

**No. A-33011/1/2011-Admn.
Government of India
Ministry of Law & Justice
Legislative Department
Official Languages Wing**

**Room No. 730, 'A' Wing,
Shastri Bhawan, New Delhi-01
Dated 20th April 2015**

To

M/s _____

Subject: - Quotation for MS Office 2013 software and software for conversion of PDF files to MS Word and vice-versa.

Sir,

I am directed to state that this office intends to purchase the following software for official use:-

1. MS Office 2013 (Rate for Single User & Multi Users)
2. Software for conversion of PDF files to MS Work and vice-versa.
(Single User & Multi Users)

You are, therefore, requested to please send the rate of the above mentioned software immediately or latest by 01.05.2015.

Yours faithfully,

**(Gorke Beri)
Section Officer (Admn.)
Phone No. 23386709**