

**CAG/PAC/COPU MATTER**  
**MOST IMPORTANT**

No. 15/4/2023-3B&C

From

The Additional Chief Secretary to Government of Haryana  
Finance Department

To

1. All the Head(s) of Departments,
2. Commissioner of Divisions in Haryana,
3. The Registrar, Punjab and Haryana High Court, Chandigarh.

Dated, Chandigarh, the January 12, 2026

**Subject :** Appointed of Nodal Officer by Department regarding timely submission of Action Taken Notes on the Paras of CAG Reports and Action Taken Reports of PAC/COPU.

Sir,

I am directed to invite your attention to the subject noted above and to say that vide letter No. 15/4/2023-3B&C, dated 05<sup>th</sup> June, 2025 Finance Department had requested that a an Officer of the rank of Under Secretary or above may be appointed as Nodal Officer from each department to ensure furnishing of Action Taken Notes on the Paras of CAG Reports and Action Taken Reports on PAC/COPU recommendations and replies in respect of matters relating to Audit within the prescribed time limit.

2 Non-compliance of the instructions is not only a serious matter but also a hindrance in smooth functioning of Government work.

3 It is, therefore, once again requested that the details of the designated officer, including name, designation, contact number, and official e-mail ID, may kindly be furnished within one week from the date of receipt of this letter. A copy of the same may also be forwarded to the e-mail ID bcfdhry@gmail.com for onward submission to the Haryana Vidhan Sabha.

*Paran Kumar*

Superintendent Budget & Committee  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department

A copy is forwarded to all the Administrative Secretaries to Govt., Haryana for information and immediate necessary actions.

*sd*  
Superintendent Budget & Committee  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department

To,

All the Administrative Secretaries to Govt., Haryana

U.O.15/4/2023-3B&C.

Dated, Chandigarh, the January 12, 2026

**Internal Distribution:**

- All Officers/Superintendents of Expenditure Controlling branches for ensuring that their concerned Departments furnish the information within stipulated time.
- Incharge, Computer Cell/FD