

Reminder- I

Most Urgent

Date Bound

Through E-mail

No./IF&CC/2026(FD)/6426

From

The Additional Chief Secretary to Govt. Haryana,  
Finance Department.  
(Institutional Finance & Credit Control),  
Haryana Civil Secretariat, Chandigarh

To

1. All the Administrative Secretaries Government of Haryana.
2. All the Heads of Department/Managing Director/Chief Administrator/Chief Executive Officer of State Govt. Corporations /Companies/ Boards/ Cooperative Institution/Autonomous Bodies in Haryana.
3. All the Divisional Commissioners/Deputy Commissioners/Sub Divisional Officer (Civil) State of Haryana.
4. Registrars of all the Universities of the State of Haryana

Dated Chandigarh, the 7<sup>th</sup> April, 2026

Subject:- Reconciliation and verification of Bank Accounts and Fixed Deposit (FD)-rates of interest offered by Banks.

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Respected Sir/Madam,

Kindly refer to this office letter No. /IF&CC/2026(FD)/6426 dated 17.03.2026 on the subject cited above.

2. In order to safeguard Government revenue, you were advised vide above referred letter to ensure strict monitoring and verification of interest earned on their bank deposits. Accordingly, the following instructions were to be complied with:


- a) All Departments shall immediately review all bank accounts and Fixed Deposits maintained with banks and verify that interest has been credited at the applicable/agreed rates and maturity amount mentioned at time of deposit.
- b) The rate of interest offered by the bank at the time of placement of the Fixed Deposit should be cross-checked with the rate actually applied by the bank while crediting the interest.
- c) In case any short credit of interest is noticed, the matter should be taken up with the concerned bank immediately for credit of the differential amount/necessary adjustment.
- d) All Departments shall obtain a certificate from the concerned bank confirming the rate of interest applicable on each Fixed Deposit and the interest credited thereon.

3. The above exercise was to be completed within 15 days of issuance of these instructions. A certificate from the concerned Department to the effect that the interest credited by the bank in Savings Accounts/FD Accounts (bank-wise, indicating bank account numbers and FD numbers) has been verified and found correct shall be furnished to the Finance Department within 15 days from the date of issue of the instructions i.e. 17<sup>th</sup> March, 2026.

4. It has been observed that, except for some organizations, no information/record has been received till date.

5. You, are, therefore, again requested to send the requisite information/record upto 15<sup>th</sup> April 2026.

Treat as most Urgent.

  
Financial Advisor,  
for Addl. Chief Secretary to Govt. Haryana  
Finance Department.

CC:

1. The Private Secretary to Additional Chief Secretary to Govt. Haryana, Finance & Planning Department, Haryana.
- ✓ 2. Computer Cell, In-charge with a request to upload the same on FD official website.