

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
Department of Health and Family Welfare, DNH & DD
केंद्रीय खरीद शाखा का कार्यालय
Office of the Central Procurement Branch
दमन / Daman

E-mail: cpbdaman106@gmail

E-tender No.2026_DAMAN_4922__1 dated 08/08/2026 Hiring of machinery on rental basis for the new campus of 342 bedded NAMO Hospital, Daman under UT of DNH&DD.

No. CPB/DNHDD/Hiring Mach./2025-26/214

Date:08/08/2026

A. Tender Notice/Notice Inviting Tender (NIT)

The Department of Health & Family Welfare, DNH & DD on behalf of President of India, invites online tender on <https://ddtenders.gov.in/nicgep/app> from the Manufactures/Authorized Dealers/Suppliers for Hiring of machinery on rental basis for new campus of 342 bedded NAMO Hospital, Daman under UT of DNH&DD.

Sr. No	Particulars	Tender Fees
1.	Hiring of machinery on rental basis for new campus of 342 bedded NAMO Hospital, Daman under UT of DNH&DD.	Rs. 500/-

Bid document downloading Start Date : 08.08.2026
Bid document downloading End Date : 12.08.2026 14:00 Hrs.
Last Date & Time for receipt of Bid : 12.08.2026 14:00 Hrs.
Preliminary Stage Bid Opening Date : 12.08.2026 15:00 Hrs.
Technical Stage Bid Opening Date : 12.08.2026 15:30 Hrs.

Bidders have to submit Technical Bid and Financial Bid in Electronic format only on <https://ddtenders.gov.in/nicgep/app> website till the last date and time for submission.

It is ensured that all tenders links will be used in HTTPS format for e-procurement compliance.

Technical Bid and Financial Bid in Physical format shall not be accepted in any case.

Bid submission will be done along with Tender Fees and EMD in original by Registered Post/Speed Post or to be deposited in the tender box kept in the office of the Central Procurement Branch, DNH & DD as per Rule 170 of the General Financial Rules (GFR), 2017. However, Tender Inviting Authority shall not be responsible for any postal delay.

Tenders can be downloaded from <https://ddtenders.gov.in/nicgep/app>

Kind attention is invited to the bidders that: -

1. The EMD and Tender Fees should not be forwarded by cash.
2. The Tender Fees will be accepted only in form of DD/Bankers Cheque of any Nationalized or Scheduled Bank of India payable at Daman in favour of **The Medical Superintendent, Government Hospital, Daman.** The Tender Fees will be Non-Refundable.
3. Bids must be submitted through the e-procurement portal only; manual or offline bids shall not be accepted as per Rule 160 of the General Financial Rules (GFR), 2017.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. In case bidder needs any

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clarification on the process of bidding for participating in online tender for further details, correspondence can be made on E-mail: cppo-nic[at]nic[dot]in, Mobile No: +91-7878007972 and +91-7878007973, Tel No. 1800 3070 2232 Website: www.ddtenders.gov.in.

Sd/-
In - Charge,
Central Procurement Branch
Ayushman Arogya Mandir
opp.Indian oil petrol Pump
Dholar, Moti Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com

Copy to: -

- 1) The Secretary, Health & Family Welfare, DNHDD.
- 2) The Director, Medical & Health Services, DNHDD.
- 3) The Member Secretary, RKS, Government Hospital, Daman.
- 4) IT Department, D&NH, with a request to publish in Website.

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B. Instructions to Bidders :

1. Availability of Tender Documents

All tender documents can be downloaded **free of cost** from the website:

 <https://tenders.gov.in/nicgep/app>

2. Mode of Submission

All bids shall be submitted **online only** on the above-mentioned website.

3. Guidelines for Online Participation

Instructions for online participation in e-tenders can be obtained from the same website.

4. Supplier Registration

Suppliers must register on the website through the “**New Supplier**” link available on the homepage.

5. Bid Validity

The bid shall remain valid for a period of **365 days** from the date of uploading of tender.

6. Digital Signature Certificate (DSC)

A valid **Digital Signature Certificate** is mandatory for participation in the e-tender. The bidder must ensure all uploaded documents are digitally signed using a valid **Class-III Digital Signature Certificate (DSC)**.

7. Clarifications & Communication

For any queries regarding tender specifications or clauses, correspondence may be addressed to:

Central Procurement Branch

Aayushman Arogya Mandir,

Opp. Indian Oil, Petrol Pump

Dholar, Moti Daman – 396220

U.T. of DNH & DD

 Email: cpbdaman106@gmail.com

 Telephone: 0260-2990191

8. Document Submission

All documents uploaded/scanned must be **legible and readable**.

9. Document Categorization and Submission:

Documents are categorized into **Group A** and **Group B**.

Group A documents (Tender Fee and EMD) shall be submitted online as well as physically at the office of the **Central Purchase Branch (CPB)** only.

Group B documents (as listed in **Annexure–B**) shall be submitted **online only** through the website <https://ddtenders.gov.in/nicgep/app>

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Uploading required documents on the tender website is **essential**.

Hard copies may be sent separately, which the Department may refer to if required

10. Product Compliance

The bidder must provide **compliance details** for each quoted product.

Any **false or misleading statement** found at any stage of the procurement process will result in **outright rejection of the bid** and **forfeiture of EMD**.

11. Amendment/Modification/Corrigendum process

Amendment/Modification/Corrigendum may be incorporated as per the requirement of the department before accepting or rejecting any or all tenders in part or whole without assigning reasons.

12. Withdrawal of Bids

The department has the whole right to withdraw any or all tenders in part or whole without assigning reasons at any time before issuing the purchase order to the bidders. This decision will be binding to all the bidders.

C. Tender Submission System

1. Two-bid system:

- **Technical Bid** and **Financial Bid** to be submitted online at: <https://ddtenders.gov.in/nicgep/app>
- **Tender Fee** to be submitted physically in the Tender Box along with a covering letter.

The envelope should be **super scribed** as:

“e-Tender – Sealed Cover of Bid for “Hiring of machinery on rental basis for new campus of 342 bedded NAMO Hospital, Daman under UT of DNH&DD.”

The **Tender Fee** must be enclosed with the bid documents.

2. Tender Fee Rs. 500/-

- a. Tender Fees shall not be accepted in cash.
- b. The fee must be submitted in the form of Demand Draft (DD) or Banker's Cheque, drawn in favor of: “**The Medical Superintendent, Government Hospital, Daman**”. Payable at Daman from any Nationalized or Scheduled Bank of India.
- c. Tenders without the prescribed Tender Fee will be **summarily rejected**.
- d. All financial statements submitted shall be audited by a Chartered Accountant and accompanied by CA's seal and signature with valid UDIN.

1. Performance Security/Security Deposit (Rule 171 of GFR, 2017)

- a. To ensure due performance of the contract, Performance Security is to be obtained from the successful bidder awarded the Contract.
- b. Performance Security will be 5% of the value of the contract as specified in the bid document.

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- c. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- d. Bid security should be refunded to the successful bidder on receipt of Performance Security.
- e. Performance Security may be furnished in the form of :
 - **Fixed Deposit Receipt (FDR)**
 - **Bank Guarantee (BG)**

2. Forfeiture of EMD / Performance Security

EMD/Performance Security shall be forfeited under the following conditions:

- i. Submission of **false or fabricated documents, misleading statements, or failure to provide requisite documents** in proper format.
- ii. Failure to **execute supply orders** within the stipulated time.
- iii. Failure to **replace goods** declared to be **not of standard quality** or found to be **decayed/spoilt**.
- iv. If the bidder withdraws or modifies bid during validity.

3. Release of EMD/Performance Security

- a. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document.
- b. The Performance Security shall be refunded to the bidders after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.

4. Failure to Supply

In the event of failure to supply materials as per terms and within the stipulated period:

- The **loss incurred** will be recovered from the supplier's **EMD/Security Deposit or pending bills**.
- The supplier shall have **no claim** in such cases.

D. Eligibility Criteria:

In order to qualify for participation in the tender process, interested bidders must meet the following eligibility requirements and submit all supporting documents as listed below

Each document is mandatory and must be enclosed with the bid to ensure proper evaluation and consideration.

- 1. **PAN Card:** - A self-attested copy of the Permanent Account Number (PAN) card issued by the Income Tax Department of India must be submitted.

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2. **GST Registration Certificate:** - A valid Goods and Services Tax (GST) registration certificate must be provided in the name of the bidding entity.
3. **Certificate of Average Annual Turnover:** - The certificate duly certified by Chartered Accountant with valid UDIN of average annual turnover of the bidder for the last 3 financial year (i.e. 2022-23, 2023-24 & 2024-25)
4. **Undertaking and Verification of Required Documents / Certificates / Permissions as per Annexure-A:** - A duly filled, signed, and stamped copy of **Annexure-A** (comprising the undertaking and declarations of the required documents/certificates/permission as per Annexure A) confirming compliance with tender requirements must be submitted.
5. **Schedule of Required Documents/Certificates/Permissions in Annexure-B** – A scanned, stamped, and duly signed copy of **Annexure-B** from the tender document must be uploaded.
6. Scan copy of term and condition of the contract
7. **Certification** that the Bidder or any of its allied is not **Blacklisted by any** Central/State Government/ Public Undertaking/Institute over the last three years as per prescribed format in Annexure-C. Self certification on Rs. 50/- non-Judicial stamp paper for validity. Persistent default or non-performance may result in blacklisting of the firm for up to Two years as per Rule 151(iii) of GFR 2017.
8. **Tender Fee:** - The prescribed Tender Fee must be submitted.
9. Scan copy of scope of work correctly filled

E. Bid Evaluation Criteria

A. Preliminary Evaluation

- Verification of Tender Fee submission.

B. Technical Evaluation

- Scrutiny of the technical specifications and all other relevant documents as required by the Department, in comparison with the quoted specifications.
- Examination of the Compliance Statement submitted by the bidder.

C. Financial Evaluation

- The financial bids of only those bidders who qualify in the Technical Evaluation stage shall be opened.
- The bidder offering the **lowest evaluated price (L1)** among the technically qualified bidders will be considered for award of contract as per provisions of the GFR as well as manual of procurement of goods.
- In the event of a tie in L1 rates, contract will be awarded as per provisions of GFR as well as manual of procurement of goods.

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F. TERMS AND CONDITIONS OF CONTRACT

1. Acceptance of Tender

a. Grounds for Rejection

The tender is liable to rejection for any of the following reasons:

- i. Non-submission of the tender within the stipulated time period.
- ii. Non submission of Group A documents online as well as physically at the office of CPB only and Group B documents online at <https://ddtenders.gov.in/nicgep/app>
- iii. Non submission of Group A documents which includes tender fees and Group B documents as mentioned in annexure -B
- iv. Tender is unsigned, not initial on each page, or contains unauthenticated corrections.
- v. Non-payment of Tender Fees .
- vi. Conditional or vague offers.
- vii. Unsatisfactory past performance of the tenderer.
- viii. Items offered with major deviations in specifications, standards, grade, packing or quality.
- ix. Submission of misleading, contradictory, false statements, or fabricated/invalid documents.
- x. Improperly filled tender documents.
- xi. Unreadable documents uploaded online shall not be considered for bid evaluation.
- xii. If the bidder's turnover is below the prescribed threshold.

b. Discounts:

Any discount offered by the bidder must be clearly reflected in the total final bid amount in the price bid form on <https://ddtenders.gov.in/nicgep/app>

Discounts offered **after** opening of the price bid shall **not** be considered.

c. Additional Terms & Conditions

- 1) The bidder shall quote only one brand for each offered item. Quoted brand and model must fully comply with the technical specifications to avoid ambiguity or disputes at the time of supply.
- 2) The bidder shall ensure that spare parts for the quoted machine remain available for the entire operational lifespan of the machine. A declaration confirming long-term availability of spares is mandatory.
- 3) Original, technical brochures and specification sheets must be attached.
- 4) Bidder must clearly mention brand, model number, manufacturing country, and must comply with technical parameters as per the departmental requirement.
- 5) Bidder must have authorized service centers/engineers within a reasonable proximity to ensure prompt service.
- 6) The supplier must provide operational and basic maintenance training to end users at the installation site, free of cost.

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- 7) Delivery shall be completed within the time specified. Delay shall attract penalties as per GFR provisions.
 - 8) Quoted prices must be firm, inclusive of packing, transport, insurance, loading/unloading, installation, and all applicable taxes.
 - 9) Successful bidder must submit Performance Security (as applicable) in accordance with GFR-2017.
 - 10) Any dispute arising shall be subject to the jurisdiction specified in the tender.
 - 11) The purchaser reserves the right to accept or reject any bid without assigning reasons.
 - 12) Bidder shall ensure the supplied equipment is new, unused, of latest model, and not refurbished.
 - 13) **Documentation at Delivery:** Supplier must provide user manuals, warranty cards, inspection reports, delivery challans, and packing lists at the time of supply.

d. Rate Evaluation

The consolidated rates entered online will be taken into account for preparing price statements.

Only the bidder who is technically qualified **and** found lowest (L1 Bidder) as per evaluated rates shall be considered for award of contract.

e. Clarifications

The Director of Medical & Health Services, DNH & DD may seek clarification, explanation, or documentary evidence related to the offer at any stage.

f. Product Quotation

- Quote **only** for products for which valid product permission matches the bid specifications.
- Quote rates exactly as per the packing unit specified in the tender schedule.
- All documents submitted must be authentic and legible, with visible dates of issue.

g. Submission & Validity

- No tender will be accepted after the prescribed closing time. Delays, including postal/transit, will not be condoned.
- If the last date of submission falls on a Government holiday, it shall automatically extend to the next working day.
- The tenderer must confirm that all specifications (standard, composition, packing, minimum batch size, etc.) are strictly as per tender requirements.
- The tenderer has to be clearly mentioned the **manufacturer's name**.

h. Eligibility & Representation

1. Firms whose products have been declared **substandard or non-confirming** or against whom a **criminal case is pending**, are **not eligible** to participate for that product. Convicted firms shall also be disqualified.

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2. If a company has multiple manufacturing units at different sites, it may submit **one consolidated bid** but must attach details of each manufacturing unit. Only **one offer per product** is permitted per bidder.
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i. Delivery, Installation & Commissioning:

- The Auto Scrubber Machine and Vacuum Cleaner shall be deployed at the locations specified by the Department and shall be inspected by the designated officer/committee of the Department for condition, quantity, specifications, operational performance and functional suitability.
- The machines deployed shall be in good working condition, clean, safe and fit for regular institutional use. Any machine found defective, damaged, substandard or not conforming to the prescribed specifications shall be rejected and shall be replaced/repared by the service provider at no additional cost within the specified time.
- The bidder/service provider shall ensure regular preventive maintenance, servicing and breakdown maintenance of the machines throughout the contract period at no additional cost, wherever such maintenance is included in the scope of hiring.
- The bidder shall provide prompt technical support/service personnel for attending to breakdowns and operational issues. The service provider shall ensure that the machine is restored to working condition within the stipulated response time.
- In case of breakdown of any machine, the service provider shall arrange for repair/replacement of the machine within the prescribed period so that cleaning operations are not adversely affected.
- The supplier/service provider shall provide basic operational training/demonstration to the designated users/operators of the Department at no additional cost.
- The machines shall be deployed and made operational within the time specified in the Work Order/Contract. Any delay in deployment or failure to maintain the required machines in operational condition shall attract penalties/deductions as per the terms and conditions of the tender.
- Demonstration and commissioning/initial operational testing of the Auto Scrubber Machine and Vacuum Cleaner shall be carried out by the service provider at the designated site without any additional cost.
- The service provider shall provide all essential accessories, attachments, charging arrangements, hoses, brushes, pads, suction accessories and other components necessary for the normal operation of the machines, as specified in the tender. No additional charge shall be payable for accessories that are essential for the proper functioning of the hired machines, unless specifically excluded in the tender.
- The service provider shall ensure that all machines deployed remain safe and operational throughout the contract period and shall be responsible for attending to defects arising during normal use, subject to the terms of the contract.
- The service provider shall provide, at the time of deployment, the necessary user/operation manuals, machine specifications, warranty/guarantee documents (where applicable), maintenance/service details, delivery challan and inventory/deployment details.

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- The Department shall have the right to inspect the machines at any time during the contract period. If any machine is found unsuitable or not meeting the prescribed specifications, the service provider shall replace/rectify the same within the stipulated period without any additional financial implication to the Department.
- The service provider shall ensure that the machines deployed are not withdrawn, replaced or shifted from the designated location without prior permission of the competent authority.
- The machines shall remain the responsibility of the service provider during the entire hiring period, including maintenance, repairs and replacement, as specified in the scope of work and tender conditions.

j. Pricing and Delivery

- Rates must be **inclusive of all taxes and charges**; no extra payment will be made.
- The supplier shall arrange **door delivery up to the Mentioned Address i.e. Central Medical Store, GHD, CHC campus, Moti Daman, irrespective of floor.**
- All taxes, duties, royalties, or charges payable on sales/transport within or outside the State shall be borne by the supplier.
- Orders must be completed within the specified delivery period.

k. Authority & Finality

- The decision of the **Tender Inviting Officer** regarding acceptance/rejection, quality, or equivalence of supplied goods shall be final and binding.
- All disputes arising out of this tender shall fall under the jurisdiction of Courts at Daman UT of Dadra & Nagar Haveli and Daman & Diu.
- The Tender Inviting Officer reserves the right to accept or reject any or all tenders in part or whole without assigning reasons.
- The tender Inviting officer have the right to amend/make corrigendum before accepting or rejecting any or in part or whole without assigning reasons.

l. Agreement

No separate agreement shall be required to be signed. Submission of the bid itself implies acceptance of all tender terms and conditions for all legal purposes.

m. Quality Control

“The quality of supplied Equipment must be as per specification.

n. Blacklisting and Litigation

- The bidder or its associated entities is **not** blacklisted by any State/Central Government at the time of participation of this tender.
- An **affidavit** confirming the same must be submitted.
- Details of any **litigation or arbitration** related to contracts in the last three years must be disclosed.
- Submission of a **false affidavit** shall result in blacklisting, termination of the contract, and recovery of all resulting losses.

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- If the bidder/principal is under investigation or penalized by CVC or any State/Central Government body for similar work, the bid will be **rejected outright**.

G. TERMS OF SUPPLY

a. **Loss or Damage During Transit:**

In the event of breakage or loss of goods during transit, the supplier shall replace the quantity lost or damaged **at no additional cost** to the Department. The Department will not bear the cost of transit insurance; the supplier shall be solely responsible for the safe delivery of the stores.

b. **Transport Documents:**

The **Railway Receipt (RR)** or other transport documents shall be drawn **in favour of the Director, Medical & Health Services, DNH & DD**.

c. **Delivery at Site:**

The supplier shall ensure **door delivery up to the mentioned address i.e NAMO Hospital, Daman, irrespective of floor**, including commissioning of machine. No additional charges shall be payable by the Department for this purpose.

d. **Mode of Dispatch:**

Railway Receipts or other transport documents **shall not be sent by VPP (Value Payable Post) or through any Bank**, as the department shall not bear any cash demands for delivery of such documents.

e. **Delivery of the Material: -**

The material shall be delivered at the designated location within the period specified in the Supply Order, reckoned from the date of issue of the Supply Order. In case of failure or delay in supply within the stipulated period, penalty may be imposed as per the relevant terms and conditions of the tender.

f. **Submission of invoices: -**

It is expected that the invoice to be submitted with the delivered material.

g. **Quality and Specification:**

Supplies of inferior quality, different specifications or incomplete/damaged Equipment's will not be accepted.

The supplier shall **replace such items at his own cost and risk**. Intimation of non-acceptance will be sent within **15 days** of receipt. Rejected materials will be returned at the supplier's cost. If the Supplies fail to replace the material his EMD/SD may be forfeited by the department and remaining material will be procured from EMD/SD amount.

Further, Penal action may also be initiated as per relevant rules

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h. Reduction in Quantity Ordered:

If the Tender Inviting Officer, for any reason, does not require the whole or part of the ordered quantity, a written notice will be issued to the supplier. The supplier shall not be entitled to any compensation or claim for loss of profit due to such reduction or alteration in quantity.

i. Termination of Contract:

The Tender Inviting Authority may terminate the contract **at any time**.

If the Government terminates the contract due to a **breach of conditions**, termination shall take effect **immediately**, without prior notice.

j. Grounds for Termination:

- 1) The Director of Medical and Health Services Reserves the right to terminate the contract wholly or in part at any time without assigning any reason by giving 15 days written notice to the supplier.
- 2) The contract shall be liable for immediate termination without prior notice in the following cases:
 - i. The firm is debarred, disqualified, ceases to exist, or is convicted of any offence.
 - ii. If the supplier fails to deliver any or all of the items within the time period specified in the purchase order.
 - iii. If the supplier supplies substandard or non-conforming goods or fails to replace rejected items within the stipulated time.
 - iv. If the supplier breaches any term and condition of the contract including false declaration, misrepresentation or violation of tender norms.
 - v. if the supplier becomes insolvent, goes into liquidation or is blacklisted by any government authority.
 - vi. If the bidder does not supply the material after the standard delivery period.

H. PAYMENT TERMS

a) Payment:

100% payment of the invoice amount shall be made **only after successful supply and submission of the Security Deposit**.

b) Price Escalation:

No request for **price escalation** shall be entertained under any circumstances.

c) Billing:

All bills shall be prepared in **triplicate** and must mention the **supply order number and date**.

d) Revenue Stamp:

Bills exceeding ₹5,000/- must be **pre-receipted** on a **Revenue Stamp** of appropriate value.

Bills not pre-receipted will not be accepted for payment.

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e) Tax Certification:

Each bill charging GST is charged must contain the following certificates on the body of the bill:

“Certified that the goods on which GST has been charged have not been exempted under the Central GST or the Rules made there under and the amount charged on account of GST on these services is not more than what is payable under the provisions of relevant Act or Rules made there under”.

f) Additional Charges:

No extra charges for **packing, forwarding, or insurance** will be paid beyond the quoted rates.

g) Item Specification:

Rates should be quoted **only** for the specified items as per the tender terms.

h) Deviation in Specification:

The bidder shall supply the same material of the brand, manufacturer, and specification that has been quoted by him in the bid, any laps shall be viewed seriously and necessary action will be taken.

i) Advance Payment:

No advance payment shall be made; payments will be released only after inspection and acceptance as per GFR Rule 172.

I. SECURITY DEPOSIT (SD)

- a) The successful tenderer shall deposit **5 % of the total order value** as Security Deposit **within 10 days** from the date of issue of order.
- b) Failure to deposit the Security within the stipulated period shall result in **automatic cancellation of the order** without prior intimation.
- c) Security Deposits submitted against previous tenders or supply orders **shall not be adjusted** against the current requirement.
- d) In case of failure to replace defective or rejected goods, losses incurred by the Government shall be **recovered from the Security Deposit or from any pending bills**.

J. Force Majeure Clause

1) Such events include, but are not limited to:

- Natural disasters (flood, earthquake, cyclone, storm, drought, fire, etc.)
- War, invasion, acts of foreign enemies, hostilities, or civil commotion
- Acts of Government (law, order, regulation, or embargo)
- Epidemics, pandemics, or quarantine restrictions
- Strikes, lockouts, or industrial disturbances
- Any other causes beyond the control of the affected party

2) Obligations of the Party Claiming Force Majeure:

The affected party shall:

- a) Notify the other party **in writing within 7 days** of the occurrence of such event, explaining its impact on performance.
- b) Provide supporting evidence, if required, to establish the event as Force Majeure.

E-tender No.2026_DAMAN_4922__1 dated 08/08/2026 Hiring of machinery on rental basis for the new campus of 342 bedded NAMO Hospital, Daman under UT of DNH&DD.

3) Consequences:

- a) The performance of the contract shall be **suspended** for the period during which the Force Majeure condition continues.
- b) **No party shall be liable** for non-performance or delay during this period.
- c) If the event continues for more than **60 days**, either party may **terminate the contract** without any financial liability to the other.

4) Exclusions:

Events such as **non-availability of materials, labour disputes, or financial difficulties** of the bidder shall **not** be considered Force Majeure.

5) Restoration of Work:

As soon as the Force Majeure event ceases, the affected party shall **resume performance** of its obligations under the contract as early as possible.

K. Penalty Clause

1. Delay in Supply:

If the supplier fails to deliver the Material within the stipulated time as mentioned in the purchase order/contract, a penalty shall be imposed at the rate of **0.5% (half percent)** of the total value of the delayed items **per week or part thereof**, subject to a maximum of **10% of the total order value**.

2. Non-Performance or Short Supply:

In case of failure to supply the ordered quantity or substandard supply not conforming to the specifications, the department reserves the right to **forfeit the Earnest Money Deposit (EMD)/Performance Security Deposit** and **terminate the contract** without any prior notice. The supplier may also be **blacklisted** for future tenders.

3. Quality Rejection:

If any item is found to be of **inferior quality, damaged, or not as per approved specification**, such items shall be rejected and must be replaced by the supplier at their own cost within the time specified by the department. Failure to do so shall attract the above penalty in addition to rejection of goods.

4. Administrative Action:

Persistent delays, poor performance, or failure to meet contractual obligations may lead to **blacklisting/debarment** from participation in future tenders of the department for a period decided by the competent authority.

Signature of Agency
With Rubber Stamp

Sd/-
In - Charge,
Central Procurement Branch
Ayushman Arogya Mandir
Dholar, Moti Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
Department of Health and Family Welfare, DNH & DD
केंद्रीय खरीद शाखा का कार्यालय
Office of the Central Procurement Branch
दमन / Daman

E-mail: cpbdaman106@gmail

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L. SCOPE OF WORK:

Hiring of machinery on rental basis for new campus of 342 bedded NAMO Hospital, Daman under UT of DNH&DD.

Schedule of Requirements, Specifications and Allied Technical Details:

Please mentioned Offered Company for Quoted Items Only as mentioned below and attach the Scan copy of the same. Format is as under:

Sr.NO	Name of the Item	Quantity Required for 45 days	Offered Company	Remarks
01	Auto Scrubber Machine	06 nos		
02	Vacuum cleaner	02 nos		

****The bidder shall quote only one brand for each offered item. Quoted brand and model must fully comply with the technical specifications to avoid ambiguity or disputes at the time of supply.***

Signature of Agency
With Rubber Stamp on each Page

Sd/-
In - Charge,
Central Procurement Branch
Ayushman Arogya Mandir
Dholar, Moti Daman – 396220
U.T. of DNH and DD
Email – cpbdaman106@gmail.com

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ANNEXURE - A

(This undertaking must be printed on the firm's official letterhead and signed by the authorized signatory.)

Verification and Undertaking of the Required Documents/Certificates/Permissions

From: M/s.....

No.....

To

**The In - Charge,
Central Procurement Branch**

Ayushman Arogya Mandir

Dholar, Moti Daman – 396220

U.T. of DNH and DD

Email – cpbdaman106@gmail.com

Sub: Hiring of machinery on rental basis for new campus of 342 bedded NAMO Hospital, Daman under UT of DNH&DD.

Ref: Tender Enq #.....

Sir,

I/We enclose the necessary documents duly signed, as shown in Annexure 'B' (in the order in which they are mentioned). I/We have carefully read and understood the terms and conditions stated in the tender form and I/We shall abide by all these conditions. I/We further endorse that, in particular, the terms and conditions of Delivery Period, Payment Terms, Place of Delivery, etc. are acceptable to me/us and no representation will be made by me/us afterwards for altering the same.

I/We verify that the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents and shall produce the originals for verification on demand. I/We undertake to upload the attested copies of certificates/documents required on the website.

I/We will be cautious to ensure that the uploaded scanned documents are legible, and I/We understand that if the documents are not legible, my/our tender is liable to be rejected.

I/We verify that I/We are in possession of the requisite licenses/permits required for the manufacture/supply/sale/distribution of the items and further verify that the said licenses/permits have not been revoked/cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been declared a defaulter, blacklisted, or debarred by any State or Central Government or Constitutional authority or Financial Institution or Judicial Court or any Government undertaking.

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
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I/We further undertake that all items offered by me/us strictly comply with the minimum technical specifications, quality standards, performance requirements, and parameters prescribed by the department in the tender document. I/We confirm that no deviation will be made from the minimum specifications and, in case of any deviation, the department reserves the right to reject my/our bid without assigning any reason.

I/We also confirm that spares, accessories, and consumables required for the functioning and maintenance of the equipment/items will be available for the entire useful life of the equipment, and I/We shall ensure timely supply of the same whenever required by the department.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Officer or failure to comply with any contractual requirement laid down by you will be considered a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the UT Administration.

Thanking You

Yours faithfully,
Sign & Stamp of Tenderer.

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
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ANNEXURE – B
SUBMISSION OF GROUP- B DOCUMENTS

Sr. No.	Document/Certificate	Uploaded & Enclosed
01.	PAN Card	Yes / No
02.	GST Registration Certificate.	Yes / No
03	Statement of Annual Income/turnover for the last three financial years i.e for F.Y. 2022-23, 2023-24 and 2024-25. and certified by a Chartered Accountant with valid UDIN	Yes / No
04	Verification, Undertaking, Checklist and Documents as per Annexure-A.	Yes / No
05	Scan copy of Annexure-B of the Tender Documents Duly Stamped and Signed.	Yes / No
06	Undertaking mentioning the Tender ID as per Annexure-C	Yes / No
07	Scan copy of Terms and Conditions of the tender documents duly Stamped and Signed on each page.	Yes / No
08	Scan copy of Scope of Work correctly filled with Stamped and Signed on each page.	Yes / No

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the represents at Sr. No. 05, 06, 07 and 08 are declaration part are as per the format prescribed by the Administration and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the tender.

Date:

Place:

Sign & Stamp of tenderer.

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
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ANNEXURE – C
NON-BLACKLISTING CERTIFICATE

Self-undertaken by the Bidder on the Rs.50/- non judicial stamp paper.

I/ We hereby certify that the firm or any of its allied firms has not been currently blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I/ We hereby certify that the firm Bidder / its sister concerns / companies where its Promoters / Directors either directly or indirectly are involved, has not been currently blacklisted in tender / supplies by any state/Central Govt. Bidder should submit affidavit in this regard. The bidder should provide accurate information of litigation or arbitration resulting from contracts completed or under execution by him over the last three years. False affidavit would lead to blacklisting and termination of the contract at any stage. In such cases all the losses that will arise out of this issue will be recovered from the Tenderer / Contractor and he will not have any defence for the same. In case of bidder / principal is involved / penalized under any investigation of CVC or any State/Central Govt. Commission in relation to the similar work project issue; the bid will be out rightly rejected.

I/ We also certify that firm will provide the materials as per the specification given by the department and also abide all the terms & conditions stipulated in tender.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concerned firm or participation may be summarily terminated at any stage, the firm will be blacklisted and department may impose any action as per rules.

Tender ID No. :

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of Bidder :