

Work Distribution amongst the officers of Finance Department

Sr.No.	SF/SSF/JSF S./Shri/Smt./Ms.	DSF/USF/DD/CAO/SAO S./Shri/Smt./Ms.	Supdt. S./Shri/Smt./Ms.	Branch	Department
1.	C.G. Rajini Kaanthan, IAS Secretary Finance 6624	Ajay Kumar, DSF 9888518198 Rax No. 8876	Dharampal, Supdt. 9888562748 Rax No.8866	Service Sector	1. Civil Aviation Department 2. Employment 3. Home Department 4. Jail 5. Labour Department 6. Tourism 7. Transport Commissioner/ State Transport
		Kiran Lekha Walia, CFA 2740093 9814141110 Rax No. 7739		Haryana Bureau of Public Enterprises (HBPE)	1. Cases relating to FDs nominees on Board of Director 2. Framing of policy regarding Economy in Expenditure , 3. Grant of permission to engage person on contact basis, purchase of vehicles, pensioner benefit to employees of various Boards/ Corporations 4. court cases of , grant of bonus/Ex-Gratia to employees of Boards/Corporation for Public Enterprises (PEs), 5. Guidelines regarding appointments of SAS personnel on PEs, Clarification in services matters like ACP scheme, pay scales, add.increment, change of option etc. 6. permission for hiring of Buildings, journey beyond 10 days, constitution of HBPE 7.case of appointment of chairman/members, 8. Share investment. 9. Appointment of arbitrator in disputed cases of PEs, creation of posts and revision of pay scales of employees of Boards/Corporation through HBPE
		Raj Kumar, Joint Director 9915794190 Rax No. 7730		State Budget & Fiscal Management (ERAMU)	1. Assessment of receipts and expenditure for the State Budget and preparation of data about daily liquidity, Preparation of State Budget Documents, matter related to FRBM Act, Budget at a glance, Budget Speech, Budgetary Transfer to local Bodies 2. Diversion of funds during the year, Implementation and monitoring of the recommendation of central finance Commission 3. Monitoring of NABARD and NCRPB funded projects meeting of standing finance Committees 4. Review of Fiscal parameters such as revenue deficit, fiscal deficit primary deficit effective revenue deficit and deficit debts to GSDP etc. Debt management of State including short term and long term and contingent liabilities 5. Communication with RBI regarding borrowing and other related issues
					MD, HSFSL, Director General IFCC,DG, Treasuries & Accounts

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2..	Jaibir Singh Arya, IAS,SSF 2740083 Rax No. 8870	Kishan Singh, USF 76960-28889 Rax No.8853	Usha, Supdt. 9876611928 Rax No. 8863	Finance General (FG-I)	1. Administrative Reforms Department 2. Art and Culture 3. Archives 4. Archaeology & Museums 5. Chief Secretary Establishment 6. Commissions 7. Claim Commissioner 8. General Administration 9. Information, Public Relations & Language. 10. Law and Legislative 11. Haryana State Administrative Tribunal 12. HPSC and HSSC 13. Parliamentary Affairs Department 14. Personnel Department 15. Printing & Stationary 16. Raj Bhawan. 17. Gurudwara Election Commission 18. Administration of Justice
		Kishan Singh, USF 76960-28889 Rax No.8853	Usha, Supdt. 9876611928 Rax No. 8863	Finance General FG-I (A)	1. Excise & Taxation Department 2.Election 3.ESA/Planning 4. Local Audit 5. Revenue & Disaster Management Department 6.Small Savings & Lotteries 7. Treasuries & Accounts
					Petitions Committee, Nodal officer of Public Accounts Committee, Haryana Corona Relief Fund
3.	Jainder Singh Chhilar, IAS 7732(Staff)				1. FD-II (Education), Director, 2. Small Savings & Lotteries Department, 3. Additional Secretary (Planning) 4. CEO, Haryana Parivar Suraksha Niwas (CS Office)
4.	Anshaj Singh Rax No. 9929				1. Director General Sawaran Jyanti Haryana Institute for fiscal Management.(Charge given by CS Office)

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3.	Sunil Saran, SEA 9871366120 Rax No. 7741	Naveen Kumar, USF 9467531410 Rax No. 8875	Pawan, Supdt. 8054464797 Rax No. 7741	Finance Development (FD-I)	<ol style="list-style-type: none"> 1. Animal Husbandry & Dairy 2. Agriculture & Farmer Welfare 3. Co-operation 4. Development and Panchayats 5. Fisheries 6. Rural Development 7. Panchayati Raj 8. Horticulture
		Parvesh, DA Rax No. 8821	Balraj, DDA 98780-17168 Mandeep, DDA 98148-17585	LEGAL BRANCH	All Court Cases of Finance Department
		Rajesh Kumar, USF 94170-19479 Rax No. 8859	Des Raj, Supdt, 98880-12033 Rax No. 7736	Finance Irrigation Civil Works (FICW)	<ol style="list-style-type: none"> 1. PWD (B&R) Works & Establishment 2. Architect 3. Power 4. New & Renewable Energy 5. Science & Technology 6. Chief Electrical Inspector 7. Irrigation & Water Resources 8. Public Health Engineering Department

		Rajesh Miglani, CAO 9855070215 Rax No. 7743	-	Pension	<ol style="list-style-type: none"> 1. Policy cases relating to expeditious disposal of pension Cases 2. Co-ordination/Monitoring the progress of pension cases with all Heads of Departments./ A.Ds. 3. Policy regarding grant of Pension, CSR Vol.II (all matters including amendments/interpretation/relaxation) 4. Pay fixation of re-employed Civil/Military pensioners, Ad hoc Relief and other relief to pensioners, Gratuity.
		Deepali Malik, USF 8699452773 Rax No. 8856	Pawan, Supdt. 8054464797 Rax No. 7744	Budget & Committee	<ol style="list-style-type: none"> 1. Compilation and Printing of Revenue & Capital Budget and Supplementary Estimates 2. Presentation of Budget and Supplementary Estimates to Haryana Vidhan Sabha 3. Advance from Contingency Fund 4. Presentation of Audit Reports/Finance Accounts/Appropriation Accounts/ Public Accounts Committee (PAC)/ Committee on Public Undertakings (COPU)/ Estimates Committees Reports, Meetings of PAC/COPU/Estimates Committee Quarterly progress report of PAC/COPU/Estimates Committee 5. Regularization of excess over voted grants 6. Coordination work of FD, Distribution of work amongst the Officers 7. Assurance Committee, Training of officers 8. Issuance of Instructions to all Administrative Secretaries regarding Budget and others. 9. Economy in expenditure 10. Audit Objections, nomination of officers to various courses, Reforms in structure of Budget Amendments in the list of Major & Minor Heads of Accounts 11. Honorarium to the officers/officials of FD for Budget work
					Estimates Committee

		Charanjeet Kaur, USF 9317725958 Rax No. 8861	Manjit Kaur Saini, Supdt. 9888264065 Rax No. 8864	Finance General FG-II	1. Food, Civil Supplies and Consumer Affairs 2. Sainik & Ardh Sainik Welfare 3. Social Justice & Empowerment 4. Welfare of SC's/ BC's 5. Women & Child Development 6. Sports Department
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4.	Radhika Singh, HCS, JSF 9888906701 2741313 Rax No. 7748	Nain Singh, CAO 88476-03798 Rax No.	Faqir Chand, Supdt. 9467551996 Rax No. 7733	Finance Regulations (FR)	<ol style="list-style-type: none"> 1. All Advance increment, Amendment in CSR, PFR, Deputation, GPF/CPF including amendment/Interpretation of Rules/ Instructions, Compulsory waiting period. 2. Dual Charges, Honorarium, LTC. FA Rules (all matters including Maternity leave disability leave, study leave, earned leave, extra-ordinary leave, half pay leave), 3. Dearness Allowance, DA to Pensioners. 4. Foreign Training, Journey beyond Jurisdiction, Compulsory Deposit Scheme. 5. All allowances (including CCA, Hill Areas, Sweeping allowance, HRA etc) Foreign Travel (all matters), 6. Leave-encashment (all matters), Bonus, Time Barred Claim, TA/DA to retired Government employees, 7. All matters relating to STR..
		Rajesh Kumar, USF 94170-19479 Rax No. 8859	Archana, Supdt. 9646812200 Rax No. 8866	Finance Development FD-II (A)	<ol style="list-style-type: none"> 1. Ayush Department 2. ESI Healthcare 3. Food Drug & Administration 4. Health Services Department 5. Medical Education & Research 6. Societies of Health Department

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5.	Manoj Khatri, HCS,JSF 2740825 7341132444 Rax No. 9939	Pawan Goyal, CAO 94784-20475 Rax No.7750		Pay Revision	<ol style="list-style-type: none"> 1. Verification and fixation of pay of the employees of HCS (E-II br) including verification of interest on a/c of court orders only (A/cs br.) 2. Cases received from various deptts. Individual/union/etc. Demanding for further up-gradation of their pay scales/level. 3. Pay Anomalies commissions/committee 4. .General Pay revision (framing of RP/ACP rules as per gen. provision) and amendment/modification of rules. 5. Verification and fixation of pay of employees of HCS (E-1br) including IAS/HCS and verification of interest on a/c of court orders only (IAS/HCS) 6. Comments on cases preferred by all budget controlling br. Of F D.
		Deepali Malik, USF 8699452773 Rax No. 8856	Parveen Lata, Supdt. 9876722238 Rax No. 8868	Finance Accounts (FA)	<ol style="list-style-type: none"> 1. Establishment of Section Officers, SAS Syllabus and SAS Personnel 2. Establishment matters relating to Class-III employees of Treasuries DG, T&A. 3. All matters relating to SOs except SAS syllabus and demands of SAS personnel 4. Establishment of Accounts Officers 5. Establishment of TOs/ATOs 6. Establishment of Director, Local Audit
		Charanjeet Kaur, USF 9317725958 Rax No. 8861	Kamlesh, Supdt. 81683-54204 Rax No. 8803	Finance Development FD-III	<ol style="list-style-type: none"> 1. Environment 2. Electronics & Information Technology 3. Forest and Wild Life 4. Industries and Commerce 5. Mines & Geology 6. Supplies & Disposals 7. ULB 8. Town & Country Planning 9. Housing 10. Fire Service

		Charanjeet Kaur, USF 9317725958 Rax No. 8861	Kamlesh, Supdt. 81683-54204 Rax No. 7735	Ways & Means	1. Budget matter (Demand No. 45) Public Debt, 2049-Interest payments, MH-50-Dividend & Profits, 049-Interest receipt and Public A/cs, overdue/interest subvention etc. Payment to PNB, Matters related to PAG Haryana. 2. Loans of MLAs, Ministers HBA/CAR etc. RTI matter, NDC/Data correction etc. Related to Loanee employees.
					High Power Purchase Committee

OFFICERS IN FINANCE DEPARTMENT AS ON 03.11.2024

Sr. No.	Name of the Ms./Mr/Mrs.	Tel. No.	Rax No.	Branch Name
1.	C.G. Rajini Kaanthan, IAS Secretary Finance 99920-15551	2740653	6623	Member Secretary (HBPE), Director IFCC, Director General IFCC, Managing Director, Haryana, State Financial Services Limited (HSFSL), Director (T&A), SB&FM, Service Sector,
2.	Anshaj Singh			Director General Sawaran Jyanti Haryana Institute for fiscal Management.(Charge given by CS Office)
3.	Jaibir Singh Arya, IAS, SSF		8869	FG-I, Petition Committee, FG-I A, Haryana Corona Relief Fund, Public Accounts Committee,
4.	Jainder Singh Chhilar, IAS			FD-II (Education), Director, Small Savings & Lotteries Department, Additional Secretary (Planning)
5.	Manoj Khatri, HCS, JSF 7341132444	2740825	9939	Finance Accounts (FA), FD-III, Pay Revision (PR), High Power Purchased Committee, Ways & Means.
6.	Radhika Singh, HCS, JSF 9888906701	2741313	7748	Finance Regulations (FR), FD-IIA
7.	Kiran Lekha Walia, FA 98141411110	2740093	7739	HBPE & IFCC, Committee on Public Undertakings (CoPU)
8.	Sunil Saran, IES, SEA 9871366120	-	7741	Budget & Committee, FD-I, Pension, Computer Cell, FICW, Legal Cell, Estimates Committee, FG-II
9.	Ajay Kumar, HSS, DSF			Jan Samvaad Portal, e-Samiksha portal, CM Window

Committees of Finance Department

Sr No	Name of the Committee	Name of the Officer S/Sh/Smt
1.	Public Accounts Committee ¼yksd ys[kk lfefr½	Jaibir Singh Arya, IAS, Special Secretary
2.	Committee on Public Undertakings ¼lkoZtfud miØe lfefr½	Kiran Lekha Walia, Chief Financial Advisor
3.	Estimates Committee ¼izkDdyu lfefr½	Sunil Saran, Senior Economic Advisor
4.	Petition Committee ¼;kfpdk lfefr½	Jaibir Singh Arya, IAS, Special Secretary

Link Officers of Finance Department

Sr No	Name of the Officer	Link Officer
1.	Pankaj, IAS, Special Secretary	Sunil Saran, Senior Economic Advisor
2.	Jaibir Singh Arya, IAS, Special Secretary	
3.	Manoj Khatri, HCS, Joint Secretary	Radhika Singh, HCS, Joint Secretary
4.	Manjit Kaur, Joint Secretary	Ajay Kumar, Deputy Secretary
5.	Charanjeet Kaur, Under Secretary	Deepali Malik, Under Secretary
6.	Naveen Kumar, Under Secretary	Rajesh Yadav, Under Secretary
7.	Kishan Singh, Under Secretary	Deepali Malik, Under Secretary
8.	Archana, Superintendent	Manjit Kaur, Superintendent
9.	Kamlesh, Superintendent	Pawan, Superintendent
10.	Usha, Superintendent	Dharampal, Deputy Superintendent
11.	Deshraj, Superintendent	Faqir Chand, Deputy Superintendent