



सत्यमेव जयते

**Composite Regional Centre for Skill Development, Rehabilitation &
Empowerment of Persons with Disabilities, Guwahati**

(Under the administrative control of SVNIRTAR)
Department of Empowerment of Persons with disabilities (Divyangjan),
Ministry of Social Justice and Empowerment, Government of India.
GMCH, Campus, Hostel Road, Bhangagarh, Guwahati-781032



Ref. No. CRC-GHY/Admin./Tender/2024/119/02

Date: 10.12.2024

CORRIGENDUM

Kindly refer to this office letter regarding some changes made in reference of the tender Ref. No. CRC-GHY/Admin/Tender/2024/119/01, Dtd.09.12.2024 titled "Expression of Interest (EOI)".


Admin Officer

Copy to:

1. Director, SVNIRTAR.
2. Accounts Section.
3. Website.
4. Notice Board.
5. Govt. Online Tender Portals.


Admin Officer

Terms & Conditions

1. Any EOI received after the scheduled time or incomplete in any manner will not be accepted.
2. The bidder (Agency) is expected to examine all instructions, terms & Conditions, specifications in the EOI form. Failure to furnish information required in every respect will be the Bidders risk and may result into rejection of the bid.

3. Amendment of Bidding Documents:

At any time prior to the submission of the bids, the Institute may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective Bidder, may modify the Bidding Documents by amendments.

The amendment will be notified/published in email/website to all prospective Bidders who have submitted the EOI documents.

4. Signing of Bid:

The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to Contract.

5. Submission of Bid:

The EOI will be required to submit the EOI in two bid system in two separate envelopes as mentioned below:

Envelope No. 1 Titled as "Technical Bid" should contain an Introductory letter of contractor along with copies of documents as evidences. The Agencies have to fill up Annexure "A" with his signature along with all supporting documents.

Envelop No. 2 Titled as EOI for Financial Bid and should contain the EOI form duly signed in each page by contractor/authorized signatory along with price bid. The Agency have to fill up Annexure "B".

Both Envelope 1 & 2 should be placed in large envelope with title as "EOI for Vehicle Hiring Services" and addressed to The Director, CRCSRE-Guwahati, Guwahati Medical College & Hospital (GMCH) Campus, Bhangagarh, Guwahati, Assam 781 032.

6. If the envelope is not sealed and marked, the Institute will not take any responsibility for the bid's misplacement or premature opening.
7. Deadline for submission of EOI: Bids must be received by at the address specified under EOI on or before 05.00 PM on 26/12/2024
8. The Institute may, at its discretion, extend this deadline for the submission of bids by amending the Bidding Documents in accordance with clause 3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

9. Evaluation of Bid

- (i) The large envelope (containing separate envelope 1 & 2) will be opened first. Thereafter the envelope 1 i.e. Technical Bid will be opened.
 - (ii) Those tenderers who have not enclosed Technical Bid documents shall be rejected.
 - (iii) The envelope 2 or Financial Bid will be opened for those parties who submitted Technical Bid.
 - (iv) The contract will be awarded to the L1 bidder in financial bid which shall be valid for one year. The rate contract may be further extended based on the mutual consent of both sides according to market price (Govt. Taxes/Diesel/Petrol Price).
 - (v) If the price quoted by two or more Agencies are same then the bid will be finalized on the basis of Experience in Central/ State/PSU office. If further tie, decision of The Director & Head which will be final & binding on all the bidders.
10. The work should be strictly adhered to EOI, failing which CRC Guwahati reserves the right to cancel the order without assigning any reasons whatsoever.
11. Payment: 100% of the Contract Price after successful completion of work shall be paid within 15 days of submission of invoice. The toll/Airport Gate charges if any should be separately attached with invoice and to be submitted after completion of payment within one month of the due.
12. The registration date of vehicles provided should not be earlier than the Year 2022.
13. It will be the responsibility of the Agency that Vehicle & Driver provided must comply RTO rules. Agency shall be responsible for any penalty/fine imposed due to non-compliance of RTO rules.
14. All legal disputes will have the jurisdiction of Guwahati/Cuttack (Odisha) only.

CRC-GuwahatiTECHNICAL BID

| Sl. No. | PARTICULARS | |
|---------|--|--|
| 1. | Name of Agency | |
| 2. | Postal address | |
| 3. | Name of Contact person | |
| 4. | Mobile No | |
| 5. | E-Mail ID | |
| 6. | Registration Certificate (copy enclosed) | |
| 7. | PAN (Permanent Account Number) (copy enclosed) | |
| 8. | GST Registration No. (copy enclosed) | |
| 9. | Work Experience Certificate (If any) | |
| 10. | Any Other Details (MSME/NSIC/RTO) | |
| 11. | No. of years Experience in Central/State Govt./PSU office. Total No. of Vehicle Attached. | |

Place:

Signature of Proprietor/Partner/Director

Date:

Office Seal

FINANCIAL / PRICE BID

(To be submitted in letter Bidder/Agency head)

To
The Director, CRC Guwahati

Subject: Financial Bid for EOI of Vehicle Hiring Services on "AS AND WHEN REQUIRED BASIS" at CRC-Guwahati.

Dear Sir,

In response to EOI No.CRC/GHY/Admin/Tender/2024/119 dated 09-12-2024 cited above, we are pleased to enclose the following as our financial bid for your kind consideration:

| Sl. No. | Name of Vehicle | Half Day (4 Hrs. 40 Kms) | Full Day (8 Hrs. X 80 Kms) | Full Day (24 Hrs.) | Extra Kms | Extra Hrs. | Night Charges | Outstation on Min Km (200) | Outstation Per Km Charges | Airport Pickup/Drop (Fix Cost) | |
|---------|---|--------------------------|----------------------------|--------------------|-----------|------------|---------------|----------------------------|---------------------------|--------------------------------|------------------|
| 01 | Aulto/equivalent | | | | | | | | | | |
| 02 | Swift Dzire/Etios/Tigor/equivalent | | | | | | | | | | |
| 03 | Innova/equivalent | | | | | | | | | | |
| 04 | Innova Crysta or Similar | | | | | | | | | | |
| 05 | Min Bus/Similar with seat capacity -120 | .Not to be quoted - | | | | | | | | | Not to be quoted |

Sign. Of Bidder/agency with Stamp Name of the

Signatory:

Date:Place:

(Stamp if any)