

NIC Telangana: Visit of ASIO District(s) and training on eOffice at Rangareddy District Collector's Office.

During a meeting held on **March 5, 2026**, regarding the “**Praja Palana Pragati Pranalika**”: - a **99-day action program**, the District Collector of Rangareddy mandated that all administrative offices, including the Rangareddy District Collectorate, adopt the eOffice system. This initiative aims to enhance transparency, accountability, and efficiency in file processing and governance.

Accordingly, the District Administration requested the **District Informatics Officer (DIO)**, NIC Rangareddy, to facilitate user onboarding and conduct training sessions for all Collectorate employees. **In coordination with the NIC Telangana State Centre**, the DIO organized an **eOffice training session**, which was held on **March 28, 2026**, at the **Meeting Hall, District Collectorate, Rangareddy**.



L to R: Sh. Raynil John(Sr. Director(IT) and ASIO), Sh. P. Rajshekar, (DIO Rangareddy), Sh. S. Sreenivas (Director(IT))

To conduct the eOffice training, **Sh. Raynil John, Senior Director (IT) and ASIO (Districts), Telangana**, visited Rangareddy District, accompanied by the eOffice team, including **Sh. S. Sreenivas, Director (IT)**, and **Sh. Laxmikanta, eOffice Project Manager, NIC**.

The training commenced with an inaugural address by **Sh K. Chandra Reddy, Additional Collector (Revenue)**. Welcoming the NIC team and the participants, he urged the attendees to make the most of this opportunity to master the system. He emphasized that, **effective from April 2nd**, all files must be processed electronically via eOffice, and no physical files should be generated moving forward.



L to R: Ms T.L. Sangeeta(DRO Rangareddy), Sh. K. Chandra Reddy(AC Revenue, Rangareddy), Sh. Raynil John(Sr. Director(IT) and ASIO Dists.), Sh. S. Sreenivas (Director(IT))



Sh. Raynil John delivered a **presentation highlighting the key features and advantages of the eOffice system**. This was followed by a detailed demonstration by Sh. Laxmikanta, who explained the end-to-end workflow—from diarizing receipts to drafting, noting, and correspondence within eFile, concluding with the generation of dispatch letters and digital signing (DSC/eSign).

Following the session, **Sh. Raynil John ASIO (Districts)** paid a courtesy visit to the chambers of the **Additional Collector (Revenue)** and the **District Revenue Officer**.



Sh. Raynil John (Sr. Director (IT) and ASIO (Districts) felicitating Sh. K. Chandra Reddy (AC Revenue, Rangareddy)



Sh. Raynil John (Sr. Director (IT) and ASIO (Districts) felicitating Ms T.L. Sangeeta(DRO Rangareddy)

Sh. Raynil John, ASIO (Districts), also visited the NIC Rangareddy District Centre, where he interacted with the staff and reviewed the centre's activities. During the visit, he assessed both the IT and non-IT infrastructure provided to the facility. **He commended the efforts of the NIC Rangareddy team and shared valuable insights regarding the roadmap ahead.** Furthermore, he offered encouraging words to the staff and assured the team of his continued support for any future requirements.



L to R: Lingaswamy(Network Engineer, NIC Rangareddy), Laxmikanta (eOffice Project Manager, NIC), Sh. S. Sreenivas (Director(IT)), Sh. Raynil John (Sr. Director (IT) and ASIO (Districts)), Sh. P. Rajshekar, (DIO Rangareddy), Manoj Kumar(Network Engineer, NIC Rangareddy), Bhanu Prakash(EDM, Rangareddy), Ameer Ali(DRM, NIC Rangareddy)
