

No.A.45011/06/2020-Admn.I(LD)  
Government of India  
Ministry of Law and Justice  
Legislative Department  
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Shashtri Bhawan, New Delhi  
Dated the 01<sup>st</sup> August, 2025

**Office Memorandum**

**Subject:- Distribution of work in the Legislative Department: Reg**

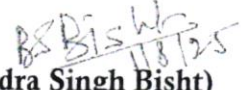
Consequent upon relieving of Shri Udaya Kumara, Additional Secretary to join as Member Secretary, Law Commission of India and promotion of Smt. Renu Sinha, Addl. LC to the post of JS&LC, the work distributed vide this Department Order No.A-45011/06/2020-Admn.I(LD) dated 03.04.2025, is revised as under, with immediate effect and until further orders:-

| SNo. | Officers in Group   | Ministries/Departments/<br>Secretariats  | Other<br>assignments   |
|------|---|--|--|
| 1.   | Dr. Manoj Kumar, AS   | 1. Defence<br>2. Education   | The work of the Ministries/Department which otherwise are not specified elsewhere. |
| 2.   | Shri R.K. Pattanayak, JS&LC   | 1. Cabinet Secretariat<br>2. President's Secretariat   | -  |
| 3.   | Dr. K.V. Kumar, JS&LC   | 1. Science and Technology  | 1. Admn.I<br>2. Co-ordination Section<br>3. RTI                                    |
| 4.   | Smt. Renu Sinha, JS&LC<br><br><b><u>Officers for Stenographic Assistance</u></b><br><br>1. Shri Pawan Kumar, PPS<br>2. Shri Ashish Choudhary, Steno Grade 'D' | 1. Home Affairs<br>2. Rural Development<br>3. Mines<br>4. Youth Affairs & Sports<br>5. Development of North Eastern Region<br>6. Food Processing Industries<br>7. Heavy Industries | 1. Correction and India Code Updation Unit.<br>2. GSRO                             |

2. In order to disposal of Legislative proposals in respect of the above Ministries/Departments, the following officers are transferred under the Legislative Group Heads as mentioned against each with immediate effect and until further orders-

| SNo. | Name of Legislative Group Heads | Name of Legislative Officers   |
|------|---------------------------------|--|
| 1.   | Shri R. Sreenivas, AS           | Shri G. Panmei, Addl. LC   |
| 2.   | Smt. Renu Sinha, JS&LC          | Shri Sathish Murugan, DLC<br>Shri Sanjay Kumar, Gautam, ALC<br>Shri Akhileshwar Kumar Dwivedi, ALC |

3. The legislative proposals pending with the above Legislative Counsels shall be disposed of by them.
4. Other instructions issued vide this Department Order No.A-45011/06/2020-Admn.I(LD) dated 03.04.2025 will remain unchanged.
5. This has the approval of the Competent Authority.

  
(Bhoopendra Singh Bisht)  
Under Secretary (Admn.I)

Copy to:-

1. The officers concerned
2. PS to MoSL&J(IC)/ PSO to Secretary (LD)
3. All Offices/Sections in LD
4. SSA/NIC Sections with the request to upload the above Order on the Departments' website.