

verify the treasury balances. A verification certificate should be forwarded to the Currency Officer through the head of the district.

- (f) The Treasury Officer should send monthly to the Currency Officer a consolidated verification certificate for the currency chests in his district other than chests in the custody of the Bank, detailing the balance in each chest, separately, certifying that the balance in the district treasury chest is correct and stating that certificates of Sub-Treasury Officers regarding the correctness of the balance in sub-treasury chests have been received by him.
- (g) The verification report referred to above will be in Form S.T.R. 51.

*Any surplus found in the currency chest located in Treasuries shall be credited to the Government. Any deficiencies found in the currency chest located in Try. should be made good from Try. balances in the first instance. The difference shall then be investigated and the deficiency recovered from the person concerned vide note 2 below rule 15 of Executive Instruction Part XIV CTR r/w 8.5 S.T.R. Vol. 1.

Note.—The verification report should be kept until the next one has been received.

8.6. The procedure for the verification of balances of currency chests not in the custody of Banks is as follows :—

- (i) The balances of notes or coin kept in receptacles which have not been operated on since the last verification and which are under the previous verifying officer's seal need not all be examined at each verification, but the examination should be so arranged that no receptacle is left unverified for over six months. The seals on the receptacles to be left unverified should, however, be scrutinised every month to see that they are intact. The seal to be affixed should be the private seal of the verifying officer or a special seal kept in the custody of the head of the district or a gazetted Govt. servant of the district staff other than the Treasury Officer.
- (ii) *Silver coin.*—Silver coin should be verified in the manner laid down in clause (a) of rule 1.8.

- (iii) *Notes.*—The notes should be counted in the manner prescribed in clause (c) of rule 1.8.

SECTION II—COIN

8.7. Coinage constitutes a subject appertaining to the Union Government and the rules and orders issued by that Government under the Indian Coinage Act apply automatically to all State treasuries and sub-treasuries. These rules and orders along with other instructions relating to certain subsidiary matters, such, as, facilities for exchange, the acceptance of certain kinds of coin and the submission of returns regarding coin to the Currency Officer have been reproduced for the guidance of the Treasury Officer in Appendix F to Volume II of this Handbook.

SECTION III—CURRENCY AND BANK NOTES

8.8. Under the provisions of the Reserve Bank of India Act (II of 1934) the sole right to issue bank notes vests in the Reserve Bank. The instructions issued by the Bank regarding the receipt and issue of notes, disposal of forged and defective notes, indents for notes and other allied matters have been reproduced in Appendix G to Volume II of this Handbook for the guidance of and compliance by the Treasury Officers.

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