

**INCUMBENCY POSITION LEGISLATIVE DEPARTMENT**  
**(MAIN SECRETARIAT)**

Position of the sanctioned strength and incumbents of various posts in the Legislative Department (Main Secretariat) **as on 12.08.2025.**

S.No.	Name of the Posts	Name of the Incumbents	Sanctioned Strength	In Position	Vacancy
1.	Secretary	Dr. Rajiv Mani	01	01	-
2.	Addl. Secretary	1. Dr. Manoj Kumar 2. Shri Ramisetty Sreenivas 3. Shri R.K. Pattanayak	02#	03	-1
3.	Joint Secretary & Legislative Counsel	1. Dr. K.V. Kumar 2. Ms. Akali V. Konghay 3. Ms. Renu Sinha	05#	03	02
4.	Additional Legislative Counsel	1. Shri Gainilung Panmei 2. Shri T.S.Murlidharan 3. Ms. Arti Chopra 4. Shri R.S.Jayakrishnan 5. Shri Vinay Kumar Mishra 6. Shri Shanti Bhushan	06	06	-
5.	Director/ Deputy Secretary	1. Shri P.C. Meena, Director (OL Wing) 2. Shri Uttam Prakash, Director (VSP) 3. Shri Hansraj Meena, DS 4. Shri Sunil Kumar Jain, DS	04	04	-
6.	Deputy Legislative Counsel	1. Shri Chinnaraja G. Naidu 2. Shri Prashant Singh 3. Shri Satish Murugan. P 4. Shri Parveen Kumar Tiwari 5. Shri B.N.S.V.S.K Bangaraju 6. Shri K.K.Sharma 7. Shri Chander Sekhar Sharma	12**	07	05
7.	Assistant Legislative Counsel	1. Dr. Bahadur Singh 2. Shri Sanjay Kumar Gautam 3. Shri Atul Kumar Singh 4. Shri Sanjay Kumar Meena 5. Shri Deepak Bagsing 6. Shri Gangesh Kumar 7. Shri Akhileshwar Kumar Dwivedi 8. Shri Navneet Patial 9. Shri Mahesh Chand 10. Shri Virender Singh 11. Shri Girdhar Gopal	18	11	07
8.	PSO/Sr.PPS	1. Ms. Sunita Sidhu, PSO 2. Shri Sanjay Kumar Tomer, PSO 3. Ms. Padma Neelakantan, Sr. PPS	02	03	-01
9.	Joint Director (O.L.)	Shri Pandey Rakesh, Dy. Director/OL	01	01	-
10.	Director / Asstt.Director(OL)	Ms. Deepa Saini	02	01	01
11.	Under Secretary	1. Shri Bhoopendra Singh Bisht 2. Ms. Rachna 3. Ms. Rakhi Biswas	03	03	-

12.	Principal Private Secretary	1. Shri Phaomei Dishinlei 2. Ms. Shikha Ruhilla 3. Ms. Savita 4. Ms. Suman 5. Ms. Roze Minz 6. Ms. Poornima Jayashankar	07	06	01
13.	Section Officer	1. Ms. Manju Bala 2. Ms. N. Sarala 3. Shri Gajendra Singh 4. Shri Prashant Bhardwaj 5. Shri Gurpreet Singh 6. Ms. Meesala Padmalatha 7. Shri Abhishek Katara 8. Shri Naveen Khatri ( <b>VSP</b> ) 9. Ms. Subala Chauhan 10. Shri Arun Kumar 11. Ms. Diksha Prakash( <b>O.L. Wing</b> )	12	11	01
14.	Superintendent (Legal)	1. Shri Sanjeev Kumar 2. Ms. Ranjani Raman 3. Ms. Latha Kumari Antherjanam	05	03	02
15.	Superintendent (Printing)	1. Shri Rajbir Singh 2. Shri Satish Kumar Mishra	02	02	-
16.	Confidential Superintendent	Shri P.S.Prasad	01	01	-
17.	Steno Grade 'A' and 'B' (Merged)/ Private Secretary	-	13	-	13
18.	Cash Officer	-	01	-	01
19.	ASO	1. Ms. Anju Verma 2. Shri Mohit Dalal 3. Shri Rajeev Kumar Sharma 4. Shri Rajesh Dhari Singh 5. Shri Raj Roshan 6. Shri Laxman Singh Rawat 7. Shri Sajid 8. Shri Ajay Sharma 9. Shri Wattamwar Rushikesh Sunilrao 10. Ms. Anjali 11. Shri Neeraj Kumar Arya 12. Shri Aniket Yadav 13. Shri Kawal Singh 14. Shri Samresh Kumar 15. Ms. Priya 16. Shri Rupam Biswas 17. Shri Sachin Bharti 18. Ms. Karuna Barad ( <b>VSP</b> ) 19. Ms. Neha Bisht 20. Shri Nand Kishor Sah 21. Shri Abhishek Kumar 22. Shri Deepak	28	22	06
20.	Assistant (Printing)	1. Shri Sandeep Kumar 2. Shri Manoj Sharma	05	02	03

21.	Assistant(Legal)	1. Ms. Devika Gulati 2. Shri Gagan Patel 3. Shri Gulab Singh 4. Shri Rakesh Singh Chauhan <i>(On deputation basis from UPSC)</i> 5. Shri Pushpendra Singh Sikarwar	11	05	06
22.	Sr. Translation Officer	Shri Pramod Kumar	01	01	-
23.	Personal Assistant (CSSS)	Shri Alok Kumar	11	01	10
24.	Junior Translation Officer	Shri Sonu	02	01	01
25.	Steno Grade D	1. Shri Shubham 2. Shri Anil Kumar Jaif ( <i>Hindi</i> ) 3. Shri Ashish Chaudhary 4. Shri Govind Madhav 5. Shri Avinash Kumar 6. Ms. Neha Verma( <i>Hindi</i> )	07	06	01
26.	Senior Secretariat Assistant	Shri Vinod Kumar	02*	01	01
27.	Proof Reader	1. Shri Santosh Kumar 2. Shri Parikshit Upadhyaya 3. Ms. Charanjeet Kaur	05	03	02
28.	Copy Holder	1. Shri Ram Karan Mali(OBC) 2. Shri Rajesh Bhandari 3. Shri Arun Kumar(OBC) 4. Shri Rakesh Kumar( <i>Deputation basis from the post of MTS</i> )	07	04	03
29.	Junior Sectt. Assistant	-	02	-	02
30.	Chauffer	1. Shri Satish Chander (Gr.I) 2. Shri Dhananjay Patwal 3. Shri Chandan Singh	04	03	01
<b>Grand Total</b>			<b>182</b>	<b>115</b>	<b>67</b>

#One post of JS&LC is temporarily upgraded to the post of Addl. Secretary for 02 years.

\*DoLA vide Order No.163/2024 dated 28.08.2024 has intimated that 22 posts of SSA(CSCS) of MoL&J have been reduced to 06.Out of 06, 02 posts are sanctioned to LD. Accordingly, 06 posts of SSA of this Department are reduced to 02 posts and 04 posts are abolished.

\*\*01 Post of DLC is created vide LD Order No.49/2025 dt. 01.08.2025.