



From

The Additional Chief Secretary to Govt. Haryana
Finance Department

To

1. The Chief Secretary to Government Haryana
2. All the Administrative Secretaries to Government Haryana.
3. The Registrar General, Punjab and Haryana High Court Chandigarh.
4. All Head of Departments.
5. All the Commissioners of Divisions, Ambala, Karnal, Faridabad, Gurugram, Hisar and Rohtak.
6. All Deputy Commissioner and Sub Divisional Officers (Civil) in Haryana

No. 11/32/2022-1FR/22588
Dated : 03.07.2025

Subject: Amendment in Haryana Civil Services (Leave) Rules, 2016 for grant of Compensatory Leave to regular Group C and D employees.

Reference on the subject noted above.

Please find enclosed herewith copy of Haryana Government Gazette Notification bearing No. 11/32/2022-1FR/22588 dated 30.06.2025 pertaining to amendment in Haryana Civil Services (Leave) Rules, 2016 for information and necessary action.

Copy of this order is available on the official website of the Finance Department i.e. finhry.gov.in. Copy of said amendment dated 30.06.2025 has also been uploaded by Printing and Stationary Department, Haryana, Panchkula on its website i.e. <https://www.egazetteharyana.gov.in>.

DA : As above.


Superintendent (FR)
for Additional Chief Secretary to Govt. Haryana,
Finance Department

03/07/25


Endst. No. 11/32/2023-1FR/22588

Dated: 03.07.2025

A copy alongwith copy of Gazette notification bearing No. 11/32/2022-1FR/22588 dated 30.06.2025 is forwarded to the following for information and necessary action:-

1. The Principal Accountant General (A&E), Haryana, Chandigarh.
2. The Principal Accountant General (Audit), Haryana, Chandigarh.
3. The Incharge, Computer Cell (Finance Department) for uploading these instructions on the website of the Finance Department.

DA : As above.


Superintendent (FR)
for Additional Chief Secretary to Govt. Haryana,
Finance Department

03/07/25



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PART-I

Notifications, Orders and Declarations by Haryana Government

हरियाणा सरकार

वित्त विभाग

अधिसूचना

दिनांक 30 जून, 2025

संख्या 11/32/2022-1एफ.आर./22588.— भारत के संविधान के अनुच्छेद 309 के परन्तुक के अधीन प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, हरियाणा सिविल सेवा (अवकाश) नियम, 2016 को आगे संशोधित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्:—

- (1) ये नियम हरियाणा सिविल सेवा (अवकाश) संशोधन नियम, 2025 कहे जा सकते हैं।
(2) ये राजपत्र में इनके प्रकाशन की तिथि से लागू होंगे।
- हरियाणा सिविल सेवा (अवकाश) नियम, 2016 (जिन्हें, इसमें, इसके बाद उक्त नियम कहा गया है) में, नियम 9 में, खण्ड (क) में, उप-खण्ड (4) के बाद, निम्नलिखित उप-खण्ड रखा जाएगा, अर्थात्:—

“(4क) “प्रतिपूरक अवकाश” से अभिप्राय है, नियमित ग्रुप ग और घ कर्मचारियों को अधिसूचित अवकाश पर की गई अधिकारिक ड्यूटी के बदले में प्रतिपूरक अवकाश;”।

- उक्त नियमों में, नियम 77 के बाद, निम्नलिखित नियम रखा जाएगा, अर्थात्:—

“77क. प्रतिपूरक अवकाश.— नियमित ग्रुप-ग और घ कर्मचारियों को अधिसूचित अवकाश (अवकाशों) पर की गई उसकी आधिकारिक ड्यूटी के एक मास के भीतर प्रतिपूरक अवकाश प्रदान किया जाएगा। और यदि एक मास के भीतर नहीं लिया जाता है, तो वह समाप्त हो जाएगा। इसे स्थानीय अवकाश सहित सम्बन्धित छुट्टियों के साथ लिया जा सकता है, तथापि, किसी भी स्थिति में, कुल अवधि सोलह (16) दिन से अधिक नहीं होगी:

परन्तु यदि प्रतिपूरक अवकाश के लिए एक मास की अवधि के भीतर आवेदन किया जाता है और उसे मन्जूरी प्राधिकारी द्वारा अस्वीकार कर दिया जाता है, तो उसे आगामी पंद्रह (15) दिन के भीतर लिया जा सकता है, अन्यथा अवकाश समाप्त हुआ समझा जाएगा;

परन्तु यह और कि यदि उस दिन के लिए कोई वित्तीय प्रोत्साहन प्रदान किया गया है या प्रदान किया जाना प्रस्तावित है, तो प्रतिपूरक अवकाश अनुज्ञेय नहीं होगा।”।

अनुराग रस्तोगी,
अपर मुख्य सचिव, हरियाणा सरकार,
वित्त विभाग।

HARYANA GOVERNMENT

FINANCE DEPARTMENT

Notification

The 30th June, 2025

No. 11/32/2022-1FR/22588.— In exercise of the powers conferred under the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Haryana Civil Services (Leave) Rules, 2016, namely:-

1. (1) These rules may be called the Haryana Civil Services (Leave) Amendment Rules, 2025.
(2) They shall come into force from the date of their publication in the Official Gazette.
2. In the Haryana Civil Services (Leave) Rules, 2016, (hereinafter called the said rules), in rule 9, in clause (a), after sub-clause (4), the following sub-clause shall be inserted, namely:-

‘(4A) **“Compensatory leave”** means a leave admissible to regular Group C and Group D employee in lieu of official duty performed on a notified holiday.’

3. In the said rules, after rule 77, the following rule shall be inserted, namely:-

“77A. Compensatory Leave.- A Compensatory leave shall be granted to regular Group C and Group D employee within one month of his official duty performed on a notified holiday(s) and same shall be lapsed, if not availed within one month. It may be availed with connected holidays alongwith station leave, however, the total spell not exceed sixteen (16) days in any case:

Provided that in case a compensatory leave applied within a period of one month and the same is refused by the sanctioning authority, the same may be availed within next fifteen days (15) otherwise the leave shall deemed to be lapsed:

Provided further that compensatory leave shall not be admissible in case any financial incentive has been granted or is proposed to be granted for that day.”

ANURAG RASTOGI,
Additional Chief Secretary to Government Haryana,
Finance Department.