

PAC Matter

From

The Additional Chief Secretary to Government Haryana  
Finance Department

To

1. All Head of Departments in Haryana
2. The Registrar, Punjab and Haryana High Court Chandigarh
3. The Commissioners of Divisions in Haryana
4. All Managing Directors of Boards and Corporations in Haryana
5. All Deputy Commissioners in State

Memo No. 15/04/2023-3B&C

Dated, Chandigarh, 26<sup>th</sup> March 2024

**Subject: Submission of replies of outstanding CAG/Audit Reports and PAC/COPU recommendations.**

Sir,

Finance Department vide its Memo Nos. 15/7/2019-3B&C dated 30.06.2020, 30.12.2020, 31.03.2021, 11.05.2021, 14.03.2022 and 28-04-2022, 19-04-2023, 28-07-2023 has drawn attention of Administrative Departments/Boards/Corporations towards non-submission of replies to Outstanding CAG Audit Report paras, recommendations of PAC/COPU.



As you are aware, PAC/COPU is also reviewing the old recommendations along with outstanding CAG Audit Report paras and thus submission of timely response toward audit paras and recommendations by the Administrative Departments/Boards/Corporations will make discussion in PAC/COPU more fruitful and effective.

It is pertinent to mention here that often Action Taken Notes (ATNs) and Action Taken Reports (ATRs) are received from Departments/Boards/Corporations only after the meeting is fixed by Public Accounts Committee/Committee on Public Undertakings. This issue requires personal intervention of concerned Head of Departments/Administrative Secretaries. This follow up action will enhance the accountability of Administrative Departments/Boards/Corporations and also enable PAC/COPU to examine the cases highlighted in Audit Reports in effective manner by ensuring appropriate action in cases under purview.

It is, therefore, reiterated that each Department should send names of Nodal Officers to Finance Department, who are entrusted with the work of sending these replies to PAC/COPU, for proper monitoring by the Finance Department through email on [bcfdhry@gmail.com](mailto:bcfdhry@gmail.com)

As earlier communicated the Administrative Departments/Boards/Corporations should send replies in a standardized format, the copy of which was already sent. It should also be ensured that replies sent to Haryana Vidhan Sabha, Principal Accountant General (Audit) Haryana and Finance Department are complete, to the point and in a timely manner. The information relating to pending paras of the Departments/Boards/Corporations is available on the website of Haryana Vidhan Sabha i.e. <https://www.haryanaassembly.gov.in>

It is, therefore, requested that Departments/Boards/Corporations should ensure that the responses in the form of Quarterly Progress Report on the outstanding recommendations of PAC/COPU are sent promptly within 15 days of the at the end of each quarter, and Action Taken Notes on the CAG report should be sent within 3 months of the laying of the report in the Haryana Assembly for prompt disposal.

  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department 

A copy is forwarded to all Additional Chief Secretaries and Principal Secretaries to Government Haryana for information and necessary action.

To

All Administrative Secretaries  
to Government Haryana

*D. Math*  
26/3/24  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department

U.O. No. 15/04/2023-3B&C  
Endst. No. 15/04/2023-3B&C

Dated, Chandigarh, 26<sup>th</sup> March 2024  
Dated, Chandigarh, 26<sup>th</sup> March 2024

A copy is forwarded to

- i. O/o Principal Accountant General (Audit) Haryana, Chandigarh
- ii. O/o Secretary, Haryana Vidhan Sabha, Chandigarh for information.

*D. Math*  
26/3/24  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Govt. Haryana,  
Finance Department

**INTERNAL DISTRIBUTION:-**

1. Sect./ACSF
2. PS/SSF(P)
3. PA/SFA(SD)
4. All Officers/ Superintendents in Finance Department, Haryana
5. Computer Cell (to upload on the website)