No. DMHS/NAMO.H./DNH/Furniture/CSC/2026-27/237/36 Date: 29/10/2026

A. Tender Notice/Notice Inviting Tender (NIT)

The Department of Health & Family Welfare, DNH & DD on behalf of President of India, invites online tender on https://dnhtenders.gov.in/nicgep/app from the Manufactures/Authorized Dealers/Suppliers for **Purchase of Furniture for Cancer Screening Centre at NAMO Hospital, Silvassa u**nder the Medical and Public Health Department, DNH&DD.

Sr. No	Particulars	(E.M.D.) Earnest Money Deposit
1.	**Purchase of Furniture for Cancer Screening Centre at NAMO Hospital, Silvassa**	**Rs. 1,57,000/-**

Bid document downloading Start Date	:	**29.10.2026**.
Bid document downloading End Date	:	**19.11.2026, 10.00 Hrs.**
Last Date & Time for receipt of Bid	:	**19.11.2026, 10.30 Hrs.**
Preliminary Stage Bid Opening Date	:	**19.11.2026, 11.00 Hrs.**
Technical Stage Bid Opening Date	:	**19.11.2026, 11.30 Hrs.**

Bidders have to submit Technical Bid and Price Bid in Electronic format only on https://dnhtenders.gov.in/nicgep/app website till the last date and time for submission. Technical Bid and Price Bid in Physical format shall not be accepted in any case.

Bid submission should be done along with tender Fees and EMD in original by R.P.A.D./Speed Post or to be deposited in the tender box kept in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay. Tenders can be downloaded from https://dnhtenders.gov.in/nicgep/app and www.dnh.nic.in

1. The EMD should not be forwarded by cash.

2. The EMD will be accepted in form of DD, FDR or Bank Guarantee from any Commercial Banks in an acceptable form payable at Silvassa in favour of "**The Director Medical and Health Services, DNH&DD"**.

3. The EMD will remain valid for a period of 45 days beyond the final bid validity period as per Rule 170 of the General Financial Rules (GFR), 2017.

4. Bids must be submitted through the e-procurement portal only; manual or offline bids shall not be accepted as per Rule 160 of the General Financial Rules (GFR), 2017.

5. The offers received without obtaining tender documents or without EMD and tender fees shall not be entertained.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. In case bidder needs any clarification on the process of bidding for participating in online tender for further details, correspondence can be made on E-mail: cppp-nic[at]nic[dot]in, Mobile No: +91-7878007972 and +91-7878007973, Tel No. 1800 3070 2232 Website: https://dnhtenders.gov.in/nicgep/app

Sd/-
In-charge,
Central Procurement Branch
E-mail Id: cpbdnhdd@gmail.com

Copy to :-

1) Medical Superintendent, NAMO Hospital, Silvassa for kind information.

B. Instructions to Bidders :

1) **Availability of Tender Documents** : All Tender Documents can be downloaded free from the website https://dnhtenders.gov.in/nicgep/app

2) **Mode of Submission** : All bids should be submitted online on the website https://dnhtenders.gov.in/nicgep/app

3) **Guidelines for Online Participation** : The user can get a copy of instructions to online participation from the website https://dnhtenders.gov.in/nicgep/app

4) **Supplier Registration** : The suppliers should register on the website through the "New Supplier" link provided at the home page.

5) **Bid Validity** : The bid shall remain valid for a period of **30 days** from the date of opening of technical bid..

6) **Digital Signature Certificate (DSC) :** A valid Digital Signature Certificate is mandatory for participation in the e-tender. The bidder must ensure all uploaded documents are digitally signed using a valid Class-III. Digital Signature Certificate (DSC).

7) **Clarifications & Communication :** For any queries regarding tender specifications or clauses, correspondence may be:

The In-Charge,
Central Procurement Branch,
Room No. 3, 1st Floor,
Building No. 5, PWD Campus,
Silvassa-396230,
Dadra And Nagar Haveli.
Phone No. 0260-2990191
Email – cpbdnhdd@gmail.com.

8) **Document Submission :**
All documents uploaded/scanned must be legible and readable.

9) **Document Categorization and Submission:**
Documents are categorized into **Group A** and **Group B**.

Group A documents (EMD) shall be submitted **physically** at the office of the **Central Purchase Branch (CPB)** only.

Group B documents (as listed in **Annexure–B**) shall be submitted online only through the website https://dnhtenders.gov.in/nicgep/app**.**

Uploading required documents on the tender website is **essential**.
Hard copies may be sent separately, which the Department may refer to if required.

10) **Product Compliance**

The bidder must provide **compliance details** for each quoted product. Any **false or misleading statement** found at any stage of the procurement process will result in **outright rejection of the bid** and **forfeiture of EMD**.

11) Amendment/Modification/Corrigendum process

Amendment/Modification/Corrigendum may be incorporated as per the requirement of the department before accepting or rejecting any or all tenders in part or whole without assigning reasons.

12. Withdrawal of Bids

The department has the whole right to withdraw any or all tenders in part or whole without assigning reasons at any time before issuing the purchase order to the bidders. This decision will be binding to all the bidders.

C. Tender Submission System

1.Two-bid system:

- **Technical Bid** and **Financial Bid** to be submitted online at : https://dnhtenders.gov.in/nicgep/app**.**
- **EMD & Tender Fees** to be submitted online as well as physically in the Tender Box along with a covering letter.
  The envelope should be **super scribed** as:
  "**Bid No 2026_UTDNH_1 Dated: / /2026 for Purchase of Furniture for Cancer Screening Centre at NAMO Hospital, Silvassa**."

2. Earnest Money Deposit (EMD)

a. All tenders must be accompanied by the prescribed **EMD** of tender/items value, failing which they will be **rejected**.
b. EMD is to be obtained from the bidders except MSME and Startups as per Rule 170 of General Financial Rules (GFR), Rules, 2017.
c. Bidders claiming MSME or Startup exemptions must submit valid supporting documents corresponding to the exemption claimed, such as the UDYAM Registration Certificate (as per MSME Notification 2021),
d. EMD is to be submitted in favour of "The Director of Medical and Public Health, DNH&DD**"** issued by any **Nationalized or Scheduled Bank** authorized by the RBI to undertake Government business.
e. EMD may be submitted in any of the following forms:
   - **Demand Draft (DD)**
   - **Fixed Deposit Receipt (FDR)**
   - **Bank Guarantee (BG)**
f. The EMD will remain valid for a period of **45 days** beyond the final bid validity period as per Rule 170 of the General Financial Rules (GFR), 2017.

g. EMD in any other form will **not be accepted.**

3. Exemption from EMD (As per GFR Rule 170)

1. **Micro and Small Enterprises (MSEs)** registered under the **MSME Procurement Policy** are exempt from EMD submission.
    - Such bidders must, however, submit a **Bid Securing Declaration** accepting that if they withdraw or modify their bids during the validity period, or fail to sign the contract/submit performance security, they will be **suspended for 12 months** from eligibility to bid for tenders under the Department of Health & Family Welfare, DNH & DD.
2. Under MSE category, **only manufacturers** (for goods) and **service providers** (for services) are eligible for EMD exemption. **Traders are excluded.**
3. Start-ups (whether MSEs or otherwise) are also **exempted** from EMD, prior experience, and prior turnover requirements, subject to meeting quality and technical specifications as per O.M issued by the Ministry/UT Administration time to time.
4. Bidders claiming exemption from EMD must, however, submit a **Bid Securing Declaration** accepting that if they withdraw or modify their bids during the validity period, or fail to sign the contract/submit performance security, they will be **suspended for 12 months** from eligibility to bid for tenders under the Department of Health & Family Welfare, DNH & DD.
   Note: Bidders claiming an EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure – D** must be enclosed.

4. Performance Security/Security Deposit (Rule 171 of GFR, 2017)

a. To ensure due performance of the contract, Performance Security is to be obtained from the successful bidder awarded the Contract.
b. Performance Security will be 5% of the value of the contract as specified in the bid document.
c. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
d. Bid security should be refunded to the successful bidder on receipt of Performance Security.
e. Performance Security may be furnished in the form of :
    - **Fixed Deposit Receipt (FDR)**
    - **Bank Guarantee (BG)**

5. Forfeiture of EMD / Performance Security

EMD/Performance Security shall be forfeited under the following conditions:

i. Submission of **false or fabricated documents**, **misleading statements**, or **failure to provide requisite documents** in proper format.
ii. Failure to **execute supply orders** within the stipulated time.

iii. Failure to **replace goods** declared to be **not of standard quality** or found to be **decayed/spoilt**.
iv. If the bidder withdraws or modifies bid during validity.

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6. Release of EMD/Performance Security

a. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document.
b. The Performance Security shall be refunded to the bidders after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.

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7. Failure to Service

In the event of failure to supply materials as per terms and within the stipulated period:

- The **loss incurred** will be recovered from the supplier's **EMD/Security Deposit or pending bills**.
- The supplier shall have **no claim** in such cases.

8. Non-Adjustability of EMD

EMD deposited against previous tenders or supply orders **shall not be adjusted** against this tender's EMD requirement.

C. Eligibility Criteria:

In order to service/contract for participation in the tender process, interested bidders must meet the following eligibility requirements and submit all supporting documents as listed below **Each document is mandatory** and must be enclosed with the bid to ensure proper evaluation and consideration.

1. **PAN Card: -** A self-attested copy of the Permanent Account Number (PAN) card issued by the Income Tax Department of India must be submitted.
2. **GST Registration Certificate:** - A valid Goods and Services Tax (GST) registration certificate must be provided in the name of the bidding entity.
3. **Work Experience :** The bidder must have relevant experience, work order/completion certificate must be submitted.
4. **Undertaking and Verification of Required Documents/Certificates/Permissions as per Annexure-A: -** A duly filled, signed, and stamped copy of **Annexure-A** (comprising the undertaking and declarations of the required documents/ certificates /permission as per Annexure A) confirming compliance with tender requirements must be submitted.
5. **Schedule of Required Documents/Certificates/Permissions in Annexure-B –** A scanned, stamped, and duly signed copy of **Annexure-B** from the tender document must be uploaded.

6. **Certification that** the Bidder or any of its allied is not **Blacklisted by any** Central/State Government/ Public Undertaking/Institute over the last year as per prescribed format in **Annexure-C**. This certification should be submitted on Rs. 50/- non-Judicial stamp paper for validity. Persistent default or non-performance may result in blacklisting of the firm for up to Two years as per Rule 151(iii) of GFR 2017.
7. **Earnest Money Deposit (EMD): -** The prescribed EMD must be submitted. If claiming EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure -D** must be enclosed.
8. **Statement of Annual Turnover:** - The average annual turnover of the bidder for the last 3 financial year duly certified by a Chartered Accountant with valid UDIN.
9. Bidders claiming an EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure – D** must be enclosed.

D. Bid Evaluation Criteria

A. Preliminary Evaluation

- Verification of Earnest Money Deposit (EMD) submission.

B. Technical Evaluation

- Scrutiny of the technical specifications and all other relevant documents as required by the Department, in comparison with the quoted specifications.
- Examination of the Compliance Statement submitted by the bidder.

C. Financial Evaluation

- The financial bids of only those bidders who qualify in the Technical Evaluation stage shall be opened.
- The bidder offering the **lowest evaluated price (L1)** among the technically qualified bidders will be considered for award of contract.
- In the event of a tie in L1 rates:
  (i) In case one of the L1 bidders is MSE owned by SC/ST or a Women Entrepreneur, then 25% quantity order reserved for MSEs will be placed on the MSE owned by SC/ST or a Women Entrepreneur subject to fulfilment of other tender conditions.
  (ii) If one of the L1 bidders is MSE, other than MSE owned by SC/ST or a Women Entrepreneur then an order shall be placed on such MSE bidders.
  (iii) In all other scenarios, the order shall be placed on the L1 bidder having a higher turnover in the previous financial year. In case there is a tie at the lowest bid (L-1) position between only startup bidders and none of them has past turnover, the order will be placed on the startup that was registered earlier with the Department of Industrial Promotion and Policy.

E. Term and Conditions of Contract :

1. Additional Terms and Conditions :

a. Specifications and Quality of Materials

All materials shall be new, unused and of good quality. Furniture, plywood, laminates, glass, hardware, decorative letters and other materials shall conform to the specifications mentioned in the BOQ and approved drawings.

No change in material, thickness, colour, finish, dimensions, brand or design shall be permitted without prior written approval of the competent authority.

b. Furniture and Storage Units

Tables, storage units and reception/service counters shall be manufactured and installed according to the approved dimensions and drawings. The furniture shall have a proper finish, smooth edges, firm joints and adequate structural stability.

All hinges, handles, locks, channels, brackets, fasteners and other accessories shall be of suitable quality and compatible with the intended use.

c. Laminate-Finish Plywood Panelling

The plywood panelling shall be provided and fixed as per the approved drawings and specifications. The laminate shall be uniformly finished, properly bonded and free from visible defects, bubbles, peeling, cracks or uneven joints.

All exposed edges, corners and joints shall be properly finished. The supporting framework and fixing arrangements shall ensure adequate strength and durability.

d. Printed-Design Back-Painted Glass

The glass shall be of the specified type, thickness, colour, design and finish as approved by the competent authority. Printing, back-painting and other decorative finishes shall be uniform and free from scratches, stains, bubbles, distortion or other visible defects.

The bidder shall ensure proper measurement, cutting, edge finishing, fixing and safe installation of the glass. Appropriate safety glass and fixing accessories shall be used wherever specified in the approved design or applicable safety requirements.

e. Gold-Finish Letters

The gold-finish letters shall be supplied and installed according to the approved font, size, material, colour, layout and drawings (DWG). The letters shall have a uniform finish and shall be securely fixed at the designated location.

The bidder shall obtain approval of the design, font, size, spelling, colour and placement before commencing fabrication.

f. Supply and Installation as per Drawings

All items requiring fabrication or installation as per drawings shall be executed strictly in accordance with the approved drawings and site measurements. The bidder shall verify all dimensions at the site before commencing fabrication.

Any deviation from the approved drawings or specifications shall require prior written approval of the competent authority.

g. Site Inspection and Measurements

The bidder shall inspect the site and verify the dimensions, access arrangements, installation locations and other relevant requirements before quoting rates.

Payment for work measured on a dimensional basis shall be made on the basis of actual measurements of the completed and accepted work, subject to the BOQ and terms of the contract.

h. Transportation, Installation and Labour Charges

The quoted rates shall include transportation, loading, unloading, handling, labour, tools, equipment, installation, fixing, finishing and other incidental expenses required for completion of the work, unless expressly stated otherwise in the BOQ.

No additional payment shall be admissible for such expenses where they are included in the quoted rates.

i. Time Limit for Completion

The successful bidder shall complete the supply, installation and fixing of all items within the period specified in the work order or agreement.

The bidder shall coordinate with the concerned officer for execution of the work without causing unnecessary disruption to the regular functioning of the office or institution.

j. Inspection and Acceptance

All supplied materials and completed works shall be subject to inspection by the officer or committee authorized by the competent authority.

Any material or work found defective, damaged, incomplete or not conforming to the approved specifications shall be rectified or replaced by the bidder at no additional cost to the Department.

Final acceptance shall be subject to satisfactory completion of the work and certification by the authorized officer.

k. Payment Terms

Payment shall be released only after satisfactory completion, installation, inspection and acceptance of the work by the competent authority.

The bidder shall submit the invoice, measurement details where applicable, and other supporting documents required for processing payment.

Payment shall be subject to applicable Government financial rules, statutory deductions, availability of budget and the terms of the work order.

No advance payment shall be admissible unless specifically permitted in the tender document or approved by the competent authority.

l. Warranty and Defect Liability

The successful bidder shall provide a minimum warranty/defect liability period of 12 months from the date of satisfactory completion and acceptance of the work, unless another period is specified in the tender document.

During this period, defects arising from poor workmanship, faulty installation or defective materials shall be rectified by the bidder at no additional cost to the Department.

This condition shall not cover damage caused by misuse, unauthorized alteration or normal wear and tear.

m. Safety and Protection of Property

The bidder shall take all necessary precautions to ensure the safety of workers, staff, visitors and other persons during execution of the work.

The bidder shall be responsible for damage caused to existing furniture, walls, floors, electrical installations, equipment or other Department property due to negligence or improper execution of the work. Such damage shall be repaired or compensated for by the bidder, as determined under the contract.

n. Cleanliness and Disposal of Waste

The bidder shall maintain cleanliness at the work site during execution and shall remove all packaging materials, plywood scraps, glass waste, debris and other waste generated during the work.

The site shall be handed over in a clean and usable condition after completion of the work.

o. No Subletting Without Permission

The successful bidder shall not assign or subcontract the whole or any part of the work without the prior written approval of the competent authority.

Approval of subcontracting, where granted, shall not relieve the successful bidder of its contractual responsibilities.

p. Liquidated Damages for Delay

If the successful bidder fails to complete the work within the stipulated period without an approved extension, liquidated damages may be imposed at the rate specified in the tender or work order, subject to the applicable contractual provisions and an overall limit prescribed therein.

The competent authority may consider an extension of time in cases justified under the contract.

21. Termination of Contract

The Department reserves the right to terminate the contract in accordance with its terms if the successful bidder fails to perform its contractual obligations, repeatedly supplies defective materials, makes unauthorized deviations from approved specifications or fails to complete the work despite notice and reasonable opportunity to remedy the default.

Such action shall be taken subject to applicable contractual provisions and Government rules.

2. ACCEPTANCE OF TENDER:

a. Grounds for Rejection

The tender is liable to rejection for any of the following reasons:

i. Non-submission of the tender within the stipulated time period.
ii. Group A documents to be submitted physically at the office of CPB only and Group B documents to be submitted online at https://dnhtenders.gov.in/nicgep/app
iii. Group A documents include EMD, whereas Group B includes the document which is mentioned in annexure -B
iv. Tender is unsigned, or contains unauthenticated corrections.
v. Non-payment of Earnest Money Deposit (EMD) (if not exempted).
vi. Exemption of EMD is not as per the GFR Rule 170.
vii. Conditional or vague offers.
viii. Unsatisfactory past performance of the tenderer.
ix. Items offered with major deviations in specifications, standards, grade, packing or quality.
x. Submission of misleading, contradictory, false statements, or fabricated/invalid documents.
xi. Improperly filled tender documents.
xii. Unreadable documents uploaded online shall not be considered for bid evaluation.

b. Discounts

Any discount offered by the bidder must be clearly reflected in the total final bid amount in the price bid form on Discounts offered **after** opening of the price bid shall **not** be considered.

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c. Rate Evaluation

The consolidated rates entered online will be taken into account for preparing price statements.
Only the bidder who is technically qualified **and** found lowest (L1 Bidder) as per evaluated rates shall be considered for award of contract.

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d. Clarifications

The Director Medical and Health Services, DNH & DD may seek clarification, explanation, or documentary evidence related to the offer at any stage.

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e. Product Quotation

- Quote **only** for products for which valid product permission matches the bid specifications.
- Quote rates exactly as per the packing unit specified in the tender schedule.
- All documents submitted must be authentic and legible, with visible dates of issue.

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f. Submission & Validity

- No tender will be accepted after the prescribed closing time. Delays, including postal/transit, will not be condoned.
- If the last date of submission falls on a Government holiday, it shall automatically extend to the next working day.
- The tenderer must confirm that all specifications (standard, composition, packing, minimum batch size,) are strictly as per tender requirements.
- The tenderer has to be clearly mentioned the **manufacturer's name**.

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g. Eligibility & Representation

1. If the manufacturer is unavailable for imported items, an authorized representative or dealer may quote, provided:
- They submit a valid **Authorization Letter** and **Import License** (if applicable).
2. Firms whose products have been declared **spurious or adulterated**, or against whom a **criminal case is pending**, are **not eligible** to participate for that product. Convicted firms shall also be disqualified.

3. If a company has multiple manufacturing units at different sites, it may submit **one consolidated bid** but must attach details of each manufacturing unit. Only **one offer per product** is permitted per bidder.

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h. Quantity & Rate Contract

- The quantities indicated are **tentative** and subject to change based on actual departmental requirements, shelf life, and buffer stock.
- The successful tenderer shall be bound to supply required quantities as and when demanded.
- The **rate** will remain valid for **one year for the date of issue of supply order for DNH&DD.**

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i. Pricing and Delivery

- Rates must be **inclusive of all taxes and charges**; no extra payment will be made.
- Delivery and installation shall be **at 1st Floor, D-Block, NAMO Hospital, Silvassa DNH-396230.**
- The supplier shall arrange **door delivery up to the Mentioned Address irrespective of floor**, including labour and transportation.
- All taxes, duties, royalties, or charges payable on sales/transport within or outside the State shall be borne by the supplier.
- Orders must be completed within the specified delivery period.

j. Authority & Finality

- The decision of the **Tender Inviting Officer** regarding acceptance/rejection, quality, or equivalence of supplied goods shall be final and binding.
- All disputes arising out of this tender shall fall under the jurisdiction of Courts at Daman, UT of Dadra & Nagar Haveli and Daman & Diu.
- The Tender Inviting Officer reserves the right to accept or reject any or all tenders in part or whole without assigning reasons.
- The tender Inviting officer have the right to amend/make corrigendum before accepting or rejecting any or in part or whole without assigning reasons.

k. Agreement

No separate agreement shall be required to be signed. Submission of the bid itself implies acceptance of all tender terms and conditions for all legal purposes.

l. Quantity Variation

The actual quantity procured may vary tentatively as per the immediate requirement of the department. The tenderer shall be bound to supply such variation without objection.

o. Blacklisting and Litigation

- The bidder or its associated entities is **not** blacklisted by any State/Central Government at the time of participation of this tender.
- Certificate confirming the same must be submitted.
- Details of any **litigation or arbitration** related to contracts in the last three years must be disclosed.
- Submission of a **false Certificate** shall result in blacklisting, termination of the contract, and recovery of all resulting losses.
- If the bidder/principal is under investigation or penalized by CVC or any State/Central Government body for similar work, the bid will be **rejected outright.**

G. TERMS OF SUPPLY

a. **Loss or Damage During Transit:**
In the event of breakage or loss of goods during transit, the supplier shall replace the quantity lost or damaged **at no additional cost** to the Department. The Department will not bear the cost of transit insurance; the supplier shall be solely responsible for the safe delivery of the stores.

b. **Transport Documents:**
The **Railway Receipt (RR)** or other transport documents shall be drawn **in favour of the Director Medical and Health Services, DNH & DD**.

c. **Delivery at Site:**
The supplier shall ensure **door delivery up to the mentioned address irrespective of floor**, including labour charges. No additional charges shall be payable by the Department for this purpose.

d. **Mode of Dispatch:**
Railway Receipts or other transport documents **shall not be sent by VPP (Value Payable Post)** or **through any Bank**, as the department shall not bear any cash demands for delivery of such documents.

e. **Delivery of the Material**: -
The delivery of the material to be delivered within 30 days from the issue of the supply order. In case of failure to supply penalty may be imposed as per clause with the approval of the competent authority.

f. Submission of invoices: -
It is expected that the invoice to be submitted with the delivered material.

g. **Reduction in Quantity Ordered:**
If the Tender Inviting Officer, for any reason, does not require the whole or part of the ordered quantity, a written notice will be issued to the supplier. The supplier shall not be entitled to any compensation or claim for loss of profit due to such reduction or alteration in quantity.

h. **Estimated Quantities:**
The quantities mentioned in the tender are **approximate estimates**. The actual quantity may vary. The successful bidder shall have **no claim for loss or damages** arising from any variation between the estimated and actual quantities.

i. Termination of Contract:
The Tender Inviting Authority may terminate the contract **at any time.**
If the Government terminates the contract due to a **breach of conditions**, termination shall take effect **immediately**, without prior notice.

j. Grounds for Termination:
1) The Director Medical and Health Services, Reserves the right to terminate the contract wholly or in part at any time without assigning any reason by giving 15 days written notice to the supplier.

2) The contract including rate contract shall be liable for immediate termination without prior notice in the following cases:

i. The firm is debarred, disqualified, ceases to exist, or is convicted of any offence.
ii. If the supplier fails to deliver any or all of the items within the time period specified in the purchase order.
iii. If the suppler supplies substandard or non-conforming goods or fails to replace rejected items within the stipulated time.
iv. If the supplier breaches any term and condition of the contract including false declaration, misrepresentation or violation of tender norms.
v. if the supplies become insolvent, goes into liquidation or is blacklisted by any government authority.
vi. If the bidder not supply the material after the standard delivery period.

H. PAYMENT TERMS

a. **Payment:** 100% payment of the invoice amount shall be made **only after successful completed work and submission of the Security Deposit**.

b. **Price Escalation:**
No request for **price escalation** shall be entertained under any circumstances.

c. **Billing:**
All bills shall be prepared in **triplicate** and must mention the **supply order number and date**.

d. **Revenue Stamp:**
Bills exceeding ₹5,000/- must be **pre-receipted** on a **Revenue Stamp** of appropriate value. Bills not pre-receipted will not be accepted for payment.

e. **Tax Certification:**
Each bill charging GST is charged must contain the following certificates on the body of the bill: "Certified that the goods on which GST has been charged have not been exempted under the Central GST or the Rules made there under and the amount charged on account of GST on these service is not more than what is payable under the provisions of relevant Act or Rules made there under".

f. **Additional Charges:**
No extra charges for **packing, forwarding, or insurance** will be paid beyond the quoted rates.

g. **Item Specification:**
Rates should be quoted **only** for the specified items as per the tender terms.

h. **Deviation in Specification:**
The bidder shall supply the same material of the brand, manufacturer, and specification that has been quoted by him in the bid, any laps shall be viewed seriously and necessary action will be taken.

i. Advance Payment:
No advance payment shall be made; payments will be released only after inspection and acceptance as per GFR Rule 172.

SECURITY DEPOSIT (SD)

a) The successful tenderer shall deposit **5 % of the total order value** as Security Deposit **within 15 days** from the date of issue of order.
b) Failure to deposit the Security within the stipulated period shall result in **automatic cancellation of the order** without prior intimation.

c) Security Deposits submitted against previous tenders or supply orders **shall not be adjusted** against the current requirement.
d) In case of failure to replace defective or rejected goods, losses incurred by the Government shall be **recovered from the Security Deposit or from any pending bills**.

Force Majeure Clause

1. Such events include, but are not limited to:

- Natural disasters (flood, earthquake, cyclone, storm, drought, fire, etc.)
- War, invasion, acts of foreign enemies, hostilities, or civil commotion
- Acts of Government (law, order, regulation, or embargo)
- Epidemics, pandemics, or quarantine restrictions
- Strikes, lockouts, or industrial disturbances
- Any other causes beyond the control of the affected party

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2. Obligations of the Party Claiming Force Majeure:

The affected party shall:

a) Notify the other party **in writing within 7 days** of the occurrence of such event, explaining its impact on performance.
b) Provide supporting evidence, if required, to establish the event as Force Majeure.

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3. Consequences:

a) The performance of the contract shall be **suspended** for the period during which the Force Majeure condition continues.
b) **No party shall be liable** for non-performance or delay during this period.
c) If the event continues for more than **60 days**, either party may **terminate the contract** without any financial liability to the other.

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4. Exclusions:

Events such as **non-availability of materials, labour disputes, or financial difficulties** of the bidder shall **not** be considered Force Majeure.

5.Restoration of Work:

As soon as the Force Majeure event ceases, the affected party shall **resume performance** of its obligations under the contract as early as possible.

K. Annual Rate Contract

1. The successful bidder shall enter into an Annual Rate Contract (ARC) for the supply of approved items at the accepted rates and on the terms and conditions specified in this tender and in the resultant contract order.

2. The Rate shall remain valid for a period of one (01) year from the date of issue of supply order for DNH & DD District.

3. The quantities indicated in the Schedule of Requirements are indicative only and may vary according to the actual needs of the Department during the contract period. The Department shall not be under any obligation to procure any fixed or minimum quantity, and may, at its discretion, procure higher or lower quantities than those indicated, subject to requirement and availability of funds.

4. The prices quoted and approved under this Rate Contract shall remain firm and fixed during its validity and shall not be subject to any escalation on account of raw-material cost, transport, or labour. Only changes in statutory taxes or duties notified by Government after the date of contract shall be admissible.

5. The Department reserves the right to terminate this Rate Contract at any time during its tenure, if it is considered expedient in the public interest to do so. The decision of the Department shall be final and binding. No compensation shall be payable to the supplier for such termination.

6. All supplies made under this Rate Contract shall be governed by the provisions of this tender, including inspection, acceptance, penalty, and payment clauses, and by any specific instructions issued with individual supply orders.

7. The existence of this Rate Contract does not confer any right on the supplier to claim placement of supply orders or to demand any minimum quantity of business. Each supply order placed under this Rate Contract shall constitute a separate and independent contract governed by these terms.

L. Penalty Clause

1. **Delay in Supply:**
   If the supplier fails to deliver the Material within the stipulated time as mentioned in the purchase order/contract, a penalty shall be imposed at the rate of **0.5% (half percent)** of the total value of the delayed items **per week or part thereof**, subject to a maximum of **10% of the total order value**.

2. **Non-Performance or Short Supply:**
   In case of failure to supply the ordered quantity or substandard supply not conforming to the specifications, the department reserves the right to **forfeit the Earnest Money Deposit (EMD)/Performance Security Deposit** and **terminate the contract** without any prior notice. The supplier may also be **blacklisted** for future tenders.

3. **Quality Rejection:**
   If any item is found to be of **inferior quality, damaged, or not as per approved specification**, such items shall be rejected and must be replaced by the supplier at their own cost within the time specified by the department. Failure to do so shall attract the above penalty in addition to rejection of goods.

4. **Administrative Action:**
   Persistent delays, poor performance, or failure to meet contractual obligations may lead to **blacklisting/debarment** from participation in future tenders of the department for a period decided by the competent authority.

Signature of Agency
With Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch
E-mail Id: cpbdnhdd@gmail.com

SCOPE OF WORK

Sr. No.	Particulars	Unit	Qty
1.	**Providing & Fixing of TABLE :** The Table made out from 19mm/12mm Thick Plywood with Required Plywood Framing Works with fixing of required plywood support, vertical, horizontal with inside fixing of 0.7mm thick off white laminate finish and outside (Visible side) Fixing of 1mm Thick Approved shade laminate Finish with fitting of Required hardware, material like nail, screw, adhesive, Tools & Tackles etc with Labour All Work completed as per direction by site in-charge or architect drawings.(size of Table: L 1200mm x W 450mm x H 750mm = 25Nos)	1 No.	25
2.	**Providing & Fixing of STORAGE :** The Storage made out from 19mm/12mm Thick Plywood with Back Side Fixing of 08mm/12mm thick plywood with Required Plywood Framing Works with fixing of required plywood support, vertical, horizontal with inside fixing of 0.7mm thick off white laminate finish and outside (Visible side) Fixing of 1mm Thick Approved shade laminate Finish with fitting of Required shelves, shutter, drawers with fixing of required hardware, material like nail, screw, adhesive, Tools & Tackles etc with Labour All Work completed as per direction by site in-charge or architect drawings.(size of Table: L 1500mm x H 2100mm = 15 Nos.)(size of Table: L 1200mm x H 750mm = 05 Nos.)	Per Square Feet	560
3.	Providing and Fixing Full Height Laminate storage made with BWP Plywood Finish With approved shade Laminate with all necessary Hardware Like: Hinges, Handle, nail's, screw, adhesive etc.	Per Square Meter	11.41
4.	Providing and Fixing Laminate finish panelling made with 50mm X 25mm Aluminium frame and over 12mm thick plywood finish with approved shade Laminate with all necessary Hardware like: nails, screw, adhesive etc as per details DWG or site engineer instruction.	Per Square Meter	10.9
5.	Providing and Fixing 12mm thick Computer printed Design Back painted Glass with required Hardware silicone as per details DWG or site engineer instruction.	Per Square Meter	16.5
6.	Providing and Supplying installation Gold Finish Letter (Font) as per details DWG.	1 No.	35
7.	Providing and Supplying installation Carter as per Details DWG. Size : L-3200mm X H-1000mm	1 No.	1
8.	Providing and Fixing Reception/Service Table size: L- 1500mm X 750mm Height finish with milky white corian as per details DWG.	1 No.	3
9.	Providing and Fixing Reception/Service Table size: L- 1500mm X 750mm Height as per details DWG.	1 No.	1

Signature of Supplier

With Rubber Stamp

Sd/-

In-charge,
Central Procurement Branch
Email id : cpbdnhdd@ gmail.com

ANNEXURE - A
UNDERTAKING :

From: M/s……

No……..……

To

The In-Charge,
Central Procurement Branch,
Behind Namo Hospital,
4th Floor, Left Wing, Silvassa-396230,
Dadra And Nagar Haveli.

Sub: Purchase of Furniture for Cancer Screening Centre at NAMO Hospital, Silvassa.

Ref: Tender Enq #..2026_UTDNH_8317_1

Sir,

I/We enclose the necessary documents duly signed, as shown in Annexure 'B' (in order in which they are mentioned). I/We have carefully read and understood the terms and conditions stated in the tenders from and I/We shall abide by all these conditions. I/We further endorse that in particular, the terms and conditions of Delivery Period, Payment Terms, Place of Delivery etc are acceptable to me/us and no representation will be made by me/us afterwards for altering the same.

I/We verify the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents for verification on demand. I/We undertake to upload the attested copies of certificates/documents required on the website.

I/We will be cautious to see that the uploaded scan documents are legible and I/we understand that if the documents are not legible, my/our tender will be rejected.

I/We verify that I/We are in possession of the requisite licenses/permits required for the manufacture /supply /sale /distribution of the items and further verify that the said licenses/permits have not been revoked/ cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been declared defaulter, blacklisted or debarred by any State or Central Government or Constitutional authority or Financial Institution or Judicial Court or any Government undertakings.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Officer or failure to comply with any contractual requirement laid down by you will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the UT Administration.

Thanking You

Yours faithfully,

Sign & Stamp of Tenderer.

ANNEXURE – B

SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document/Certificate	Uploaded & Enclosed
01.	PAN Number	Yes / No
02.	GST Registration Certificate	Yes / No
03	C.A. certified Annual Turnover of past 03 years. (2022-23, 2023-24 & 2024-25)	Yes / No
04.	Verification, Undertaking, Checklist and Documents as per **Annexure-A.**	Yes / No
05.	**Annexure-B** of the Tender Documents duly Stamped and Signed.	Yes / No
06.	Terms and Conditions of the tender documents duly Stamped and Signed each pages.	Yes / No
07.	Scope of Work duly Stamped and Signed.	Yes / No
08	Certificate that non blacklisted firm and allied firms as per **Annexure-C**.	Yes / No
09	Bidders claiming an EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure –D** must be enclosed	Yes / No

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the represents at Sr. No. 04, 05, 08 & 09 declaration part are as per the format prescribed by the Administration, and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the tender.

Date:
Place:

Sign & Stamp of tenderer.

ANNEXURE – C

(To be submitted on Rs.50/- Stamp Paper)

NON-BLACKLISTING C E R T I F I C A T E

Tender ID No. : ***2026_UTDNH_8317_1 Dated: 29/10/2026***

I/ We hereby certify that the firm or any of its allied firms has not been currently blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I/ We hereby certify that the firm Bidder / its sister concerns / companies where its Promoters / Directors either directly or indirectly are involved, has not been currently blacklisted in tender / supplies by any state/Central Govt. Bidder should submit affidavit in this regard. The bidder should provide accurate information of litigation or arbitration resulting from contracts completed or under execution by him over the last three years. False affidavit would lead to blacklisting and termination of the contract at any stage. In such cases all the losses that will arise out of this issue will be recovered from the Tenderer / Contractor and he will not have any defence for the same. In case of bidder / principal is involved / penalized under any investigation of CVC or any State/Central Govt. Commission in relation to the similar work project issue; the bid will be out rightly rejected.

I/ We also certify that firm will provide the materials as per the specification given by the department and also abide all the terms & conditions stipulated in tender.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concerned firm or participation may be summarily terminated at any stage, the firm will be blacklisted and department may impose any action as per rules.

Date:	Name :
Place:	Business Address :
	Signature of Bidder :
	Seal of Bidder :

ANNEXURE – D
Proforma for Bid Security Declaration
(To be submitted on bidder's letterhead)

Whereas, I/We (name of agency) _____have submitted bids for **Purchase of Furniture for Cancer Screening Centre at NAMO Hospital, Silvassa** for Tender No _2026_UTDNH_8317_1, dated: 29.10.2026

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I/ We withdraw and /or modify my/our bid during the period of validity of tender (including extended validity of tenser) as specified in the tender documents,
   OR
2. If after the award of work, I/We fail to submit the performance guarantee (Security Deposit) or supply the goods/ works/ services before the deadline defined in the tender documents

I/We shall be suspended/blacklisted for one year and shall not be eligible to bid for any tenders published in UT of DNH & DD from the date of issue of suspension/ black list order.

Date:

Signature with Seal of the bidder(s)
Full Company address with contact details

Place:

Digitally signed by KAMINIBEN S KAPDI
Date: 2026.10.29 17:08:55 IST
Location: Dadra and Nager Haveli-DN