

Composite Regional Centre (CRC) for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Guwahati

(Under administrative control of SVNIRTAR, Cuttack, Odisha)

GMCH, Campus, Hostel Road, Bhangagarh, Guwahati-781032, Website: crcguwahati.nic.in

Department of Empowerment of Persons with disabilities (Divyangjan),

Ministry of Social Justice and Empowerment, Government of India. Govt. of India

Ref. No. : CRC/GHY/ADMN/Purplefair/199(E)

Dated : 27/02/2025

Notice Inviting Tender

Sealed tenders in two bid form are invited from eligible and experienced service provider/ supplier for “one day Purple Fest for Divyangjan” event to be held at 5 Districts of Assam from 07th March, 2025 to 22nd March 2025, organized by the CRCSRE, Guwahati. **Separate bid to be sent for different locations.**

Sl. No	Particulars/ Heading in the Envelope	Format of Tender
01	Lunch and Breakfast arrangement for 200 persons (Location: Baksa, Silchar, Barpeta, Kamrup (m) and Sivasagar)	Format- B
02	Stalls , Funzone and Exhibition Hall (under Stalls) (Location: Baksa, Silchar, Barpeta, Kamrup (m) and Sivasagar)	Format- C
03	Stage Setup	Format- D

Tenders fulfilling the terms and conditions at Annexure-I should reach the office of Composite Regional Centre Guwahati, GMCH campus Guwahati -32 Assam on 05.03.2025. The tenders will be opened on the same day at 1.00 pm. Interested bidder may visit official website of the CRC-Guwahati : www.crcguwahati.nic.in

Sd/-
Director

Copy to: 1.Notice Board
2. Website

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Annexure-I

Terms & Conditions

1. Each of the tenders with a covering letter in letter head plain paper with seal and sign of the supplier/firm should be submitted in 2 envelopes. The First Envelope should contain the- technical bid as per Format- A including the documents and the second cover should contain the financial bid (Format-B/C/D) in prescribed format duly filled in and signed mentioned in the Annexures. The envelopes containing technical bid and financial bid should be super scribed as "TECHNICAL BID FOR SUPPLY OF.....' and "FINANCIAL BID FOR SUPPLY OF" respectively and name of the firm/ party should be distinctly written on the envelopes. Then both the envelopes, the 1st and the 2nd envelope should be put in a bigger envelope.
2. The Technical Bid will be opened first. The Financial bid will be opened of those tenderer only who are successful in the Technical Bid.
3. Rate should be quoted as per Format mentioned above in this tender including GST mentioned separately and the same should be valid for a period of one year from the date of awarding the contract.
4. This is a fixed contract therefore price quotation shall include inter-allia direct and indirect wages, overheads , cost of transport and cost of materials, GSTetc. At any circumstance, the practice of escalation (above the rate quoted in this tender) will not be allowed.
5. The tenderers must have valid PAN and GST registration. Self attested copies of the documents should be attached with the Technical Bid.
6. Strict Quality standards and service standards which the service provider is deemed to be aware of and by submitting a tender, deemed to have declared their willingness to abide by all the quality standards applicable for events of Government of India.
7. Except the rate of the items. the Technical Bid should contain all other documents.
8. The arrangement of items have to be made available on location as given below

Name of the district	Location	Tentative date
Baksa	Venue will be conveyed later	07.03.25
Silchar	-do-	09.03.25
Barpeta	-do-	12.03.25
Kamrup (m)	-do-	17.03.25
Sivasagar	-do-	22.03.25

Dates and location may subject to change as per availability.

9. TDS and all other taxes will be deducted at source from the bill amount as per latest laws and procedures of the government.
10. The Tendering committee has the sole discretion to take any decision regarding accepting the rate of the items of the L1 bidder after taking into consideration the prevailing market rate of any of the items in comparison to the quoted rate whichever finds genuine and most beneficial for the Committee.
11. For any disputes arising out of any clause of the Tender will be subject to the jurisdiction of the Court in Guwahati only.
12. Payment will be made after satisfactory delivery/arrangement of items within the specified period, confirmation of the coordinator and availability of fund.

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13. The quality of the items should be best. Supply of inferior quality of items will be rejected on the spot and it should be replaced immediately by the supplier at his/ her own cost.
14. The quoted rate should be reasonable with market rate.
15. The Tender should be addressed to The Director, Composite Regional Centre Guwahati GMCH campus on or before 1.00 pm 05.03.2025.
16. The supplier/Tenderer/bidders should have at least 3 years experience in conducting similar type of Works.
17. The party should be financially sound to carry out the programme and should have atleast financial turn over of 20.00 lakhs in the last three preceding financial years. Necessary certificate from Competent authority is to be attached.

FORMAT –A

TECHNICAL BID

Sl. No	Name of Firm/Supplier	
01	Name of the Firm/Supplier	
02	Address	
03	Experience	
04	GST IN No	
05	Contact number, Email of the Authorised person	
06	Self Attested copies i. PAN Card ii. GST Regn Certificate iii. Trade License.	
07	Turnover during last three financial year in lakhs	
08	FSSAI certificate details if applicable	

Date

Seal & Sign of the Supplier/Bidder

Place:

FORMAT B (Price Bid)

Name: of Firm/Supplier:

Location of supply:

A. Arrangement of Lunch and Breakfast for Purple Fair

Menu for Purple Fair	Rate per day per head (Including all taxes and other charges) (Also mentioned Tax Charges.)
Break fast	
Tea	
Bread	
Banana	
Sauce	
water bottle	
Lunch	
Rice	
Dal	
Mix veg	
Chicken	
Paneer	
Salad	
Papad etc	

Lunch has to be arranged in buffet style and sitting provisions should be made available. The arrangement of Lunch items have to be made available on scheduled date from 1.00 Pm onwards in the specified location will be mentioned in the order copy.

Note* – Glass water container with hard paper glasses will be available on s all the time during the programme.

Date

Seal & Sign of the Supplier/Bidder

Place:

FORMAT-C (Price Bid)

Name: of Firm/Supplier:

Name of the location:

Arrangement of Stalls, Funzone and Exhibition Hall

Sl.no	Description (1day)	Description	Quantity	Rate	Amount
1	Stalls	8x10 sqft (with 2 table with cover- 4 chair with cover)	15		
2	Funzone	16 x 20 sqft (with 2 table with cover- 4 chair with cover with carpet)	1		
3	Live experience Zone	16 x 20 sqft (with 2 table with cover- 4 chair with cover with carpet)	1		

Date

Seal & Sign of the Supplier/Bidder

Place:

FORMAT-D (Price Bid)

Name: of Firm/Supplier:

Name of the location:

Arrangement of Stage and other items

Sl.no	Description (1day)	Quantity	Rate	Amount
1	Stage with Ramp (22x18 sqft)and Shed arrangement for seating 150 persons:	1		
2	LED Backdrop: 18x16 sqft with riser	1		
3	Gate	1		
4	Banner with Frame : 10x10 sqft	4		
5	Side Screen Banner : 11x6 sqft	2		
6	Banner with Frame for different location : 10x12 sqft	10		
7	Decoration	1		
8	Sound System	1		
9	Chairs with Cover	300		
10	Table with Cover	15		
11	Table for stage	5		
12	VIP Chair for Stage	20		
13	Generator including fuel	1		
14	Videography and photography (whole Day)	1		
15	Standee	10		
16	Accessible Green Toilet	2		

Date

Seal & Sign of the Supplier/Bidder

Place: