

Indian Law Institute Building,
Bhagwan Dass Road,
New Delhi

Dated: 13th February, 2024.

VACANCY CIRUCLAR

Subject: Appointment to Seven (07) posts of Assistant Editor (Group A, Gazetted) in Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice on deputation (including short term contract)/absorption basis-regarding.

Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice invites applications from the eligible Officials for filling up the posts of Assistant Editor (Group A, Gazetted) in Vidhi Sahitya Prakashan belonging to General Central Service, which are to be filled up on deputation (including short term contract)/absorption basis on usual terms and conditions.

2. There are Seven (07) vacant posts of Assistant Editor, Group 'A' (Gazetted, non-ministerial) posts in the pay scale of Rs. 67700-208700, Level 11 Pay Matrix of Seventh Pay Commission (Pre-revised PB-3, Rs. 15600-39100+grade pay 6600/-) belonging to General Central Service. The appointment will be made on deputation (including short-term contract/absorption basis from the officers of Central Government/State Government or Union Territories or Recognized Research Institutions or Universities or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations.

- (a) (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 8000-13500/- grade pay of Rs. 5400/- (pre-revised) or level 10 (as per the pay matrix of 7th CPC) or equivalent in the parent cadre or Department; and
- (b) Possessing the following educational qualifications and experience:
- (A) (i) Bachelor's Degree in Law from a recognized University or equivalent;
- (ii) (a) Seven years practice as an Advocate in a High Court; or
(b) Seven years experience in State Judicial Service; or
(c) Seven years experience in legislation and legal affairs in the Law Department of a State Government; or
(d) Seven years experience in the Legislative Department of the Central Government;
or
(e) Seven years experience in editing in a Department concerned with Law Reports;
or
(f) Seven years experience of legislative drafting; or
(g) Seven years experience of translation in Hindi of principal and subordinate legislation; or
(h) Seven years experience in teaching or research in Law; or
(i) Master's Degree in Law from a recognized University or equivalent with eight years experience in teaching or research in Law; and

(B) Had studied Hindi as a compulsory or elective subject at Bachelor's Degree level from a recognized University or equivalent and ability to translate and edit Court Judgments in Hindi.

3. The Period of deputation (including short-term contract) including period of deputation (including short contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organized or department of the Central Government shall ordinarily not to exceed four years.

4. The maximum age limit for appointment by deputation/absorption shall not exceed 56 years as on the closing date of receipt of applications.

5. Pay of the officer selected for the post will be regulated in accordance with the provisions contained in the Govt. of India, Department of Personnel and Training, O.M. No.2/29/91-Estt.(Pay.II), the 5th January, 1994, as amended from time to time.

6. The applications in the enclosed proforma (Annexure) from eligible and suitable Officials may be forwarded to this Department along with their up-to-date APAR of last five years, vigilance clearance and integrity certificate etc., so as to reach the undersigned within 30 days from the date of publication of the advertisement for aforesaid vacancies in the Employment News, Hindustan Times & Times of India (English Edition) and Dainik Jagran & Dainik Bhaskar (Hindi Edition). The candidates selected for the post will not be allowed to withdraw their names later on.

Encl.: - As above.



(Uttam Prakash)

Deputy Secretary to the Govt. of India

To

1. All Ministries/Departments of the GOI.
2. Registrar, Supreme Court of India/All High Courts of States/UTs.
3. All Law Colleges/Universities.
4. The Under Secretary, DoPT for uploading on the website of DoPT.
5. NIC Cell, Ministry of Law and Justice for uploading the circular on the website of the Ministry (Legal Affairs and Legislative Department).

Application proforma for the post of Assistant Editor in the Ministry of Law and Justice, Legislative Department, New Delhi

Name of the Officer:

Father's /Husband Name:

Date of Birth:

Gender:

Education Qualifications:

Post for which to be considered:

Present post held (with pay scale and date of appointment):

Permanent post held:

Brief particulars of service with nature of duties performed and experience:

Whether officers belong to Scheduled Cast/Scheduled Tribe Community:

Permanent Address:

Address for communication:

Additional information if any, which you would like to mention

in support of your suitability for the post:

Tel./Mob. No./Email ID:

Remarks:

Signature of the Candidate

DEPARTMENTAL ENDORSEMENT

Certified that the information given by Shri/Smt/Ms.....is correct and his/her services, will be spared in the event of his/her selection for appointment by deputation to the post of Personal Assistant in Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice. He/She is clear from vigilance angle and no major/minor penalty has been imposed on him/her during the last 10 years. It is also certified that here is no doubt about the integrity of officer and cadre clearance in respect of him/her has already been obtained. Copies of last five years Annual Confidential Report in respect of the officer concerned are enclosed.

Signature.....

Name.....

Designation.....

Department.....

Date: