

No. 3/4/2017-3WM/ 1529
From Additional Chief Secretary to Government Haryana,
Finance Department.
To All the DDOs in the State of Haryana.
Dated, Chandigarh, the 22nd June, 2023
Subject: Regarding compile/reconcile the data of every loan account with PNB.

I am directed to invite your attention towards the subject noted above and to say that it has been observed that large numbers of Government loanee employees are shown in the loan defaulter list of PNB (e.g. due to recovery in case of deceased Govt. employees or instalments not deducted in time or loan data not corrected etc.).

2. Therefore, it is requested to compile/reconcile the data of every loan account of your officials with Punjab National Bank every month so that any mismatch of data/discrepancies be promptly identified at initial level in your record and rectified accordingly to avoid deduction of excess/less instalment(s). Further, the loan account be reviewed six months before its completion and the instalments of the last six months be deducted in such a manner by ensuring that on completion of loan there should not be any excess/less payment deducted from the loanee account. Meaning thereby the instalment amount should be fixed in such a manner so that at the time of deduction of last instalment, the outstanding loan account should be zero to avoid the situation regarding refund/recovery etc. in future.

3. These instructions may be followed strictly.

4. These instructions can be downloaded from the website of Finance Department, Haryana i.e. www.finhry.gov.in .

Satya Narain
Superintendent, Ways & Means,
for Additional Chief Secretary to Govt. Haryana,
Finance Department. *22/6/2023*

Endst. No. 3/4/2017-3WM/ 1530

Dated 22.06.2023

A copy of the above is forwarded to following for information and necessary action:-

- i) Branch Head, Punjab National Bank, Sector-14, Panchkula.
- ii) Technical Director, NIC, 9th Floor, Haryana Civil Secretariat, Chandigarh.

Satya Narain
Superintendent, Ways & Means,
for Additional Chief Secretary to Govt. Haryana,
Finance Department. *22/6/2023*

Endst. No. 3/4/2017-3WM/ 1531

Dated 22.06.2023

A copy of the above is forwarded to Incharge, Computer Cell, Finance Department, Haryana to upload these instructions on the website of Finance Department i.e. www.finhry.gov.in .

Satya Narain
Superintendent, Ways & Means,
for Additional Chief Secretary to Govt. Haryana,
Finance Department. *22/6/2023*