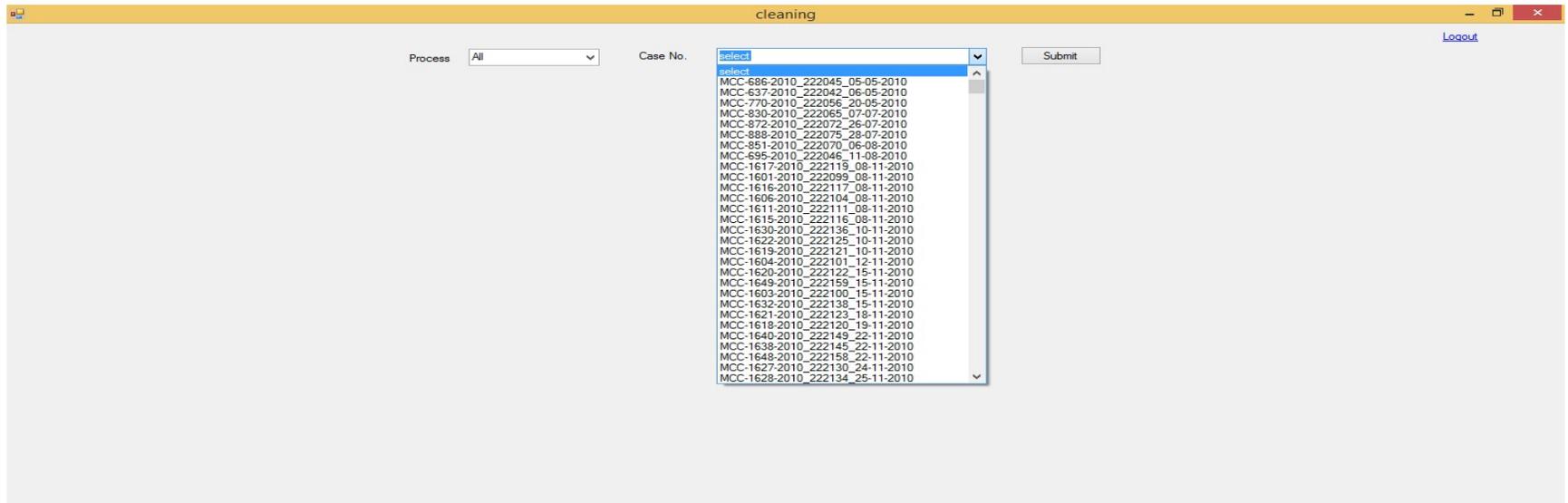
Activate Windows
Go to Settings to activate Windows.

Note:- Before scanning set the following setting in scanner:-

- (1) For Type B/W DPI should be 300 and compression should be CCITT T.6 (Group 4 Fax).
- (2) For Type Grayscale and color DPI should be 100 and compression should be LZW.
- (3) For Blank Page Detection Threshold should be 128 and Percentage should be 100.
- (4) Multi Tiff images can be generated for every batch.

3) Cleaning

Cleaning Process includes cleaning of file like noise, deskew etc. On successful login user can select process and/or name of file to clean.



On clicking submit button following screen appears where user can clean the file.

Multi-Page TIFF Editor [MCC_1620_2010.tif]

File Edit Search View Annotations Tools Help

Pg. 1 of 22 25%

Page 1 2494 x 4151 MCC_1620_2010.tif

Page 2 2495 x 4147 MCC_1620_2010.tif

Page 3 2499 x 4147 MCC_1620_2010.tif

Page 4 2498 x 4143 MCC_1620_2010.tif

Page 5 2504 x 4134 MCC_1620_2010.tif

Page 6 2505 x 4134 MCC_1620_2010.tif

Page 7 2494 x 4154 MCC_1620_2010.tif

Page 8 2496 x 4148 MCC_1620_2010.tif

Page 9 2507 x 4134 MCC_1620_2010.tif

Page 10 2510 x 4133 MCC_1620_2010.tif

Page 11 2505 x 4146 MCC_1620_2010.tif

Page 12 2504 x 4142 MCC_1620_2010.tif

Page 13 2485 x 4164 MCC_1620_2010.tif

Page 14 2481 x 4156 MCC_1620_2010.tif

Page 15 2494 x 4146 MCC_1620_2010.tif

Page 16 2496 x 4138 MCC_1620_2010.tif

Page 17 MCC_1620_2010.tif

Page 18 MCC_1620_2010.tif

Page 19 MCC_1620_2010.tif

Page 20 MCC_1620_2010.tif

IN THE HIGH COURT OF MADHYA PRADESH PRINCIPAL SEAT
AT JABALPUR (M.P.)

M.C.C. No. 1620/2010

APPLICANT: Sanjay Kaul
Versus

RESPONDENTS: State of M.P. and others

INDEX

| S. No. | Particulars | Annexure | Page No. |
|--------|---|----------|----------|
| 1. | Index. | - | 1 |
| 2. | M.C.C. with affidavit. | - | 2-4 |
| 3. | Copy of order dated 20.10.2010 passed by this Hon'ble Court in W.P. No24658/2003. | A-1 | 5-6 |
| 4. | VARALATNAMA | - | 7 |

Place : JABALPUR
Dated : 29/10/2010

(Sanjayram Tamrakar)
ADVOCATE FOR APPLICANT

NOTARY
GOVT. OF M.P. INDIA

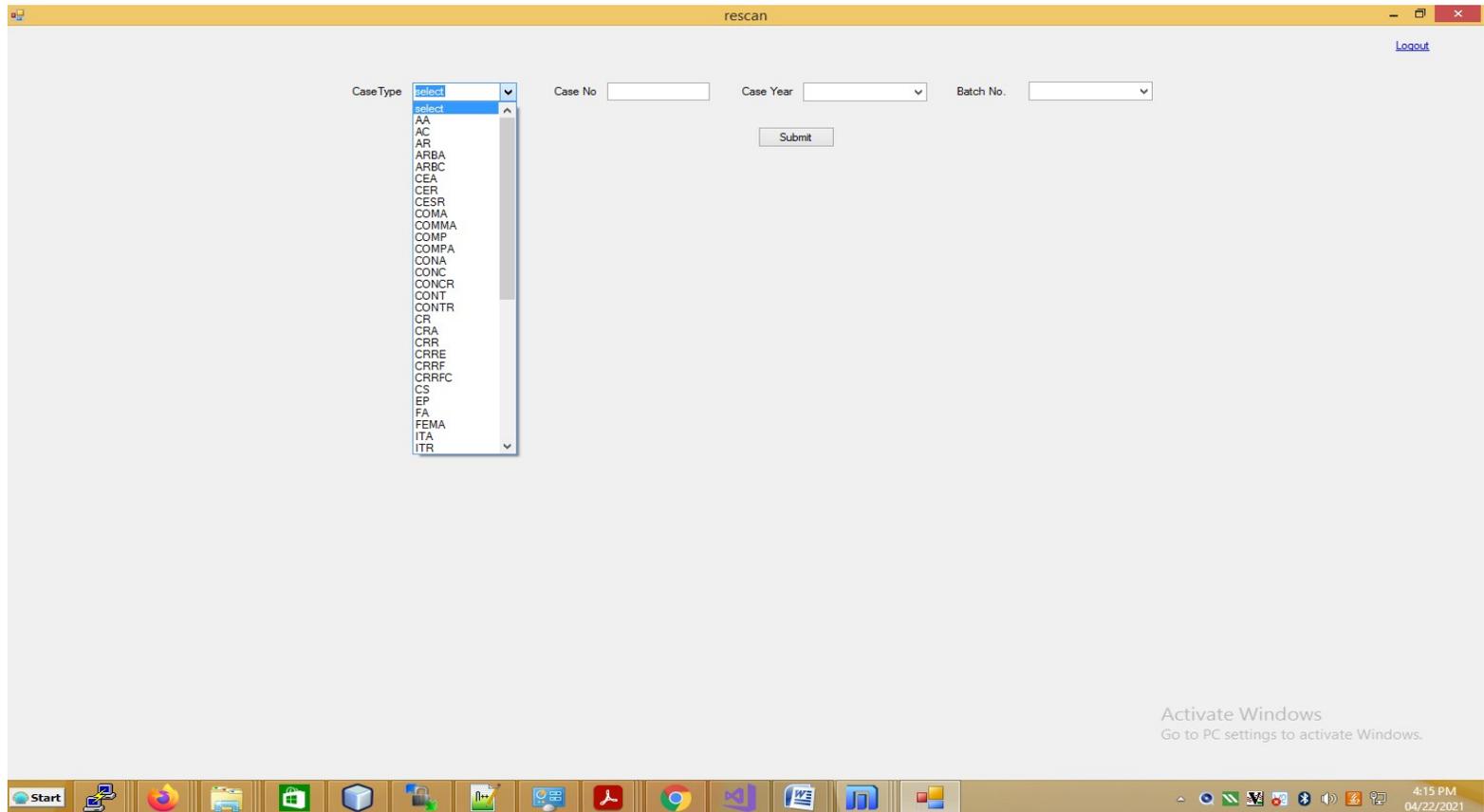
Activate Windows
Go to PC settings to activate Windows.

Ready Pg. 1 of 22 Zoom: 25%

Various tools are available on right side in multipage editor to clean the file. After cleaning of file user can click end button in keyboard or save and close button on multi page tiff editor to save file.

4) Rescan

This module is used when some pages left during scanning or delete at the time of cleaning. User can add or delete page at any stage of digitization. Following screen appear on successful login



When user select case type, case number and case year, batch number related to case number appear in dropdown.

5) Indexing

After cleaning, indexing of cases is preformed. In this process indexing of particular case and batch is performed. Following screen appears when indexing of case is performed:-

- i) User login from url <http://172.16.180.68:8005>



A screenshot of a user login form. The form is set against a dark blue background. It contains two white input fields: the top one is labeled 'Username' and the bottom one is labeled 'Password'. Below these fields is a white button with the text 'Log in' in black.

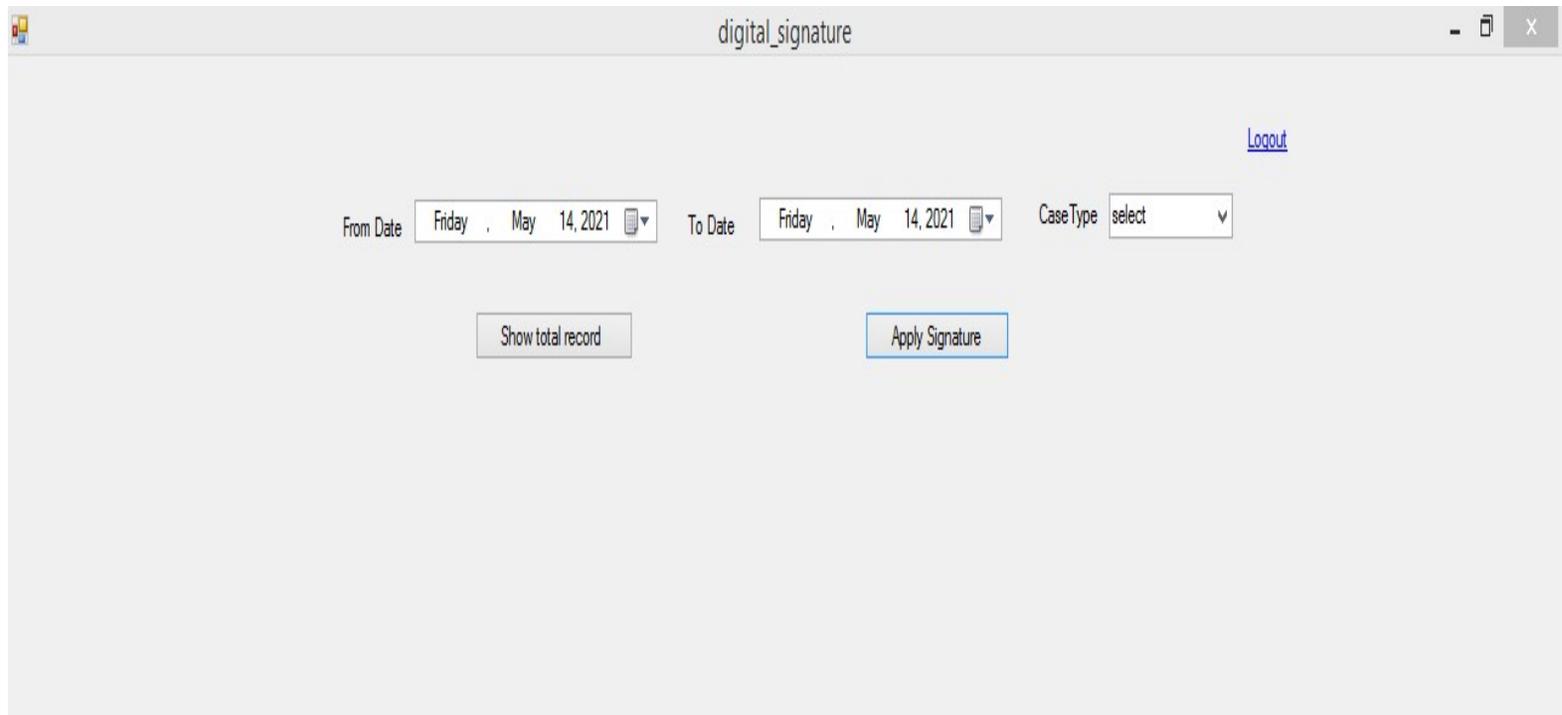
6) Splitting, OCR of batches

After successful indexing of batches, splitting and OCR process is performed automatically. Then documents are visible to Hon'ble and concerned Advocate.

7) Digital Signature

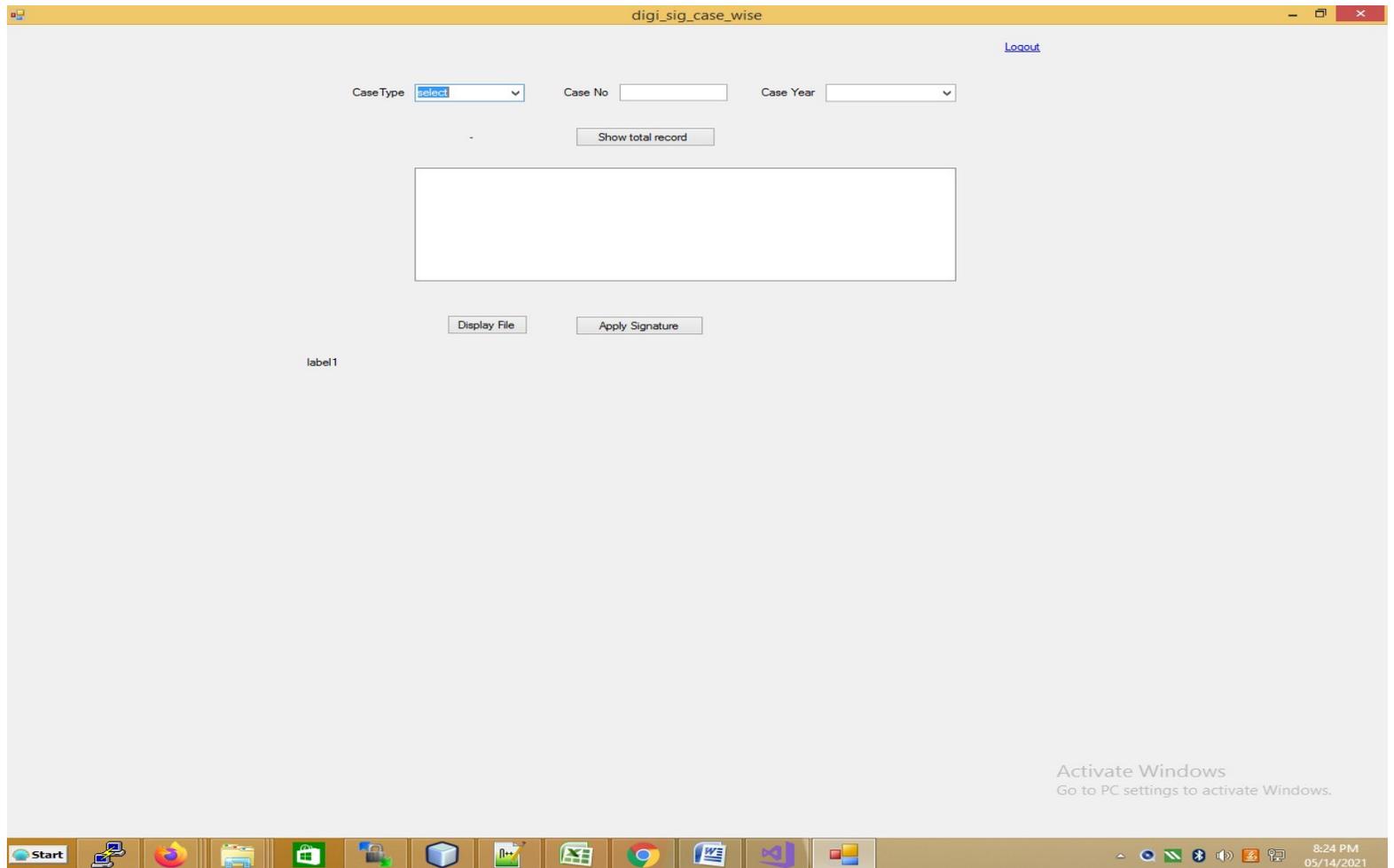
Digital signature can be performed on documents. It can be done on a particular case or between two dates.

- i) User can select date from date and to date and can see total records that are going to be signed by clicking in show total record button. For applying digital signature user click on Apply signature button.



The screenshot shows a web application window titled "digital_signature". In the top right corner, there is a "Logout" link. The main form contains three input fields: "From Date" with a date picker set to "Friday, May 14, 2021", "To Date" with a date picker set to "Friday, May 14, 2021", and "CaseType" with a dropdown menu showing "select". Below these fields are two buttons: "Show total record" and "Apply Signature".

- ii) User can also apply digital signature in particular document of particular case by using the following screen.



8) Work Done Report

This report display work done by users on daily basis.

Scan File Allotment
Rejection tif to PDF
Digital Signature
Work Done
Pending Work
Loose Document
Payment
Manual Splitting
Delete Loose Temp File

Manual Clean File Cron
Scan Digi Status Cron
Rotated Pages
Black PDF Page Replace
Delete Batch
Cause List
Error Cases
Verify
ACR Verify

ACR Work Done
ACR Rejected Cases
ACR Payment
LogOut

Entry/Registration Date:
 From Date:-
 To Date:-
 Process:-
 View Type:-

| Users | Cleaning | Indexing | Scanning | Start Time Date | Last Entry Date |
|------------------|----------|----------|----------|---------------------|---------------------|
| VAIBHAV MISHRA | 16 | | | 22-04-2021 13:18:09 | 22-04-2021 14:00:29 |
| ARVIND LARIYA | 8 | | | 22-04-2021 14:12:57 | 22-04-2021 14:24:33 |
| RAVI DUBEY | 14 | | | 22-04-2021 14:53:29 | 22-04-2021 15:01:04 |
| ASHISH NAMDEO | 8 | | | 22-04-2021 14:41:03 | 22-04-2021 14:56:24 |
| IQBAL AHMED | 9 | | | 22-04-2021 13:34:40 | 22-04-2021 15:12:12 |
| Scanning Clerk 1 | | | 42 | 22-04-2021 09:59:46 | 22-04-2021 15:14:13 |
| Subham | 36 | | | 22-04-2021 10:00:22 | 22-04-2021 15:13:36 |
| Aarif | | | 119 | 22-04-2021 10:09:02 | 22-04-2021 15:06:52 |
| IQBAL AHMED | 51 | | | 22-04-2021 11:26:14 | 22-04-2021 15:11:29 |
| Total | 87 | 55 | 161 | | |

Activate Windows
 Go to PC settings to activate Windows.

Report also shows Details of batch, case number, and total pages.

| S.No. | Case No. | Batch No. | Entry Date | Total Page | Process |
|-------|-----------------|-----------|---------------------|------------|---------|
| 1 | MCRC-17117-2021 | 221040 | 2021-04-22 13:18:09 | 18 | Fresh |
| 2 | MCRC-18832-2021 | 220968 | 2021-04-22 13:19:36 | 34 | Fresh |
| 3 | MCRC-20005-2021 | 222017 | 2021-04-22 13:23:58 | 14 | Fresh |
| 4 | MCRC-20004-2021 | 222014 | 2021-04-22 13:26:13 | 23 | Fresh |
| 5 | MCRC-19606-2021 | 220934 | 2021-04-22 13:27:38 | 32 | Fresh |
| 6 | MCRC-19404-2021 | 221049 | 2021-04-22 13:30:46 | 39 | Fresh |
| 7 | MCRC-19280-2021 | 221045 | 2021-04-22 13:37:38 | 68 | Fresh |
| 8 | MCRC-19237-2021 | 220936 | 2021-04-22 13:38:25 | 11 | Fresh |
| 9 | MCRC-19106-2021 | 220966 | 2021-04-22 13:40:35 | 24 | Fresh |
| 10 | MCRC-18867-2021 | 220967 | 2021-04-22 13:43:01 | 16 | Fresh |
| 11 | MCRC-18982-2021 | 221039 | 2021-04-22 13:44:37 | 25 | Fresh |
| 12 | MCRC-18913-2021 | 220935 | 2021-04-22 13:45:53 | 14 | Fresh |
| 13 | CRA-02391-2021 | 221437 | 2021-04-22 13:48:02 | 40 | Fresh |
| 14 | CRA-02455-2021 | 221042 | 2021-04-22 13:52:42 | 30 | Fresh |
| 15 | CRA-02467-2021 | 221047 | 2021-04-22 13:55:37 | 45 | Fresh |
| 16 | CRA-02508-2021 | 221005 | 2021-04-22 14:00:29 | 35 | Fresh |
| Total | | | | 468 | |

9) Error Cases and batch List

This module is used by indexing user to check cases in which indexing is not proper or ocr is not properly done.

| Submit | | | | | |
|--------|-----------------|-----------|---------------------|--------------|---------------|
| S.No. | Case No. | Batch No. | Status | Listing Date | File Location |
| 1 | MP-6802-2019 | 1686 | Indexing not proper | 06-01-2020 | Remote |
| 2 | CRR-5993-2019 | 1691 | Indexing not proper | 20-01-2020 | Local |
| 3 | WP-27072-2019 | 2034 | Indexing not proper | 23-01-2020 | Local |
| 4 | WA-2053-2019 | 2060 | Indexing not proper | 20-03-2020 | Local |
| 5 | WP-27343-2019 | 2089 | Indexing not proper | 07-02-2020 | Local |
| 6 | WP-27515-2019 | 2091 | Indexing not proper | 07-01-2020 | Local |
| 7 | MCRC-54858-2019 | 2259 | Indexing not proper | 06-01-2020 | Local |
| 8 | MCRC-54822-2019 | 2260 | Indexing not proper | 06-01-2020 | Local |
| 9 | MCRC-54973-2019 | 2326 | Indexing not proper | 14-01-2020 | Local |
| 10 | MCRC-54956-2019 | 2337 | Indexing not proper | 21-01-2020 | Local |
| 11 | MA-3113-2019 | 2349 | Indexing not proper | 14-12-2019 | Local |
| 12 | MCC-3311-2019 | 2397 | Indexing not proper | 24-01-2020 | Local |
| 13 | CRR-1171-2018 | 2410 | Indexing not proper | 17-12-2019 | Local |
| 14 | MCRC-54927-2019 | 2660 | Indexing not proper | 22-01-2020 | Local |
| 15 | WP-28526-2019 | 3418 | Indexing not proper | 13-01-2020 | Local |
| 16 | MP-6941-2019 | 3445 | Indexing not proper | 12-02-2020 | Local |
| 17 | MCRC-34590-2019 | 3493 | Indexing not proper | 06-01-2020 | Local |
| 18 | MCRC-44848-2019 | 3575 | Indexing not proper | 06-01-2020 | Local |
| 19 | MCRC-54031-2019 | 3583 | Indexing not proper | 06-01-2020 | Local |
| 20 | CRR-1374-2019 | 3589 | Indexing not proper | 17-12-2019 | Local |
| 21 | MCRC-43866-2019 | 3608 | Indexing not proper | 07-01-2020 | Local |
| 22 | MP-3-2020 | 3650 | Indexing not proper | 29-01-2020 | Local |
| 23 | MCRC-50088-2019 | 3722 | Indexing not proper | 07-01-2020 | Local |
| 24 | MCRC-52919-2019 | 3750 | Indexing not proper | 17-01-2020 | Local |
| 25 | MCRC-1663-2019 | 3767 | Indexing not proper | 06-01-2020 | Local |
| 26 | MCRC-50758-2019 | 3779 | Indexing not proper | 07-01-2020 | Local |
| 27 | WP-16286-2017 | 3859 | Indexing not proper | 06-01-2020 | Local |
| 28 | MCRC-22503-2016 | 3938 | Indexing not proper | 06-01-2020 | Local |
| 29 | WP-28596-2019 | 3992 | Indexing not proper | 07-01-2020 | Local |
| 30 | WP-24838-2019 | 4008 | Indexing not proper | 06-01-2020 | Local |
| 31 | CONC-436-2019 | 4032 | Indexing not proper | 06-01-2020 | Local |
| 32 | MCC-3137-2019 | 4037 | Indexing not proper | 06-01-2020 | Local |
| 33 | MCRC-52187-2019 | 4040 | Indexing not proper | 07-01-2020 | Local |
| 34 | MA-1180-2014 | 4061 | Indexing not proper | 14-12-2019 | Local |
| 35 | MCRC-41559-2019 | 4078 | Indexing not proper | 06-01-2020 | Local |
| 36 | MCRC-40782-2019 | 4137 | Indexing not proper | 07-01-2020 | Local |
| 37 | MCRC-53379-2019 | 4190 | Indexing not proper | 07-02-2020 | Local |
| 38 | MCRC-54279-2019 | 4195 | Indexing not proper | 14-01-2020 | Local |
| 39 | MCRC-90-2020 | 4216 | Indexing not proper | 03-02-2020 | Local |
| 40 | CRA-10811-2019 | 4234 | Indexing not proper | 07-01-2020 | Local |
| 41 | MCRC-42053-2019 | 4243 | Indexing not proper | 07-01-2020 | Local |
| 42 | MCRC-31045-2018 | 4299 | Indexing not proper | 06-01-2020 | Local |
| 43 | MCRC-51012-2019 | 4313 | Indexing not proper | 07-01-2020 | Local |
| 44 | CRA-11288-2019 | 4504 | Indexing not proper | 16-04-2020 | Local |
| 45 | WP-26372-2019 | 4539 | Indexing not proper | 07-01-2020 | Local |

Activate Windows
Go to PC settings to activate Windows.