

**Important**

No. 2/14/2021-1 Pension(FD)

From

The Additional Chief Secretary to Government Haryana,  
Finance Department.

To

1. All the Heads of Departments, Commissioner of Divisions.
2. All the Deputy Commissioners & Sub Divisional Officers (Civil) in Haryana.
3. The Registrar, Punjab & Haryana High Court, Chandigarh.

Dated Chandigarh, the 4<sup>th</sup> July, 2024

**Subject: Regarding submission of Pension Papers of Haryana Govt. employees.**

Sir/Madam,

I am directed to invite your attention to Rule 75 of Haryana Civil Services (Pension) Rules, 2016 vide which criteria of forwarding of pension papers regarding time limit, requisite documents etc. to Principal Accountant General (A&E), Haryana has been prescribed.

2. It has been pointed out by the Principal Accountant General (A&E) Haryana that Pension Sanctioning Authorities of Haryana Government Departments are not following the provisions of Rule 75 of HCS (Pension) Rules, 2016. This results in unnecessary shuttling of pension cases of Haryana Government employees besides causing delay in authorization of pension and pensionary benefits as well as unnecessary dealing with the Court cases filed by the pensioners/their family members.

3. It is therefore requested to direct the Pension Sanctioning Authorities under your control for compliance of provisions of Rule 75 of Haryana Civil Services (Pension) Rules, 2016 in letter & spirit. Further, you should also to ensure the submission of pension cases of Haryana Government employees complete in all respects alongwith the requisite documents as prescribed in ibid Rule, so that the pensionary benefits could be authorized by Principal Accountant General (A&E) Haryana in time bound manner.

4. These instructions may be brought to the notice of all concerned for strict compliance.

Yours faithfully,

*Mangil Chauhan*

**Joint Secretary Finance (Pension)**  
for Additional Chief Secretary to Govt. Haryana  
Finance Department

A copy is forwarded to the following for information and necessary action:-

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries to Government Haryana.
3. All the Principal Secretaries to Government Haryana.

*Manjit Lal*  
**Joint Secretary Finance (Pension)**  
for Additional Chief Secretary to Govt. Haryana  
Finance Department *ML*

To

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries to Government Haryana.
3. All the Principal Secretaries to Government Haryana.

U.O. No.2/14/2021-1Pension(FD) Dated, Chandigarh, the 04.07.2024

Endst. No.2/14/2021-1Pension(FD) Dated, Chandigarh, the 04.07.2024

A copy is forwarded to the Principal Accountant General (A&E) Haryana, Chandigarh with reference to his office letter No. Pen-1/Pension(FD)/2024-25/271 dated 22.05.2024 and No. Pen-1/Pension(FD)/2024-25/346 dated 07.06.2024 for information and necessary action.

*Manjit Lal*  
**Joint Secretary Finance (Pension)**  
for Additional Chief Secretary to Govt. Haryana  
Finance Department *ML*

Endst. No. 2/14/2021-1Pension(FD) Dated, Chandigarh, the 04.07.2024

A copy is forwarded to the In-charge, Computer Cell, Finance Department for uploading the above instructions on FD's website i.e. [www.finhry.gov.in](http://www.finhry.gov.in).

*Manjit Lal*  
**Joint Secretary Finance (Pension)**  
for Additional Chief Secretary to Govt. Haryana  
Finance Department *ML*