



**Office of Mission Director, National Health Mission, Uttarakhand**  
**Uttarakhand Health & Family Welfare Society, DoMHFW, Uttarakhand Govt.**  
**3<sup>rd</sup> Floor, Directorate of Health, Danda Lakhond,**  
**Sahastradhara Road, Dehradun – 248001, Phone/ Fax - 0135-2608646**



Ref. No. - 13/NHMUK/HR/2025-26/E-149729(371-C)

Date- 02/01/2026

National Health Mission, Uttarakhand invites applications for the following state level vacant posts from eligible candidates for an initial contractual appointment till **31<sup>st</sup> March, 2027** and further renewal shall be subjected to continuation of NHM/ Approval from GoI/ Performance Appraisal. This appointment shall purely be on contractual basis.

Sr. No.	Post	No. of vacant posts	Monthly Consolidated Remuneration (in Rs.)
1	Sr. Consultant (Procurement & Logistics)	1	70,000
2	Biomedical Engineer	1	35,000

The application must reach at the above mentioned address **up to 17/01/2026 by 04:00 PM** through **Indian Speed Post/ Indian Registered Post only**. Applications sent through any other mode will not be accepted. Applications received after last date shall not be entertained. **For eligibility, age limit, Qualifications and other details, kindly check the details available on the website [www.nhm.uk.gov.in](http://www.nhm.uk.gov.in)**

**Note:** - All posts are purely contractual and non-transferable. These posts can be cancelled/ increased/ decreased anytime by the competent authority.

Mission Director,  
National Health Mission, Uttarakhand



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**Stipulations:-**

1. Maximum age limit for all above positions is 42 years as on **01 January 2026, which is relaxable for 05 years for candidates who have working experience in NHM for minimum 03 years.**
2. Interested candidates to send their application at above address along with self attested copy of the documents for qualifications, mark sheets, experience certificates and CV.
3. Candidate must write on the envelope "**Application for the post of \_\_\_\_\_**". Blank must be filled with the post for which application is being sent.
4. The application must reach at the above mentioned address **up to 17/01/2026 by 04:00 PM through Indian Speed Post/ Indian Registered Post only**. Applications sent through any other mode will not be accepted. Applications received after last date shall not be entertained.
5. The shortlisted candidates will be called for interview. No TA/ DA will be given for appearing in the interview.
6. **Candidates are required to mention their correct email id and mobile number for communication.**
7. Proforma for the Application Form and Terms of Reference (ToR) are available on the website [www.nhm.uk.gov.in](http://www.nhm.uk.gov.in)
8. **All posts are purely contractual and non-transferable. These posts can be cancelled/ increased/ decreased anytime by the competent authority.**
9. In case the candidate is applying for more than one post then she/ he must fill separate application form for each post and attach separate set of documents as mentioned in point no. 2 and send it in separate envelope as per point no. 3 and 4.
10. Any candidate who is already working in NHM, Uttarakhand (State Level/ District Level/ Block Level/ in any program of NHM) must send NOC from the Mission Director, NHM/ CMO of the concerned district with the application OR produce it at the interview (if called for interview).
11. The selection of candidate will depend upon the eligibility and suitability of the candidate for the post as found by the selection committee during interview.
12. Uttarakhand Health & Family Welfare Society shall not be responsible for non-receipt of application due to postal delay/ loss in transit.

Mission Director  
National Health Mission, Uttarakhand

Post Name	<b>Biomedical Engineer</b>
Level	State Level
No. of positions	01
Monthly Consolidated Remuneration	<b>Rs 35,000/-</b>
Reporting to	Assistant Director - BEEMP Director, NHM Mission Director, NHM
Essential Qualifications & Experience	B.E./B. Tech. (Biomedical Engineering) or higher qualification in the same field. Candidate must have One years of work experience in Hospital or Institution in the same field. Candidate must have demonstrable proficiency in use of MS – Office (MS Word, MS Excel, MS Powerpoint, Internet etc.)
Job Description – Roles & Responsibilities	<ul style="list-style-type: none"> <li>• To market survey of biomedical equipments.</li> <li>• To prepare technical specification of biomedical equipments based on need, latest technology, safety, efficiency, &amp; effectiveness.</li> <li>• To evaluate technical documents during tender process.</li> <li>• To do e-tender process as uploading &amp; downloading tender documents time to time.</li> <li>• To participate in demo of biomedical equipment for their inspection.</li> <li>• To provide techno managerial support to health department, Uttarakhand regarding biomedical equipments.</li> <li>• To coordinate with concerned person in district, collect &amp; compile data, review, monitoring, follow up of scheme/programme as “Free Diagnostic Services Scheme” and “Biomedical Equipment Management &amp; Maintenance Programme” under NHM and share with GOI on time.</li> <li>• Advise on the planning, acquisition &amp; use of biomedical equipments.</li> <li>• To prepare annual Programme Implementation Plan (PIP) of “Free Diagnostic Services Scheme” and “Biomedical Equipment Management &amp; Maintenance Programme” as per guidelines provided by GOI from time to time.</li> <li>• To undertake such other assignments, that may be assigned from time to time.</li> </ul>

Post Name	<b>Sr. Consultant – Procurement &amp; Logistics</b>
Level	State Level
No. of positions	01
Monthly Consolidated Remuneration	<b>Rs 70,000/-</b>
Reporting to	Assistant Director - Procurement Director, NHM Mission Director, NHM
Essential Qualifications & Experience	<p>Any Regular Graduate with Masters' degree in Finance/ Procurement/ Materials Management/ Supply Chain &amp; Logistics Management/ Inventory Management</p> <p><b>With</b></p> <p>05 years' experience in procurement, contract management, supply chain coordination or related areas</p> <p>OR</p> <p>CA/ICWA (ICMA)</p> <p>Candidate must have demonstrable proficiency in use of MS – Office (MS Word, MS Excel, MS Powerpoint, Internet etc.)</p>
Job Description – Roles & Responsibilities	<p>As <b>Senior Consultant – Procurement</b>, you will be responsible for supporting NHM Uttarakhand's procurement, supply chain and contract functions to ensure efficient, transparent, and compliant delivery of goods and services. Key roles include:</p> <ul style="list-style-type: none"> <li>• Develop and maintain the procurement strategy in alignment with NHM policies and Government of India guidelines.</li> <li>• Prepare and periodically update procurement plans for medical supplies, equipment, and services.</li> <li>• Lead the end-to-end procurement process including RFPs, tenders, evaluation, vendor selection, contract award and documentation.</li> <li>• Ensure compliance with applicable rules and regulations (GFR, procurement manuals, state/national norms).</li> <li>• Monitor contractor and supplier performance, ensuring timely delivery and quality adherence.</li> <li>• Coordinate with program management teams and stakeholders to forecast requirements and plan procurement cycles.</li> <li>• Support price negotiations with suppliers and service providers to ensure cost-effective procurement.</li> <li>• Maintain vendor database and develop robust vendor management practices.</li> <li>• Analyse procurement data and prepare reports for senior management and steering committees.</li> <li>• Provide technical guidance on procurement best practices, including e-procurement, GeM platform usage, and tendering systems.</li> <li>• Conduct risk assessments and recommend mitigation strategies for procurement and supply chain challenges.</li> <li>• Facilitate capacity building and training for NHM staff on procurement processes and documentation requirements.</li> </ul>

	<ul style="list-style-type: none"><li>• Ensure documentation and record-keeping for audit readiness, transparency, and accountability.</li><li>• Support internal and external audit processes related to procurement and contracts.</li><li>• Liaise with finance and logistics teams to ensure smooth operations from requisition to payment.</li><li>• Any other task as assigned by the competent authority.</li></ul>
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## **National Health Mission, Uttarakhand**

UKHFWS, Office of Mission Director, 3<sup>rd</sup> Floor,

Directorate of Medical Health & Family Welfare, Danda Lakhond, Sahastradhara Road, Dehradun

## Application Form

(Please fill separate application for each position)

**Note:**

1. Please enclose the self attested copies of documents /certificates for serial no. **5 (Date of birth), 12 (Academic Qualification) & 13 (Work Experience) and CV with** completed application form.
2. Shortlisted candidates will be informed for interview through e-mail. So, please mention email id which is in use clearly.
3. The candidates should mention at the top of the envelope: "**Position Applied for.....**"

**Application to be sent to:**

Office of Mission Director,  
National Health Mission,  
3<sup>rd</sup> Floor, Directorate of Medical Health & Family Welfare  
Danda Lakhond, Post-Gujrada  
Sahastradhara Road, Dehradun – 248001

**Declaration**

I .....affirm that the information given in this application is true and correct. I also fully understand that if at any stage it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or my employment may be terminated.

Date:

Place:

**Signature of Candidate**

**List of enclosed documents –**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.