



Dated the 8th June, 2023

D.O. No. 33022/1/2023-ILDR

Dear Sir/Madam,

The Government of India has set up the Institute of Legislative Drafting and Research (ILDR) as a Wing of the Legislative Department of the Ministry of Law and Justice in January, 1989 with the objective of giving training to the Central/State Government officers so as to build capacity in the field of legislative drafting. Since then, the ILDR has been imparting training in legislative drafting to such officers and has so far conducted Thirty-two Basic Courses in Legislative Drafting.


2. ILDR is now organising the **Thirty third Basic course in Legislative Drafting from the 3rd July, 2023 to 27th September, 2023**. This Course will cover both theoretical and practical aspects of legislative drafting. The said Course is meant for providing training to the junior/middle level officers of the State Government/Union territory Administrations and for the officers of State Legislative Assemblies whose services are being utilised or likely to be utilised in drafting of laws, rules, regulations, bye-laws, etc. However, in the event of non-availability of such officers, officers having standing or experience in dealing with matters relating to legal affairs in the State Government/Union territory Administration, or in the subordinate or statutory authorities may be considered for nomination. You are requested to nominate two suitable officers for the above mentioned Course. The officers who have already undergone training at ILDR during any previous year may not be nominated again.

3. As per the policy laid down by the Government of India, officers belonging to the Scheduled Castes, the Scheduled Tribes and Other Backward Classes are to be given extensive training connected with their work. It is, therefore, requested that the officers belonging to these communities may be given due consideration while making nominations for the said Course.

4. The nomination of the officers may be sent in the proforma annexed hereto at an early date, so as to reach this Department not later than **15th June, 2023**.

With regards,

Yours sincerely,


(Dr. Reeta Vasishta)

To,

1. The Chief Secretaries of all States/Union territories.
2. Secretaries of State Legislative Assemblies.
3. Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi.



Ministry of Law and Justice
Legislative Department
INSTITUTE OF LEGISLATIVE DRAFTING AND RESEARCH
(An ISO 9001 : 2015 Certified Institute)



Thirty Third Basic Course in Legislative Drafting
(3rd July, 2023 to 27th September, 2023)

NOMINATION FORM

(to be filled in BLOCK letters only)

Name of Sponsoring Ministry/Department/Organisation (with full postal Address):-

Sl. No.	Particulars	Details
1	Name of the Officer	
2	Gender	
3	Date of Birth	
4	Educational Qualification	
5	Category (SC/ST/OBC)	
6	Present Designation	
7	Scale of Pay (Level in pay Matrix)	
8	Experience in Legislative Drafting, if any.	
9	Does the officer's present duty involve legislative drafting? If Yes, please describe.	
10	Details of training undergone by the officer in Legislative Drafting. If Yes, please describe.	
11	Contact details of the officer	Mob. Email:

Date:

(Signature of the Candidate)

(to be filled by Nominating/Sponsoring Authority)

This is to certify that the details mentioned by Shri/Ms. _____ are correct as per the records. The officer nominated for this training is eligible as per the criteria laid down by the Legislative Department vide their D.O. No. 33022/1/2023-ILDR dated 08.06.2023.

(Signature and stamp of nominating/sponsoring Authority)

Name:

Designation:

Tel. No./Email:

NOTE- Duly filled-in nomination form may be forwarded by the nominating/sponsoring Authority to Branch Officer, ILDR, 412 'A' Wing, Legislative Department, Ministry of Law and Justice, Shastri Bhawan, New Delhi-110001 and email to ildr.ld@nic.in.