Work Distribution amongst the officers of Finance Department as on 28.09.2026					
Sr No	SF/SSF/JSF S./Shri/Smt./Ms.	DSF/USF/DD/CAO/SAO S./Shri/Smt./Ms.	Supdt./AO S./Shri/Smt./Ms.	Branch	Department
1.	Ashima Brar, IAS 94780-08777 2702250 Link Officer: C.G. Rajini Kaanthan,IAS 99920-15551 Rax No. 6623/2740653 6624 (staff)	Manoj Khatri, HCS, ASF Mob: 7341132444 2740825 Rax No. 9939,	Rajesh, AO 98157-30479 Rax No. 7750 Link Officer: -	Pay Revision	1. Verification and fixation of pay of the employees of HCS (E-II br.) including verification of interest on a/c of court orders only (A/cs br.) 2. Cases received from various deptts. Individual/union/etc. Demanding for further up-gradation of their pay scales/level. 3. Pay Anomalies commissions/committee 4. General Pay revision (framing of RP/ACP rules as per gen. Provision) and amendment/modification of rules. 5. Verification and fixation of pay of employees of HCS (E-I br.) including IAS/HCS and verification of interest on a/c of court orders only (IAS/HCS). 6. Comments on cases preferred by all budget controlling br. of FD.
		Charanjeet Kaur, DSF 9317725958 Rax No. 8861 Link Officer: - Rajesh Kumar, USF Mob: 9417019479 Rax No. 8859	Kamlesh 81683-54204 Rax No. 7735 Link Officer: - Rax No.8866	Ways & Means	1. Budget matter (Demand No. 07) Public Debt, 2049- Interest payments, MH-50 Divident & Profits, 049-Interest receipt and Public A/cs, overdue/Interest subvention etc. Payment to PNB, Matters related to PAG, Haryana. 2. Loans of MLAs,Ministers HBA/CAR etc. RTI matter, NDC/Data correction etc. Related to Loan employees. Petitions Committee.
					Nodal Officer of Public Accounts Committee,

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2.	C.G.Rajini Kaanthan,IAS 99920-15551 Rax No. 6623/2740653 6624 (staff) Link Officer: - Ashima Brar, IAS	Raj Kumar, Joint Director Mob: 9915794190 Rax No. 7730		State Budget & Fiscal Management (ERAMU)	1. Assessment of receipts and expenditure for the State Budget and preparation of data about daily liquidity, Preparation of State Budget Documents, matter related to FRBM Act, Budget at a glance, Budget Speech, Budgetary Transfer to local Bodies 2. Diversion of funds during the year, Implementation and monitoring of the recommendation of central finance Commission 3. Monitoring of NABARD and NCRPB funded projects meeting of standing finance Committees 4. Review of Fiscal parameters such as revenue deficit, fiscal deficit primary deficit effective revenue deficit and deficit debts to GSDP etc. Debt management of State including short term and long term and contingent liabilities 5. Communication with RBI regarding borrowing and other related issues
					Managing Director, Haryana State Financial Services Limited
3.	Anish Yadav, IAS, Special Secretary				Director General, IFCC
4.	Manoj Kumar-I, IAS Special Secretary Link Officer:- Manoj Khatri, HCS, ASF 7341132444 2740825 Rax No. 9939	Archna Talwar, FA 2740093 Mob: 93163-69227 Rax No. 7739/7745 (staff)		Haryana Bureau of Public Enterprises (HBPE)	1. Cases relating to FDs nominees on Board of Director 2. Framing of policy regarding Economy in Expenditure 3. Grant of permission to engage person on contact basis, purchase of vehicles, pensioner benefit to employees of various Boards/ Corporations 4. court cases of, grant of bonus/Ex-Gratia to employees of Boards/Corporation for Public Enterprises (PEs), 5. Guidelines regarding appointments of SAS personnel on PEs, Clarification in services matters like ACP scheme, pay scales, add. Increment, change of option etc. 6. permission for hiring of Buildings, journey beyond 10 days, constitution of HBPE 7.case of appointment of chairman/members, 8. Share investment. 9. Appointment of arbitrator in disputed cases of PEs, creation of posts and revision of pay scales of employees of Boards/Corporation through HBPE
		Alka Sharma, USF Mob: 94648-94706 Rax No.8875 Link Officer: - Ravita Ahlawat, USF Mob: 86998-21830 Rax No. 8861	Usha, Supdt. 9876611928 Rax No. 8863 Link Officer: - Manjit Kaur Saini, Sudt. 9888264065 Rax No. 8864	Finance General (FG-I)	1. Chief Secretary Office (Establishment, Accounts, Haj Committee, GIS, Protocol, Common Cadre, Ad.O branch, Haryana Bhawan, Delhi). 2. State Policy Complaint Authority. 3. Personnel Department 4. Hospitality Organization 5. Lokayukta 6. HIPA 7. Human Resources Department/Directorate of HRD 8. Foreign Cooperation Department 9. Citizen Resources Information Department/DITECH 10. Home Department (Police, Jails, Prison & Home Guard & Civil

					Defence). 11. Administration of Justice (High Court, Haryana Legal Services Authority, Director Prosecution, Advocate General, Haryana, The Administrator, General Official Trustee). 12. Law Department 13. Election Department 14. State Election Commission 15. Excise & Taxation Department 16. Haryana Vidhan Sabha 17. Haryana Lok Bhawan 18. Council of Ministers 19. HPSC/HSSC 20. Administrative Reforms Department (Second Haryana Law Commission, Right to Service Commission, Haryana, Haryana State Information Commission) 21. Human Right Commission, Rationalization Commission. 22. Cultural Affairs Department 23. Information, Public Relation & Language Deptt. 24. Printing & Stationary 25. State Vigilance & Anti Corruption Bureau & Inquiry Officers Vigilance 26. Heritage & Tourism Deptt. (Archaelogy & Museum)
					Member Secretary, HBPE
					Nodal Officer,Committee on Public Undertakings.(Archna Talwar)
		Ajay Kumar,USF Rax No. 8853 Link Officer: - Tilak Mehta, JSF Mob: 79733-30266 Rax No. 5546	Rax No.8866 Link Officer: - Kamlesh, Supdt. 81683-54204 Rax No. 8803	Finance Develop--ment (FD-II) Education	1. Elementary Education, Haryana School Shiksha Pariyojna Parishad 2. Higher Education 3.Secondary Education 4.Science & Technology 5. Technical Education 6. Sports Department 7. Archives
					Director, Small Savings & Lotteries
					Department High Powered Purchase Committee
					Special Secretary, Economic & Statistical Affairs

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5.	Manoj Khatri, HCS, ASF 7341132444 2740825 Rax No. 9939 Link Officer: - Manoj Kumar-I, IAS Special Secretary	Rajesh Kumar, USF Mob: 9417019479 Rax No. 8859 Link Officer: - Charanjeet Kaur, DSF Mob: 9317725958 Rax No. 8861	Parveen Lata, 9876722238 Rax No. 8868 Link Officer: - Sunil, Supdt. 8837514861 Rax No. 7733	Finance Accounts (FA)	1.Establishment of Section Officers, SAS Syllabus and SAS Personnel 2. Establishment matters relating to Class-III employees of Treasuries DG, T&A. 3.All matters relating to SOs except SAS syllabus and demands of SAS personnel 4.Establishment of Accounts Officers 5.Establishment of TOs/ATOs 6.Establishment of Director, Local Audit
		Charanjeet Kaur, DSF Mob: 9317725958 Rax No. 8861 Link Officer: - Rajesh Kumar, USF Mob: 9417019479 Rax No. 8859	Kamlesh, Supdt. 81683-54204 Rax No. 8803 Link Officer: - Rax No. 8865	Finance Develop-ment (FD-III)	1. Environment 2. Electronics & Information Technology 3. Forest & Wild life 4. Industries and Commerce 5. Mines & Geology 6. Fire Service and Safety Housing 7. Urban Local Bodies 8. Town and Country Planning 9. Skill Development & Industrial Training 10. Labour Department 11. Employment 12. ESI Healthcare
			Rajesh, AO 98157-30479 Rax No. 7750 Link Officer: -	Pay Revision	1. Verification and fixation of pay of the employees of HCS (E-II br.) including verification of interest on a/c of court orders only (A/cs br.) 2. Cases received from various deptts. Individual/union/etc. Demanding for further up-gradation of their pay scales/level. 3. Pay Anomalies commissions/committee 4. General Pay revision (framing of RP/ACP rules as per gen. Provision) and amendment/modification of rules. 5. Verification and fixation of pay of employees of HCS (E-I br.) including IAS/HCS and verification of interest on a/c of court orders only (IAS/HCS). 6. Comments on cases preferred by all budget controlling br. of FD.
		Charanjeet Kaur, DSF Mob: 9317725958 Rax No. 8861 Link Officer: - Rajesh Kumar, USF Mob: 9417019479 Rax No. 8859	Kamlesh, Supdt. 81683-54204 Rax No. 8803 Link Officer: - Rax No. 8865	Ways & Means	1. Budget matter (Demand No. 07) Public Debt, 2049- Interest payments, MH-50 Divident & Profits, 049-Interest receipt and Public A/cs, overdue/Interest subvention etc. Payment to PNB, Matters related to PAG, Haryana. 2. Loans of MLAs,Ministers HBA/CAR etc. RTI matter, NDC/Data correction etc. Related to Loan employees. Petitions Committee.
					High Powered Purchase Committee

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6.	Hitesh Kumar Meena, IAS ASF Link officer:- Sunil Saran, Senior Economic Advisor 98713-66120 Rax No. 7741	Subhash Chander, USF Mob:70272-00497 Rax No. 8851 Link Officer:- Alka Sharma, USF Mob: 94648-94706 Rax No.8875	Manjit Kaur Saini, Supdt. 9888264065 Rax No. 8864 Link Officer: - Usha, Supdt. 9876611928 Rax No. 8863	Finance General FG-II	1. Food, Civil Supplies and Consumer Affairs 2. Sainik & Ardh Sainik Welfare 3. Social Justice & Empowerment 4. Welfare of SC's/ BC's 5. Women & Child Development 6.Civil Aviation Department 7. Transport Commissioner/State Transport 8. Supplies & Disposals 9. Housing 10. ESA/Planning 11. Local Audit and Haryana State Audit 12. Revenue & Disaster Management Department 13. Small Savings &Lotteries, 14. Treasuries & Accounts.
		Tilak Mehta,JSF Mob: 79733-30266 Rax No. 5546 Link Officer: - Ajay Kumar Under Secretary Rax No. 8843	Archna, Supdt. 9646812200 Rax No. 8866 Link Officer: - 94171-35952 Manoj Kumar Rax No. 8865	Finance Development FD-II (Health)	1. Ayush Department 2. Food Drug & Administration 3. Health Services Department 4. Medical Education & Research 5. Societies of Health Department
		Rajesh Kumar, USF Mob: 9417019479 Rax No. 8859 Link Officer: Charanjeet Kaur, DSF Mob: 9317725958 Rax No. 8861	Rax No. 7744 Link Officer: Des Raj, Supdt, 98880-12033 Rax No. 7736	Budget & Committee	1. Compilation and Printing of Revenue & Capital Budget and Supplementary Estimates 2. Presentation of Budget and Supplementary Estimates to Haryana Vidhan Sabha 3. Advance from Contingency Fund 4. Presentation of Audit Reports/Finance Accounts/Appropriation Accounts/ Public Accounts Committee (PAC)/ Committee on Public Undertakings (COPU)/ Estimates Committees Reports, Meetings of PAC/COPU/Estimates Committee/ Quarterly progress report of PAC/COPU/Estimates Committee 5. Regularization of excess over voted grants/Coordination work of FD, Distribution of work amongst the Officers 7. Assurance Committee, Training of officers 8. Issuance of Instructions to all Administrative Secretaries regarding Budget and others. 9. Economy in expenditure 10. Audit Objections, nomination of officers to various courses, Reforms in structure of Budget Amendments in the list of Major & Minor Heads of Accounts 11. Honorarium to the officers/officials of FD for Budget work.
		Brijendra Kumar Dugra Mob:9418054619 Rax No. 7734			Computer Cell
					Director General, Treasuries & Accounts

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7.	Sunil Saran, Senior Economic Advisor 98713-66120 Rax No. 7741 Link officer:- Hitesh Kumar Meena, IAS	Ravita Ahlawat, USF Mob: 86998-21830 Rax No. 8861 Link officer:- Subhash Chander, USF Mob:70272-00497 Rax No. 8851	Manoj Kumar 94171-35952 Rax No. 8865 Link Officer:- Archana, Supdt. 9646812200	Finance Development (FD-I)	1.Animal Husbandry & Dairy 2. Agriculture & Farmer Welfare 3. Co-operation 4. Development and Panchayats 5. Fisheries 6. Rural Development 7. Panchayati Raj 8. Horticulture
		Ajay Kumar,USF Rax No. 8853 Link officer: - Tilak Mehta,JSF Mob: 79733-30266 Rax No. 5546	Des Raj, Supdt, 98880-12033 Rax No. 7736 Link officer: - Rax No. 7744	Finance Irrigation Civil Works (FICW)	1. PWD (B&R) Works & Establishment 2.Architect 3. Power 4. New & Renewable Energy 5. Science & Technology 6. Chief Electrical Inspector 7. Irrigation & Water Resources 8.Public Health Engineering Department
		Nain Singh, CAO Mob: 88476-03798 Rax No. 7746 Link officer:-		Pension	1. Policy cases relating to expeditious disposal of pension cases 2. Co-ordination/Monitoring the progress of pension cases with all Heads of Departments. / A.Ds. 3. Policy regarding grant of Pension, CSR Vol.II (all matters including amendments/interpretation/ relaxation) 4. Pay fixation of re-employed Civil/Military pensioners, Ad hoc Relief and other relief to pensioners, Gratuity.
		Jai Kumar, DA Mob: 98966-04141 Rax No. 8821	Balraj, DDA 98780-17168	Legal Branch	All court cases of Finance Department
		Nain Singh, CAO Mob:88476-03798 Rax No. 7746 Link Officer: -	Sunil,Supdt 8837514861 Rax No. 7733 Link Officer: - Parveen Lata, Supdt. 9876722238 Rax No. 8866	Finance Regulations (FR)	1. All Advance increment, Amendment in CSR, PFR, Deputation, GPF/CPF including amendment/Interpretation of Rules/ Instructions, Compulsory waiting period. 2. Dual Charges, Honorarium, LTC. FA Rules (all matters including Maternity leave disability leave, study leave, earned leave, extra-ordinary leave, half pay leave), 3. Dearness Allowance, DA to Pensioners. 4. Foreign Training, Journey beyond Jurisdiction, Compulsory Deposit Scheme. 5. All allowances (including CCA, Hill Areas, Sweeping allowance, HRA etc) Foreign Travel (all matters), 6. Leave-encashment (all matters), Bonus, Time Barred Claim, TA/DA to retired Government employees, 7. All matters relating to STR.