यू. टी. प्रशासनदादराएवंनगरहवेलीऔरदमनएवंदीव
U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्यऔरपरिवारकल्याणविभाग, डीएनएचऔरडीडी
Department of Health and Family Welfare, DNH & DD
केंद्रीयखरीदशाखाकाकार्यालय
Office of the Central Procurement Branch
दमन / Daman
E-mail: cpbdaman106@gmail

Purchase of Commercial Dehumidifier for NAMO Hospital, Daman.

No. CPB/DNHDD/Dehumi/2026-27/319 Date: - 05/11/2026

Tender ID: - 2026_DAMAN_5045_1

A. Tender Notice/Notice Inviting Tender (NIT)

The Director of Medical & Health Services, UT of Dadra & Nagar Haveli, Daman & Diu on behalf of President of India, invites online tender on https://ddtenders.gov.in/nicgep/appfrom the Manufactures/ Authorized Dealers/ Suppliers for Purchase of Commercial Dehumidifier for NAMO Hospital, Daman.

Sr.	Particulars	(E.M.D.) Earnest Money Deposit	Tender Fees (Non-Refundable)
1.	Purchase of Commercial Dehumidifier for NAMO Hospital, Daman	-	Rs. 500/-

Bid document downloading Start Date	:	06.11.2026,
Bid document downloading End Date	:	13.11.2026, 14:00
Last Date & Time for receipt of Bid	:	13.11.2026, 14:00
Preliminary Stage Bid Opening Date	:	13.11.2026, 14:30
Technical Stage Bid Opening Date	:	13.11.2026, 15:00

Bidders have to submit Technical Bid and Financial Bid in Electronic format only on https://ddtenders.gov.in/nicgep/appwebsite till the last date and time for submission.

It is ensured that all tenders links will be used in HTTPS format for e-procurement compliance.

Technical Bid and Financial Bid in Physical format shall not be accepted in any case.

Bid submission will be done along with Tender Fees and EMD in original by Registered Post/Speed Post or to be deposited in the tender box kept in the office of the Central Procurement Branch, DNH & DD as per Rule 170 of the General Financial Rules (GFR), 2017.However, Tender Inviting Authority shall not be responsible for any postal delay. Tenders can be downloaded from https://ddtenders.gov.in/nicgep/app

Kind attention is invited to the bidders that: -

1. The EMD and Tender Fees should not be forwarded by cash.

2. The Tender Fees will be accepted only in form of DD/Bankers Chequeof any Nationalized or Scheduled Bank of India payable at Daman in favour of **"The**

Medical Superintendent, NAMO Hospital, Daman." The Tender Fees will be Non-Refundable.

3. The EMD will be accepted in form of FDR or Bank Guarantee from any Commercial Banks in an acceptable form payable at Daman in favour of **"The Medical Superintendent, NAMO Hospital, Daman."**

4. The EMD will remain valid for a period of 45 days beyond the final bid validity period as per Rule 170 of the General Financial Rules (GFR), 2017.

5. Bids must be submitted through the e-procurement portal only; manual or offline bids shall not be accepted as perRule 160 of the General Financial Rules (GFR), 2017.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. In case bidder needs any clarification on the process of bidding for participating in online tender for further details, correspondence can be made on E-mail: cppp-nic[at]nic[dot]in, Mobile No: +91-7878007972 and +91-7878007973, Tel No. 1800 3070 2232 Website: www.ddtenders.gov.in

-sd-
In - Charge,
Central Procurement Branch
Ayushman Arogya Mandir,
Dholar, Moti Daman**,**
Daman – 396220
U.T. of DNH and DD
Email –cpbdaman106@gmail.com.

Copy to: -

1) The Secretary, Health & Family Welfare, DNHDD.
2) The Director, Medical & Health Services, DNHDD
3) The Mission Director, NHM, DNHDD.
4) IT Department, D&NH, with a request to publish in Website.

B. Instructions to Bidders

1. **Availability of Tender Documents**
   All tender documents can be downloaded **free of cost** from the website:
   https://ddtenders.gov.in/nicgep/app
2. **Mode of Submission**
   All bids shall be submitted **online only** on the above-mentioned website.
3. **Guidelines for Online Participation**
   Instructions for online participation in e-tenders can be obtained from the same website.
4. **Supplier Registration**
   Suppliers must register on the website through the **"New Supplier"** link available on the homepage.
5. **Bid Validity**
   The bid shall remain valid for a period of **365 days** from the date of opening of technical bid.
6. **Digital Signature Certificate (DSC)**
   A valid **Digital Signature Certificate** is mandatory for participation in the e-tender. The bidder must ensure all uploaded documents are digitally signed using a valid **Class-III Digital Signature Certificate (DSC).**
7. **Clarifications & Communication**
   For any queries regarding tender specifications or clauses, correspondence may be addressed to:

Sd/-
The In-Charge,
Central Procurement Branch
Ayushman Arogya Mandir,
Dholar, Moti Daman**,**
Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com.

8. **Document Submission**
   - All documents uploaded/scanned must be **legible and readable**.
9. **Document Categorization and Submission:**
   Documents are categorized into **Group A** and **Group B**.
   Group A documents (Tender Fee and EMD) shall be submitted **physically** at the office of the **Central Purchase Branch (CPB)** only.

Group B documents (as listed in **Annexure–B**) shall be submitted **online only** through the website https://ddtenders.gov.in/nicgep/app

Uploading required documents on the tender website is **essential**.
Hard copies may be sent separately, which the Department may refer to if required.

10. **Product Compliance**
    The bidder must provide **compliance details** for each quoted product.
    Any **false or misleading statement** found at any stage of the procurement process will result in **outright rejection of the bid** and **forfeiture of EMD**.

11. **Amendment/Modification/Corrigendum process**
    Amendment/Modification/Corrigendum may be incorporated as per the requirement of the department before accepting or rejecting any or all tenders in part or whole without assigning reasons.

12. **Withdrawal of Bids**
    The department has the whole right to withdraw any or all tenders in part or whole without assigning reasons at any time before issuing the purchase order to the bidders. This decision will be binding to all the bidders.

C. Tender Submission System

1.Two-bid system:

- **Technical Bid** and **Financial Bid** to be submitted online at: https://ddtenders.gov.in/nicgep/app
- **EMD and Tender Fee** to be submitted physically in the Tender Box along with a covering letter.

The envelope should be **super scribed** as:
"**e-Tender – Sealed Cover of Bid for Purchase of Commercial Dehumidifier for NAMO Hospital, Daman".**

The **EMD** and **Tender Fee** must be enclosed with the bid documents.

2. Tender Fee (Non-Refundable) – Rs. 500/-

a. Tender Fees shall **not be accepted in cash**.
b. The fee must be submitted in the form of **Demand Draft (DD) or Banker's Cheque**, drawn in favour of: **"The Medical Superintendent, NAMO Hospital, Daman."**, Payable at

Daman from any **Nationalized or Scheduled Bank** of India.
c. Tenders without the prescribed Tender Fee will be **summarily rejected**.

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3. <u>Earnest Money Deposit (EMD) – Nil</u>

a. All tenders must be accompanied by the prescribed **EMD** failing which they will be **rejected**.
b. EMD is to be obtained from the bidders except MSME and Startups as per Rule 170 of General Financial Rules (GFR), Rules, 2017.
c. Bidders claiming MSME benefits must provide valid UDYAM Registration Certificate as per MSME Notification 2021.
d. EMD is to be submitted in favour of **"The Medical Superintendent NAMO Hospital, Daman."** issued by any Nationalized or Scheduled Bank authorized by the RBI to undertake Government business.
e. EMD may be submitted in any of the following forms:
    - **Fixed Deposit Receipt (FDR)**
    - **Bank Guarantee (BG)**
f. The EMD will remain valid for a period of 45 days beyond the final bid validity period as per Rule 170 of the General Financial Rules (GFR), 2017.
g. EMD in any other form will **not be accepted.**

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4. <u>Exemption from EMD (As per GFR Rule 170)</u>

1. **Micro and Small Enterprises (MSEs)** registered under the **MSME Procurement Policy** are exempt from EMD submission.
    - Such bidders must, however, submit a **Bid Securing Declaration** accepting that if they withdraw or modify their bids during the validity period, or fail to sign the contract/submit performance security, they will be **suspended for 12 months** from eligibility to bid for tenders under the Department of Health & Family Welfare, DNH & DD.
2. Under MSE category, **only manufacturers** (for goods) and **service providers** (for services) are eligible for EMD exemption.**Traders is excluded.**
3. Start-ups (whether MSEs or otherwise) are also **exempted** from EMD, prior experience, and prior turnover requirements, subject to meeting quality and technical specifications as per O.M issued by the Ministry/UT Administration time to time.
4. All financial statements submitted shall be audited by a Chartered Accountant and accompanied by CA's seal and signature.

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5. Performance Security/Security Deposit (Rule 171 of GFR, 2017)

a. To ensure due performance of the contract, Performance Security is to be obtained from the successful bidder awarded the Contract.
b. Performance Security will be 5% of the value of the contract as specified in the bid document.
c. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
d. Bid security should be refunded to the successful bidder on receipt of Performance Security.
e. Performance Security may be furnished in the form of:
    - **Fixed Deposit Receipt (FDR)**
    - **Bank Guarantee (BG)**

6. Forfeiture of EMD / Performance Security

EMD/Performance Security shall be forfeited under the following conditions:

i. Submission of **false or fabricated documents**, **misleading statements**, or **failure to provide requisite documents** in proper format.
ii. Failure to **execute supply orders** within the stipulated time.
iii. Failure to **replace goods** declared to be **not of standard quality** or found to be **decayed/spoilt**.
iv. If the bidder withdraws or modifies bid during validity.

7. Release of EMD/Performance Security

a. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document.
b. The Performance Security shall be refunded to the bidders after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.

8. Failure to Supply

- In the event of failure to supply materials as per terms and within the stipulated period:
- The **loss incurred** will be recovered from the supplier's **EMD/Security Deposit or pending bills**.
- The supplier shall have **no claim** in such cases.

9. **Non-Adjustability of EMD**
   EMD deposited against previous tenders or supply orders **shall not be adjusted** against this tender's EMD requirement.

D. Eligibility Criteria:

In order to qualify for participation in the tender process, interested bidders must meet the following eligibility requirements and submit all supporting documents as listed below

Each document is mandatory and must be enclosed with the bid to ensure proper evaluation and consideration.

1. **PAN Card: -** A self-attested copy of the Permanent Account Number (PAN) card issued by the Income Tax Department of India must be submitted.
2. **GST Registration Certificate:** - A valid Goods and Services Tax (GST) registration certificate must be provided in the name of the bidding entity.
3. **Statement of Annual Income / Turnover:**- The average annual turnover of the bidder for the last 3 financial year, the bidder shall provide proof of annual income/turnover for the last three financial years, (2023 - 2024, 2024 – 2025 and 2025-26).Acceptable documents include **audited financial statements**, duly certified by a Chartered Accountant.
4. **Undertaking and Verification of Required Documents/Certificates/Permissions as per Annexure-A: -** A duly filled, signed, and stamped copy of **Annexure-A** (comprising the undertaking and declarations of the required documents/certificates/permission as per Annexure A) confirming compliance with tender requirements must be submitted.
5. **Schedule of Required Documents/Certificates/Permissions in Annexure-B –** A scanned, stamped, and duly signed copy of **Annexure-B** from the tender document must be uploaded.
6. Scanned copy of the Terms and Conditions, duly signed and stamped by the bidder.
7. Scanned copy of the Scope of Work, duly filled in, signed and stamped by the bidder.
8. **Certification that** the Bidder or any of its allied is not **Black listed by any** Central/State Government/ Public Undertaking/Institute at the time of bid submission as per prescribed format in Annexure-C. This certification should be self-declaration by the bidder on Rs. 50/- non-Judicial stamp paper for validity. Persistent default or non-performance may result in blacklisting of the firm for up to Two years as per Rule 151(iii) of GFR 2017.

9. **Tender Fee & Earnest Money Deposit (EMD): -**The prescribed Tender Fee and EMD must be submitted. If claiming EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure -E** must be enclosed.
10. Work Experience Certificate: - The bidder shall submit documentary evidence of work experience demonstrating that they have successfully executed at least one order for Supply, Installation, Testing and Commissioning (SITC) during the last three financial years.
11. Bidders claiming exemption from the prior turnover requirement specified in Para 3 and the prior experience requirement specified in Para 10 may avail such exemptions under the applicable Startup and MSE Procurement Policy Orders. To avail these exemptions, bidders must submit valid supporting documents corresponding to the exemption claimed.

E. Bid Evaluation Criteria

A. Preliminary Evaluation

- Verification of Tender Fee and Earnest Money Deposit (EMD) submission.

B. Technical Evaluation

- Scrutiny of the technical specifications and all other relevant documents as required by the Department, in comparison with the quoted specifications.
- Examination of the Compliance Statement submitted by the bidder.
- **Sample Verification (if required):** If samples are requested by the Department, they must be submitted as per instructions. Please note that submitted samples will not be returned.

C. Financial Evaluation

- The financial bids of only those bidders who qualify in the Technical Evaluation stage shall be opened.
- The bidder offering the **lowest evaluated price (L1)** among the technically qualified bidders will be considered for award of contract.
- In the event of a tie in L1 rates:
  - i) In case one of the L1 bidders is MSE owned by SC/ST or a Women Entrepreneur, then 25% quantity order reserved for MSEs will be placed on the MSE owned by SC/ST or a Women Entrepreneur subject to fulfilment of other tender conditions.
  - ii) If one of the L1 bidders is MSE, other than MSE owned by SC/ST or a Women Entrepreneur then an order shall be placed on such MSE bidders.

iii) In all other scenarios, the order shall be placed on the L1 bidder having a higher turnover in the previous financial year. In case there is a tie at the lowest bid (L-1) position between only startup bidders and none of them has past turnover, the order will be placed on the startup that was registered earlier with the Department of Industrial Promotion and Policy.

F. Terms and Conditions of Contract

1. ACCEPTANCE OF TENDER

a. Grounds for Rejection

The tender is liable to rejection for any of the following reasons:

i. Non-submission of the tender within the stipulated time period.

ii. Group A documents shall be submitted physically at the office of CPB only and Group B documents shall be submitted online at https://ddtenders.gov.in/nicgep/app.

iii. Group A documents include Tender Fee and EMD, whereas Group B includes the documents mentioned in Annexure-B.

iv. Tender is unsigned, not initialled on each page, or contains unauthenticated corrections.

v. Non-payment of Tender Fee as well as Earnest Money Deposit (EMD), if not exempted.

vi. Exemption of EMD is not as per GFR Rule 170.

vii. Conditional or vague offers.

viii. Unsatisfactory past performance of the tenderer.

ix. Equipment offered with major deviations in technical specifications, capacity, performance, quality, standards or other requirements prescribed in the tender.

x. Submission of misleading, contradictory, false statements or fabricated/invalid documents.

xi. Improperly filled tender documents.

xii. Unreadable documents uploaded online shall not be considered for bid evaluation.

xiii. Bidders should not submit a bid if their firm's turnover is below the prescribed threshold, wherever applicable.

b. Discounts

Any discount offered by the bidder must be clearly reflected in the total final bid amount in the Price Bid Form. Discounts offered after opening of the price bid shall not be considered.

c. Rate Evaluation

The consolidated rates entered online shall be taken into account for preparing the price statements.

Only the bidder who is technically qualified and found lowest (L1 Bidder) as per the evaluated rates shall be considered for award of the contract.

d. Clarifications

The Director of Medical & Health Services, DNH & DD may seek clarification, explanation or documentary evidence related to the offer at any stage of the tender process.

e. Technical Quotation

- Bidders shall quote only for commercial dehumidifiers strictly conforming to the technical specifications prescribed in the tender.
- The make, model, brand and name of the original equipment manufacturer (OEM) must be clearly mentioned in the technical bid.
- Complete technical specifications, product catalogue/brochure and relevant technical literature of the offered equipment shall be submitted.
- The technical literature must clearly establish compliance with the required capacity, performance, operating parameters and other specifications.
- All documents submitted must be authentic, legible and contain visible dates of issue, wherever applicable.
- Any deviation from the prescribed technical specifications must be clearly indicated. However, deviations from mandatory specifications shall not be accepted.

f. Submission & Validity

- No tender will be accepted after the prescribed closing time. Delays, including postal/transit delays, will not be condoned.
- If the last date of submission falls on a Government holiday, it shall automatically extend to the next working day.

- The tenderer must confirm that the commercial dehumidifier offered strictly complies with all technical specifications, capacity, performance parameters, electrical requirements and other conditions prescribed in the tender.
- The manufacturer's name, make, model and country of origin of the equipment must be clearly mentioned in the technical bid.

g. Eligibility & Representation

1. The bidder shall preferably be the manufacturer/OEM or an authorized dealer/distributor of the offered commercial dehumidifier.
2. In case the bidder is not the manufacturer, a valid Authorization Letter issued by the OEM shall be submitted, authorizing the bidder to participate in the tender and supply the offered equipment.
3. The bidder shall submit documentary evidence of the manufacturer's credentials and technical specifications of the offered equipment, wherever applicable.
4. The bidder shall submit an undertaking confirming the availability of after-sales service, maintenance and technical support for the supplied equipment.
5. Only one offer per make/model shall be permitted per bidder.

h. Quantity & Procurement

- The quantity indicated in the tender is tentative and shall be procured as per the actual departmental requirement.
- The commercial dehumidifier shall be supplied strictly in accordance with the specifications and quantity mentioned in the tender/supply order.
- The successful tenderer shall be bound to supply the ordered quantity within the stipulated delivery period.
- The procurement shall be on a one-time purchase basis, unless otherwise specified in the tender.

i. Pricing and Delivery

- Rates must be inclusive of all taxes, duties, transportation, packing, forwarding, insurance, installation, commissioning and other incidental charges, wherever applicable. No extra payment shall be made beyond the quoted rates.
- Delivery shall be made at the location specified in the supply order.
- The supplier shall arrange door delivery at the designated location, irrespective of the floor, including labour and transportation charges.
- All taxes, duties, royalties or other charges payable on the sale and transportation of the equipment shall be borne by the supplier.
- The equipment must be delivered, installed and commissioned within the specified delivery period, wherever installation and commissioning are required under the tender.

j. Authority & Finality

- The decision of the Tender Inviting Officer regarding acceptance/rejection of the tender, technical compliance, quality or conformity of the supplied equipment shall be final and binding.
- All disputes arising out of this tender shall fall under the jurisdiction of Courts at Daman, UT of Dadra & Nagar Haveli and Daman & Diu.
- The Tender Inviting Officer reserves the right to accept or reject any or all tenders, in part or whole, without assigning any reasons.
- The Tender Inviting Officer shall have the right to amend the tender or issue corrigendum before accepting or rejecting any tender, in part or whole, without assigning reasons.

k. Agreement

No separate agreement shall be required to be signed. Submission of the bid itself implies acceptance of all tender terms and conditions for all legal purposes.

l. Quantity Variation

The actual quantity procured may vary as per the immediate requirement of the Department. The tenderer shall be bound to supply the quantity ordered by the Department without objection, subject to the terms of the tender.

m. Specific Compliance Requirements

- The bidder shall submit complete technical specifications, product catalogue/brochure and make/model details of the commercial dehumidifier offered.
- The bidder shall submit a valid OEM Authorization Letter, wherever applicable.
- The bidder shall submit an undertaking confirming that the equipment supplied shall be brand new, unused, genuine and of the latest available model, and shall not be refurbished, reconditioned or second-hand.
- The bidder shall submit the applicable BIS/ISI certification and other statutory approvals/certifications, wherever required under the relevant standards and applicable laws.
- The bidder shall furnish details of the authorized service centre/service support available for the offered equipment.
- The bidder shall confirm the availability of spare parts and technical support for the equipment during the warranty period and thereafter, as applicable.

n. Inspection & Quality Control

The quality, quantity and technical specifications of the supplied commercial dehumidifier shall be verified by the designated inspection authority/committee of the Department.

The equipment shall be inspected to ensure conformity with the approved technical specifications, make, model, capacity, performance and other tender requirements.

The Department reserves the right to reject any equipment found defective, damaged, substandard or not conforming to the prescribed specifications. Payment shall be released only after satisfactory inspection, installation and commissioning, wherever applicable, and acceptance by the competent authority.

o. Blacklisting and Litigation

- The bidder or its associated entities shall not be blacklisted by any State/Central Government at the time of participation in this tender.
- An affidavit/undertaking confirming the same must be submitted.
- Details of any litigation or arbitration related to contracts in the last three years must be disclosed.
- Submission of a false affidavit/undertaking shall result in rejection of the bid, termination of the contract and recovery of all resulting losses, as applicable.
- If the bidder/principal is under investigation or penalized by CVC or any State/Central Government body for similar work, the bid may be rejected as per applicable rules.

G. TERMS OF SUPPLY

a. Marking and Labelling

All commercial dehumidifiers supplied under this order shall bear the manufacturer's name, make, model, serial number, technical specifications, electrical rating and other relevant identification details.

The equipment shall be supplied in its original manufacturer's packing, wherever applicable, with all accessories and components required for its proper operation.

b. Loss or Damage During Transit

In the event of any breakage, loss or damage to the equipment during transit, the supplier shall replace the damaged/lost equipment or components at no additional cost to the Department.

The Department will not bear the cost of transit insurance. The supplier shall be solely responsible for the safe delivery of the equipment up to the designated delivery location.

c. Transport Documents

The Railway Receipt (RR), Goods Receipt (GR) or other transport documents, wherever applicable, shall be drawn in favour of the Director, Medical & Health Services, DNH & DD.

d. Delivery at Site

The supplier shall ensure door delivery of the commercial dehumidifier up to the designated location, irrespective of the floor, including transportation, unloading and labour charges.

No additional charges shall be payable by the Department for this purpose.

e. Mode of Dispatch

The supplier shall ensure proper dispatch and transportation of the equipment through a reliable mode of transport. All necessary transport documents shall be furnished along with the supplied equipment.

The Department shall not bear any additional cash demands or charges towards delivery of the equipment.

f. Delivery, Installation and Commissioning

The equipment shall be delivered within 30 days from the date of issue of the supply order.

The supplier shall also undertake installation, testing and commissioning of the commercial dehumidifier at the designated site, wherever required under the tender, without any additional cost.

In case of failure to deliver and commission the equipment within the stipulated period, a penalty may be imposed as per the relevant penalty clause, with the approval of the competent authority.

g. Installation and Operational Demonstration

The supplier shall ensure proper installation and commissioning of the commercial dehumidifier in accordance with the manufacturer's guidelines and prescribed technical specifications.

The supplier shall demonstrate the functioning and operational performance of the equipment to the satisfaction of the designated officer/committee.

The supplier shall also provide necessary operational training to the concerned departmental staff, wherever applicable, without any additional charges.

h. Submission of Invoices

The supplier shall submit the original invoice along with the delivered equipment and relevant documents, including:

- Copy of the supply order.
- Delivery challan.
- Warranty certificate.
- OEM/manufacturer details.
- Installation and commissioning report, wherever applicable.
- Inspection/acceptance certificate, wherever applicable.
- Details of accessories supplied.

i. Quality and Specifications

The commercial dehumidifier supplied shall strictly conform to the approved make, model, capacity, technical specifications and performance parameters quoted in the bid.

Supplies of inferior quality, different specifications, unauthorized make/model, incomplete or damaged equipment shall not be accepted.

The supplier shall replace such equipment or components at its own cost and risk.

Intimation of non-acceptance shall be sent within 15 days of receipt/inspection, as applicable. Rejected equipment shall be taken back and replaced by the supplier at its own cost.

If the supplier fails to replace the rejected equipment within the stipulated period, its EMD/SD may be forfeited as applicable, and the Department may procure the required equipment from alternate sources at the risk and cost of the supplier, subject to applicable rules.

Further penal action may also be initiated as per relevant rules.

j. Reduction in Quantity Ordered

If the Tender Inviting Officer, for any reason, does not require the whole or part of the ordered quantity, a written notice shall be issued to the supplier, wherever applicable.

The supplier shall not be entitled to any compensation or claim for loss of profit due to such reduction or alteration in quantity.

k. Estimated Quantities

The quantities mentioned in the tender are approximate estimates. The actual quantity may vary as per departmental requirements. The successful bidder shall have no claim for loss or damages arising from any variation between the estimated and actual quantities.

l. Termination of Contract

The Tender Inviting Authority may terminate the contract at any time in accordance with the terms and conditions of the tender.

If the Government terminates the contract due to a breach of conditions, termination shall take effect immediately, without prior notice, wherever warranted.

m. Grounds for Termination

1. The Director of Medical & Health Services reserves the right to terminate the contract wholly or in part at any time without assigning any reason by giving 15 days' written notice to the supplier.
2. The contract shall be liable for immediate termination without prior notice in the following cases:

   i. The firm is debarred, disqualified, ceases to exist or is convicted of any offence.

   ii. If the supplier fails to deliver the equipment within the time period specified in the purchase order.

   iii. If the supplier supplies substandard, damaged or non-conforming equipment or fails to replace rejected equipment within the stipulated time.

   iv. If the supplier breaches any terms and conditions of the contract, including false declaration, misrepresentation or violation of tender norms.

   v. If the supplier becomes insolvent, goes into liquidation or is blacklisted by any Government authority.

   vi. If the supplier fails to complete the installation and commissioning of the equipment within the prescribed period, wherever applicable.

H. PAYMENT TERMS

a. Payment

100% payment of the invoice amount shall be made only after successful delivery, installation, commissioning (wherever applicable), inspection and acceptance of the commercial dehumidifier by the designated authority/committee and submission of the requisite Security Deposit.

b. Price Escalation

No request for price escalation shall be entertained under any circumstances during execution of the supply order.

c. Billing

All bills shall be prepared in triplicate and must mention the supply order number and date, description of the equipment, make, model, quantity, unit rate, applicable GST and total amount.

d. Revenue Stamp

Bills exceeding ₹5,000/- shall be pre-receipted on a Revenue Stamp of appropriate value, wherever applicable as per prevailing rules.

e. Tax Certification

Each bill charging GST must contain the applicable GST details and statutory declarations/certifications as required under the relevant GST laws and rules.

f. Additional Charges

No extra charges for packing, forwarding, transportation, unloading, installation, commissioning, insurance or other incidental expenses shall be paid beyond the quoted rates.

g. Item Specification

Rates should be quoted only for the specified commercial dehumidifier as per the tender terms and technical specifications.

h. Deviation in Specification

The bidder shall supply the same make, brand, model and specifications of the equipment as quoted and accepted in the bid. Any deviation or substitution without prior written approval of the competent authority shall be viewed seriously and necessary action shall be taken as per tender conditions.

i. Advance Payment

No advance payment shall be made. Payments shall be released only after successful delivery, inspection, installation and commissioning, wherever applicable, and acceptance of the equipment, in accordance with GFR Rule 172.

SECURITY DEPOSIT (SD)

a. The successful tenderer shall deposit 5% of the total order value as Security Deposit within 10 days from the date of issue of the supply order.

b. Failure to deposit the Security Deposit within the stipulated period shall result in cancellation of the order, subject to applicable rules and approval of the competent authority.

c. Security Deposits submitted against previous tenders or supply orders shall not be adjusted against the current requirement.

d. In case of failure to replace defective or rejected equipment/components, or failure to fulfil contractual obligations, losses incurred by the Government shall be recovered from the Security Deposit or from any pending bills.

I. FORCE MAJEURE CLAUSE

1. Events Constituting Force Majeure

Such events include, but are not limited to:

- Natural disasters (flood, earthquake, cyclone, storm, drought, fire, etc.).
- War, invasion, acts of foreign enemies, hostilities or civil commotion.
- Acts of Government (law, order, regulation or embargo).
- Epidemics, pandemics or quarantine restrictions.
- Strikes, lockouts or industrial disturbances.
- Any other causes beyond the control of the affected party.

2. Obligations of the Party Claiming Force Majeure

The affected party shall:

a) Notify the other party in writing within 7 days of the occurrence of such event, explaining its impact on performance.

b) Provide supporting evidence, if required, to establish the event as Force Majeure.

3. Consequences

a) The performance of the contract shall be suspended for the period during which the Force Majeure condition continues.

b) No party shall be liable for non-performance or delay during this period, subject to the applicability of the Force Majeure conditions.

c) If the event continues for more than 60 days, either party may terminate the contract without any financial liability to the other.

4. Exclusions

Events such as non-availability of equipment/components, labour disputes or financial difficulties of the bidder shall not be considered Force Majeure.

5. Restoration of Work

As soon as the Force Majeure event ceases, the affected party shall resume performance of its obligations under the contract as early as possible.

J. PENALTY CLAUSE

1. Delay in Supply/Installation

If the supplier fails to deliver the commercial dehumidifier and complete installation/commissioning, wherever applicable, within the stipulated time as mentioned in the purchase order/contract, a penalty shall be imposed at the rate of 0.5% (half percent) of the total value of the delayed equipment per week or part thereof, subject to a maximum of 10% of the total order value.

2. Non-Performance or Short Supply

In case of failure to supply the ordered quantity or supply of equipment not conforming to the prescribed technical specifications, the Department reserves the right to forfeit the Earnest Money Deposit (EMD)/Performance Security Deposit, as applicable, and terminate the contract in accordance with the applicable rules.

The supplier may also be considered for blacklisting/debarment for future tenders, following due procedure.

3. Quality Rejection

If any equipment or component is found to be of inferior quality, damaged, defective or not as per the approved specifications, the same shall be rejected and must be replaced by the supplier at its own cost within the time specified by the Department.

Failure to do so shall attract the applicable penalty in addition to rejection of the equipment.

4. Administrative Action

Persistent delays, poor performance, failure to provide warranty support, non-availability of service support or failure to meet contractual obligations may lead to termination of the contract and blacklisting/debarment from participation in future tenders of the Department for a period decided by the competent authority, following due procedure.

-sd-

In - Charge,
Central Procurement Branch
Ayushman Arogya Mandir,
Dholar, Moti Daman**,**
Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com.

M. SCOPE OF WORK:

Schedule of Requirements, Specifications and Allied Technical Details:

Purchase of The Commercial Dehumidifier for NAMO Hospital,Daman.

Please mentioned Offered Company for Quoted Items only as mentioned below and attach the Scan copy of the same. Format is as under:

Sr. No.	Particulars	Qty. Reqd.	Company offered	Timeline for delivery
1.	**Commercial type Dehumidifier Machines 50ltr.**	05		Within 30 Days

Specification:

Specification	Complies/Not Complies
1. Type of material- Plastic	
2. Types of Humidifier- Domestic	
3 Water tank ltr capacity- 6ltr	
4. Display control- LCD/LED	
5. Power phase-single	
6. Room coverage Area- 150-200 Sq.Ft	
7. Air Flow – 460 M^3/hr	
8. Power- 1500-1600W or more	
9. Humidity range- 40-65%	
10. Supply voltage- 220/230V	
11. Sound level- below52DB	
12. Easy mobility with convenient wheels	

13. Air Purifying filter provided	
14. Compressor warranty-3 year	
15. Warranty of machine – 1 Year	

Sign & Stamp of tenderer

-sd-

In - Charge,
Central Procurement Branch
Ayushman Arogya Mandir,
Dholar, Moti Daman,
Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com.

ANNEXURE - A

(This undertaking must be printed on the firm's official letterhead and signed by the authorized signatory.)

Verification and Undertaking of the Required Documents/Certificates/Permissions

From: M/s……

No…….
To
The In-Charge,
Central Procurement Branch
Ayushman Arogya Mandir,
Dholar, Moti Daman**,**
Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com.

Sub: Purchase of Commercial dehumidifier for NAMO Hospital, Daman.

Ref: Tender Enq #.....

Sir,

I/We enclose the necessary documents duly signed, as shown in Annexure 'B' (in order in which they are mentioned). I/We have carefully read and understood the terms and conditions stated in the tenders from and I/We shall abide by all these conditions. I/We further endorse that in particular, the terms and conditions of Delivery Period, Payment Terms, Place of Delivery etc are acceptable to me/us and no representation will be made by me/us afterwards for altering the same.

I/We verify the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents for verification on demand. I/We undertake to upload the attested copies of certificates/documents required on the website.

I/We will be cautious to see that the uploaded scan documents are legible and I/we understand that if the documents are not legible, my/our tender will be rejected.

I/We verify that I/We are in possession of the requisite licenses/permits required for the manufacture /supply /sale /distribution of the items and further verify that the said

licenses/permits have not been revoked/ cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been declared defaulter, blacklisted or debarred by any State or Central Government or Constitutional authority or Financial Institution or Judicial Court or any Government undertakings.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Officer or failure to comply with any contractual requirement laid down by you will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the UT Administration.
Thanking You.

Yours faithfully,

Sign & Stamp of Tenderer.

ANNEXURE – B
SUBMISSION OF GROUP- B DOCUMENTS

Sr No.	Document/Certificate	Enclosed	Pg No.
1	PAN Card		
2	GST Registration Certificate.		
3	The bidder shall submit proof of average annual turnover for the last three financial years (2023-24, 2024-25 and 2025-26), supported by audited financial statements duly certified by a Chartered Accountant.		
4	Verification, Undertaking, Checklist and Documents as per Annexure-A.		
5	Scan copy of Annexure-B of the Tender Documents duly Stamped and Signed.		
6	Undertaking mentioning the Tender ID as per Annexure-C		
7	Scan copy of Terms and Conditions of the tender documents duly Stamped and Signed on each page.		
8	Scan copy of Scope of Work correctly filled with Stamped and Signed on each page.		
9	The bidder shall submit documentary evidence of work experience demonstrating that they have successfully executed at least one order for Supply, Installation, Testing and Commissioning (SITC) during the last three financial years.		

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the represents at Sr. No. 04, 05, 06 , 07 & 08 declaration part are as per the format prescribed by the Administration and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the tender.

Date:
Place:

Sign & Stamp of tenderer.

ANNEXURE – C

(To be submitted on Rs.50 stamp paper)

NON-BLACKLISTING CERTIFICATE

Self-declaration with the stamp and sign be submitted on ₹50/- non-judicial stamp paper

I/ We hereby certify that the firm or any of its allied firms has not been currently blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I/ We hereby certify that the firm Bidder / its sister concerns / companies where its Promoters / Directors either directly or indirectly are involved, has not been currently blacklisted in tender / supplies by any state/Central Govt. Bidder should submit affidavit in this regard. The bidder should provide accurate information of litigation or arbitration resulting from contracts completed or under execution by him over the last three years. False affidavit would lead to blacklisting and termination of the contract at any stage. In such cases all the losses that will arise out of this issue will be recovered from the Tenderer / Contractor and he will not have any defence for the same. In case of bidder / principal is involved / penalized under any investigation of CVC or any State/Central Govt. Commission in relation to the similar work project issue; the bid will be out rightly rejected.

I/ We also certify that firm will provide the materials as per the specification given by the department and also abide all the terms & conditions stipulated in tender.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concerned firm or participation may be summarily terminated at any stage, the firm will be blacklisted and department may impose any action as per rules.

Date:

Place:

Name :

BusinessAddress :

Signature of Bidder :

Seal of Bidder :

ANNEXURE- D
Sample Submission Letter

To,
The In-Charge,
Central Procurement Branch
Ayushman Arogya Mandir,
Dholar, Moti Daman**,**
Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com.

Reference: - Tender ID/No. ……

Subject: Submission of Samples

Respected Sir/Madam,

We are pleased to submit herewith the samples of **[Product/Material Name]** as requested by your office. We assure you that the samples represent the best quality standards maintained by our organization. Should you require any additional information, technical details, or further samples, we would be glad to provide them at the earliest.

Sr. No.	Product Name	Samples Submitted
1		
2		
3		
4		
5		
6		

Sign and Stamp of Tenderer

ANNEXURE – E
Proforma for Bid Security Declaration
(To be submitted on bidder's letterhead)

Whereas, I/We (name of agency) _____have submitted bids for **Purchase of items required for Cataract Surgery under National Health Mission, DNH&DD**for Tender No _____dated: _____

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I/ We withdraw and /or modify my/our bid during the period of validity of tender (including extended validity of tenser) as specified in the tender documents,
   OR
2. If after the award of work, I/We fail to submit the performance guarantee (Security Deposit) or supply the goods/ works/ services before the deadline defined in the tender documents

I/We shall be suspended/black listed for one year and shall not be eligible to bid for any tenders published in UT of DNH & DD from the date of issue of suspension/ black list order.

Date:

Place:

Signature with Seal of the bidder(s)
Full Company address with contact details

Digitally signed by JAYDEEP MANUBHAI PATEL
Date: 2026.11.05 18:16:32 IST
Location: Daman and Diu-DN