



**Request for Proposal for
Engagement of Catering Service Provider for 3rd Edition of
Khelo India Beach Games 2027**

**DEPARTMENT OF YOUTH AFFAIRS & SPORTS, DNH & DD
DAMANWAD PANCHAYAT, MOTI DAMAN**

Email: sports-dmn-dd@ddd.gov.in and ddsports_dmn@yahoo.in
Website: www.ddtenders.gov.in

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ABBREVIATIONS

RFP	Request for Proposal
EMA	Event Management Agency
CSP	Catering Service Provider
KIBG	Khelo India Beach Games, 2027
GeM	Government e-Marketplace
QCBS	Quality cum Cost Based System
LOA	Letter of Award
MSME	Micro, Small and Medium Enterprises
PBG	Performance Bank Guarantee
INR	Indian National Rupee
FDR	Fixed Deposit Receipt
NSF	National Sports Federation
CM	Competition Manager
CDM	Chef De Mission
SLO	State Liaison Officer
BOQ	Bill of Quantities

Department of Youth Affairs & Sports,
Damanwada Panchayat, Moti Daman-396220
Email: sports-dmn-dd@ddd.gov.in & ddsports_dmn@yahoo.in
Ph No. 0260 - 2251232

RFP No.: DMN/SPORTS/KIBG-CSP/2026-27/285

Dated: 16/09/2026

NOTICE INVITING TENDER (NIT)

Department of Youth Affairs & Sports, DNH&DD invites Bids under two bid-basis, i.e. Technical Bid and Financial Bid for 'Engagement of Catering Service Provider for 3rd Edition of Khelo India Beach Games 2027, for Department of Youth Affairs & Sports, DNH & DD.

The interested bidders should submit their bids online and physical copies of **only technical proposal** to Department of Youth Affairs & Sports, Damanwada Panchayat, Moti Daman-396220, on or before **06.10.2026, 18:00 Hrs.**

Bidders have to download the Bid documents from the www.ddtenders.gov.in and e-procurement portal i.e. www.ddtenders.gov.in (E- tendering Portal) after registering themselves on portal.

All Bidders are advised to see Amendments to RFP, if any, before submission of the bids. In case the Bidder does not submit the amended bids/amendments, it shall be presumed that Bidder has seen the amendments/ Amended bids and e-bid shall be evaluated accordingly.

In case schedule date of submission / tender opening date are declared as holiday then tender will be submitted/ opened on the very next working day on earlier schedule time.

DEPARTMENT OF YOUTH AFFAIRS & SPORTS, DNH & DD reserves the right to cancel the bid at any time or amend/withdraw any of the terms and conditions contained in the Bid Document without assigning any reason thereof.

Sd/-
Director-cum-Joint Secretary
Department of Youth Affairs & Sports, DNH & DD
UT. Administration of Dadra & Nagar Haveli and Daman & Diu.

DISCLAIMER

1. The information contained in this Request for Proposal Document (hereinafter known as “RFP Document”) or subsequently provided to Bidders in documentary form by or on behalf of Department of Youth Affairs & Sports, DNH & DD [hereinafter known as Department of Youth Affairs & Sports, DNH & DD] or any of their representatives, employees, or advisors (collectively referred to as “Representatives”), is provided to Bidder(s) on the terms and conditions set out in this RFP Document and any other terms and conditions subject to which such information is provided.
2. This RFP Document is not an agreement and is not an offer or invitation by the Representative(s) to any party other than the entities (“Agency”, “Firm”, “Company”, “Bidder”, “Consultant”, “Service Provider” as may be), who are qualified to submit their Proposal (“Bid”). The purpose of this RFP Document is to provide the Bidder with information to assist in the formulation of their Proposal. This RFP Document does not purport to contain all the information each Bidder may require. This RFP Document may not be appropriate for all persons, and it is not possible for the Department of Youth Affairs & Sports, DNH & DD Representatives to consider the investment objectives, financial situation and needs of each party who reads or uses this RFP Document. Each Bidder should conduct their own investigations and analysis and should check the accuracy, reliability, and completeness of the information in this RFP Document and wherever necessary, obtain independent advice from appropriate sources.
3. Department of Youth Affairs & Sports, DNH & DD and/or its representatives make no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of the RFP Document.
4. Department of Youth Affairs & Sports, DNH & DD and/or its representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP Document.

1. NOTICE INVITING TENDER

Department of Youth Affairs & Sports, DNH & DD (hereafter referred as “Department of Youth Affairs & Sports, DNH & DD”) an invites Online Bids from qualified Firms (as per clause 3.2.3 herein below) to associate with Department of Youth Affairs & Sports, DNH & DD as Agency to provide professional Services for 3rd Edition of Khelo India Beach Games, 2027. The detailed scope of work and deliverables are mentioned in ANNEXURE ‘I’, Terms of Reference (TOR), of this RFP.

2. DETAILED NOTICE INVITING E-TENDER

e-Tender is invited in single stage two cover system i.e. Request for Technical Bid (online Bid under Technical Envelope and hard copy submission) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):

Sr. No.	Information	Details
1	Description of Work	Catering Services for <i>3rd Edition of Khelo India Beach Games 2027</i> . Refer to Scope of Services for details.
2	EMD (upload online) *	INR 5,00,000/- Earnest money is to be paid as below: Note: The Earnest Money of INR 5,00,000/- Drawn in favor of Head of Sports, Daman in the shape of Fixed Deposit Receipt (FDR)/Demand Draft shall be scanned and uploaded to the e-Tendering website within the period of bid submission. Validity period for the EMD will be up to 135 days beyond bid validity period.
3	Tender Fees	INR 10,000/- (Non-Refundable) Note: The Tender Fees of INR 10,000/- Drawn in favor of Head of Sports, Daman in the shape of Fixed Deposit Receipt (FDR)/Demand Draft shall be scanned and uploaded to the e-Tendering website within the period of bid submission
4	Estimated cost of the tender	Rs.1,99,99,400/- (inclusive of all taxes)
5	Start Date & Time of Bid Preparation and Submission	16.09.2026, 11:30 AM
6	Last date and time for submission of proposals (Bids) through Hard Copy and Online e-Tender.	06.10.2026, 18:00 PM
7	Opening of Tender	07.10.2026, 11:00 AM

A. DATA SHEET

Sr. No.	Activity Description	Details
1	RFP No. and Date of Availability of RFP	RFP No.: DMN/SPORTS/KIBG-CSP/2026-27/285 Date: 16/09/2026
2	Submission of pre-bid queries - in Word format	22.09.2026, 11:00 AM
3	Pre-bid meeting**	23.09.2026, 11:00 AM through VC Link: https://calendar.app.google/VbhUxyZyfGw5xsUy7
4	Response to pre-bid queries	To be communicated later
5	Proposal Due Date	06.10.2026, 18:00 PM
6	Technical Proposal Opening Date	07.10.2026, 11:00 AM
7	Financial Proposal Opening	To be communicated later
8	Letter of Award (LOA)	To be communicated later
9	Office Address - Venue for pre-bid meeting, opening and evaluation of Bids	Department of Youth Affairs & Sports, Damanwada Panchayat, Moti Daman-396220
10	Contact Details	Akshay V. Kotalwar, Assistant Physical Education Officer, Daman. Mob:- 9595184261 EMAIL: sports-dmn-dd@ddd.gov.in ddsports_dmn@yahoo.in
11	Tender Documents on Website	URL for e-tender http://ddtenders.gov.in
12	Method of Selection	Quality and Cost Based System (QCBS) (70:30)
13	Bid Validity Period	90 days

INSTRUCTIONS TO BIDDERS

3. GENERAL INSTRUCTIONS TO BIDDERS

- 3.1 The Bidders can download this RFP from the tender Website: <https://ddtenders.gov.in>. Subsequently, bid has to be prepared and submitted ONLINE ONLY as per the Bid Schedule as more particularly specified in Clause 2 of this RFP.
- 3.2 **Definitions and Abbreviations:** The following definitions and abbreviations, which have been used in these documents shall have the meanings as indicated below:
- 3.2.1. "Purchaser" means the organization purchasing services as incorporated in this document i.e., Department of Youth Affairs & Sports, DNH & DD, Diu (Department of Youth Affairs & Sports, DNH & DD).
 - 3.2.2. "Bid" (including the terms 'tender', 'offer', 'quotation' or 'proposal' in certain contexts) means an offer-to-offer services in accordance with the terms and conditions set out in this RFP.
 - 3.2.3. "Agency", "Firm", "Company", "Bidder", "Consultant", "Service Provider" means any registered entity or person or associations of persons who submit their proposals for providing Services in accordance with this RFP.
 - 3.2.4. "Services" means services as mentioned in this document and other such obligations of the supplier covered under the contract.
 - 3.2.5. Terms of Reference (TOR) means the document included in the RFP which explains the scope of work, activities, and tasks to be performed.
 - 3.2.6. "Notification of Award" or "NOA" means the letter issued by Department of Youth Affairs & Sports, DNH & DD to the Successful Bidder to undertake and execute the project in conformity with the terms and conditions set forth in the RFP and any subsequent amendments thereof.
 - 3.2.7. "Contract" means the written agreement entered between the purchaser and the supplier, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
 - 3.2.8. "Party" means the Client or the Bidder, as the case may be, and "Parties" means both of them.
 - 3.2.9. "RFP" means this Request for Proposal issued by Department of Youth Affairs & Sports, DNH & DD, Diu for the purpose as mentioned in this document.
 - 3.2.10. "Performance Security" means a monetary or financial guarantee to be furnished by the successful bidder for due performance of the contract placed on it. Performance Security is also known as interest-free Security Deposit.
- 3.3. The Bidders participating for the first time for e-Tenders on the e-Tendering portal will have to complete the Online Registration Process on the e-Tendering portal as mentioned in Annexure II. This section also mentions the guidelines for the submission of bids.

4. LANGUAGE OF BID

The Bid submitted by the Bidder and all subsequent correspondence and documents relating to the Bid exchanged between the Bidder and Department of Youth Affairs & Sports, DNH & DD, shall be written in the English language. However, the language of any printed literature furnished by the Bidder in connection with its Bid may be written in any other language provided the same is accompanied by an English translation and, for purpose of interpretation of the Bid, the English translation shall prevail.

5. DOCUMENTS TO BE SUBMITTED

- 5.1. All the documents are to be mandatorily uploaded online as per the instruction for online bid submission detailed in this RFP document as detailed in **Annexure III- 'Documents to be Submitted'**

6. ELIGIBILITY CRITERIA

- 6.1. Each Bidder should qualify against all the pre-qualification/eligibility criteria as detailed in Clause 1 of **Annexure IV- Eligibility.**
- 6.2. Bids of the Bidders, who do not meet the required Qualification/Eligibility Criteria mentioned in this RFP shall be treated as non - responsive and their bid will not be considered for further evaluation process.

7. RFP PROCESS

- 7.1. RFP issued by Department of Youth Affairs & Sports, DNH & DD constitutes a request for Bids from eligible Bidders (as determined in accordance with the eligibility criteria as per Clause 6 above) to be selected as the Event Management Agency (after evaluation of eligible bidders), subject to the terms of this RFP, Tender Documents, and the Service Agreement.
- 7.2. This RFP is no more than a request for proposal, and it does not and is not intended to constitute a contract or a grant of any rights or licenses, or an offer which is capable of acceptance by any Bidder or any other person. The grant of any rights or formation of any contractual relationship shall be conditional upon acceptance by Department of Youth Affairs & Sports, DNH & DD the Bidder's Bid and the execution of the Service Agreement by both Department of Youth Affairs & Sports, DNH & DD and the Successful Bidder.
- 7.3. This RFP is only illustrative in nature and all narrations are intended to be used by the Bidder as preliminary background information. This RFP does not necessarily contain all the relevant information in relation to the Bid process and Department of Youth Affairs & Sports, DNH & DD reserves the right to withdraw the RFP and/ or add, amend, review the requirements or information contained in this RFP at any time prior to the submission of the Bid.
- 7.4. Upon selection of a Bidder by Department of Youth Affairs & Sports, DNH & DD, the Successful Bidder shall enter into a detailed contract/agreement ("**Service Agreement**") incorporating the provisions of this RFP and the successful Bid.

8. BID VALIDITY

- 8.1. The Bid shall remain valid for acceptance for a period of 90 days (Ninety days) days after the date of Bid opening prescribed in the Bidding Document. Any Bid valid for a shorter period shall be treated as unresponsive and rejected. On completion of the validity period, if the contract is not finalized, Department of Youth Affairs & Sports, DNH & DD reserves the right to request for extension of bid validity without changes in any terms and conditions of the RFP.
- 8.2. In exceptional cases, the Bidders may be requested by Department of Youth Affairs & Sports, DNH & DD to extend the validity of their Bids up to a specified period. The Bidders, who agree to extend the Bid validity, are to extend the same without any change or modification of their original Bid.
- 8.3. In case the day up to which the Bids are to remain valid falls on or subsequently declared a holiday or closed day for Department of Youth Affairs & Sports, DNH & DD, the Bid validity shall

automatically be extended up to the next working day (Working day means the day when the office opens after the holiday for routine work.)

9. BID PRICES

- 9.1. The Bidder providing services shall quote only in Indian Rupees.
- 9.2. The Bidder shall indicate in the Price Schedule provided on tender Portal all the specified components of prices shown therein. All the columns shown in the price schedule should be filled in as required.
- 9.3. If any firm quotes NIL charges / consideration, the bid shall be summarily treated as unresponsive and will not be considered by the Department of Youth Affairs & Sports, DNH & DD.
- 9.4. Firm Price: The prices quoted by the Bidder/finalized by the authority shall remain firm and fixed during the currency of the Contract and will not be subject to variation on any account.

10. EARNEST MONEY DEPOSIT

- 10.1. The bidder shall furnish Bid Security for an amount as shown in the Clause 2 of the RFP. The Bid Security is required to protect the Department of Youth Affairs & Sports, DNH & DD against the risk of the bidder's unwarranted conduct. Non-submission of Bid Security will be considered as major deviation and bid will not be considered. All bidders are required to pay Bid Security Fee as per the details mentioned in the data sheet. MSME exemption shall be given, provided they are registered with the Central Purchase Organization or the concerned ministry or department.
- 10.2. In case, as per notification of Government of India, the bidder falls in the category of exemption of Bid Security, it should furnish the relevant notification along with required documents like valid Registration Certificate etc.
- 10.3. The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as along with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders/resellers/distributors/authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs.
- 10.4. The Demand Draft, Fixed Deposit Receipt, Banker's Cheque, Insurance Surety Bonds or Bank Guarantee shall be drawn on any Commercial Bank in India, in favour of the "**Head of Sports, Daman (Department of Youth Affairs & Sports, DNH & DD)**", payable at **Daman**. In case of Bank Guarantee, the same is to be obtained from any commercial bank in India as per the format specified under **Annexure V** of the Bid Document.
- 10.5. The Bid Security shall be furnished in one of the following forms:
 - a) Account Payee Demand Draft
 - b) Fixed Deposit Receipt
 - c) Banker's cheque / Pay Order
 - d) Bank Guarantee from any of the commercial banks (as per the format at **Annexure V**),
 - e) NEFT transfer to " _____ (Department of Youth Affairs & Sports, DNH & DD)
State Bank of India Account No: 10244691802, IFSC No. SBIN0002671.(Bidder has to upload challan/ proof along with Bid in tender Portal)
 - f) Valid Insurance Surety Bonds
 - g) e-Bank Guarantee

- 10.6. Bid securities of unsuccessful bidders during first stage i.e. technical evaluation will be returned within 30 days of declaration of result of first stage i.e. technical evaluation.
Bid securities of unsuccessful bidders during second stage i.e. financial evaluation will be returned within 30 days of award of contract.
The Bid Security of successful Bidders will be returned without any interest, after receipt of Performance Security from that Bidder.
- 10.7. The Bid Security shall be valid for a period of forty-five (45) days beyond the validity period of the bid. The Bid Security shall be valid for 135 (90 + 45) days from the date of opening of the Technical Bid.
- 10.8. Earnest Money is required to protect the Department of Youth Affairs & Sports, DNH & DD against the risk of the bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of the Purchaser if it fails to furnish the required performance security within the specified period.
- 10.9. Bid Security of a bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid or is breach of any condition of the tender documents in any respect within the period of validity of its bid without prejudice to other rights of the Purchaser. Further, if successful bidder fails to furnish the required Performance Security and sign the contract / agreement within the period as specified by Department of Youth Affairs & Sports, DNH & DD in the Letter of Intent/ Notification of Award (NoA), its Bid Security/EMD will be forfeited.

11. BIDDERS QUERIES AND RESPONSES THERETO

- 11.1. All enquiries from the Bidders relating to this RFP must be submitted exclusively to the contact person on the email id: sports-dmn-dd@ddd.gov.in and ddsports_dmn@yahoo.in. The queries should necessarily be submitted on or before scheduled date and time mentioned in the following format:

To, The Department of Youth Affairs & Sports, DNH & DD			
BIDDER'S REQUEST FOR CLARIFICATION			
Name of Organization submitting request		Name & position of person submitting request	Full formal address of the organization including phone and email points of contact.
			Tel:
			Email:
S. No.	Bidding Document Reference(s) (Clause number/page)	Content of RFP requiring clarification	Points of Clarification required.
1			
2			

- 11.2. A Bidder requiring any clarification or elucidation on any issue of the Bidding Documents may take up the same with Department of Youth Affairs & Sports, DNH & DD in writing. Department of Youth Affairs & Sports, DNH & DD will respond in writing to such request in pre-bid conference as per the bid schedule. All enquiries should be sent to Department of Youth Affairs & Sports, DNH & DD through email only. Department of Youth Affairs & Sports, DNH & DD shall not be responsible for ensuring that Bidder's enquiries have been received by them. Department of Youth Affairs & Sports, DNH & DD will endeavor to provide a complete, accurate,

and timely response to all questions to all the Bidders. However, Department of Youth Affairs & Sports, DNH & DD makes no representation or warranty as to the completeness or accuracy of any response, nor does Department of Youth Affairs & Sports, DNH & DD undertake to answer all the queries that have been posed by the Bidders. All responses given by Department of Youth Affairs & Sports, DNH & DD will be distributed/mailed to all the Bidders or posted on the online portal/website. Bidder should regularly visit the portal for any updates/corrigendum.

- 11.3. Department of Youth Affairs & Sports, DNH & DD will host a Pre-Bid Conference (virtual), scheduled as per the details in the Bid Schedule. The bidder or its authorized representatives may attend the pre-bid conference at their own cost. The purpose of the conference is to provide Bidders with information regarding the RFP and discuss bidder's queries, together with proposed solutions. Department of Youth Affairs & Sports, DNH & DD shall provide each Bidder with an opportunity to seek clarifications regarding any aspect of the RFP during the pre-bid conference. The link shall be provided to the Bidders one hour prior to the scheduled meet.
- 11.4. Within reasonable time period from the Pre-Bid Conference, Department of Youth Affairs & Sports, DNH & DD will issue responses to all of the bidders' written queries, together with any other revised documents (if required).
- 11.5. Amendments to Bidding Documents:
 - i. At any point of time, prior to the deadline for submission of Bids, Department of Youth Affairs & Sports, DNH & DD may, for any reason deemed fit by it, modify the Bidding Documents by issuing suitable amendment(s) to it. Prospective bidders are advised to check the same before submission of bids.
 - ii. Such an amendment will be uploaded on The Department of Youth Affairs & Sports, DNH & DD tender Website: <https://ddtenders.gov.in>. Bidders are, therefore, advised to refer to <https://ddtenders.gov.in> tender Website before submitting bids.

12. SUBMISSION OF BIDS

- 12.1. Bids to be submitted online as per instructions mentioned in Clause 3.3 above.
- 12.2. Department of Youth Affairs & Sports, DNH & DD will open (online) the Bids at the specified date and time and at the specified place as indicated in the Bid Schedule.
- 12.3. In case the specified date of Bid opening falls on or is subsequently declared a holiday or closed day for Department of Youth Affairs & Sports, DNH & DD, the Bids will be opened at the appointed time on the next working day. (Working day means the day when the office opens after the holiday for routine work.)
- 12.4. Authorized representatives of the Bidders, who have submitted Bids on time may attend the bid opening provided they have their Letters of Authority from the corresponding Bidders and acknowledgement letter of bid submission at tender Portal website: <http://ddtenders.gov.in>.
- 12.5. The bid is to be opened at the prescribed time and date as indicated in RFP Bid schedule. During the Technical Bid opening, the Bid opening official(s) will read the Salient Features of the Bids like brief description of the services offered and any other special features of the Bids, as deemed fit by the Bid opening official(s).
- 12.6. Financial bids of the technically qualified Bidders shall be opened online at the date, time and as intimated later on tender portal website <https://ddtenders.gov.in>. The authorized signatories/representatives of such Bidders who wish to attend the financial bid opening may please do so by showing their bid acknowledgement slip.

- 12.7. Late Bids: Bids received after the specified date and time of receipt of the Bid as mentioned in the Bid schedule mentioned in Clause 2 of the RFP shall not be considered.
- 12.8. The Bidders are required to upload the documents as per Documents to be submitted in **Clause 5** of this RFP.
- 12.9. The Bidder shall submit the Technical Proposal online through the e-Tendering portal and shall also submit a physical copy of the Technical Proposal only. The Financial Bid shall be submitted online only.
- 12.10. The Bids submitted must be without any overwriting, interlineations, corrections, double typing, etc.
- 12.11. Bidder must ensure that the Technical Bid soft copies do not contain any Commercial items prices.
- 12.12. All terms and conditions in the bid document shall stand freeze on the date of opening of the bid. After the bid opening, there is no room for negotiations or clarifications of the said terms and conditions.
- 12.13. The proof of work orders for claim of relevant experience should be dated on or after the date of registration of the firm/ company/LLP etc.
- 12.14. Each page of the bid document submitted by bidder shall be signed sealed by the bidder or its authorized signatory.

13. SCRUTINY OF BIDS

The Department of Youth Affairs & Sports, DNH & DD will examine the Bids to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Bids are generally in order. Department of Youth Affairs & Sports, DNH & DD will determine the responsiveness of each Tender to the TE Document without recourse to extrinsic evidence

- 13.1. Rejection of Technical Bids - In addition to any other reasons stipulated in this RFP, technical Bids may be rejected under any of the following circumstances
 - i. Incomplete bids that do not quote for the complete scope of work as indicated in the Bid-related documents, addendum (if any) and any subsequent information given to the Bidder.
 - ii. Information that is found to be incorrect/misleading at any stage during the tendering process.
 - iii. Inclusion of Financial/Price Bid details in a technical Bid, or technical Bids that reveal quotations, in any form
 - iv. Non-fulfilment of the eligibility criteria or minimum required score in evaluation criteria set out in this RFP, by the Bidder.
 - v. Any Bid that does not comply with the conditions laid down by Department of Youth Affairs & Sports, DNH & DD as stated in the RFP.
 - vi. Any other reasons deemed fit by Department of Youth Affairs & Sports, DNH & DD.
- 13.2. Rejection of Financial/Price Bids -In addition to any other reasons stipulated in this RFP, financial/price Bids may be rejected under any of the following circumstances:
 - i. Incomplete Bids that do not set out the Service Fee for the complete Scope of Work as indicated in the bidding documents, addendum (if any) and any subsequent information given to the Bidder.
 - ii. Financial/Price Bids made through Tele fax/Telegraphic/Fax/E-mail/by post.
 - iii. Bids which do not confirm unconditional validity of the bid for 90 days from date of opening of Bid.
 - iv. Bids which do not conform to Department of Youth Affairs & Sports, DNH & DD bid format.
 - v. Bids in respect to which the bidder does not accept Department of Youth Affairs & Sports, DNH & DD rectification of clerical/arithmetic discrepancies in the financial/price

- bid, if any.
- vi. Any Financial/Price Bid that does not comply with the conditions laid down by Department of Youth Affairs & Sports, DNH & DD in the RFP.

13.3. Other Reasons for Rejection of Bid-In addition to any other reasons stipulated in this RFP, Bids maybe rejected under any of the following circumstances:

- i. Bids in which the Bidder seeks to influence the Department of Youth Affairs & Sports, DNH & DD bid evaluation, bid comparison, or contractaward decisions.
- ii. In view of two bid systems, Department of Youth Affairs & Sports, DNH & DD shall first open technical bids. If the same is not complete and lacking with respect to any requirement(s), the same would be rejected straightaway & without opening the Financial/Price bid.

13.4. Minor infirmity/irregularity / Non-conformity

If during the preliminary examination, the Department of Youth Affairs & Sports, DNH & DD finds any minor infirmity and/ or irregularity and/ or non-conformity in a tender, the Department of Youth Affairs & Sports, DNH & DD may reject or may convey its observation on such 'minor' issue to the bidder by registered / speed post etc. asking the bidder to response by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

13.5. Discrepancies in Prices

- 13.5.1. Bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted figures will be entertained after the submission of the Bid.
- 13.5.2. If, in the price structure quoted by a bidder, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless the Department of Youth Affairs & Sports, DNH & DD feels that the bidder has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly
- 13.5.3. If there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected, and
- 13.5.4. If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- 13.5.5. If, as per the judgment of the Department of Youth Affairs & Sports, DNH & DD, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the bidder by registered/speed post. If the bidder does not agree to the observation of the Department of Youth Affairs & Sports, DNH & DD, the tender is liable to be ignored.
- 13.5.6. Arithmetic errors in proposals will be corrected as follows: In case of discrepancy between the amounts mentioned in figures and in words, the amount in words shall govern. The amount stated in the proposal form, adjusted in accordance with the above procedure, shall be considered as binding, unless it causes the overall proposal price to rise, in which case the proposal price shall govern.

14. EVALUATION CRITERIA

- 14.1. The Financial Bids of the technically qualified bidders shall be opened in the presence of such bidders' representatives who choose to attend.
- 14.2. The selection of the bidder shall be based on the QCBS method in which weightage of the Technical score shall be 70% and weightage of the financial score shall be 30%.

- 14.3. The lowest quoted Financial Proposal (Fm) is given the maximum financial score (Sf) of 100.
- 14.4. The financial scores of other Proposals will be computed as follows:
- $$Sf = 100 \times Fm / F$$
- (F = amount of Financial Proposal)
- 14.5. Proposals will finally be ranked according to their combined technical (St) and financial (Sf)
- 14.6. scores as follows:
- 14.7. $S = St \times 70\% + Sf \times 30\%$.
- 14.8. 14.5 The Bidder having the highest combined score shall be the Successful Bidder.
- 14.9. 14.6 Failure of the Successful Bidder to comply with the requirements shall constitute sufficient
- 14.10. grounds for the annulment of the LOA. In such an event, DoYA&S reserves the right to,
- 14.11. (a) Invite the second-ranked bidder and ask them to match the financial proposal given
- 14.12. by the successful bidder upon the following scenario, or
- 14.13. (b) Take any such measure as may be deemed fit in the sole discretion of DoYA&S,
- 14.14. including annulment of the Bidding Process.
- 14.15. Supporting documents for bid evaluation shall also be verified.
- 14.16. Net Amount Payable will be calculated by subtracting Amount Raised from Sponsors from the Total Bid.
- 14.17. Bidder will have to specify the names of the sponsors which have been onboarded, category for which they have been onboarded and the amount raised from each sponsor.
- 14.18. However, in case of minor deviation and/or minor irregularity and/or minor non-conformity in the Bid (as defined in 7.3.4 of Manual for Procurement of Goods/ Services 2017 issued by Department of Expenditure), Department of Youth Affairs & Sports, DNH & DD may waive the same. If a Bid is not Substantially Responsive, it will be rejected by Department of Youth Affairs & Sports, DNH & DD.

15. DECLARATION OF SUCCESSFUL BIDDER

- 15.1. Prior to the expiration of the validity period for the Bid, Department of Youth Affairs & Sports, DNH & DD will notify the successful Bidder in writing by Notification of Award that its Bid has been accepted. Department of Youth Affairs & Sports, DNH & DD will also send to the successful Bidder, a draft of the Service Agreement, along with the afore-mentioned notification. The successful Bidder and Department of Youth Affairs & Sports, DNH & DD shall discuss and enter into a mutually agreeable final written form of the Service Agreement and each party shall retain one original of the signed Service Agreement. It is clarified that the Service Agreement will incorporate the provisions and principles of the RFP and the Bid submitted by the successful Bidder and shall not have terms and conditions more onerous on the Successful Bidder than those contained in the RFP.

- 15.2. The failure of Department of Youth Affairs & Sports, DNH & DD and the successful Bidder to agree to the terms and conditions of the Service Agreement shall constitute sufficient grounds for the annulment of the successful Bid, following which Department of Youth Affairs & Sports, DNH & DD may, in its sole discretion, either declare the next best Bid submitted in response to the RFP notice as the successful Bidder or call for fresh proposals.
- 15.3. Upon the successful signing of the Service Agreement by the Bidder and Department of Youth Affairs & Sports, DNH & DD, and the Successful Bidder furnishing the Performance Security, Department of Youth Affairs & Sports, DNH & DD will promptly notify the name of the winning Bidder to each unsuccessful Bidder and refund their respective Earnest Money Deposits.
- 15.4. Term of the Service Agreement: The Service Agreement shall commence on the date of its execution and shall be valid up to the conclusion of the Term.

GENERAL TERMS AND CONDITIONS OF CONTRACT

16. PERFORMANCE SECURITY

- 16.1. In order to ensure the due performance of the awarded contract, the Successful Bidder shall, within 14 (Fourteen) days of entering into the Service Agreement with Department of Youth Affairs & Sports, DNH & DD, furnish an irrevocable bank guarantee for an amount of 3% of the accepted value of the contract ("Performance Security") failing which an amount of 0.1% penalty per day of the contracted amount will be levied on the Bidder. Penalty is for specified period not exceeding further seven days and in case failure continues, the contract may be terminated by Department of Youth Affairs & Sports, DNH & DD and the bidder will be debarred from bidding for Department of Youth Affairs & Sports, DNH & DD/Department of Youth Affairs & Sports, DNH & DD RFPs in future for a period of at least two years.
- 16.2. The Performance Security in the form of Bank Guarantee or other valid formats like Fixed Deposit/Demand Draft/ Valid Insurance Surety Bonds/ NEFT Transfer/e-PBG shall be drawn from any Commercial Bank drawn in the favour of below account details, payable at Daman and is to be deposited in the office at The Head of Sports Section, Daman (Department of Youth Affairs & Sports, DNH & DD) "Address: Damanwada Panchayat, Moti Daman - 396220" and/or intimated to the office through mail.

The _____ (Department of Youth Affairs & Sports, DNH & DD)
State Bank of India
Account No: 10244691802
IFSC No. SBIN0002671

The format for performance security of submitted in form Bank guarantee is attached at **Annexure VI**.

- 16.3. The Performance Security shall be valid for a period of 60 (Sixty) days from the date of expiry of all contractual obligations. The Performance Guarantee shall be revalidated and replenished immediately upon invocation by Department of Youth Affairs & Sports, DNH & DD. It may require revalidation from time to time as the case may be.
- 16.4. All incidental charges whatsoever such as premium and commission with respect to the Performance Security shall be borne by the Successful Bidder. No interest will be payable on the Performance Security by Department of Youth Affairs & Sports, DNH & DD.

- 16.5. In the event of any failure/ any breach or violation on the part of the Successful Bidder, which is not cured within reasonable time from receiving a written notice of such failure from Department of Youth Affairs & Sports, DNH & DD, to comply with the requirements of the scope of work specified in this RFP, shall constitute sufficient grounds and entitlement for the enforcement of the Performance Security by Department of Youth Affairs & Sports, DNH & DD.

17. OTHER TERMS AND CONDITIONS OF THE BID

- 17.1 All information / details submitted to Department of Youth Affairs & Sports, DNH & DD shall be supported by documentary proof duly certified by the authorized signatory of the Bidder.
- 17.2 Save as expressly authorized by Department of Youth Affairs & Sports, DNH & DD in writing, the Successful Bidder shall not, without the prior express approval of Department of Youth Affairs & Sports, DNH & DD, incur any liabilities on behalf of Department of Youth Affairs & Sports, DNH & DD, pledge the credit of Department of Youth Affairs & Sports, DNH & DD or make any representations or give any warranty on behalf of Department of Youth Affairs & Sports, DNH & DD.
- 17.3 The mere submission of Bids in response to this RFP by a Bidder, or the rejection thereof by Department of Youth Affairs & Sports, DNH & DD, in its absolute discretion, shall not itself constitute any relationship, legal or otherwise, between Department of Youth Affairs & Sports, DNH & DD and the Bidder or give rise to or be deemed to give rise to any cause or grievance to the Bidder against Department of Youth Affairs & Sports, DNH & DD and further shall not for any reason or in any manner confer on the Bidder any right or entitlement to raise any claim regarding any term or condition contained herein nor in respect of any act or omission or decision taken by Department of Youth Affairs & Sports, DNH & DD.
- 17.4 The Bidder must strictly comply with all terms and conditions herein. Department of Youth Affairs & Sports, DNH & DD reserves the right to call upon any or all the Bidders to satisfy Department of Youth Affairs & Sports, DNH & DD regarding the correctness and genuineness of any document submitted or information furnished by the Bidder or may call for any additional documents / information from the Bidders to verify the information provided by the Bidder or may further seek any clarification or elaboration from the Bidder at any time prior to the finalization of the Bid. However, this shall not be construed to confer any kind of right or entitlement on the Bidder to submit any additional document / information after the submission of its Bid. Further, Department of Youth Affairs & Sports, DNH & DD may call upon any or all the Bidders to make a presentation to Department of Youth Affairs & Sports, DNH & DD in respect of the capabilities represented by the Bidder at any time prior to the finalization of the Bid. Any Bidder who refuses to or otherwise neglects to make such presentation to Department of Youth Affairs & Sports, DNH & DD shall not be considered for any further evaluation and shall stand immediately disqualified.
- 17.5 The bidder shall also quote the unit rate of each resource to be deployed on the project which shall be the basis for payment in case of increased work quantum and there is a need to deploy additional resource on request of Department of Youth Affairs & Sports, DNH & DD (to be quoted as per format provided at Annexure VII). The quantum of work may increase/decrease up to 25% of the value of the project. It is to be noted that the unit rate submitted in Annexure VII shall not be considered for the purpose of financial bid evaluation.
- 17.6 The quality of services anticipated to be provided by the Bidder (to be determined primarily on the basis of the documents/information provided by the Bidder) shall be material criteria for awarding the contract.
- 17.7 Privileges: The following privileges shall be extended to the Successful Bidder:

- Performance certificate to be issued by Department of Youth Affairs & Sports, DNH & DD to the Successful Bidder upon the satisfactory discharge of its services in respect of each Phase of the project.
 - Successful completion certificate to be issued by Department of Youth Affairs & Sports, DNH & DD after completion of contract to the satisfaction of Department of Youth Affairs & Sports, DNH & DD.
- 17.8 Governing Law and Jurisdiction: The RFP and the relationship between the Bidder and Department of Youth Affairs & Sports, DNH & DD shall be interpreted in accordance with the laws of India. The Courts of Daman shall have exclusive jurisdiction over any dispute arising in relation to the RFP and/or the relationship between the Bidder and Department of Youth Affairs & Sports, DNH & DD.
- 17.9 It will be the responsibility of each Bidder to fully acquaint itself with all operational and legal conditions and factors which may have any effect on the execution of the awarded contract as described in the RFP. Department of Youth Affairs & Sports, DNH & DD shall not entertain any request for clarification from the Bidder in relation to such operational or legal conditions. Further, no financial adjustments to the Bids shall be made subsequent to the submission of the Bid on any account whatsoever, including on account of the failure of the Bidder to apprise itself of any legal or local operational conditions / factors. The Bidder cannot be taken over/bought over by another company during the contract phase. Department of Youth Affairs & Sports, DNH & DD may, at any time, immediately terminate the contract by giving written notice to the successful Bidder without any compensation or liability, if the Bidder commits any breach of contract, has misrepresented, or becomes bankrupt or otherwise insolvent, and/or Department of Youth Affairs & Sports, DNH & DD is not satisfied with the work of the Bidder provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to Department of Youth Affairs & Sports, DNH & DD.
- However, in the event Department of Youth Affairs & Sports, DNH & DD, wishes to terminate for convenience, it shall serve a notice period of 30 days to the Bidder, without any cost and/or liability.
- 17.10 The bidder has to ensure proper deployment of resources at site during all phases.
- 17.11 It will be responsibility of the bidder to ensure and verify the educational qualifications and experience of the resources deployed in Department of Youth Affairs & Sports, DNH & DD.
- 17.12 The bidder shall be responsible for ensuring timely payment to the resources deployed in the project and complying to all laws of the land including statutory liabilities. While doing the same CSP shall be required to adhere to statutory requirements as per the labour laws & abide by the Minimum Wages Act and other related laws, failing which, necessary action will be initiated against the CSP. However, the prices quoted by the Bidder shall remain firm and fixed during the currency of the Contract and will not be subject to variation on any account
- 17.13 The bidder has to deploy the initially requested team within 2 days of the issue of notification of award (NoA) and additional resource as requested by Department of Youth Affairs & Sports, DNH & DD anytime during the currency of the contract within 30 days of the letter of request.

18. LIQUIDATED DAMAGES AND PENALTY

- 18.1 The Agency hereby agrees that due to negligence of act of the Agency, if the “Employer” suffers losses, damages the quantification of which may be difficult, and hence the amount specified hereunder shall be construed as reasonable estimate of the damages and Agency agrees to pay such liquidated damages, as defined hereunder as per the provisions of this Contract.
- 18.2 The amount of liquidated damages under this Contract shall not exceed 10% of the total value of

the contract as specified in **Annexure- VII**.

- 18.3. The liquidated damages shall also be applicable under following circumstances:
- If the delay/non-service of meals or shortage of food are not provided as per agreed meal timings or Catering Service Provider does not follow the approved menu or hygiene/FSSAI standards by Department of Youth Affairs & Sports, DNH & DD, the Agency shall be liable to pay 1% of the total cost of the services for delay of each week or part thereof.
 - If the food quality, water/ice, or equipment/services provided are not acceptable to the Employer and defects are not rectified to the satisfaction of the Employer, the Catering Service Provider shall be liable for Liquidated Damages for an amount equal to 10% of total cost of the services for every week or part thereof for the defects or failures.
 - If the manpower, equipment, or meal arrangements are not meeting the authority expectations as per the work plan or the agreed scope of work and service requirements, the Catering Service Provider shall be liable for Liquidated Damages for an amount equal to 10% of the total cost of services for every week or part thereof.
- 18.4. No Penalty will be imposed on Department of Youth Affairs & Sports, DNH & DD for delay attributable to it and no Penalty will be imposed on either party for reasons which fall within the ambit of Force Majeure as per Clause 24 of this RFP.
- 18.5. Notwithstanding anything to the contrary in this Agreement, in no event shall either Party be liable, whether in contract or in tort or otherwise for special, punitive, indirect or consequential damages, including without limitation, loss of profits or revenue arising under or in connection with this Agreement.
- 18.6. Department of Youth Affairs & Sports, DNH & DD will make payments after necessary deductions of penalty (if any).
- 18.7. For delay in service deliverables reasons not pertaining to selected bidder, Department of Youth Affairs & Sports, DNH & DD shall take decision on extension of such timelines and levy of penalty. However, in the event Department of Youth Affairs & Sports, DNH & DD considers extension, the same shall be without any additional compensation/liability on any grounds whatsoever.

19. GENERAL TERMS AND CONDITIONS

- 19.1 Any default or breach in discharging obligations under this RFP by the selected Bidder while rendering services to Department of Youth Affairs & Sports, DNH & DD, shall invite all or any actions / sanctions, as the case maybe. The decision of Department of Youth Affairs & Sports, DNH & DD arrived at as above will be final and no representation of any kind will be entertained on the above. Any attempt by any bidder to put pressure of any kind, may disqualify the bidder for the present RFP and the bidder may also be liable to be debarred from bidding for Department of Youth Affairs & Sports, DNH & DD/Department of Youth Affairs & Sports, DNH & DD RFPs in future for a period of at least three years.
- 19.2 Department of Youth Affairs & Sports, DNH & DD reserves the right to modify and amend any of the stipulated condition/criterion given in this RFP, depending upon project priorities vis-à-vis urgent commitments.
- 19.3 Department of Youth Affairs & Sports, DNH & DD also reserves the right to accept/reject a bid, to cancel/abort RFP process and/or reject all bids at any time prior to award of work without thereby incurring any liability to the affected agencies on the grounds of such action taken by Department of Youth Affairs & Sports, DNH & DD.
- 19.4 Any default by the bidders in respect of RFP terms & conditions will lead to rejection of the bid.

- 19.5 The decision of Department of Youth Affairs & Sports, DNH & DD arrived during the various stages of the evaluation of the bids is final & binding on all bidders. Any representation towards these shall not be entertained by Department of Youth Affairs & Sports, DNH & DD. Reasons for rejecting a bid will be disclosed only when an enquiry is made by the concerned bidder.
- 19.6 In case the bidder is found in-breach of any condition(s) of RFP at any stage during the course of project deployment period, the legal action as per rules/laws will be taken.
- 19.7 Any attempt by bidder to bring pressure towards Department of Youth Affairs & Sports, DNH & DD's decision making process, such Bidder shall be disqualified for participation in the present RFP and those Bidders may be liable to be debarred from bidding for Department of Youth Affairs & Sports, DNH & DD/ Department of Youth Affairs & Sports, DNH & DD RFPs in future for a period of at least three years.
- 19.8 Printed/written conditions mentioned in the RFP bids submitted by Bidder will disqualify them and will not be binding on Department of Youth Affairs & Sports, DNH & DD.
- 19.9 Upon verification, evaluation/assessment, if in case any information furnished by the Agency is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained. Department of Youth Affairs & Sports, DNH & DD will not be responsible for any misinterpretation or wrong assumption by the Agency, while responding to this RFP.
- 19.10 Only those bidders, who satisfy the eligibility requirements and accept the terms and conditions of this RFP document, shall be short-listed for further evaluation.
- 19.11 It is urged through this RFP that misrepresentation of facts shall be dealt with seriously and may lead to debarring from bidding for Department of Youth Affairs & Sports, DNH & DD/Department of Youth Affairs & Sports, DNH & DD RFPs in future for a period of at least three years.
- 19.12 Bidders are requested to share information which is true and based on some tangible proofs.

20. PATENTS, COPYRIGHT & INTELLECTUAL PROPERTY RIGHTS

- 20.1 Intellectual Property Rights for any software property and documents (including source codes, databases, documents, training manuals, course content etc.), if developed exclusively for this project shall lie with the Department of Youth Affairs & Sports, DNH & DD in perpetuity for all purposes. The Intellectual Property Rights of all the software code, data, algorithms, documentation, manuals, etc. Generated as a part of the implementation of this project shall solely vest with the Department of Youth Affairs & Sports, DNH & DD.
- 20.2 The Bidder shall ensure that there is no infringement of any Intellectual Property Rights (IPR) of third parties. However, if a third party claims that a product delivered by the Bidder/ to Department of Youth Affairs & Sports, DNH & DD infringes that party's patent or copyright/IPR's in any form, the Bidder shall keep Department of Youth Affairs & Sports, DNH & DD fully indemnified in this regard and shall defend Department of Youth Affairs & Sports, DNH & DD against that claim at the Bidder's/ expense and pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Bidder.
- 20.3 The Bidder agrees and acknowledges that all Intellectual Property Rights of work created by the Bidder in pursuance to this RFP/Tender Documents shall stand vested exclusively in favour of Department of Youth Affairs & Sports, DNH & DD for all purposes. This includes, but not limited to, software code, data, algorithms, documentation, manuals, and any other work products generated as part of this project.

21. REPRESENTATIONS AND WARRANTIES

- 21.1 Department of Youth Affairs & Sports, DNH & DD, along with its employees, representatives, advisers, make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
- 21.2 Department of Youth Affairs & Sports, DNH & DD may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.
- 21.3 The Bidder declares that all the information provided are truthful information without concealment of any facts. In case, at any stage, it is found that any information given by the Bidder is false / incorrect / concealed, then Department of Youth Affairs & Sports, DNH & DD shall have the absolute right to take any action as deemed fit including but not limited to dropping the Bidder from consideration for award of work and/or debarment/blacklisting etc. without incurring any liability to the affected bidder(s) on the ground of Department of Youth Affairs & Sports, DNH & DD's action.
- 21.4 The Bidder declares that no effort has been used by the Bidder to influence the Bid comparison / evaluation / work award decision by way of overt / covert canvassing. Such an effort shall result in non-consideration / rejection of its Bid.

22. INDEMNIFICATIONS AND LIABILITIES

- 22.1 The bidder shall fully indemnify, hold harmless and defend Department of Youth Affairs & Sports, DNH & DD and its Officers/Employees/Agents/Stockholders/Affiliates from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs, and expenses (including but not limited to reasonable attorney's fees and costs), whether or not involving a third party claim including claims for infringement of Intellectual Property Rights, which arise out of or relate to:
- i. any breach of any representation or warranty of the bidder contained in the RFP,
 - ii. any breach or violation of any covenant or other obligation or duty of the bidder under this RFP. Department of Youth Affairs & Sports, DNH & DD accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP.
- 22.2 Department of Youth Affairs & Sports, DNH & DD reserves the right to accept or reject any or all proposal (s) or to annul the RFP process in to and reject all proposals at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder (s) on the ground of Department of Youth Affairs & Sports, DNH & DD's action.
- 22.3 The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by Department of Youth Affairs & Sports, DNH & DD or any other costs incurred in connection with or relating to

its Bids. All such costs and expenses will remain with the Bidder and Department of Youth Affairs & Sports, DNH & DD shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by the Bidder in preparation or submission of the Bids, regardless of the conductor outcome of the Selection Process.

- 22.4 The Successful Bidder shall at all times indemnify and keep indemnified Department of Youth Affairs & Sports, DNH & DD against all claims/third party claims/damages etc. for any infringement of Intellectual Property Rights (IPRs) while providing its services under the Project.
- 22.5 The Successful Bidder shall at all times indemnify and keep indemnified Department of Youth Affairs & Sports, DNH & DD against any claims in respect of any damages or compensation payable in consequences of any accident, demise, or injury sustained or suffered by its (the Successful Bidder's) employees or agents or by any other third Party resulting from or by any action, omission or operation conducted by or on behalf of the Successful Bidder.
- 22.6 The Successful Bidder shall at all times indemnify and keep indemnified Department of Youth Affairs & Sports, DNH & DD against and any claims by Employees in respect of wages, salaries, remuneration, compensation, or the like.
- 22.7 All claims regarding indemnity shall survive the termination or expiry of the Contract.

23. TERMINATION

- 23.1 Department of Youth Affairs & Sports, DNH & DD may terminate the Service Agreement by serving written notice of 30 days:
- In case the Successful Bidder is in direct breach of contractual terms and conditions and in the performance of its contractual obligations.
 - In the event services of the Bidder are not satisfactory or up to the mark.
 - If the Bidder/Successful Bidder becomes insolvent or goes into liquidation or receivership, whether compulsory or voluntary, and which has substantial bearing on providing services under the Service Agreement.
 - If the Successful Bidder fails to comply with any final decision reached as a result of arbitration proceedings
 - If the Successful Bidder is determined to have engaged in corrupt or fraudulent practices in competing for or in executing the Service Agreement.
 - If the Successful Bidder submits to Department of Youth Affairs & Sports, DNH & DD a false statement which has a material effect on the rights, obligations, or interests of Department of Youth Affairs & Sports, DNH & DD.
 - Department of Youth Affairs & Sports, DNH & DD reserves the right to terminate the agreement for any other valid reason determined by Department of Youth Affairs & Sports, DNH & DD in its sole discretion.
- 23.2 The Successful Bidder may terminate the Agreement, by serving a 60-day written notice to Department of Youth Affairs & Sports, DNH & DD, if they reasonably determine and submit that they can no longer provide the Services in accordance with applicable law or professional obligations and in such scenarios, Department of Youth Affairs & Sports, DNH & DD reserves the right to forfeit the Performance Security after due evaluation.

24. FORCE MAJEURE

- 24.1 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Successful bidder and not involving the Successful bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts done in sovereign or contractual capacity, wars or

revolutions, fires, floods, epidemics, pandemics quarantine restrictions lockdowns and freight embargoes. The Successful Bidder shall not be liable for imposition of any such sanction so long the delay and/or failure of the Successful Bidder in fulfilling its obligations under the contract is the result of an event of Force Majeure.

- 24.2 If a Force Majeure situation arises, the Successful Bidder shall promptly notify Department of Youth Affairs & Sports, DNH & DD in writing of such conditions and the cause thereof within 7 (seven) days of occurrence of such event. Unless otherwise directed by Department of Youth Affairs & Sports, DNH & DD in writing, the Successful Bidder shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 24.3 If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding 30 (Thirty) days, Department of Youth Affairs & Sports, DNH & DD may at its option terminate the contract without any financial repercussion on either side.
- 24.4 In case due to a Force Majeure event Department of Youth Affairs & Sports, DNH & DD is unable to fulfil its contractual commitment and responsibility, Department of Youth Affairs & Sports, DNH & DD will notify the Successful Bidder accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.
- 24.5 If the performance of in whole or in part or any obligation under the Contract is prevented or delayed by any reason of Force Majeure for a period exceeding [30] days, Department of Youth Affairs & Sports, DNH & DD may at its option terminate the Contract without any financial repercussion on either side.

25. DISPUTE SETTLEMENT MECHANISM

- 25.1 All disputes or differences arising out of or in connection with the present contract including the one connected with the validity of the present contract, or any part thereof should be settled by bilateral discussions. Department of Youth Affairs & Sports, DNH & DD and the Successful bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 25.2 If the parties fail to resolve their dispute or difference by such mutual consultation within 30 (thirty) days of its occurrence, then, either Department of Youth Affairs & Sports, DNH & DD or the Successful Bidder may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996, as amended, the rules there under and any statutory modifications or re-enactments thereof and the award of such Arbitration Tribunal shall be enforceable in Indian courts only. In the case of a dispute or difference arising between Department of Youth Affairs & Sports, DNH & DD and the Successful Bidder relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to a Sole Arbitrator, who shall be appointed by the Parties by mutual consent, failing which each party shall appoint one Arbitrator each and together the two Arbitrators shall appoint an Umpire. The award of the arbitrator will be final and binding on the parties to the Contract. The fees and the procedure of the Arbitration proceeding shall be in accordance with the prevailing policies of Department of Youth Affairs & Sports, DNH & DD.
- 25.3 The seat and venue of Arbitration shall be at Daman.
- 25.4 The Arbitration proceedings will be in English Language.
- 25.5 Each party shall bear its own cost of preparing and presenting its own case (including all fees and

other expenses), unless otherwise awarded by the Sole Arbitrator.

25.6 The parties shall continue to perform their respective obligations under this contract during the pendency of the Arbitration proceedings except in so far as such obligations are the subject matter of Arbitration proceedings.

25.7 All matters connected with this shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of the Courts at Daman.

26. APPLICABLE LAW

The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.

27. RESERVED RIGHTS

27.1 Department of Youth Affairs & Sports, DNH & DD reserves the right to;

- i. Accept/reject any of the RFP clause in full or part without assigning any reason thereof.
- ii. Revise the requirement at a later stage as and when required.
- iii. Amend, modify, relax, or waive/delete any of the conditions/ scope of work stipulated in the RFP wherever deemed necessary, even after award of work.

27.2 In the event of any misstatement or misrepresentation being discovered or detected in the information furnished from the documents submitted by the Bidder in response to this RFP or at any later stage, or in the event of any contravention by the Bidder of any condition or criterion stipulated, Department of Youth Affairs & Sports, DNH & DD shall terminate or cancel the appointment / engagement of the Bidder, and nothing shall be payable or be paid by Department of Youth Affairs & Sports, DNH & DD to the Bidder as compensation/damages or penalty.

27.3 Department of Youth Affairs & Sports, DNH & DD will not be liable for any costs, damages or losses incurred by any Bidder participating in this RFP, if Department of Youth Affairs & Sports, DNH & DD decides to cancel the RFP process or for any reason whatsoever.

The Bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including but not limited to costs incurred in conduct of informative and other diligence activities, participation in meetings / discussions / presentations, preparation of proposal or costs incurred for providing any additional information required by Department of Youth Affairs & Sports, DNH & DD to facilitate the evaluation process.

27.4 The submission of a response to this RFP by any Bidder confirms the Bidder's acceptance of all terms and conditions of this RFP including the amended terms and conditions (if any). Further, by doing so, the Bidder acknowledges that it has:

- Understood and examined the extent of the Rights, scope of Work and other information made available in writing by Department of Youth Affairs & Sports, DNH & DD, for the purpose of this RFP.
- Examined all information relevant to the risks, contingencies and other circumstances that could affect the RFP; and
- Satisfy itself as to the correctness and sufficiency of the RFP.
- Bidders to this RFP or their agents may not make any contact with any party employed by or directly associated with Department of Youth Affairs & Sports, DNH & DD or any of its government partners in relation to this RFP. Any clarifications and all information will be via e-mail only to sports-dmn-dd@ddd.gov.in and ddsports_dmn@yahoo.in No queries shall be entertained by Department of Youth Affairs & Sports, DNH & DD after scheduled date and time mentioned in Bid schedule of the RFP.

28. CORRUPT OR FRAUDULENT PRACTICES

- 28.1 It is required by all concerned namely the Bidders/Successful Bidders etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, Department of Youth Affairs & Sports, DNH & DD: -
- i. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question.
 - ii. Will declare a firm ineligible or debar/blacklist, either indefinitely or for a stated period of time, to be awarded a contract by Department of Youth Affairs & Sports, DNH & DD if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices or gross/deliberate negligence in competing for, or in executing the contract.
- 28.2 Department of Youth Affairs & Sports, DNH & DD reserves the right not to conclude the Contract and in case contract has been issued, terminate the same, if, found to be obtained by any misrepresentation, concealment, and suppression of material facts by the Bidder. In addition, Bid Security/Performance Security (as the case may be) deposited by the Bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment & suppression of material facts shall be initiated."

29. CONFIDENTIALITY

- 29.1 The Bidder agrees and acknowledges that this RFP is confidential and the Bidder, by downloading the RFP document, agrees and undertakes that nothing contained in this RFP shall be disclosed in any manner whatsoever, except to the financial and legal advisors of such Bidder. The undue use by any Bidder of confidential information related to the Bid process may, at the sole discretion of Department of Youth Affairs & Sports, DNH & DD, result in the rejection of its Bid. The Bidder shall further ensure that such financial and legal advisors or any other employees, representatives of the Bidder maintain confidentiality of the RFP, and any information disclosed to them in relation thereto.
- 29.2 The Bidder is not authorized to waive or release any privileged information obtained from or on behalf of Department of Youth Affairs & Sports, DNH & DD. The Bidder is required to maintain the confidentiality of all privileged information. This requirement is perpetual i.e., it will continue even after the termination of the relationship between the Bidder and Department of Youth Affairs & Sports, DNH & DD. This requirement is also intended to prohibit the Bidder from using information obtained from or on behalf of Department of Youth Affairs & Sports, DNH & DD or its successors or assignees, including work product prepared at Department of Youth Affairs & Sports, DNH & DD's expense, for other clients of the Bidder without the prior written approval of Department of Youth Affairs & Sports, DNH & DD. The Bidder is not authorized to identify Department of Youth Affairs & Sports, DNH & DD as a client for the purposes of marketing or for advertising, without the prior written approval of Department of Youth Affairs & Sports, DNH & DD. Upon termination of the relationship, the Bidder agrees to return promptly all information obtained from or on behalf of Department of Youth Affairs & Sports, DNH & DD or any copies thereof to Department of Youth Affairs & Sports, DNH & DD. The Bidder is not authorized to communicate with the public, including the press, about any matter in relation to its relationship with Department of Youth Affairs & Sports, DNH & DD without the prior written approval of Department of Youth Affairs & Sports, DNH & DD.
- 29.3 All information and documents that are furnished by the Bidder will be treated as strictly confidential by Department of Youth Affairs & Sports, DNH & DD and shall not be disclosed by Department of Youth Affairs & Sports, DNH & DD to any other party, or otherwise used by itself, other than (a) for evaluating the Bids submitted; or (b) as required by Applicable Law.

30. SUBSTITUTION OF KEY PERSONNEL DURING EXECUTION OF CONTRACT

- 30.1 Substitution of key personnel can be allowed in compelling or unavoidable situations only and the substitute shall be of equivalent or higher credentials. This will be subject to reduction in remuneration. Such substitution will be limited to not more than 30% of the total key personnel, subject to equality, or better, qualified and experienced personnel being provided to the satisfaction of the procuring entity.
- 30.2 Replacement of first 10% of key personnel will result in reduction by 5% of the remuneration which would have been paid to the original personnel, from the date of replacement till the completion of contract.
- 30.3 In case of the next 10% replacement, the reduction in the remuneration will be equal to 10% and for the third 10% replacement such reduction will be equal to say 15%.

31. TERMS OF PAYMENT

- 31.1 The total cost of the Services payable shall be submitted as per the format mentioned in **Annexure VII** as per the CSP/Bidder's proposal to the Employer and as negotiated thereafter.
- 31.2 Payment for catering and beverages will be based on the actual daily count or forecast whichever is high. The count may vary each day, and the forecast for the next day will be provided by the competent authority.**
- 31.3 Payments under this contract shall not exceed the amount mentioned by the Catering Service Provider as per the format mentioned in **Annexure VII**.
- 31.4 All payments shall be made in Indian Rupees.
- 31.5 The payments in respect of the Services shall be made as follows: -

S. NO.	DESCRIPTION	PAYMENT	DELIVERABLES
a.	After the Final Audit	100%	Approval of Audit/Claim Sheets

32. NOTICE

Notice, if any, relating to the contract given by one party to the other, shall be sent in Speed Post/E-mail and confirmed in writing. The procedure will also provide the sender of the notice, the proof of receipt of the notice by the receiver. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the contract.

The effective date of a notice shall be either the date when delivered to the recipient or the effective date specifically mentioned in the notice, whichever is later.

33. SEVERABILITY

Any term or provision of this RFP that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms and provisions or the validity or enforceability of the offending term or provision in any other situation or in any other jurisdiction.

ANNEXURE I - TERMS OF REFERENCE (TOR)

1. General

The Department of Youth Affairs & Sports, DNH & DD, invites Online Bids from qualified Firms to associate with The Department of Youth Affairs & Sports, DNH & DD as a Catering Service Provider for 3rd Edition of Khelo India Beach Games, 2027.

2. About The Department of Youth Affairs & Sports, DNH & DD

The Department of Youth Affairs & Sports, DNH & DD is a crucial government administrative body in the Union Territory of Dadra & Nagar Haveli and Daman & Diu, India, responsible for all Sports and Youth Affairs Activities done in DNH & DD.

3. About Khelo India Beach Games 2027

Khelo India Beach Games, 2027 aim to celebrate athletic excellence, promote active lifestyles, and foster community spirit through engaging beach sports activities. This iconic event is not just a sports festival; it's a celebration of passion, excellence, and unrivaled sportsmanship. Come witness a spectacular display of regional talent, where each competition is a testament to the power of unity and the sheer thrill of sports. The festival offers a diverse range of high-octane events and engaging activities, promising an unforgettable journey filled with excitement and appreciation for sportsmanship.

This year, the Administration of UT of Dadra & Nagar Haveli and Daman & Diu has decided to organize 3rd Edition of Khelo India Beach Games, 2027, and the tentative schedule to be held in month of January, 2027.

4. Sports Disciplines and Venues for 3rd Edition of Khelo India Beach Games, 2027

KIBG, 2027 will have 8 sports disciplines (tentative) and are scheduled to be held at Ghoghla Beach (tentative) in Diu which are as follows: -

Date: Tentative schedule to be held in month of January, 2027

TENTATIVE VENUES	SPORTS
Panrpor School Ghoghla, Diu and Education Hub, Kevdi, Diu	Beach Kabaddi, Beach Soccer, Beach Pencak Silat, Beach Volleyball, Beach Sepak Takraw, Beach Mallakhamb, Open Water Swimming and Beach Tug of War

5. Scope of Services

Sr. No.	Functional Area	Scope of Work
A.	Catering	The Catering Service Provider shall be solely responsible to plan, direct, control and deliver catering services for different categories of services. The - Catering Service Provider shall ensure that the catering services are consistent with participants and client expectations at the outlined venues during the Games. The tentative schedule of 3rd Edition of Khelo India Beach Games, 2027 to be held in month of January 2027. The - Catering Service Provider is required to provide the service as per below schedule: • Pre-Competition Days – 07th January 2027 to 08th January 2027 • Competition Days – 09th January 2027 to 14th January 2027. • Post Competition Days – 15th January 2027. Tentative Menu is attached with Annexure IX 1. General Principles to be followed: - The Catering service provider must ensure to obtain all the necessary licenses from Food and Drug Administration, Directorate of Health Services or any other competent authorities/ local bodies as may be required and shall submit them to Functional Area (FA) Head/Competent Authority. - The Catering Service Provider shall prepare meals using ingredients of the highest quality and as per norms laid down under the Prevention of Food Adulteration Catering Service Provider 2006, as per the FDA (Food and Drug Administration), Competent Authority. - The Catering Service Provider shall deliver the meals at the venues from the respective main cluster kitchens through refrigerated trucks and the - Catering Service Provider shall be fully responsible for supply of food in good condition and always fit for human consumption. The Catering Service Provider shall also ensure that the food provided is hot and kept for serving in Chaffing dishes wherever applicable. - The Catering Service Provider must make their own accommodation, catering, transport, staff and material, equipment, etc. required for the execution of the work. - The Catering Service Provider shall be responsible to deliver stock and replenish beverages and food items at the required service lounges, non-competition venues and workforce break areas. - The Catering Service Provider shall avoid usage of plastic at all. - The Catering Service Provider shall, at its own cost, set up the required kitchen facilities for meal preparation and arrange all necessary infrastructure, including storage and cold storage, DG Set/Generator, electricity, gas bank, drainage, office space, kitchen furniture, and other essential utilities. The Service Provider shall also coordinate with the Overlay Agency for the installation of German hangars, tents, and other temporary structures required for kitchen setup, meal preparation and dining area. - The Authority shall provide the Catering Service Provider only with a Catering Compound/Venue for bringing in and storing of cooked meals. Any equipment/ setup required (<i>including air conditioning, LED screen etc.</i>), is to be arranged for, by the Catering Service Provider at its own cost. The Catering Service Provider shall always maintain hygiene at the Catering Compound/Venue at their own cost. The space must be handed over to the Authority after the Festival cleared from all waste and garbage. - The Catering Service Provider is responsible to provide Services along with the required equipment at all the venues.

- x. The officials appointed by the Authority will conduct inspection at the kitchen, stores and any other aspect connected with the delivery of the services to ascertain the quality of services.
- xi. The supply of food would be as per the accepted offer, numbers given to the caterer and as per the advice given by the Authority.
- xii. It will be the responsibility of the Catering Service Provider to forecast the catering numbers for next day and calculate the catering numbers and confirm the number and venue with the FA head or State Liaison Officers Team.
- xiii. Provision of early morning and late-nigh availability of food in case of late arrivals or delay in match schedule.
- xiv. The Catering Service Provider will have to chalk out a menu for the following categories:
- Athletes, Support Staff
 - TO's, CM, Other Officials, OC,
 - VIPs & Media, NSF
 - Workforce which includes:
 - Police & Traffic Police
 - Volunteers
 - Any other Resource person
- xv. Punctuality is to be ensured in providing food / beverage as per the schedule, as delay in providing food can affect the arrangements. Timings of meals are mentioned below: -

MEAL	TIMING	REMARKS
Pre - Breakfast	5:00 – 06:00	To be provided at dining area
Breakfast	7:00 – 10:00	Ensure that the players & Officials have their breakfast in the venue, dining area & IIIT Hostel.
Lunch	12:00 – 15:00	Lunch to be provided at the venue, dining area, Education Hub, IIIT Hostel, depending on the match schedule.
Evening Snacks	16:00 – 18:00	To be provided in the venue
Dinner	20:00 – 23.00	To be provided in the dining area, IIIT Hostel, Education Hub
• Tentative time; can be changed according to the game schedule.		

- xvi. Service staff for VVIPs / VIPs / Athletes lounge should preferably be able to speak English & Hindi at least to a reasonable level so as to comprehend the request of guests.
- xvii. All the Catering staff must have experience of handling food and the food needs to be served hot.
- xviii. The service staff is to be instructed to be well dressed in well dressed in Uniforms and to be very polite and obedient always dealing with Athletes / Officials / Staff.
- xix. The service staff preparing, handling and serving food should be always wearing hand gloves and head gears.
- xx. The Catering Service Provider shall make an escalation matrix for catering services.
- xxi. The Catering Service Provider shall make arrangement for clean tablecloths to be provided at each of the dining hanger, lounges and spaces, where food shall be served. These are to be changed on a daily basis.
- xxii. The Catering Service Provider shall be fully responsible for maintaining high standards of food at site being served at all times.

		xxiii. The Catering Service Provider is required to provide with a complete staff report from check-in and check-out. xxiv. The Catering Service Provider shall be responsible to provide accreditation cards to all its staff/personnel through Competent Authority, which has to be provided for inspection as and when required by the Authority. Each of the staff working at the venue will have to be accredited, as per Competent Authority accreditation guidelines. Each catering personnel will have to wear the accreditation card on him/her all the time when on duty at different venues. xxv. The Catering Service Provider shall take all precautionary measures to ensure safety of its workmen employed by it and Competent Authority will not be responsible in case of eventuality. xxvi. The Catering Service Provider shall serve the meals in the BPA free food boxes, use cutleries which are of highest-grade quality and plastic free, recyclable and easily disposable. xxvii. The Catering Service Provider shall take utmost responsibility in-terms of segregating the wet waste & solid waste. The Catering Service Provider is mandatorily required to segregate wet waste & solid waste. The Catering Service Provider shall then hand over the segregated wet and solid waste to the Clean and Waste Agency responsible for further disposal. This process shall be repeated by after every meal. xxviii. All food and water will be subject to the guidelines of NADA / WADA. xxix. There must be sufficient amount of crockery and cutlery for each of the Buffet meals. xxx. Low fat and full cream milk products should be labelled separately while serving. xxxi. Only whole fruits to be served. xxxii. Olive Oil for salad dressing and Sunflower oil for cooking should be used. xxxiii. No Trans-fatty oils should be used while preparing food nor will they be added to any of the food items. xxxiv. Alcoholic beverages shall be strictly prohibited. xxxv. Use of single-use plastic is banned at the event venues. xxxvi. Proper allocation of handwash area should be made by The Catering Service Provider xxvii. Final payment for consumption of meal via accreditation cards will be made after taking the food coupons. 2. Water and Ice i. The Catering Service Provider is responsible for providing Ice (Cubes and Blocks) for Sport (Competition and Training Days) and Ice Packs for Medical purposes. The requirement will be provided to the caterer 1 day in advance. ii. The Catering Service Provider is required to provide Ice Boxes during Training and Competition Days. The numbers for which will be informed at a later stage. iii. Field of Play (FOP) will have water being served in 200 ml pet bottles which will be kept in Ice Boxes. iv. The Catering Service Provider is required to re-fill the water dispensers and to provide disposable cups as per the requirement at the service lounges, non-competition venues and workforce break areas at all the outlined venues. v. The Catering Service Provider is required to provide drinking water to the Technical Officials/Guests during the Launch, Opening and Closing Ceremony. 3. Lounges & Services i. Catering Service Provider to cater running tea/coffee, juices, cookies & snacks to the following venues. • Technical Officials Lounge • Games Secretariat • FOP area for all sports
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		• Media Lounge in all Venues • VIP Lounge in all Venues • Athlete Lounge in all Venues • Medical Staff in all Venues ii. 200 ml water bottles to be provided in the lounges & FOP area. iii. The Catering Service Provider to provide and ensure water, tea/coffee vending machines in Games Secretariat, Games Venue with dedicated manpower to bring cookies/snacks when ordered and cleaning/maintaining of hygiene all time. 4. Safety and Quality Checks Personal Hygiene: - i. The Catering Service Provider shall ensure that staff deployed in catering services is free from any infection or communicable diseases and arrange their regular health check-ups before the initial deployment. The staff should trim their nails regularly and wear head gears & gloves at the workplace. Smoking, eating or chewing of tobacco / gutka etc., spitting is strictly prohibited. ii. The waiters/serving staff shall be well dressed, presentable, well-mannered and trained. Adequate sets of co-branded uniform shall be provided by the Catering Service Provider so that they can present themselves neat and clean daily. iii. They should not be talking while serving food. Use of Masks, Gloves and head caps is mandatory. iv. Utmost cleanliness and hygiene should be maintained at all times in entire premises and at the respective competition venues, where meals are served. The disposal/ management of the garbage/ food waste generated at the premises, i.e. hostel/ hotel or sporting venue, shall be the responsibility of the bidder and the bidder will work in close coordination with other agencies in this regard. v. Cleaning of tables/dining and catering area is to be done by the Catering Service Provider. vi. The Catering Service Provider shall carry out pest control and fumigation of kitchen and dining Hall at all venues. Quality Maintenance: - vii. The eatables served by the Catering Service Provider to the Guests shall be completely hygienic, free from any sort of adulteration or foreign ingredients etc. Dishes containing any foreign ingredient shall not be served. viii. Non-vegetarian dishes shall be made from fresh and good quality chicken, mutton and fish and shall be purchased from standard authorized shop. The pieces of non-vegetarian items shall not be too small or too big. Unnecessary shreds and small bone pieces shall be removed. The non-vegetarian items shall be washed and marinated properly before cooking. ix. All the vegetarian and non-vegetarian dishes shall be cooked separately. x. All vegetables, fruits etc. used shall be fresh and shall not be rotten or overripe. The Catering Service Provider shall be responsible for their hygiene and safety. Milk and milk products such as curd, yoghurt, cheese etc. shall be of good quality and should be prepared and served fresh. All the items being used shall be stored properly and used before the expiry/ best before date. xi. The menu must be vetted by qualified nutritionist / food expert appointed by the Competent Authority. xii. The Catering Service Provider shall maintain hygienic conditions in cooking/ pantry area and dining/serving areas. The housekeeping staff for the dining areas are also to be provided by the Catering Service Provider. xiii. The packaged drinking water which will be used to replenish and will be placed at the FOP, should be of IS: 14543 and should carry the appropriate CM/L number. The water should be processed with different techniques such as Ozonation, U.V. Sterilization, Micron Filtered, RO etc. The bottles used should be pet bottles.
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		xiv. The Catering Service Provider shall clean and sanitize Water Cans, Water Dispensers and Tea/Coffee Vending Machines at the end of every operational day. The Catering Service Provider is responsible for cleaning and sanitization of refrigerator/visi cooler and ice boxes. Inspection: xv. Department of Food & Civil supply or the competent authority shall carry out inspection of food items and services for their quality as per prevailing rules and regulations and shall abide by all laws applicable. xvi. The bidder must ensure that an inspector from Food Safety and Standards Authority of India shall carry out inspection at the kitchens on regular basis. xvii. The Authority shall also ensure pest control and fumigation of kitchen and dining Hall at all venues. xviii. In case of dispute regarding the services, quality or the quantity of the food items, snacks, tea etc. the decision of the Authority will be final and binding.
B.	Catering Service Management	Reporting The following reports are to be provided by the Catering Service Provider: i. Daily Status Report: The - Catering Service Provider must submit a report to the Authority which is to be submitted by 10am each day of the next day's management and deployment plan that provides an update on the status and progress of the catering service timeline, including: ii. Labour, staffing and rosters. iii. Equipment Deployment Note: The Authority should also get a daily report of the 20ltr Water Cans and 200 ml water bottles deployed and used the previous day. iv. Incidents, of the previous day, if any v. Recommendations vi. Final Reports: The Catering Service Provider must submit a report to the Competent Authority on completion of the project that provides an update on the overall status and progress of the catering service timeline, including: vii. Labour, staffing and rosters viii. Equipment ix. Incidents, of the previous day, if any.

ANNEXURE II – INSTRUCTIONS FOR ONLINE BID SUBMISSION

Please refer to tender Portal - <https://ddtenders.gov.in> for instructions on online bid submission.

ANNEXURE III – DOCUMENTS TO BE SUBMITTED

The following documents are to be submitted with the RFP. Upload online the scanned copies as per the instructions mentioned in **Annexure II** above.

Sl. No.	Criteria	Document to be submitted online
I. General Documents		
1.	Bid Security	Required Documents for EMD and Bid security as per clause 10 of RFP.
2.	Bid Submission Form	Scanned copy of Signed and Stamped Bid Submission Form as per Annexure X .
3.	Authorized Signatory	Scanned copy of Power of Attorney in favor of Authorized signatory of Bidding Documents. OR Signed and scanned copy of Board resolution in favor of Authorized signatory of the bidder.
4.	Declaration regarding Acceptance of all terms and Conditions of the RFP and its subsequent amendments	A declaration confirming Acceptance of all terms and Conditions of the RFP and its subsequent amendments without any deviation.
5.	Annexure XII regarding annual turnover	Scanned copy of Annexure XII
II. Pre-Qualification Documents: Criteria as Mentioned in Clause 1 of Annexure IV.		
6.	Legal Entity	Copy of Incorporation Certificate, Partnership Deed etc.+ Copy of Registration Certificates with the GST & IT (PAN) Authorities
7.	Bidder's Credential	Along with Work Order + Completion Certificates/ payment proof from client / certification from a Chartered Accountant certifying at least receipt of one payment in the claimed project and in case of ongoing projects, at least payment of 80% of the project cost
8.	Turnover	Certificate by Statutory Auditor/ Chartered Accountant stating turnover and net positive worth in required financial years as per Annexure XII.
9.	FIT and Proper Person	Self-certificate and/or Letter of Undertaking to this effect on Bidder's letter head signed by Bidder' authorized signatory, as per conditions mentioned in Annexure IV .
III. Eligibility Criteria Documents: Criteria as Mentioned in Clause 2 of Annexure IV		
10.	Relevant experience of the bidder	Along with Work Order + Completion Certificates/ payment proof from client / certification from a Chartered Accountant certifying at least receipt of one payment in the claimed project
IV. Financial Bid		
11.	Financial Bid	As per format at Annexure VII , Price Bid Format. To be uploaded only in the Price Bid Section of http://ddtenders.gov.in .

ANNEXURE IV – ELIGIBILITY AND EVALUATION CRITERIA**1. ELIGIBILITY CRITERIA**

S. No.	Parameter	Criteria	Required Documentation
1	Bid Security	Required Documents for EMD and Bid security as per clause 10 of RFP.	
2	Bid Submission Form	Scanned copy of Signed and Stamped Bid Submission Form as per Annexure X .	
3	Legal Entity	Bidder should be a registered legal entity as on the date of submission of bid recognized under the legal statute of the country including any Company, Partnership firms/LLP for last 5 years on the date of submission of bid Registered with the Income Tax (PAN) and GST (GSTN) Authorities in India with active status	Documents like PAN, GST registration etc. relating to business entity should be furnished
4	Joint Venture	For this BID Joint Venture is not Allowed	
5	Bidder's Credential	The bidders must have undertaken and delivered at least 3 Projects of Catering Services with similar scope of work to Central or State Government/Autonomous Bodies/PSUs/ Private organisation of INR. One Crore or more for each project (in terms of payments received) in last three years. OR The bidder must have experience of operating Food & Beverage (without Alcohol) Services with an average turnover of INR 2.00 Crore or more in last 03 years.	Work Order/completion certificate from client For ongoing projects, kindly share a letter duly signed by the competent authority from which work order is awarded. In case the completion certificate is unavailable, a CA certificate must be produced stating that the financial amount has been received satisfactorily Certificate from Statutory Auditor/ Registered Chartered Accountant *Mentioning Alcohol is not included in the Turnover.
6	Turnover	The bidder should have an average annual turnover of at least INR 2.00 Crore or more in last three years ending March 2026 (2025-26, 2024-25 and 2023-2024).	Certificate from Statutory Auditor/ Registered Chartered Accountant
7	Declaration	The Bidder should not have been blacklisted/banned by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of the Proposal.	Self-Attested Undertaking/Declaration
8	Declaration regarding Acceptance of all terms and Conditions of the RFP and its subsequent amendments	A declaration confirming Acceptance of all terms and Conditions of the RFP and its subsequent amendments without any deviation.	
9	FIT and Proper Person	Bidder should be Fit and Proper person as per the criteria defined in this RFP document.	

Conditions for Fit and Proper Person: For the purpose of determining whether a Bidder is a 'Fit and Proper Person', Department of Youth Affairs & Sports, DNH & DD may take the indicative criteria mentioned below:-

- Financial integrity of the Bidder.
- Ability of the Bidder to undertake all obligations set out under this RFP.
- Absence of convictions or civil liabilities against the Bidder.
- Absence of any previous debarment of the Bidder, in accordance with the General Financial Rules, 2017, provided such debarment still exists.

- e. Absence of any disqualification as specified below:
- Conviction of the Bidder or any of its respective directors, partners, executives, or key managerial personnel by any judicial body for any offence involving moral turpitude, economic offence, securities laws or fraud or any offence under the Prevention of Corruption Act, 1988 or the Indian Penal Code, or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - Admission of an application for winding up or liquidation under the Insolvency and Bankruptcy Code, 2016 (IBC) or any Applicable Laws against the Bidder or any of its or their respective directors and partners.
 - Any action or proceeding being initiated under the Insolvency and Bankruptcy Laws under the Applicable Law, including but not limited to declaration of Insolvency or Bankruptcy, disqualification or de-recognition by any professional body being initiated against the Bidder.
 - Current or previous banning of the Bidder or its respective directors, partners, executives, or key managerial personnel by the governing body of any sport from involvement in the administration of or any form of participation in such sport, for any reason.
 - Default by The Bidder or any of its or their respective directors, partners, executives, or key managerial personnel of any of its obligations to a financial institution or has defaulted on any of its obligations to a financial institution in the last 3 (three) financial years.
 - The Bidder should not have been barred by the Central Government, any State Government, a statutory authority, or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of submission of bids.

2. Evaluation Criteria

S. No.	Criteria	Marks	Document/ Evidence Required
1	Average annual Turnover experience of operating Catering, Food & Beverage Services over any three of the previous financial years: ○ INR 2 Crore to INR 2.5 Crore – 10 marks ○ Above INR 2.5 Crore to 3 Crore – 15 marks ○ More than INR 3 crore – 20 marks	20	Certificate from Statutory Auditor/ Registered Chartered Accountant
2	Relevant experience of the Agency in providing Catering, Food & Beverage Services to any Central/ State Department/ PSU/ Private Organisation in India with minimum contract value of ₹ 1 Crore ○ 1 assignment – 10 marks ○ 2 assignments – 12.5 marks ○ 3 or more assignments – 15 marks	15	Work Order/Completion certificate from client For ongoing projects, kindly share a letter duly signed by the competent authority. In case the completion certificate is unavailable, a CA certificate must be produced stating that the financial amount has been received satisfactorily.
3	Relevant experience of the Agency in providing Catering, Food & Beverage Services in sports event to any Central/ State Department/ PSU/ Private Organisation with overall more than 2500 pax in India with minimum contract value of ₹ 1 Crore 1 assignment – 5 marks	5	Work Order/Completion certificate from client

4	Key Personal: Catering Head – 6 Marks Must be minimum Graduate in Hotel Management/Hospitality Management/Catering with minimum 10 years of overall experience in managing Catering services Executive Chef – 4 Marks Must be minimum Diploma/Graduate in Hotel Management/Hospitality Management/Catering with minimum 8 years of overall experience in managing Catering services	10	CVs of key Personnel (as mentioned in the adjacent column) to be deployed highlighting only the relevant experience to be presented during the presentation. • The capacity in which they worked (designation) in the relevant sector/industry is to be mentioned specifically. • It is mandatory for the firm to deploy the resources who are proposed in the technical evaluation. In case of any emergency, resources can be replaced only after obtaining consent from the competent authority.
5	Technical Presentation The bidders will have to present the concept for following. - o Approach and Methodology – 10 marks - o Brands/ source of ingredient's to be used in cooking - 10 marks - o Manpower deployment plan – 5 marks - o Risk Management and Solutions – 5 marks	30	Technical Presentation
6	Food Tasting - o The bidder shall mandatorily participate in the Food Sampling Process as part of the Technical Evaluation. Food sampling shall be conducted immediately upon completion of the Technical Presentation on the date and time communicated by the Department/Organising Committee. - o Each bidder shall be required to prepare and present food samples for a minimum of fifteen (15) persons, comprising the following items: One (1) Vegetarian Starter One (1) Non-Vegetarian Starter Two (2) Vegetarian Main-Course Dishes Two (2) Non-Vegetarian Main-Course Dishes One (1) Vegetarian Soup One (1) Non-Vegetarian Soup One (1) Dal Rice / Pulao (any one)	20	Food Tasting

	Assorted Indian Breads		
	Salad		
	Desserts		
Total		100	
Qualifying Marks		60	

Please Note:

The Department shall provide the bidder with an identified space for temporary kitchen setup, limited to the available infrastructure at the venue. The bidder shall be solely responsible for arranging all required equipment, crockery, cutlery, consumables, raw materials, manpower, fuel, and any other items necessary for the preparation, cooking, and service of the food samples.

1. All food must be freshly prepared on-site and served at appropriate temperatures in a hygienic and professional manner. The bidder shall ensure compliance with all applicable FSSAI norms, hygiene standards, and safety protocols during the preparation and service of food.

2. Evaluation during the food sampling shall be conducted by the Technical Evaluation Committee, and marks shall be awarded based on, but not limited to, the following parameters:

- Quality, taste, and freshness of food
- Hygiene and food safety standards maintained
- Hospitality and service management
- Presentation of dishes
- Type and quality of crockery/cutlery used
- Timeliness and efficiency of setup and service

3. No financial reimbursement shall be provided by the Department for the cost incurred by the bidder towards procurement of ingredients, manpower, logistics, consumables, transportation, kitchen setup, crockery/cutlery, or any other expense related to the food sampling. All such costs shall be entirely borne by the bidder.

4. Non-participation or failure to comply with any of the requirements of the mandatory food sampling shall result in the bidder being disqualified from further evaluation and consideration.

ANNEXURE V – BANK GUARANTEE FORM FOR BID SECURITY

Whereas _____ (hereinafter called the “Bidder”) has submitted its quotation dated _____ for the supply of _____ (hereinafter called the “Bid”) against the Department of Youth Affairs & Sports, DNH & DD’s Bid Reference No. ____ Know all persons by these presents that we _____ of _____ (Hereinafter called the “Bank”) having our registered office at _____ are bound unto The Department of Youth Affairs & Sports, DNH & DD, (hereinafter called the “Purchaser”) in the sum of _____ for which payment will and truly to be made to Department of Youth Affairs & Sports, DNH & DD, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of 20____. The conditions of this obligation are:

- (1) If the Bidder withdraws or amends, breaches the terms and conditions of the tender document, impairs or derogates from the Bid in any respect within the period of validity of this Bid.
- (2) If the Bidder having been notified of the acceptance of his Bid by the Department of Youth Affairs & Sports, DNH & DD during the period of its validity: -
 - a) Fails or refuses to furnish the performance security for the due Performance of the contract.
 - or
 - b) Fails or refuses to accept/execute the Rate Contract.

We undertake to pay Department of Youth Affairs & Sports, DNH & DD up to the above amount upon receipt of its first written demand, without the Department of Youth Affairs & Sports, DNH & DD having to substantiate its demand, provided that in its demand DEPARTMENT OF YOUTH AFFAIRS & SPORTS, DNH & DD will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of Bid validity of ____ days i.e., for ____ days (____ days + 45 days) from the date of Bid Opening and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorised officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

ANNEXURE VI – BANK GUARANTEE FORM PERFORMANCE SECURITY

To

_____.

WHEREAS _____ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of Contract no _____ dated _____ for (description of services) (herein after called “the contract”). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee from a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to -----days beyond the date of expiry of contract period as per RFP.

(Signature with date of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank and
address of the Branch

ANNEXURE VII

BOQ for Catering

Sr. No.	Particulars of meals to be served with water	Units	Quantity per Day	Number of Days	Total Quantity	BASIC RATE	TOTAL AMOUNT With Taxes
1.00	Match Officials + Team Officials + Participants + On duty staff + Volunteers (SSVs + General)						
1.01	Pre match- Breakfast (As per menu mentioned in RFP)	Job	1500	07	10,500.00		
1.02	Breakfast (As per menu mentioned in RFP)	Job	2200	10	22,000.00		
1.03	Lunch (As per menu mentioned in RFP)	Job	2200	10	22,000.00		
1.04	High Tea / Evening Snacks (As per menu mentioned in RFP)	Job	1500	10	15,000.00		
1.05	Dinner (As per menu mentioned in RFP)	Job	2200	10	22,000.00		
1.06	Packed Breakfast (As per menu mentioned in RFP)	Job	130	06	780.00		
1.07	Packed Lunch (As per menu mentioned in RFP)	Job	130	06	780.00		
1.08	Packed Dinner (As per menu mentioned in RFP)	Job	130	06	780.00		
2.00	Type B - Running Tea/ Coffee and Water at each game venue						
2.01	Type Tea / Coffee with paper cup at games secretariat with adequate manpower to serve	Job	500	10	5,000.00		
2.02	Tea & Snacks at all FOPs with adequate manpower for serving	Job	800	07	5,600.00		
3.00	Type C - Water (With transportation and adequate manpower to serve)						
3.01	200 ml packaged drinking water at Games Secretariat	Nos.	517	10	5,170.00		
3.02	20 litre cold water jars at Dining area	Nos.	500	10	5,000.00		
3.03	Adequate water supply at all game venue	Nos.	460	7	3,220.00		
3.04	200 ml packaged drinking water at all game venue	Nos.	1250	7	8,750.00		
3.05	Adequate water supply at Education Hub	Nos.	100	10	1,000.00		
3.06	Adequate water supply during Opening and Closing Ceremony	Nos.	900	2	1,800.00		
Total Amount							0.00

ANNEXURE VIII – TENTATIVE GAMES SCHEDULE

- The detailed Games Schedule and venue-wise traffic plan shall be shared with the successful Catering Service Provider by the Competent Authority and may be revised from time to time as per operational requirements.

ANNEXURE IX - MENU

Food Menu mentioned below is tentative and it will be served in various categories such as:

- Athletes
- Team Official's, & Other Officials
- VIPs & Media
- Official from Govt. of India, The Department of Youth Affairs & Sports, DNH & DD, various Sports Federations etc.
- LOC & EMA Workforce which includes
 - Police & Traffic Police
 - Volunteers
 - Delegates and Officials of sports seminar/expo
 - Any other Resource person

PRE-MATCH SNACKS								
FOOD ITEMS	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	
Self Serving	Milk & Seasonal Fruit							
Cereal Dispenser Section with	Corn Flakes	Muesli	Corn Flakes	Muesli	Corn Flakes	Muesli	Corn Flakes	

BREAKFAST										
FOOD ITEMS	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10
Toast Station (Self Serving)	Whole Wheat Bread	Millet / Multi-grain Bread	Whole Wheat Bread	Millet / Multi-grain Bread	Whole Wheat Bread	Millet / Multi-grain Bread	Whole Wheat Bread	Millet / Multi-grain Bread	Whole Wheat Bread	Millet / Multi-grain Bread
Western Breakfast										
Cereal Dispenser Section with	Corn Flakes	Muesli	Corn Flakes	Muesli	Corn Flakes	Muesli	Corn Flakes	Muesli	Corn Flakes	Muesli
Accompaniments	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar	Butter, Jam, Sugar
Fruit Counter	Banana, Apple	Banana, Orange	Banana, Guava	Banana, Apple	Banana, Orange	Banana, Guava	Banana, Apple	Banana, Orange	Banana, Guava	Banana, Apple
Indian Breakfast	Idli & wada with Sambhar, Cocunut Chutney	Sattu Paratha with Curd and Pickle	Poha and Chutney	Vegetable Upma with Chutney	Bedmi Puri with Aloo Tamatar	Aloo / Paneer Paratha with Curd & Pickle	Idli & wada with Sambhar, Cocunut Chutney	Sattu Paratha with Curd and Pickle	Aloo / Paneer Paratha with Curd & Pickle	Vegetable Upma with Chutney
Free Range	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji	Boiled Eggs Masala/ Egg /Paneer Bhurji
Beverages	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate	Ginger Tea, Coffee, Milk, Hot Chocolate

LUNCH										
FOOD ITEMS	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10
Simple Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad
Cut Fruit	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad	Seasonal Fruit Salad
Paneer	Paneer Butter Masala	Paneer Manchurian Gravy	Palak Paneer	Paneer Methi Masala	Panner Do Pyaza	Shahi Panner	Paneer Butter Masala	Paneer Manchurian Gravy	Palak Paneer	Paneer Butter Masala
Non-Veg	Chicken Kala Mirch	Amritsari Fish Curry	Chicken Kadhai	Egg Rara Gosht	Masala Fish Curry	Chicken Tikka Masala	Chicken Kala Mirch	Amritsari Fish Curry	Chicken Kadhai	Egg Rara Gosht
				Keema Masala						Keema Masala
Dal	Chana Dal Tadka	Chhole	Arhar Dal Tadka	Kadhi Pakora	Dal Makhani	Chana Dal Tadka	Rajma Masala	Chhole	Arhar Dal Tadka	Kadhi Pakora
Seasonal Vegetable	Aloo Capsicum	Baingan Bharta	Mix Vegetable	Cabbage Thoran	Aloo Gobi	Masala Baingan	Chole Masala	Aloo Palak	Channa Masala	Bottle Gourd
Indian Breads	Assorted Bread Basket (with at least one millet bread)									
Rice	Jeera Rice	Veg Fried Rice	Pulao	Veg Pulao	Peas Pulao	Veg Biryani	Jeera Rice	Veg Fried Rice	Pulao	Veg Pulao
	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice
Dairy Products	Curd, Jeera Chaas	Curd, Jeera Chaas	Curd, Mint Chaas	Curd, Jeera Chaas	Curd, Masala Chaas	Curd, Mint Chaas	Curd, Jeera Chaas	Curd, Jeera Chaas	Curd, Mint Chaas	Curd, Jeera Chaas
Dessert	Rice Kheer	Gajar Halwa	Ice Cream	Gulab Jamun	Malpua with Rabdi	Gulab Jamun	Rice Kheer	Gajar Halwa	Ice Cream	Gulab Jamun
Accompaniments	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad

HIGH TEA										
FOOD ITEMS	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10
Beverages	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate	Tea, Coffee and Hot Chocolate
Biscuits / Cookies	Cookies	Biscuits	Cookies	Biscuits	Cookies	Biscuits	Cookies	Biscuits	Cookies	Biscuits
Snacks	Veg Stuffed Paneer Kulcha	Chana Ghugni	Paneer / Pyaz Pakoda	Samosa	American Corn & Bell Pepper Sandwich	Veg Sandwich	Veg Stuffed Paneer Kulcha	Chana Ghugni	Classic Bread Pakoda	Samosa

DINNER										
FOOD ITEMS	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10
Simple Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad
Paneer/ Mushroom	Paneer Tikka Masala	Matar Mushroom Paneer Gravy	Malai Kofta	Paneer Korma	Palak Paneer	Mushroom Masala	Paneer Tikka Masala	Matar Mushroom Paneer Gravy	Malai Kofta	Paneer Korma
Non-Veg	Chicken Malai Tikka	Butter Chicken	Malabar Fish Curry	Chicken Tikka Masala	Green Chicken	Chicken Curry	Chicken Malai Tikka	Chicken Chettina d	Malabar Fish Curry	Chicken Tikka Masala
Dal	Arhar Dal Tadka	Hara Moong Dal	Panchrangl Dal	Arhar Dal Tadka	Lehsuni Dal Tadka	Moong Dal Tadka	Lehsuni Dal Tadka	Hara Moong Dal	Panchrang I Dal	Arhar Dal Tadka
Seasonal Vegetable	Mix Veg	Aloo Palak	Bhindi Do Pyaza	Meloni Sabzi	Matar Masala	Bhindi Masala	Mix Veg	Mix Beans	Bhindi Do Pyaza	Aloo Baigan
Indian Breads	Assorted Bread Basket*** (with atleast one millet bread)									
Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice
Dairy Products	Curd	Curd	Curd	Curd	Curd	Curd	Curd	Curd	Curd	Curd
Dessert	Rice Kheer	Gulab Jamun & Ice Cream	Ice Cream	Gulab Jamun & Ice Cream	Gajar Halwa	Basundi	Rice Kheer	Gajar Halwa	Ice Cream	Gulab Jamun
Accompaniments	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad	Pickle and Papad
Beverages	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate	Hot Milk / Hot Chocolate

ANNEXURE X – BID SUBMISSION FORM

To,
The Director-cum-Joint Secretary,
Department of Youth Affairs & Sports, DNH & DD
Damanwada Panchayat, Moti Daman.

Sub: Engagement of a Catering Service Provider for 3rd Edition of Khelo India Beach Games, 2027.

Dear Sir,

1. With reference to the RFP dated _____ for the above captioned project, and clarification issued by Department of Youth Affairs & Sports, DNH & DD, Diu thereof, I/We _____, having examined all relevant documents and understood their contents, hereby submit our Proposal for Engagement of Catering Service Provider for 3rd Edition of Khelo India Beach Games, 2027.
2. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of this RFP and for associating with Department of Youth Affairs & Sports, DNH & DD for the aforesaid Project.
4. I/We shall make available to Department of Youth Affairs & Sports, DNH & DD, any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
5. I/We acknowledge the right of the Department of Youth Affairs & Sports, DNH & DD, to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I/We agree to keep our Bid valid for acceptance for 90 (Ninety) days or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Bid up to the aforesaid period and this Bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this Bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us. I/ We, acknowledge and agree that Department of Youth Affairs & Sports, DNH & DD shall be entitled to forfeit the performance security without protest and demurrer in case of any breach of terms and conditions of RFP/Agreement by us.
7. I/We certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
8. I/we certify that we fulfil the "Fit and Proper Person" criteria as mentioned in this RFP document.
9. I/we understand that Department of Youth Affairs & Sports, DNH & DD may cancel the Selection Process at any time and that Department of Youth Affairs & Sports, DNH & DD neither bound to accept any Proposal that Department of Youth Affairs & Sports, DNH & DD may receive nor to select the Bidder without incurring any liability to the Bidders.
10. The undersigned is authorized to sign the documents being submitted through this RFP. (A copy of Power of Attorney/Board Resolution is enclosed)
11. The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our bids are liable to be rejected.

I declare that:

- a. I/We have examined and have no reservations to the RFP Documents, including any Addendum issued by Department of Youth Affairs & Sports, DNH & DD.
- b. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice, in respect of any tender or request for proposal issued by or any agreement entered into with Department of Youth Affairs & Sports, DNH & DD or any other public sector enterprise or any government, Central or State; and
- c. I/We hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice.
- d. It is certified that the bidder is not directly to any employee of Sports Authority of India/ Ministry of Youth Affairs and Sports. A person is deemed to be a relative of another if, and only, if
 - a. They are members of a Hindu undivided family; or
 - b. They are husband and wife; or
 - c. The one is not legally related to the other Sister (including stepsister)

Yours faithfully,

(Signature, name, and designation of the authorized signatory)
(Name and seal of the Bidder)

ANNEXURE XI – POWER OF ATTORNEY

(Note- Board resolution in case of company)

Know all men by these presents, we, (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr. /Ms.....son/daughter/wife and presently residing at, who is presently employed with us and holding the position of.....as our true and lawful attorney (hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for Engagement with Department of Youth Affairs & Sports, DNH & DD including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/ responses to Department of Youth Affairs & Sports, DNH & DD, representing us in all matters before Department of Youth Affairs & Sports, DNH & DD, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with Department of Youth Affairs & Sports, DNH & DD, in all matters in connection with or relating to arising out of our Proposal for said Project and/or upon award thereof to us till the entering into of the Agreement with Department of Youth Affairs & Sports, DNH & DD.

AND we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds, and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,..... THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF , 2026.

For

(Signature, name, designation, and address) Witnesses:

1.

2.

Notarized Accepted

.....

(Signature, name, designation, and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of INR 100 (Hundred) and duly notarized by a notary public.

ANNEXURE XII - ANNUAL TURNOVER

S. NO.	FINANCIAL YEAR	ANNUAL TURNOVER (INR)
1.	2023-24	
2.	2024-25	
3.	2025-26	

Certificate from the Statutory Auditor

This is to certify that the average turnover of the bidder from in the last three years is
Rs. _____. (In words)

Name of the audit firm:

Seal of the audit firmDate:

(Signature, name and designation of the authorized signatory)

Note:

- In case the Bidder does not have a statutory auditor, it shall provide the certificate from its chartered accountant (CA) that ordinarily audits the annual accounts of the Bidder.

ANNEXURE XIII - ELIGIBLE PROJECTS UNDERTAKEN BY THE BIDDER

The following information should be provided in the format below for each Eligible Project for which Bidder was legally contracted by the respective Purchaser/Client of the Bidder stated as a single entity.

(i)	Assignment Name	
(ii)	Type of Project	
(iii)	Name, Contact No. & email of the Purchaser Representative:	
(iv)	Year in which Project took place	
(v)	Location of Project	
(vi)	Contract Value	
(vii)	Payment received	
(viii)	Narrative Description of the Scope of work of the assignment	
(IX)	Status of the assignment	

IMPORTANT:

1. Use separate sheet for each Eligible Project. Please mark each sheet as Annexure XIII(a), Annexure XIII(b), Annexure XIII(c).... for each different project.
2. Please provide proof of eligible projects undertaken with a copy of Successful Completion Certificate attached from the Purchaser. In case Successful Completion Certificate is not available, copy of work order/copy of agreement along with bank statement in respect of the same countersigned by CA must be submitted. The submitted testimonial MUST contain detailed description of work (Scope of Work and TOR) carried out by the Bidder.

ANNEXURE XIV - DRAFT CONTRACT AGREEMENT FORMAT

Contract No. _____

Dated: _____

This is in continuation to this office's Notification of Award no. _____ dated _____

1. Name and address of the agency: _____
2. Department of Youth Affairs & Sports, DNH & DD's bidding document/RFP Number _____ dated _____ and subsequent amendment no. _____, dated _____ (if any), issued by the Department of Youth Affairs & Sports, DNH & DD.
3. Contractor's bid number _____ dated _____ and subsequent communication(s) number _____ dated _____ (if any), exchanged between the contractor and the Department of Youth Affairs & Sports, DNH & DD in connection with this bid.
4. In addition to this Contract Agreement Form, the following documents etc which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as integral part of this contract:
 - i. General Terms and Conditions
 - ii. Scope of services as mentioned in Terms of Reference of the RFP
 - iii. Other terms and conditions of the RFP and bid
 - iv. Bid form furnished by the contractor
 - v. Price Schedule(s) furnished by the contractor in its bid.
 - vi. Department of Youth Affairs & Sports, DNH & DD's Notification of Award
5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- i. Brief particulars of services which shall be performed/provided by the agency are as under:

Schedule No.	Brief description of services	Total Charges	Period of Contract	Total Contract Value

Taxes, if any _____

Total value (in figure) _____ (in words) _____

- ii. Period of Contract
 - iii. Details of Performance Security
 - iv. Payment Terms

(Signature, name and address of the Department of Youth Affairs & Sports, DNH & DD's authorized official)
For and on behalf of _____

Received and accepted this contract

(Signature, name and address of the contractor's executive
duly authorized to sign on behalf of the contractor)

For and on behalf of _____ (Name and address of the contractor)

(Seal of the contractor)

Date: _____ Place: _____