



(TO BE SUBSTITUED BEARING WITH SAME NO. AND DATE)

**FINANCE DEPARTMENT**

**ORDER**

A Committee consisting of following members is hereby constituted:-

**Sh. P. Raghavendra Rao, IAS (Retd.)**

i) Chairman, Haryana Pollution Control Board, Panchkula.

**Sh. P. K. Das, IAS (Retd.)**

ii) Chairperson, Haryana Power Utilities, Panchkula

**Sh. Pankaj, IAS**

iii) Special Secretary, Finance Department

Two Representatives of Clerical Association Welfare Society

iv) (CAWS)

The terms of reference of the Committee shall be as under:-

- To review the duties and responsibilities, both in present and in the emerging context, of the clerical cadre in the different offices in the field and headquarter.
- To submit its recommendations on the cadre structure and pay structure of the clerical cadre in view of their present and emerging duties and responsibilities performed by cadre.
- To review the delay in promotions in some clerical cadres in the Govt.
- The Committee shall submit its report within 3 months from the date of its notification.

Dated Chandigarh,  
the 23<sup>rd</sup> August, 2023

Anurag Rastogi, IAS,  
Additional Chief Secretary to Government Haryana,  
Finance Department

Endst. No. 4/2/2023-5PR(FD)/19878

Dated: 23.08.2023

A copy is forwarded to the following for information and necessary action:-

- Sh. P. Raghavendra Rao, IAS (Retd.), Chairman, Haryana Pollution Control Board, Panchkula.
- Sh. P. K. Das, IAS (Retd.), Chairperson, Haryana Power Utilities, Panchkula.
- Sh. Pankaj, IAS, Special Secretary, Finance Department.
- The President, Clerical Association Welfare Society (CAWS) with the request to send names and address of two representatives of the Association within 2 days positively.
- The Controller, Printing & Stationery Department, Haryana, Panchkula with the request to notify this order in the ordinary gazette and send 10 copies thereof to this office immediately.

**Joint Secretary Finance**

for Additional Chief Secretary to Government Haryana,  
Finance Department

P.T.O.

**INTERNAL DISTRIBUTION:-**

1. CPSCM and PSCM.
2. Chief Secretary to Government Haryana.
3. In-charge Computer Cell (FD) for uploading this order on the website of Finance Department.