

OFFICE OF THE CHIEF ELECTRICAL INSPECTOR TO GOVT.,
HARYANA, CHANDIGARH.

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[Authorised English Translation]

HARYANA GOVERNMENT

IRRIGATION AND POWER DEPARTMENT

Notification

The 1st April, 1997

No. GSR. 27 Const/Art. 309/97.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules regulating the recruitment and conditions of service of persons appointed to the Haryana Electrical Inspectorate (Group-A) Service, namely :—

PART-I—GENERAL

1. These rules may be called the Haryana Electrical Inspectorate (Group-A) Service Rules, 1997.

Short title.

2. In these rules, unless the context otherwise requires,—

Definitions.

(a) "Commission" means the Haryana Public Service Commission;

(b) "direct recruitment" means an appointment made otherwise than by promotion from within the service or by transfer of an official already in the service of the Government of India or any State Government;

(c) "Government" means the Haryana Government in the Administrative Department.

(d) "Institution" means,—

(i) any institution established by law in force in the State of Haryana ; or

(ii) any other institution recognised by the Government for the purpose of these rules ;

(e) "recognised university" means,—

(i) any university incorporated by law in India ; or

(ii) in the case of a degree, diploma or certificate obtained as a result of an examination held before the 15th August, 1947, the Punjab, Sind or Dacca University ; or

(iii) any other university which is declared by the Government to be a recognised university, for the purpose of these rules ;

(f) "Service" means the Haryana Electrical Inspectorate (Group-A) Service.

PART II—RECRUITMENT TO SERVICE

Number and
character of
posts.

3. The service shall be comprised the posts shown in Appendix A to these rules :

Provided that nothing in these rules shall effects the inherent of the Government to make additions, to or reductions in, the number of such posts or to create new posts with different designation and scales of pay, either permanently or temporarily.

Nationality,
domicile and
character of can-
didates appointed
to the service.

4. (1) No person shall be appointed to any post in the Service, unless he is,—

(a) a citizen of India; or

(b) a subject of Nepal; or

(c) a subject of Bhutan; or

(d) a Tibetan refugee who came over to India, before the 1st January, 1962, with the intention in of permanently settling in India; or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, or any of the East African Countries of Kenya, Uganda, the United Republic of Tanzania (formerly Toganyika and Zanzibar), Zambia, Malawai, Zaire and Ethiopia with the intention of permanently settling in India:

Provided that a person belonging to any of the categories (b), (c), (d) or (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or any other recruiting authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

(3) No person shall be appointed to any post in Service by direct recruitment, unless he produces a certificate of character from the principal academic officer of the university, college, school or institution last attended, if any, and similar certificate from two other responsible persons, not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution.

Appointed to
the service.

5. No person shall be appointed to any post in the Service by direct recruitment who is less than forty years or more than forty-five years of age, in case of Chief Electrical Inspector and who is less than thirty-five years or more than forty years of age in case Executive Engineer, on or before the 1st day of January next preceding the last date of submission of applications to the Commission or any other recruiting authority.

Appointing
Authority.

6. Appointments to the posts in the Service shall be made by the Government.

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7. No person shall be appointed to any post in the Service unless he is in possession of qualifications and experience specified in column 2 of Appendix B to these rules in the case of direct recruitment and those specified in column 3 of the aforesaid Appendix in the case of persons appointed other than by direct recruitment ;

Qualifications.

Provided that in the case of direct recruitment, the qualifications regarding experience shall be relaxable to the extent of 50% at the discretion of the Commission or any other recruiting authority in case sufficient number of candidates belonging to Scheduled Castes, Backward Classes, Ex-Servicemen and Physical handicapped candidates, possessing the requisite experience, are not available to fill up the vacancies reserved for them. after recording reasons for so doing in writing.

8. No person—

Disqualifications.

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment, to any post in the service :

Provided that the Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

9. (1) Recruitment to the Service shall be made —

Method of Recruitment.

(a) In the case of Chief Electrical Inspector,—

(i) by promotion from amongst Executive Engineer; or

(ii) by direct recruitment; or

(iii) by transfer or deputation of an officer already in the service of any State Government or Government of India;

(b) In the case of Executive Engineer,—

(i) by promotion from amongst Assistant Engineer; or

(ii) by direct recruitment; or

(iii) by transfer or deputation of an officer already in the service of any State Government or Government of India;

(2) All promotions unless otherwise provided, shall be made on seniority-cum-merit basis and seniority alone shall not confer any right to such promotions.

10. (1) Persons appointed to any post in the Service shall remain on probation for a period of two years, if appointed by direct recruitment and one year, if appointed otherwise;

Probation.

Provided that :

- (a) any period after such appointment spent on deputation on a corresponding or a higher post shall count towards the period of probation;
- (b) any period of work in equivalent or higher rank, prior to appointment to any post in the Service may, in the case of an appointment by transfer, at the discretion of the appointing authority be allowed to count, towards the period of probation fixed under this rule; and
- (c) any period of officiating appointment shall be reckoned as a period spent on probation, but no person who has so officiated shall, on the completion of the prescribed period of probation be entitled to be confirmed, unless he is appointed against a permanent vacancy.

(2) If, in the opinion of the appointing authority, the work or conduct, of a person during the period of probation is not satisfactory, it may,—

- (a) If such person is appointed by direct recruitment dispense with his services; and
- (b) If such person is appointed otherwise than by direct recruitment;
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

(3) On the completion of the period of probation of a person, the appointing authority may,—

- (a) if his work or conduct has, in its opinion, been satisfactory;
 - (i) Confirm such person from the date of his appointment if appointed against a permanent vacancy; or
 - (ii) Confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or
 - (iii) declare that he has completed his probation satisfactorily if there is no permanent vacancy; or
- (b) if his work or conduct has in its opinion, been not satisfactory,
 - (i) dispense with his service, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of previous appointment permit; or
 - (ii) extend his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of probation;

Provided that the total period of probation, including extension if any, shall not exceed three years.

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11. Seniority, *inter se* of the members of the Service shall be determined by the length of continuous service on any post in the Service.

Seniority, *inter se*
of the members of the
Service shall be determined
by the length of continuous
service on any post in the
Service.

Provided that where there are different cadres in the Service the seniority shall be determined separately for such cadre:—

Provided further that in the case of members appointed by direct recruitment, the order of merit, determined by the Commission or any other recruiting authority, as the case may be shall not be disturbed in fixing the seniority:

Discipline,
seniority and
order of merit shall not be
disturbed in fixing the
seniority.

Providing further that in the case of two or more members appointed in the same date, their seniority shall be determined as follows:—

(a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer;

(b) a member appointed by promotion shall be senior to a member appointed by transfer;

(c) in the case of member appointed by promotion or by transfer seniority shall be determined according to the seniority, of such members in the appointments from which they were promoted or transferred; and

(d) in the case of members appointed by transfer from the different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing a higher rate of pay in his previous appointment, and if the rate of pay drawn are also the same, then by the length of their service in the appointments and if the length of such service is also the same, the older member shall be senior to the younger member.

Seniority shall be determined
according to pay, preference
being given to a member, who
was drawing a higher rate of
pay in his previous appointment,
and if the rate of pay drawn are
also the same, then by the length
of their service in the appointments
and if the length of such service is
also the same, the older member
shall be senior to the younger member.

12. (1) A member of the Service shall be liable to serve at any place, whether within or outside State of Haryana on being ordered to do so by the appointing authority.

Liability to
serve.

(2) A member of the Service may also be deputed to serve under:—

(i) A company, an association or a body of individual whether incorporated or not, which is wholly or substantially owned or controlled by the State Government, a municipal corporation or a local authority or university within the State of Haryana;

(ii) The Central Government or a company, an association or a body of individuals, whether incorporated or not which is wholly or substantially owned or controlled by the Central Government; or

(iii) Any other State Government, an international organisation, an autonomous body not controlled by the Government or a private body:

Provided that no member of the Service shall be deputed to serve the Central or any other State Government or any organisation or body referred to in clause (ii) or clause (iii) except with his consent.

Deputation
shall be with the consent
of the member.

Pay, leave,
pension and
other matters.

13. In respect of pay, leave, pension, and all other matters not expressly provided for in these rules, the members of the Service shall be governed by such rules and regulations as may have been, or may hereafter, be adopted or made by competent authority, under the Constitution of India or under any law for the time being in force made by the State legislature.

Discipline,
penalties and
appeals.

14. (1) In matters relating to discipline, penalties and appeals, members of the Service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules, 1987, as amended from time to time :

Provided that the nature of penalties which may be imposed, the authority empowered to impose such penalties and appellate authority shall, subject to the provisions of any law or rules made under article 309 of the Constitution of India, be such as are specified in Appendix C to these rules.

(2) The authority competent to pass an order under clause (c) or clause (d) of sub-rule (1) of rule 9 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987, and appellate authority shall be as specified in Appendix B to these rules.

Vaccination.

15. Every member of the Service shall get himself vaccinated, and revaccinated as and when the Government so directs by a special or general orders.

Oath of
allegiance.

16. Every member of the service, unless he has already done so, shall be required to take the Oath of allegiance to India and to the constitution of India as by law established.

Power of
relaxation.

17. Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

Special
provisions.

18. Notwithstanding anything contained in these rules the appointing authority may impose special terms and conditions in the order of appointment if it is deemed expedient to do so.

Reservations.

19. Nothing contained in these rules shall affect reservations and other concessions required to be provided for Scheduled Castes, Backward Classes, Ex-Serviceman, Physically handicapped persons or any other class or category of persons in accordance with the orders issued by the State Government in this regard, from time to time :

Provided that total percentage of reservations so made shall not exceed fifty percent, at any time.

Repeal and
Savings.

20. Haryana Electrical Inspectorate Services (Class-I) Rules applicable to the Service and corresponding to any of these rules which is in force immediately before the commencement of these rules are hereby repealed :

Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

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APPENDIX A

(see rule 3)

Serial Number	Designation of posts	Number of posts			Scale of pay
		Permanent	Temporary	Total	
1	Chief Electrical Inspector	1	..	1	Rs. 4100—125—4850— 150—5300
2	Executive Engineer	1	..	1	Rs. 3000—100—3500— 125—4500

APPENDIX B

(See rule 7)

Serial No.	Designation of posts	Academic qualification and experience if any, for direct recruitment	Academic qualifications and experience if any, for appointment other than by direct recruitment
1	Chief Electrical Inspector	<p>1 Degree in Electrical Engineering from a recognised university or its equivalent</p> <p>2 Should have been regularly engaged for a period of at least fifteen year in practice of electrical engineering of which not less than five years should have been spent in an Electrical or mechanical engineering workshop or in generation transmission or distribution of electricity or in the administration of the Indian Electricity Act, 1910, and the rules made thereunder in a position of responsibility.</p>	<p>1 Degree in Electrical Engineering from a recognised University or its equivalent.</p> <p>2 Twelve years experience as Executive Engineer</p>
2	Executive Engineer	<p>1 Degree in Electrical Engineering from a recognised university or its equivalent</p> <p>2 Should have been regularly engaged for a period of atleast eight years in the practice of electrical engineering of which not less than two years should have been spent in an electrical or mechanical engineering workshop or in generation transmission or distribution of electricity or in the administration of Indian Electricity Act, 1910, and the rules made thereunder in a position of responsibility.</p>	<p>1 Degree or diploma in Electrical Engineering from a recognised university or its equivalent</p> <p>2 Eight years experience as Assistant Engineer</p>

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APPENDIX C

[See rule 14(1)]

Serial No.	Designation of post	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority
1	2	3	4	5	6
(1) Minor penalties					
1	Chief Electrical Inspector	Government	(i) Warning with a copy in the personal file (Character roll) ;	Government	Government
2	Executive Engineer		(ii) Censure ; (iii) withholding of promotion ; (vi) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders, to the Central government or a State Government or to a Company and association or a body of individuals whether in-corporated or not, which is wholly or substantially owned or controlled by the Government or to a local authority or University set up by an Act of Parliament or of the Legislature of a State ; and (v) withholding of increments without cumulative effect ;		
(2) Major Penalties					
			(v-a) withholding of increments with cumulative effect ;	Government	Government

1	2	3	4	5	6
		(vi)	reduction to a lower stage in the time scale of pay for a specified period, with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay ;		
		(vii)	reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of the Government employee to the time scale of pay, grade, post or service from which he was reduced, with or without further directions regarding conditions of restoration to the grade or post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service ;		
		(viii)	Compulsory retirement ;		
		(ix)	removal from service which shall not be a disqualification for future employment under the Government ;		
		(x)	Dismissal from service which shall ordinarily be a disqualification for future employment under the Government ;		

APPENDIX D

[See rule 14 (2)]

Serial No.	Designation of posts	Nature of order	Authority empowered to make order	Appellate authority
1	2	3	4	5
1	Chief Electrical Inspector	1. Reducing or withholding the amount ordinary additional pension admissible under the rule governing pension 2. Terminating the appointment otherwise than on his attaining the age fixed for superannuation.	Government	Government
2	Executive Engineer			

VISHNU BHAGWAN,

Financial Commissioner and Secretary to Government, Haryana,
Irrigation and Power Department.

[Authorised English Translation]

HARYANA GOVERNMENT
IRRIGATION AND POWER DEPARTMENT

Notification

The 29th April, 1998

No. GSR22/Const./Art/309/98.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules regulating the recruitment and conditions of service of persons appointed to the Haryana Electrical Inspectorate (Group B) State Service, namely :—

PART I—GENERAL

Short title :

1. These rules, may be called the Haryana Electrical Inspectorate (Group B) State Service Rules, 1998.

Definitions:

2. In these rules, unless the context otherwise requires,—

- (a) “Chief Electrical Inspector” means Head of the Department of the Haryana Electrical Inspectorate;
- (b) “Commission” means the Haryana Public Service Commission ;
- (c) “Direct recruitment” means as appointment made otherwise than by promotion from within the Service or by transfer of an official already in the service of the Government of India or any State Government ;
- (d) “Government” means the Haryana Government in the Administrative Department ;
- (e) “Institution” means,—
 - (i) any institution established by law in force in the State of Haryana ; or
 - (ii) any other institution recognised by the Government for the purpose of these rules ;
- (f) “Recognised university” means —
 - (i) any university incorporated by law in India ; or
 - (ii) in the case of a degree, diploma or certificate obtained as a result of an examination held before the 15th August, 1947, the Punjab, Sind or Dacca University ; or
 - (iii) any other university which is declared by the Government to be a recognised university for the purpose of these rules ;

- (g) "Service" means the Haryana Electrical Inspectorate (Group B) State Service.

PART II—RECRUITMENT TO SERVICE

Number and Character of posts :

3. The Service shall comprise the posts shown in Appendix A to these rules :

Provided that nothing in these rules shall affect the inherent right of the Government to make additions to, or reductions in, the number of such posts or to create new posts with different designations and scales of pay, either permanently or temporarily.

Nationality, domicile and character of candidates appointed to Service :

4. (1) No person shall be appointed to any post in the Service, unless he is,—
- (a) a citizen of India ; or
 - (b) a subject of Nepal ; or
 - (c) a subject of Bhutan ; or
 - (d) a Tibetan refugee who came over to India before the 1st day of January, 1962, with the intention of permanently settling in India ; or
 - (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, or any of the East African Countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India :

Provided that a person belonging to any of the categories (b), (c), (d) or (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or any other recruiting authority but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

(3) No person shall be appointed to any post in the Service by direct recruitment, unless he produces a certificate of character from the Principal Academic Officer of the University, College, School or Institution last attended, if any, and similar certificate from two other responsible persons, not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution.

Age:

5. No person shall be appointed to any post in the Service by direct recruitment who is less than 25 years or more than 40 years of age, on or before the 1st day of January next preceding the last date of submission of applications to the Commission, or any other recruiting authority.

Appointing Authority :

6. Appointment to the posts in the Service shall be made by the Government.

Qualifications :

7. No person shall be appointed to any post in the Service, unless he is in possession of qualifications and experience specified in column 3 of Appendix B to these rules in the case of direct recruitment and those specified in column 4 of the aforesaid Appendix in the case of appointment other than by direct recruitment :

Provided that in case of direct recruitment, the qualifications regarding experience shall be relaxable to the extent of 50% at the discretion of the Commission or any other recruiting authority in case sufficient number of candidates belonging to Scheduled Castes, Backward classes, Ex-servicemen and Physically handi-capped categories possessing the requisite experience, are not available to fill up the vacancies reserved for them after recording reasons for so doing in writing.

Disqualifications:

8. No person, —

- (a) who has entered into or contracted a marriage with a person having a spouse living ; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any post in Service.

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Methods of recruitment :

9. (1) Recruitment to the Service shall be made,—

(a) in the case of Assistant Engineer—

- (i) 50% by promotion from amongst the Junior Engineers; or
- (ii) 50% by direct recruitment; or

(iii) by transfer or deputation of an officer already in the service of any State Government or the Government of India;

(b) in case of Superintendent,—

- (i) by promotion from amongst the Deputy Superintendent or Auditors; or
- (ii) by transfer or deputation of an officer already in the service of the State Government or the Government of India.

(2) All promotions unless otherwise provided, shall be made on seniority-cum-merit basis and seniority alone shall not confer any right to such promotions.

Probation:

10 (1) Persons appointed to any post in the Service shall remain on probation for a period of two years, if appointed by direct recruitment, and one year if appointed otherwise :

Provided that,—

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation ;
 - (b) any period of work in equivalent or higher rank, prior to appointment to any post in the Service, may, in the case of an appointment by transfer, at the discretion of the appointing authority, be allowed to count towards the period of probation fixed under this rule, ; and
 - (c) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of the prescribed period of probation, be entitled to be confirmed, unless he is appointed against a permanent vacancy.
- (2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory, it may—
- (a) if such person is appointed by direct recruitment, dispense with his Services ; and
 - (b) if such person is appointed otherwise than by direct recruitment,—
 - (i) revert him to his former post ; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.
- (3) On the completion of the period of probation of a person, the appointing authority may,—
- (a) if his work or conduct has, in its opinion, been satisfactory,—
 - (i) confirm such person from the date of his appointment, if appointed against a permanent vacancy ; or
 - (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy ; or
 - (iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy ; or
 - (b) if his work or conduct has, in its opinion, been not satisfactory,—
 - (i) dispense with his Service, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of his previous appointment permit ; or
 - (ii) extend his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of probation :
 Provided that the total period of probation including extension, if any, shall not exceed three years.

Seniority:

11. Seniority, *inter se* of members of the Service shall be determined by the length of continuous Service on any post in the Service :

Provided that where there are different cadres in the Service, the Seniority shall be determined separately for each cadre :

Provided further that in the case of a member appointed by direct recruitment, the order of merit determined by the Commission or any other recruiting authority, as the case may be, shall not be disturbed in fixing the seniority :

Provided further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows:—

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer ;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer ;
- (c) in the case of members appointed by promotions or by transfer seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred ; and
- (d) in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing a higher rates of pay in his previous appointment ; and if the rates of pay drawn are also the same, then by the length of their service in the appointments, and if the length of such service is also the same, the older member shall be senior to the younger member.

Liability to serve:

12. (1) A member of the service shall be liable to serve at any place whether within or outside the State of Haryana on being ordered so to do by the appointing authority ;

(2) A member of the service may also be deputed to service as under,—

- (i) a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the State Government, a Municipal Corporation or a local authority or University within the State of Haryana ;
- (ii) the Central Government or a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government ; or
- (iii) any other State Government, an international organisation, an autonomous body not controlled by the Government, or a private body :

Provided that no member of the Service shall be deputed to serve the Central or any other State Government or any organisation or body referred to in clause (ii) or clause (iii) except with his consent.

Pay, Leave, Pension and other matters:

13. In respect of pay, leave, pension and all other matters not expressly provided for in these rules, the members of the service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature.

Discipline, penalties and appeals:

14. (1) In matter relating to discipline, penalties and appeals, members of the service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules, 1987, as amended from time to time :

Provided that the nature of penalties which may be imposed, the authority empowered to impose, such penalties and appellate authority shall be subject to the provisions of any law or rules made under article 309 of the Constitution of India, be such as are specified in Appendix-C to these rules.

(2) The authority competent to pass an order under clause (c) or clause (d) of Sub-Rule(1) or Rule 9 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987 and appellate authority shall be as specified in Appendix D to these rules.

Vaccinations:

15. Every member of the service shall get himself vaccinated and re-vaccinated as if and when the Government so directs by a special or general order.

Oath of Allegiance:

16. Every member of the service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

Power of Relaxations:

17. Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

Special Provisions:

18. Notwithstanding anything contained in these rules, the appointing authority may impose special terms and conditions in the order of appointment if it is deemed expedient to do so.

Reservations:

19. Nothing contained in these rules shall effect reservation and other concessions required to be provided for Scheduled Castes, Backward Classes, Ex-servicemen, and Physically handicapped persons or any other class or category of persons ; In accordance with the orders issued by the State Government in this regard, from time to time :

Provided that the total percentage of reservation so made shall not exceed 50% at any time.

Repeal and savings:

20. Haryana Electrical Inspectorate Services (Class-II) Rules 1976, applicable to the service and corresponding to any of these rules which is in force immediately before commencement of these rules, are hereby repealed :

Provided that any order made or action taken under the rule so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

APPENDIX A

(See rule 3)

Serial No.	Designation of post	Number of posts			Scale of pay
		Perma- nent	Tempo- rary	Total	
1	2	3	4	5	6
					Rs.
1	Assistant Engineer	6	—	6	6,500—200—8,500—EB— 200—10,500
2	Superintendent	1	—	1	6,500—200—8,500—EB— 200—10,500

APPENDIX B

(See rule 7)

Sr. No.	Designation of posts	Academic qualifications and experience if any, for direct recruitment	Academic qualifications and experience, if any, for appointment other than by direct recruitment
1	2	3	4
1	Assistant Engineer	(i) Degree in Electrical Engineering from a recognised University or institution or qualifications equivalent to such degree. (ii) Should have been regularly engaged for a period of at least 3 years in the practice of electrical engineering of which not less than one year should have been spent in electrical or mechanical engineering workshop or in the administration of the Indian Electricity Act, 1910 and Indian Electricity Rules, 1956 or in the field of generation, transmission and distribution system.	By Promotion— (i) <i>For Degree Holders:—</i> (a) Degree or equivalent qualification from the recognised University or institution in Electrical Engineering; (b) Two years experience as Junior Engineer. (ii) <i>For Diploma Holders:—</i> (a) Diploma or equivalent qualifications from a recognised institution/Board in Electrical Engineering; (b) 10 years experience as Junior Engineer in the Department. By transfer or deputation— (i) First Class Degree in Electrical Engineering from a recognised university or institution in India or qualifications equivalent to such degree; and (ii) 3 years experience as Assistant Electrical Engineer; (iii) Hindi up to Matric Standard. By promotion— (i) 8 years experience as Deputy Superintendent or Auditor. By transfer or by deputation— (i) B.A. or its equivalent; (ii) 8 years experience as Deputy Superintendent; (iii) Hindi up to Matric Standard.
2	Superintendent	—	

APPENDIX C

[See rule 14 (1)]

Sr. No.	Designation of posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority	Second and final appellate authority, if any
1	2	3	4	5	6	7
1	Assistant Engineer	Government	1. Minor Penalties:	Chief Electrical Inspector	Government	—
2	Superintendent		(i) warning with a copy in the personal file (character roll);			
			(ii) censure ;			
			(iii) withholding of promotion ;			
			(iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence of breach of orders, to the Central Government or a State Government or to a company and association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the Government or to a local authority or University set up by an Act of Parliament or of the Legislature of a State ; and			
			(v) withholding of increments of pay without cumulative effect ;			
			2. Major Penalties :			
			(v-a) withholding of increments of pay without cumulative effect ;			

1	2	3	4	5	6	7
			(vi)	reduction to a lower stage in the time scale of pay for a specified period with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay ;		
			(vii)	reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of the Government employee to the time scale of pay, grade, post or service from which he was reduced, with or without further directions regarding conditions of restoration to the grade or post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service ;		
			(viii)	compulsory retirement ;		
			(ix)	removal from service which shall not be a disqualification for future employment under the Government ;		
			(x)	dismissal from service which shall ordinarily be a disqualification for future employment under the Government.		

APPENDIX D

[See rule 14 (2)]

Sr. No.	Designation of posts	Nature of order	Authority empowered to make the order	Appellate authority	Second and final appellate authority, if any
1	2	3	4	5	6
1	Assistant Engineer	(i) reducing or withholding the amount of ordinary or additional pension, admissible under the rules governing pension ;	Government	—	—
2	Superintendent	(ii) terminating the appointment otherwise than on his attaining the age fixed for superannuation.	—	—	—

S. Y. QURAISHI,

Commissioner and Secretary to Government, Haryana
Irrigation and Power Department.

[Authorised English Translation]

HARYANA GOVERNMENT

POWER DEPARTMENT

Notification

The 4th September, 1998

No GSR 45/Const/Art. 309/98.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules regulating the recruitment and conditions of service of persons appointed to the Haryana Electrical Inspectorate (Group C) Service, namely :—

PART I—GENERAL

Short title and commencement :

1. (1) These rules may be called the Haryana Electrical Inspectorate (Group C) Service Rules, 1998.

(2) They shall come into force on the date of its publication in the Official Gazette.

Definitions :

2. In these rules, unless the context otherwise requires, —

- (a) "Chief Electrical Inspector" means the Chief Electrical Inspector to Government Haryana ;
- (b) "Commission" means the Staff Selection Commission Haryana ;
- (c) "direct recruitment" means an appointment made otherwise than by promotion from within the Services or by transfer of an official already in the service of the Government of India or any State Government ;
- (d) "Government" means the Haryana Government in the Administrative Department ;
- (e) "institution" means,—
 - (i) any institution established by law in force in the State of Haryana ; or
 - (ii) any other institution recognised by the Government for the purpose of these rules ;
- (f) "recognised university" means,—
 - (i) any university incorporated by law in India ; or
 - (ii) In the case of a degree, diploma or certificate obtained as a result of an examination held before the 15th August, 1947, the Punjab, Sind or Dacca university ; or
 - (iii) any other university which is declared by the Government to be a recognised University, for the purpose of these rules ;

- (g) "Service" means the Haryana Electrical Inspectorate State (Group C) Service.

PART II—RECRUITMENT TO SERVICE

Number and character of posts :

3. The Service shall comprise the posts shown in Appendix A to these rules :

Provided that nothing in these rules shall affect the inherent right of the Government to make addition to, or reductions in, the number of such posts or to create new posts with different designations and scales of pay, either permanently or temporarily.

Nationality, domicile and character of candidates appointed to Service :

4. (1) No person shall be appointed to any post in the Service, unless he is,

(a) a citizen of India ; or

(b) a subject of Nepal ; or

(c) a subject of Bhutan ; or

(d) a Tibetan refugee who came over to India, before the 1st January, 1962, with the intention of permanently settling in India ; or

(e) a person of Indian origin, who has migrated from Pakistan, Burma, Sri Lanka, or any of the East African Countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tonganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India :

Provided that a person belonging to any of the categories (b), (c), (d) or (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

(3) No person shall be appointed to any post in the Service by direct recruitment, unless he produces a certificate of character from the Principal Academic Officer of the University, college, school or institution last attended, if any, and similar certificate from two other responsible persons, not being his relatives, who are well acquainted with him in his private life and are unconnected with his University, college, school or institution.

Age :

5. No person shall be appointed to any post in the Service by direct recruitment who is less than 17 years or more than 35 years of age on the 1st day of the month preceding the last date of submission of application to the Commission.

Appointing authority :

6. Appointments to the posts in the Service shall be made by the Chief Electrical Inspector.

Qualifications :

7. No person shall be appointed to any post in the Service, unless he is in possession of qualifications and experience specified in column 2 of Appendix B to these rules in the case of direct recruitment and these specified in column 3 of the aforesaid Appendix in the case of persons appointed other than by direct recruitment :

Provided that in the case of direct recruitment, the qualifications regarding experience shall be relaxable to the extent of 50 per cent at the discretion of the Commission in case sufficient number of candidates belonging to Scheduled Castes, Backward Classes, Ex-Servicemen and Physical handicapped categories, possessing the requisite experience, are not available to fill up the vacancies reserved for them, after recording reasons for so doing in writing.

Disqualifications :

8. No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living ; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person ;

shall be eligible for appointment to any post in the service :

Provided that the Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Method of recruitment:

9. (1) Recruitment to the Service shall be made, —

(a) in case of Junior Engineer, —

- (i) by direct recruitment ; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India ;

(b) in case of Auditor, —

- (i) by promotion from amongst the Assistants or Stenographers ; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India ;

Note:—The post of Auditor involves the assumption of duties and responsibilities of greater importance than those of the posts of Assistant and Stenographer.

(c) in case of Assistant, —

- (i) by promotion from amongst Clerks or Steno-typists ; or

- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India.
- (d) in case of Stenographer, —
 - (i) by promotion from amongst Steno-typists; or
 - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India.
- (e) in case of Driver, —
 - (i) by direct recruitment ; or
 - (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India .
- (f) in case of Stenotypist, —
 - (i) by direct recruitment ; or
 - (ii) by promotion amongst the Clerks; or
 - (iii) by transfer or deputation of an official already in the service of any State Government or Government of India .
- (g) in case of Clerk, —
 - (i) 20% by promotion from amongst Record Restorer or Group 'D' Employees; and
 - (ii) 80% by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of any State Government or the Government of India.
- (h) in case of Record Restorer, —
 - (i) by promotion from amongst Group D employees ; or
 - (ii) by transfer or deputation of an official already in the Service of any State Government or the Government of India.

(2) All promotions, unless otherwise provided, shall be made on seniority-cum-merit basis and seniority alone shall not confer any right to such promotions.

Probation.

10. (1) Persons appointed to any post in the Service shall remain on probation, for a period of two years, if appointed by direct recruitment, and one year, if appointed otherwise :

Provided that —

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation ;
- (b) any period of work in equivalent or higher rank, prior to appointment to any post in the Service, may, in the case of an appointment by transfers, at the

discretion of the appointing authority, be allowed to count towards the period of probation fixed under this rule; and

- (c) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of the prescribed period of probation, be entitled to be confirmed, unless he is appointed against a permanent vacancy.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory, it may,—

- (a) if such person is appointed by direct recruitment dispense with his services; and
- (b) if such person is appointed otherwise than by direct recruitment,—
- (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

(3) On the completion of the period of probation of a person, the appointing authority may,—

- (a) if his work or conduct has, in its opinion, been satisfactory,—
- (i) confirm such person from the date of his appointment, if appointed against a permanent vacancy; or
 - (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy; or
 - (iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy; or
- (b) if his work or conduct has in its opinion, been not satisfactory,—
- (i) dispense with his services, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of previous appointment permit; or
 - (ii) extend his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of probation:

Provided that the total period of probation, including extension, if any, shall not exceed three years.

Seniority.

11. Seniority, *inter se* of the members of the Service shall be determined by the length of continuous Service on any post in the Service:

Provided that where there are different cadres in the Service the seniority shall be determined separately for such cadre:

Provided further that in the case of members appointed by direct recruitment, the order of merit determined by the Commission shall not be disturbed in fixing the seniority:

Provided further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows:—

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer;

- (b) a member appointed by promotion shall be senior to a member appointed by transfer ;
- (c) in the case of a member appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred ; and
- (d) in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing a higher rate of pay in his previous appointment, and if the rate of pay drawn are also the same, then by the length of their service in the appointments and if the length of such service is also the same, the older member shall be senior to the younger member.

Liability to serve.

12. (1) A member of the Service shall be liable to serve at any place, whether within or outside the State of Haryana on being ordered to do so by the appointing authority.

(2) A member of the Service may also be deputed to serve under,—

(i) a company, an association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the State Government, a municipal corporation or a local authority or university within the State of Haryana;

(ii) the Central Government or a company, an association or a body of individuals, whether incorporated or not which is wholly or substantially owned or controlled by the Central Government ; or

(iii) any other State Government, an international organisation, an autonomous body not controlled by the Government or a private body ;

Provided that no member of the Service shall be deputed to serve the Central or any other State Government or any organisation or body referred to in clause (ii) or clause (iii) except with his consent.

Pay, leave, pension and other matters.

13. In respect of pay, leave, pension and all other matters not expressly provided for in these rules, the members of the Service shall be governed by such rules and regulations as may have been, or may hereafter be, adopted or made by the competent authority, under the Constitution of India or under any law for the time being in force made by the State legislature.

Discipline, penalties and appeals.

14. (1) In matters relating to discipline, penalties and appeals, members of the Service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules, 1987, as amended from time to time ;

Provided that the nature of penalties which may be imposed, the authority empowered to impose such penalties and appellate authority shall, subject to the provisions of any law or rules made under article 309 of the Constitution of India, be such as are specified in Appendix C to these rules.

(2) The authority competent to pass an order under clause (c) or clause (d) of sub-rule (1) of rule 9 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987, and appellate authority shall be as specified in Appendix D to these rules.

Vaccination.

15. Every member of the Service shall get himself vaccinated and re-vaccinated as and when the Government so directs by a special or general orders.

Oath of allegiance.

16. Every member of the Service, unless he has already done so shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

Power of relaxation.

17. Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

Special provisions.

18. Notwithstanding any thing contained in these rules the appointing authority may impose special terms and conditions in the order of appointment if it is deemed expedient to do so.

Reservations.

19. Nothing contained in these rules shall effect reservations and other concessions required to be provided for Scheduled Castes, Backward Classes, Ex-Servicemen, Physically handicapped person or any other class or category of persons in accordance with the orders issued by the State Government in this regard, from time to time :

Provided that total percentage of reservations so made shall not exceed fifty percent, at any time.

Repeal and savings.

20. The Haryana Electrical Inspectorate (State Services Class III Ministerial) Rules, 1974, which are in force immediately before the commencement of these rules are hereby repealed ;

Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

APPENDIX A

[See rule (3)]

Sr. No.	Designation of posts	Number of posts		Total	Scale of Pay
		Perma- nent	Tempo- rary		
1	2	3	4	5	6
					Rs.
1	Junior Engineer	6	—	6	5,500—175—8300—EB—175— 9,000
2	Auditor	6	—	6	5,000—150—7100—EB—150— 7,850
3	Assistant	2	—	2	5,000—150—7100—EB—150— 7,850
4	Stenographer	1	—	1	5,000—150—7100—EB—150— 7,850
5	Driver	2	1	3	4,000—100—4800—EB—100— 6,000
6	Steno-typist	3	—	3	3,050—75—3950—EB—80— 80—4590+100 Special Pay
7	Clerk	8	—	8	3,050—75—3950—EB—80— 4,590
8	Record Restorer	1	—	1	3,050—75—3950—EB—80— 45,90

APPENDIX B

[See rule (7)]

Sl. No.	Designation of posts	Academic qualifications and experience, if any, for direct recruitment	Academic qualifications and experience, if any for appointment other than by direct recruitment
1	2	3	4
1	Junior Engineer	(i) Hindi upto Matric Standard:	(i) Hindi upto Matric Standard:
		(ii) Diploma in Electrical Engineering from a recognised institution;	(ii) Diploma in Electrical Engineering from a recognised institution;
		(iii) One year experience in Electrical Work.	(iii) Two years experience as Junior Engineer.
2	Auditor	<p>By transfer or deputation—</p> <p>By Promotion—</p> <p>One year experience as Assistant or Stenographer who has been assigned a work of Assistant for a period of three years in addition to his own duty on some existing vacancy or by sharing that work of Assistant for a period of two years.</p>	
3	Assistant	<p>By transfer or deputation—</p> <p>(i) Graduate from recognised University;</p> <p>(ii) Five years experience as Assistant/Auditor in Accounts, Budget and Audit Work;</p> <p>(iii) Hindi up to Matric Standard:</p> <p>By Promotion—</p> <p>Two years experience as Clerk or Stenotypist;</p>	

1 2 3 4

4 Stenographer

By transfer or deputation—

- (i) Graduate from a recognised University;
- (ii) Two years experience as Assistant;
- (iii) Hindi up to Matric standard;

By Promotion—

- (i) Two years experience as Stenotypist;
- (ii) Speed in Hindi shorthand at 80 words per minutes and transcription thereof at 15 words per minute;

OR

Speed in English shorthand at 100 words per minute and transcription thereof at 15 words per minute;

Note :—4% mistake are allowed for qualifying the prescribed test.

By transfer or deputation—

Five years experience as Stenographer.

5 Driver

- (i) Hindi up to Middle Standard;
- (ii) Driving license for light vehicle;
- (iii) One year experience in driving light vehicle.

By transfer or deputation—

- (i) Hindi up to Middle Standard;
- (ii) Driving Licence for light vehicle;
- (iii) Five years experience in driving light vehicle.

6 Steno-typist

- (i) Matric/Higher Secondary 10+2 (Vocational);

By Promotion—

- (i) Two years experience as Clerk;

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- (ii) Hindi up to Matric Standard: (ii) Speed in Hindi shorthand at 64 words per minute and transcription thereof at 15 words per minute.
- (iii) Speed in Hindi shorthand at 64 words per minute and transcription thereof at 11 words per minute;

OR

Speed in English shorthand at 80 words per minute and transcription thereof at 15 words per minute.

OR

Speed in English short hand at 80 words per minute and transcripti on thereof at 30 words per minute.

By transfer or deputation;—

- (i) Matric/Higher Secondary or equivalent/10+2 (Vocational);
- (ii) Hindi up to Matric Standard

Note :—8% mistakes are allowed for qualifying the prescribed test.

- (iii) Speed in Hindi shorthand 80 words per minute and transcription there of at 25 words per minute.

OR

Speed in English shorthand 80 words per minute and transcription thereof at 30 words per minute.

Note :—8% mistakes are allowed for qualifying the prescribed test.

By Promotion,—

7 Clerk

- (i) Matric/Higher Secondary or equivalent/10+2 (Vocational);
- (ii) Hindi upto Matric standard;
- (iii) To pass departmental test in Hindi and English typing at a speed of 25/30 words per minute as
- (i) Matric Pass with Hindi and English;
- (ii) Five years experience as Record Restorer of Group 'D' employee;
- (iii) Official have to qualify a test in Hindi and English typing at 25/30 words per minute respectively within

1

2

3

4

respectively, within one year from the date of appointment failing which annual increment shall not be allowed till he qualify the test. On qualifying the test, annual increment shall be released with retrospective effect from the date thee may otherwise be due but not arrear shall be paid for the past period. Clerk who does not pass the type tests will not be eligible for promotion.

one year of appointment failing which annual increment shall not be allowed till he qualify the test. On qualifying the test annual increment shall be released with retrospective effect from the date thee may otherwise be due but no arrear shall be paid for the past period.

- (iv) Will have to pass written test of Hindi and English languages of the Matriculation level conducted by the Chief Electrical Inspector.

By transfer or deputation,—

- (i) Hindi up to Matric standard;
- (ii) Two years experience as Clerk;
- (iii) Clerk who does not pass the type tests will not be eligible for promotion.

8 Record Restorer Hindi upto Matric standard.

By Promotion ;—

- (i) Middle pass;
- (ii) Three years experience as Group 'D' employee;

By transfer or deputation,—

- (i) Hind upto Middle standard;
- (ii) Three years experience as Group 'D' employee.

APPENDIX C

[See rule 14(1)]

Sr. No.	Designation of posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority	Second and final appellate authority if any
1	2	3	4	5	6	7
1	Junior Engineer	Chief Electrical Inspector	(i) Minor Penalties warning with a copy in the personnel file (Character roll)	Chief Electrical Inspector	Government	—
2	Auditor		(ii) Censure;			
3	Assistant		(iii) withholding of promotion;			
4	Stenographer					
5	Driver		(iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders to the Central Government or a State Government or to a company and association or a body of individuals whether incorporated or not which is wholly or substantially owned or controlled by the Government or to a local authority of university set up by an Act of Parliament or of the Legislature a State; and			
6	Steno-typist					
7	Clerk					
8	Record-Restorer		(v) withholding of increments of pay without cumulative effect;			

1 2 3 4 5 6 7

Major Penalties:

(vi) reduction to a lower stage in the time scale of pay for a specified period, with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay;

(vii) reduction to a lower scale of pay, grade, post or service which shall ordinarily be a bar to the promotion of the Government employee to the time scale of pay grade, post or service from which he was reduced, with or without further directions regarding conditions of restoration to the grade of post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service;

1	2	3	4	5	6	7
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(viii) withholding of increments of pay with cumulative effect;

(ix) Compulsory retirement;

(x) removal from service which shall not be a disqualification for future employment under the Government ;

(xi) dismissal from service which shall ordinarily be a disqualification for future employment under the Government.

APPENDIX D

[(See rule 14(2))]

Sr. No.	Designation of posts	Nature of order	Authority empowered to make the order	Appellate authority
1	2	3	4	5
1	Junior Engineer	(i) reducing or with holding the amount of ordinary or additional pension admissible under the rules governing pension;	Chief Electrical Inspector	Government
2	Auditor			
3	Assistant			
4	Stenographer	(ii) terminating the appointment otherwise than on his attaining the age fixed for superannuation.		
5	Driver			
6	Steno-typist			
7	Clerk			
8	Record-Restorer			

S. Y. QURAISHI,

Commissioner & Secretary to Government,
Haryana, Power Department.

(Authorised English Translation)

HARYANA GOVERNMENT

POWER DEPARTMENT

Notification

The 25th June, 1998

No. GSR.59/Const./Art. 309/98.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules regulating the recruitment and conditions of service of persons appointed to the Haryana Electrical Inspectorate (Group D) Service, namely :—

PART-I GENERAL

Short title and commencement.

1. (1) These rules, may be called the Haryana Electrical Inspectorate (Group D) Service Rules, 1998.

(2) They shall come into force on the date of their publication in the official Gazette.

Definitions.

2. In these rules, unless the context otherwise requires,—

(a) "Chief Electrical Inspector" means the Chief Electrical Inspector to Government, Haryana ;

(b) "direct recruitment" means an appointment made otherwise than by promotion from within the Service or by transfer of an official already in the service of the Government of India or any State Government ;

(c) "Government" means the Haryana Government in the Administrative Department ;

(d) "institution " means,—

(i) any institution established by law in force in the State of Haryana ; or

(ii) any other institution recognised by the Government for the purpose of these rules ;

(e) "recognised university" means,—

(i) any university incorporated by law of India ; or

(ii) in the case of a degree, diploma, or certificate obtained as a result of an examination held before the 15th August, 1947 by the Punjab, Sind or Dacca University ;

(iii) any other university which is declared by the Government to be a recognised university for the purpose of these rules ;

(f) "Service" means the Haryana Electrical Inspectorate (Group D) Service.

PART-II RECRUITMENT TO SERVICE

Number and character of posts.

3. The Service shall comprise the posts shown in Appendix A to these rules ;

Provided that nothing in these rules shall effect the inherent right of the Government to make additions to or reductions in, the number of such posts or to create new posts with different designations and scales of pay, either permanently or temporary.

Nationality, domicile and character of candidates appointed to Service.

4. (1) No person shall be appointed to any post in the Service, unless he is,—

(a) a citizen of India ; or

(b) a subject of Nepal ; or

(c) a subject of Bhutan ; or

(d) a Tibetan refugee who came over to India before the 1st January, 1962, with the intention of permanently settling in India ; or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, or any of the east African Countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India ;

Provided that a person belonging to any of the categories (b), (c) or (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the appointing authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued by the Government.

(3) No person shall be appointed to any post in service by direct recruitment, unless he produces a certificate of character from the principal academic officer of university, college, school or institution last attended if any, and similar certificate from two other responsible persons, not being his relatives who are well acquainted with him in his private life and are unconnected with his university college, school or institution.

Age.

5. No person shall be appointed to any post in the Service by direct recruitment who is less than sixteen years or more than thirty-five years of age, on or before the 1st day of the month preceding the last date of submission of application to the appointing authority.

Appointing authority.

6. Appointment to any post in the Service shall be made by the Chief Electrical Inspector.

Qualifications:

7. No person shall be appointed to any post in the service, unless he is in possession of qualifications and experience specified in Column 3 of Appendix B to these rules in the case of direct recruitment and those specified in column 4 of the aforesaid Appendix in the case of person appointed otherwise than by direct recruitment:

Provided that in the case of appointment by direct recruitment, the qualifications regarding experience shall be relaxable to the extent of 50% at the discretion of the appointing authority in case sufficient number of candidates belonging to scheduled caste, backward classes ex-servicemen and physically handicapped candidates, possessing the requisite experience, are not available fill up vacancies reserved for them, after recording reasons for so doing in writing.

Disqualifications:

8. No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any post in the Service;

Provided that the Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Method of recruitment:

9. (1) Recruitment to the Service shall be made,

(a) in case of Jamadar,—

- (i) by promotion from amongst Peons or Sweeper-cum-Chowkidar; or
- (ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(b) in case of Peon,—

- (i) by direct recruitment; or
- (ii) by transfer or deputation of an official already in the Service of any State Government or the Government of India;

(c) in case of Sweeper-cum-Chowkidar,—

- (i) by direct recruitment; or
- (ii) by transfer or deputation of an official already in the Service of any State Government or the Government of India;

(2) All promotions, unless otherwise provided, shall be made on seniority-cum-fitness basis and seniority alone shall not confer any right to such promotion.

Probation:

10. (1) Persons appointed to any post in the Service shall remain on probation, for a period of two years, if appointed by direct recruitment, and one year, if appointed otherwise :

Provided that—

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation ;
- (b) any period of work in equivalent or higher rank, prior to appointment to any post in the service, may, in the case of an appointment by transfer, at the discretion of the appointing authority, be allowed to count towards the period of probation fixed under this rule ; and
- (c) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of the prescribed, period of probation, be entitled to be confirmed, unless he is appointed against a permanent vacancy.

(2) If, in the opinion of the appointing authority, the work conduct of a person during the period of probation is not satisfactory, if may,—

- (a) if such person is appointed by direct recruitment, dispense with his service; and
- (b) if such person is appointed otherwise than by direct recruitment,—
 - (i) revert him to his former post ; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

(3) On the completion of the period of probation of a person the appointing authority may—

- (a) if his work or conduct has, in its opinion, been satisfactory,—
 - (i) confirm such person from the date of his appointment if appointed against a permanent vacancy ; or
 - (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy ; or
 - (iii) declare that he has completed his probation, satisfactory, if there is no permanent vacancy ; or
- (b) if his work or conduct has, in its opinion, been not satisfactory,—
 - (i) dispense with his services, if appointed by direct recruitment, if appointed otherwise revert him to his former post or deal with him in such other manner as the terms and conditions of previous appointment permit ; or

- (ii) extend his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of probation ;

Provided that the total period of probation including extension, if any, shall not exceed three years.

Seniority:

11. Seniority, inter se of the members of the Service shall be determined by the length of continuous service of any post in the Service;

Provided that where there are different cadres in the service, the seniority shall be determined separately for each cadre ;

Provided further that in the case of members appointed by direct recruitment, the order of merit determined by the appointing authority shall not be disturbed in fixing the Seniority ;

Provided further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows :—

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer ;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer ;
- (c) in the case of members appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred ; and
- (d) in the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing higher rate of pay in his previous appointment ; and if the rates of pay drawn are also the same, then by the length of their service in the appointments and if the length of such service is also the same, the older member shall be senior to the younger member.

Liability to serve :

12. (1) A member of the service shall be liable to serve at any place, whether within or outside the State of Haryana, on being ordered so to do by the appointing authority.

(2) A member of the service may also be deputed to serve under :

- (i) a company, an association or a body of individuals whether incorporated or not which is wholly or substantially owned or controlled by the State Government, a municipal corporation or a local authority or university within the State of Haryana ;
- (ii) the Central Government or a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government ; or
- (iii) any other State Government, an international organisation, an autonomous body not controlled by Government or a private body ;

Provided that no member of the Service shall be deputed to serve the Central or any other State Government or any organisation or body referred to in clause (ii) of clause (iii) except with his consent.

Pay, leave, pension and other matters :

13. In respect of pay, leave, pension and all other matters, not expressly provided for in these rules, the members of the service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature.

Discipline, penalties and appeals :

14. (1) In matters relating to discipline, penalties and appeals members of the service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules, 1987, as amended from time to time ;

Provided that the nature of penalties which may be imposed the authority empowered to impose such penalties and appellate authority shall, subject to the provisions of any law or rules made under article 309 of the Constitution of India, be such as are specified in Appendix C to these rules.

(2) The authority competent to pass an order under clause (c) or clause (d) of sub-rule (1) of rule 9 of the Haryana Civil Services (Punishment and Appeal) Rules, 1987, and appellate authority shall be as specified in Appendix D to these rules.

Vaccination :

15. Every member of the service shall get himself vaccinated and revaccinated as and when the Government so directs by a special or general order.

Oath of allegiance :

16. Every member of the service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

Power of relaxation :

17. Where the Government is of the opinion that it is necessary or expedient to do so, it may by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

Special provisions :

18. Notwithstanding anything contained in these rules, the appointing authority may impose special terms and conditions in the order of appointment, if it is deemed expedient to do so.

Reservations :

19. Nothing contained in these rules, shall affect reservations and other concessions required to be provided for scheduled castes, backward classes, ex-servicemen, physically handicapped persons of any other class or category or persons in accordance with the orders issued by the State Government in this regard, from time to time ;

Provided that the total percentage of reservations so made shall not exceed 50%, at any time.

Repeal and Savings :

20. The Punjab State (Class-IV) Service Rules, 1963, in their application to the State of Haryana, are hereby repealed ;

Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

ANNEXURE A

(See rule 3)

Serial Number	Designation of posts	Number of posts		Total	Scale of pay
		Perma- nent	Tempo- rary		
1	2	3	4	5	6
1	Jamadar	1	..	1	Rs. 2650—65—3300—EB—70— 4000
2	Peon	6	..	6	2550—55—2660—EB—60— 3200
3	Sweeper-cum-Chowkidar	2	..	2	2550—55—2660—EB—60— 3200

APPENDIX B

(See rule 7)

Serial number	Designation of posts	Academic qualifications and experience, if any, for direct recruitment	Academic qualifications and experience, if any, for appointment other than by direct recruitment
1	2	3	4
1	Jamadar	—	<p>By promotion—</p> <p>Five years experience as Peon or Sweeper-cum-Chowkidar.</p> <p>By transfer or deputation—</p> <p>(i) Five years experience as Jamadar ;</p> <p>(ii) should be able to read and write Hindi.</p>
2	Peon	Primary pass with Hindi	Primary pass with Hindi.
3	Sweeper-cum-Chowkidar	<p>(i) Primary pass :</p> <p>(ii) should be able to read and write Hindi.</p> <p>(iii) Experience in sweeping of office building</p>	<p>(i) Primary pass :</p> <p>(ii) should be able to read and write Hindi :</p> <p>(iii) one year experience of sweeping of office building.</p>
		Note : Preference shall be given to Ex-servicemen	Note : Preference shall be given to Ex-servicemen.

APPENDIX C

[See rule 14 (1)]

Sr. No.	Designation of posts	Appointing authority	Nature of penalty	Authority empowered	Appellate authority	Second and final appellate authority, if any
1	2	3	4	5	6	7
1	Jamadar	Chief Electrical Inspector	(1) Minor penalties—	Chief Electrical Inspector	Government	—
2	Peon		(i) warning with a copy on the personal file (Character roll) ;			
3	Sweeper-cum-Chawkidar		(ii) censure ;			
			(iii) withholding of promotion ;			
			(iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or a breach of orders, to the Central Government or a State Government or to a Company and association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the Government or to a local authority or university set up by an Act of Parliament or of the Legislature of a State ;			
			(v) withholding of increment of pay without commulative effect ;			

1	2	3	4	5	6	7
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(2) Major penalties—

(v-a) withholding of increments of pay with commulative effect ;

(vi) reduction to a lower stage in the time scale of pay for a specified period, with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on the expiry of such period, the reduction will or will not have effect of postponing the future increments of his pay ;

(vii) reduction to a lower scale of pay, grade, post or service which shall ordinarily, be a bar to the promotion of the Government employee to the time scale of pay, grade, post or service from which he was reduced, with or without further directions regarding conditions of restoration to the grade or post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service ;

1	2	3	4	5	6	7
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(viii) compulsory
retirement ;

(ix) removal from
service which shall
not be a dis-
qualification for
future employ-
ment under the
Government ;

(x) dismissal from
service which shall
ordinarily be a
disqualification for
future employment
under the Govern-
ment.

APPENDIX D

[See rule 14 (2)]

Sr. No.	Designation of posts	Nature of order	Authority empowered to make the order	Appellate authority	Second and final appellate authority
1	2	3	4	5	6
1	Jamadar	(i) Reducing or withholding the amount of ordinary or additional/pension admissible under the rules governing pension ;	Chief Electrical Inspector	Government	—
2	Peon				
3	Sweeper-cum-Chowkidar				
		(ii) Terminating the appointment otherwise than on his attaining the age fixed for super-annuation.			

S. Y. QURAISHI,

Commissioner and Secretary to Government, Haryana,
Power Department.

HARYANA GOVERNMENT**POWER DEPARMENT****Notification****The 24th February , 2012**

No. 21/13/97- 2 Power.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Haryana Electrical Inspectorate (Group C) Service Rules, 1998, namely:—

1. These rules may be called the Haryana Electrical Inspectorate (Group C) Service (Amendment) Rules, 2012.

2. In the Haryana Electrical Inspectorate (Group C) Service Rules, 1998 (hereinafter called the said rules), in rule 5, for the figure "35", the figure "40" shall be substituted.

3. In the said rules, in rule 9, in sub-rule (1),—

(i) for clause (a), the following clauses shall be substituted, namely:—

“(a) in case of Deputy Superintendent,—

(i) by promotion from amongst Auditors; or

(ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(aa) in case of Head Clerk,—

(i) by promotion from amongst Auditors; or

(ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(aaa) in case of Junior Engineer,—

(i) by direct recruitment; or

(ii) by transfer or deputation of an official already in the service of any State Government or the Government of India;

(ii) for clause (d), the following clause shall be substituted, namely:—

(d) in case of Senior Scale Stenographer,—

(i) by direct recruitment ; or

(ii) by promotion from amongst Steno-typists; or

(iii) by transfer or deputation of an official already in the service of any State Government or the Government of India;”

4. In the said rules, for Appendices A, B, C and D, the following Appendices shall be substituted, namely:—

"APPENDIX A

[See rule (3)]

Serial Number	Designation of posts	Number of posts.		Total	Scale of pay
		Permanent	Temporary		
1	2	3	4	5	6
1.	Deputy Superintendent	1	-	1	9300-34800+3600 Grade Pay
2.	Head Clerk	4	-	4	9300-34800+3600 Grade Pay
3.	Junior Engineer	7	-	7	9300-34800+3600 Grade Pay
4.	Auditor	5	-	5	9300-34800+3200 Grade Pay
5.	Assistant	2	-	2	9300-34800+3200 Grade Pay
6.	Senior Scale Stenographer	1	-	1	9300-34800+3200 Grade Pay
7.	Driver	3	-	3	5200-20200+2400 Grade Pay Spl Pay-200/-
8.	Steno typist	1	-	1	5200-20200+1900 Grade Pay Spl. Pay-100/-
9.	Clerk	8	-	8	5200-20200+1900 Grade Pay
10.	Record Restorer	1	-	1	5200-20200+1900 Grade Pay

APPENDIX- B

[See rule (7)]

Serial Number	Designation of Posts	Academic qualifications and experience, if any, for direct recruitment	Academic qualifications and experience, if any for appointment other than by direct recruitment
1	2	3	4
1.	Deputy Superintendent		By Promotion:- Five years experience as Auditor. By transfer or deputation:- (i) Graduate from a recognized University; (ii) Five years experience as Auditor/Assistant; and (iii) Hindi / Sanskrit upto Matric or higher education:
2.	Head Clerk		By Promotion:- Five years experience as Auditor. By transfer or deputation:- (i) Graduate from a recognized University; (ii) Five years experience as Auditor/Assistant; and (iii) Hindi / Sanskrit upto Matric or higher education.
3.	Junior Engineer	(i) Diploma in Electrical Engineering from a recognised institution; (ii) Hindi / Sanskrit upto Matric or higher education; and (iii) One year experience in Electrical Work.	By transfer or deputation:— (i) Diploma in Electrical Engineering from a recognised Institution; (ii) Hindi / Sanskrit upto Matric or higher education ; and (iii) Two years experience as Junior Engineer;
4.	Auditor		By promotion:- (i) One year experience as Assistant : (ii) Two years experience as Senior Scale Stenographer who has been assigned the work of Assistant for a period of two years or by sharing that work of Assistant for a period of three years; By transfer or deputation:— (i) Graduate from a recognised University; (ii) Hindi / Sanskrit upto Matric or higher education; and (iii) Five years experience as Assistant/Auditor in Accounts, Budget and Audit Work.
5.	Assistant		By Promotion:— (i) Two years experience as Clerk or Steno typist; By transfer or deputation— (i) Graduate from a recognised University; (ii) Hindi / Sanskrit upto Matric or higher education; and

			(iii) Two years experience as Assistant:
6.	Senior Scale Stenographer	<p>(i) Matric / Higher Secondary or equivalent /10+2 (Vocational);</p> <p>(ii) Hindi / Sanskrit up to Matric or higher education;</p> <p>(iii) Speed in Hindi shorthand at 80 words per minute and transcription thereof at 15 words per minute on manual typewriter; or 25 words per minute in Hindi on computer with commonly used words processing software, or English shorthand at 100 words per minute and transcription thereof at 20 words per minute on manual typewriter; or at 40 words per minute in English on computer with commonly used words processing software.</p> <p>Note: 4% mistake are allowed for qualifying the prescribed test.</p>	<p>By Promotion:-</p> <p>(i) Two years experience as Steno typist;</p> <p>(ii) Speed in Hindi shorthand at 80 words per minutes and transcription thereof at 15 words per minute on manual typewriter; or at 25 words per minute in Hindi on computer with commonly used words processing software, or speed in English shorthand at 100 words per minute and transcription thereof at 15 words per minute on manual typewriter; or at 40 words per minute in English on computer with commonly used words processing software.</p> <p>Note: 4% mistake are allowed for qualifying the prescribed test.</p>
7.	Driver	<p>(i) Middle pass with Hindi /Sanskrit;</p> <p>(ii) Driving License for light vehicle;</p> <p>(iii) one year experience in driving light vehicle.</p>	<p>By Transfer or deputation:-</p> <p>(i) Middle pass with Hindi /Sanskrit;</p> <p>(ii) Driving License for light vehicle;</p> <p>(iii) Five years experience in driving light vehicle.</p>
8.	Steno typist	<p>(i) Matric/Higher Secondary or 10+2 (Vocational);</p> <p>(ii) Hindi / Sanskrit upto Matric or higher education;</p> <p>(iii) Speed in Hindi shorthand at 64 words per minute and transcription thereof at 11 words per minute on manual typewriter; or at 20 words per minute in Hindi on computer with commonly used words processing software;</p> <p>OR</p> <p>Speed in English shorthand at 80 words per minute and transcription thereof at 15 words per minute on manual typewriter; or at 35 words per minute in English on computer with commonly used words processing software.</p> <p>Note:- 8% mistake are allowed for qualifying the prescribed test.</p>	<p>By Promotion:-</p> <p>(i) Two years experience as Clerk;</p> <p>(ii) Speed in Hindi shorthand at 64 words per minute and transcription thereof at 11 words per minute on manual typewriter; or at 20 words per minute in Hindi on computer with commonly used words processing software;</p> <p>OR</p> <p>Speed in English shorthand at 80 words per minute and transcription thereof at 15 words per minute on manual typewriter; or at 35 words per minute in English on computer with commonly used words processing software.</p> <p>By transfer or deputation:-</p> <p>(i) Matric / Higher Secondary or equivalent / 10 + 2 (Vocational);</p> <p>(ii) Hindi/Sanskrit upto Matric or higher education;</p> <p>(iii) Speed in Hindi shorthand at 64 words per minute and transcription thereof at 11 words</p>

			<p>per minute on manual typewriter; or at 20 words per minute on computer with commonly used words processing software;</p> <p>OR</p> <p>Speed in English shorthand at 80 words per minute and transcription thereof at 15 words per minute on manual typewriter; or at 35 words per minute on computer with commonly used words processing software;</p> <p>(iv) Two years experience as Steno typist.</p> <p>Note:- 8% mistake are allowed for qualifying the prescribed test.</p>
9.	Clerk	<p>(i) Matric / Higher Secondary or equivalent / 10+2 (Vocational);</p> <p>(ii) Hindi / Sanskrit upto Matric or higher education; and</p> <p>(iii) State Eligibility test in Computer Appreciation and Applications HARTRON;</p>	<p>By promotion:-</p> <p>(i) Matric / Higher Secondary or equivalent /10+2 (Vocational);</p> <p>(ii) Hindi / Sanskrit upto Matric or higher education; and</p> <p>(iii) Five years experience as Record Restorer of Group 'D' employee;</p> <p>(iv) State Eligibility test in Computer Appreciation and Applications HARTRON;</p> <p>By transfer or deputation:-</p> <p>(i) Hindi / Sanskrit upto Matric or higher education;</p> <p>(ii) Two years experience as Clerk;</p> <p>(iii) State Eligibility test in Computer Appreciation and Applications HARTRON.</p>
10.	Record Restorer	<p>(i) Matric or its equivalent from a recognised Institution; and</p> <p>(ii) Hindi/ Sanskrit upto Matric or higher education.</p>	<p>By Promotion:-</p> <p>(i) Matric or its equivalent from recognised Institution; and</p> <p>(ii) Hindi/ Sanskrit upto Matric or higher education;</p> <p>(iii) Three Years experience as Group 'D' employee;</p> <p>By transfer or deputation:-</p> <p>(i) Matric or its equivalent from recognised Institution;</p> <p>(ii) Hindi/ Sanskrit upto Matric or higher education;</p> <p>(iii) Three years experience as Group 'D' employee.</p>

APPENDIX - C

[See rule 14 (1)]

Serial Number	Designation of posts	Appointing Authority	Nature of penalty	Authority Empowered to impose penalty	Appellate Authority
1	2	3	4	5	6
1.	Deputy Superintendent	Chief Electrical Inspector	Minor Penalties (i) warning with a copy in the personal file (Character roll); (ii) Censure; (iii) withholding of promotion; (iv) recovery from pay of the whole or part of any pecuniary loss caused by negligence or breach of orders to the Central Government or a State Government or to a company and association or a body of individuals whether incorporated or not which is wholly or substantially owned or controlled by the Government or to a local authority of university set up by an Act of Parliament or of the Legislature a State; and (v) with holding of increments of pay without cumulative effect. Major Penalties : (vi) reduction to a lower stage in the time scale of pay for a specified period, with further directions as to whether or not the Government employee will earn increments of pay during the period of such reduction and whether on expiry of such period, the reduction will or will not have the effect of postponing the future increments of his pay; (vii) reduction to a lower scale of pay, grade, post or service which shall ordinary be a bar to the promotion of the Government employee to the time scale of pay grade, post or service from which he was reduced, with or without	Chief Electrical Inspector	Government
2.	Head Clerk				
3.	Junior Engineer				
4.	Auditor				
5.	Assistant				
6.	Stenographer				
7.	Driver				
8.	Steno typist				
9.	Clerk				
10.	Record Restorer				

			<p>further directions regarding conditions of restoration to the grade of post or service from which the Government employee was reduced and his seniority and pay on such restoration to that grade, post or service;</p> <p>(viii) withholding of increments of pay with cumulative effect;</p> <p>(ix) compulsory retirement;</p> <p>(x) removal from service which shall not be a disqualification for future employment under the Government; and</p> <p>(xi) dismissal from service which shall ordinary be a disqualification for future employment under the Government.</p>		
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APPENDIX D

[See rule 14(2)]

Serial Number	Designation of posts	Nature of order	Authority empowered to make the order	Appellate Authority
1	2	3	4	5
1.	Deputy Superintendent	(i) reducing or with- holding the amount of ordinary or additional pension admissible under the rules governing pension; (ii) terminating the appointment otherwise than on his attaining the age fixed for superannuation.	Chief Electrical Inspector	Government".
2.	Head Clerk			
3.	Junior Engineer			
4.	Auditor			
5.	Assistant			
6.	Stenographer			
7.	Driver			
8.	Steno typist			
9.	Clerk			
10.	Record Restorer			

AJIT M. SHARAN,
Financial Commissioner and Principal Secretary
to Government Haryana, Power Department.

[Authorised English Translation]

HARYANA GOVERNMENT

POWER DEPARTMENT

Notification

The 9th November, 2013

No. G.S.R. 84/Const./Art. 309/2013.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Haryana Electrical Inspectorate (Group-C) Service Rules, 1998, namely :—

1. These rules may be called the Haryana Electrical Inspectorate (Group-C) Service (Amendment) Rules, 2013.

2. In the Haryana Electrical Inspectorate (Group C) Service Rules, 1998 (hereinafter called the said rules), after rule 9, the following rule shall be inserted, namely :—

“9A. (1) Typing test is substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) as a part of service requirement for Clerks, Steno-typists, Junior Scale Stenographers and Senior Scale Stenographers. The State Eligibility Test in Computer Appreciation and Applications (SETC) shall be a post requisite condition/qualification which all the newly recruited/appointed Clerks, Steno-typists, Junior Scale Stenographers and Senior Scale Stenographers in the Government Departments/Organizations shall have to qualify. The existing Clerks, who have been promoted from Group-D and Restorer etc. who have not passed the typing test till date as required under the Service Rules shall have an option either to pass the typing test or the State Eligibility Test in Computer Appreciation and Applications (SETC). The Steno-typists, Junior Scale Stenographers and Senior Scale Stenographers shall also have to qualify stenography test as prescribed in the Service Rules.

(2) The candidate shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year in case of direct recruit. The candidate appointed against the aforesaid categories of posts in Group C shall not be entitled to earn any increment in his/her pay scale till he/she qualifies the said test, failing which the services of such employees shall be dispensed with. The persons who are promoted to the post of Clerk and Steno-typist shall also qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the period of probation of one year extendable by one year, failing which he/she will be reverted back.

(3) The Government of Haryana hereby authorizes the Haryana State Electronic Development Corporation Limited (HARTRON) or any other agency as prescribed by the Government, as the authorized Agency for conducting the State Eligibility Test in Computer Appreciation and Applications (SETC), alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule (4) of this rule. The 'pass'

certificate issued by HARTRON or any other agency, as approved by the Government, would be accepted as an evidence of the fulfilment of the prescribed condition in the Service Rules.

(4) The syllabus for the State Eligibility Test in Computer Appreciation and Applications (SETC) would contain Word processing, Internet Browsing and E-mail management only.

(5) In the case of Clerks, typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computers.

(6) The employees possessing the following qualifications are exempted from taking the State Eligibility Test in Computer Appreciation and Applications (SETC) :—

- (i) M. Tech./B.Tech. (Computers), M.C.A., B.C.A. or Diploma in Computers from the recognized institutions *e.g.* Polytechnics;
- (ii) Basic Computer Literacy Certificate from any recognized centre established under the National Institute of Electronics and Information Technology (NIELIT) [erstwhile DOEACC Society];
- (iii) Haryana State - Certificate in Information Technology [HS-CIT] from the Authorised Learning Centres (ALCs) of the HKCL;
- (iv) Candidates/employees who have already passed the SETC and the same is valid at the time of joining the service. The State Eligibility Test in Computer Appreciation and Applications (SETC) passed by any candidate earlier shall be considered valid for a period of five years from the date of issue of such certificate by HARTRON or any other agency authorized by the Government; and
- (v) Physically disabled candidates *i.e.* amputation of hand (Left and Right) Amputation of upper limbs, Paralysis of Radial Nerve (Radial Nerve Palsy) of either upper limb. Declination degenerative disorder effecting the nervous system which may cause paralysis and atrophy of the hand and its muscles and Visually Handicapped.

However, these employees, with the exception of those mentioned under sub-para (v) above, shall be required to clear the 'typing test' being part of the State Eligibility Test in Computer Appreciation and Applications (SETC)."

3. In the said rules, in Appendix B,—

I. against serial number 6, under column 3, for existing item (i), the following item shall be substituted, namely :—

"(i) 10+2;"

II. under column 8, under column 3, for existing item (i) the following item shall be substituted, namely :—

"(i) 10+2;"

III. against serial number 9,—

- (a) under column 3, for the existing items, the following items shall be substituted, namely :—
 - (i) 10+2;
 - (ii) Hindi/Sanskrit upto Matric standard or higher education;
 - (iii) omitted in view of rule 9A;”;
- (b) under column 4, under heading ‘by promotion’ for the existing items, the following items shall be substituted, namely :—
 - “(i) 10+2;
 - (ii) Hindi/Sanskrit upto Matric standard or higher education;
 - (iii) Five years experience as Record Restorer or ‘Group D’ employee;
 - (iv) omitted in view of rule 9A;”;
- (c) under column 4, under heading ‘by transfer or deputation’, for the existing items, the following items shall be substituted, namely :—
 - “(i) Hindi/Sanskrit upto Matric standard or higher education;
 - (ii) Two years experience as Clerk;
 - (iii) omitted in view of rule 9A.”.

DEVENDER SINGH,
Principal Secretary to Government Haryana,
Power Department

HARYANA GOVERNMENT

POWER DEPARTMENT

Notification

The 1st October, 2009

No. 6/12/2009-2 Power.—In exercise of the powers conferred by the proviso to the article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Haryana Electrical Inspectorate (Group D) Service Rules, 1998, namely :—

1. These rules may be called the Haryana Electrical Inspectorate (Group D) Service (Amendment) Rules, 2009.

2. In the Haryana Electrical Inspectorate (Group D) Service Rules, 1998 (hereinafter will be called the said Rules), for Appendix A, the following Appendix shall be substituted, namely :—

"ANNEXURE A

(see rule 3)

Serial Number	Designation of posts	Number of posts			Scale of pay Revised Pay Band+Grade Pay
		Permanent	Temporary	Total	
1.	Jamadar	1	—	1	4400-7440+1650
2.	Peon	6	6	12	4400-7440+1300
3.	Sweeper-cum-Chowkidar	2	2	4	4400-7440+1300"

3. In the said rules, in Appendix B, under column 3 and 4, against said number 2, for the existing entry, the following entry shall be substituted, namely :—

"Middle pass with Hindi."

MADHUSUDAN PRASAD,

Financial Commissioner and Principal Secretary
to Government, Haryana, Power Department.