

**U.T Administration of Dadra & Nagar Haveli and Daman and Diu**  
**Department of Information Technology**  
**Daman & Diu e-Governance Society**  
**Fort Area, Moti Daman, Daman**

No. DIR(IT)/VVIP PM Visit/2022/ 88

Date: 29/05/2026

**Short-Tender Invitation Notice**

Short-Tender for Installation of 150 Nos. of CCTV Surveillance Cameras on priority for upcoming Hon'ble Prime Minister Visit to be held at Daman in the 1<sup>st</sup> week of June 2026 on rental basis.

The Member Secretary, Daman & Diu e-Governance Society, Daman, invites bids from reputed Agencies. The Short tender document along with terms and conditions can be downloaded from official website of Dadra & Nagar Haveli i.e. [www.ddd.gov.in/www.dnh.gov.in](http://www.ddd.gov.in/www.dnh.gov.in).

<b>Tender Name</b>	<b>Installation of CCTV Cameras for upcoming Hon'ble Prime Minister</b>
Estimated Amount	Rs.10,00,500/- (Inc. all Taxes)
Last date of submission	01-06-2026 at 15:00 hours at Department of IT, Daman
Date for opening of tender	01-06-2026 at 16:00 hours at Department of IT, Daman

The tender should be properly super scribed "Installation of CCTV Cameras". The tenders will be opened on the same day in presence of the bidder's representatives. In case no representatives are present, the Department shall go ahead with opening of the tender.

The Tender Form along with terms & conditions is also available on the official website of Dadra & Nagar Haveli administration [www.ddd.gov.in/www.dnh.gov.in](http://www.ddd.gov.in/www.dnh.gov.in) and can be downloaded for submission of the tender, but such tender should also reach the undersigned in the manner indicated as above at Daman in the Office of Department of Information Technology 4<sup>th</sup> Floor, Vidyut Bhavan, Daman.

Right to accept or reject any or all tenders without assigning any reason thereof is reserved with the tender inviting authority.



Member Secretary, DDeGS  
E-mail ID -ddeggs-dd@ddd.gov.in

**TERMS AND CONDITIONS FOR INSTALLATION OF CCTV CAMERAS ON RENTAL BASIS UNDER FACILITY MANAGEMENT SERVICES FOR DEPARTMENT OF INFORMATION TECHNOLOGY/DAMAN & DIU E-GOVERNANCE SOCIETY, DAMAN**

**Instructions to Bidders:-**

1. All Tender Documents can be downloaded from the Website <https://ddd.gov.in/www.dnh.gov.in>
2. For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below: -

Daman & Diu e-Governance Society,  
Office of the Director (IT)  
Moti Daman-396210  
Email id: ddeggs-dd@ddd.gov.in

**PREPARATION OF BID**

1. All Taxes/Duties shall be payable by the Service provider.
2. The decision of the Quotation Inviting Officer for acceptance/rejection shall be final.

**Eligibility Criteria**

1. Bidders Should have a valid GST registration certificate
2. Priority shall be given to the Agency/Firm which have experience of providing **Services in installation of CCTV Cameras** in any Government Utilities / Board / Government undertaking / Panchayat / Distribution Company / Private corporate office. The agency/firm should produce satisfactory performance certificate/s from minimum one of the previous/ existing employers.

**Other Terms and Conditions**

1. The right to accept or reject any tender partly or fully without assigning any reason thereof is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tender in whole or in part will be final and binding to all.
2. No applications/clarifications shall be accepted from the tenders once tenders are received by the Department.
3. The bidder who has quoted the least total proposal price shall be ranked as L1 bidder and similarly other bidders shall be ranked.
4. The selected agency should be available on call in emergency.
5. The rate should be quoted inclusive of all taxes, fitting, transportation, etc.

6. No extra charges shall be paid for transportation/ loading/ unloading/ installation/ uninstallation or any other work.
7. The rate should be quoted only for each specified item separately such as uninstallation/installation/loading/unloading/repair or any other work.
8. The connection should be provided as per the requirement of the department and the same will be mentioned at the time of issuing work order.
9. The rate must be inclusive of all backup devices.
10. The rates may be considered for the other departments of the U.T. of DNH & DD as well.
11. The selected agency shall ensure uninterrupted and satisfactory services during the entire event duration. Minimum uptime requirement for Internet/Streaming services shall be 99%.
12. The successful bidder shall not assign or sublet the work without prior written approval of the Department.
13. The bidder shall maintain confidentiality of Government data, surveillance feeds, network details, and recordings. Data shall not be hosted outside India without approval.
14. Any dispute arising out of the contract shall be governed under the Arbitration and Conciliation Act, 1996
15. The bidder inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof.

**Conditions of Contract:- (Payments Related)**

1. No advance payment will be made in any circumstances.
2. The agency shall have responsibility of compliance of all applicable of any registrations
3. The department shall not be responsible for any type of payment to any third-party vendors.
4. All the applicable taxes and other levies enforced by Govt. from time to time shall be deducted at source from the running bills of the agency.
5. The payment shall be released on work basis for providing the service as and when required during the contract period.
6. The agency shall submit bills, complete in all respects to the respective department for the due amount.
7. Income tax as per Income Tax Act and GST on TDS shall be deducted at source from the running bills of the agency.

### Documents Requisite

1. The bidder should attach copies of (1) PAN Card No. (2) GST registration certificate (3) Terms and Conditions duly stamped and signed (4) ANNEXURE-I duly stamped and signed.

### Scope of Work

1. The Successful bidders has to undertake the recording of the event, with the installation of the necessary suitable, proven recording software along with the supply of other related components as per the detailed Scope of Work given below.
2. Camera shall be installed and shall be covered the entire VVIP route & the locations where Competent Authority insist.
3. Supply, installation, commissioning and implementation of the video and recording software in a secured server or cloud environment.
4. Supply/Installation of 4 Mega Pixel IP based cameras with 20x zoom for VVIP visit at Daman.
5. It will be the responsibility for the selected bidder to provide uninterrupted service in the event.
6. The Streaming should be able to display in control rooms.
7. The successful bidder should supply 04 Nos. of LED TVs at the control room for Video Streaming on event day. Entire Control Room setup to be done by the vendor.
8. Camera should be able to record/read the face of the citizens and number plate of the vehicle.
9. The quantity may be increase or decrease by 30% as per requirement and the payment will be done on Pro Rata Basis.
10. The bidder/service provider shall comply with all applicable guidelines, policies, standards, advisories, and directions issued by the Ministry of Electronics and Information Technology (MeitY), Government of India, from time to time, in relation to IT infrastructure, cybersecurity, cloud services, software applications, data protection, and e-Governance systems.
11. The supplied CCTV Camera and accessories shall conform to the standards and quality requirements prescribed by Standardisation Testing and Quality Certification Directorate (STQC), wherever applicable. The vendor shall obtain

and maintain necessary STQC certification/testing/compliance reports at its own cost, as required by Government norms.

### **Technical Specifications Camera**

Minimum 4 Mega pixel IP camera with day/night vision bullet/dome camera with 30m range. All required accessories with camera pole, proper mounting, electrical cable, LED system, control room accessories etc. to be provided by bidder.

### **Technical Specifications for Video Streaming.**

**Task 1. Hosting software:** Successful bidder shall deploy suitably secured proven software that has the ability to record both audio and video. The recording shall be in a local server. The key features of the software shall be:

1. Able to record video in H.264 (.mp4) compression or other equivalent open formats which can be read by a variety of open-source software solution.
2. The camera should be mounted and fixed at the specified route. It should be secured from physical damage.
3. During the recording, location name/number and camera number should be visible clearly in camera view.
4. Both audio and video should have the running time stamp. The timestamp should come from a secured location.
5. The software shall include options for a connectivity status (whether the stream is online/offline) of camera from the road show.
6. Upon browser-based video recording commencement, generic, desktop lock must be engaged to disable all other applications from launching and connecting to the internet.
7. During the recording, the user should be able to see the actual video that is being recorded.
8. The software should be able to offer graceful degradation of the recording quality in case there is deterioration in the network speed. This should be automated without any user inputs to be required on this.
9. The necessary load testing should also be carried out so that event meets the demand and goes through smoothly with good performance.
10. Software should be able to perform query of the video of the storage. The software should be able to burn CD and DVD disks on Windows based computers and be able to query the content available based on multiple parameters as Data, Time, Location etc.

11. The Video Streaming solution should be such that it supports rewind with playback option and the option to move to the current live status of recording.
12. The data should in no point be hosted outside India and bidder will not access the data unless authorized by competent authority.
13. At the end of each event, the data along with required reports, shall be made available within 4 days to the Client in a Hard disk for later retrieval and usage as necessary.

#### **Supply, Installation and Commissioning.**

1. Delivery: The work allotted shall be completed 12 hours before the event.
2. The bidder is solely responsible for the site installation and operating manpower, before the scheduled installation dates.
  - In the event of non-acceptance of the items delivered by the bidder, the Successful Bidder shall immediately report to competent authority for suitable directions.

#### **PENALTIES FOR ABSENTEES AND FAILURE OF PERFORMANCE: -**

1. The successful bidder shall have to take all care to avoid any accident during the course of work/operation for which all required precautions/steps are to be taken upon works site at the cost of the contractor himself. It shall be the duty of the contractor to handle such cases at his/her own cost and pay the damages/compensation payable if the Court or any other competent authorities may decide/order. The Department authority shall not be responsible for such cases/incidents or for payment of any damages/compensation which may occur on such incidents.
2. In case the successful bidder stops the work/operation either partly or fully during the agreement period, the Department authority reserves the right to get such works/operation executed through any other sources at the risk and cost of the defaulted contractor. The contract of the defaulted contractor shall be cancelled. Any additional payment which has to be paid to execute the work under such circumstance for such works/operation of the said amount shall be recovered from the pending bills/deposit/any other works of the defaulter contractors and/or shall be as on arrears of land revenue.

#### **TERMINATION OF CONTRACT**

1. In case of breach of any of the conditions of the contract by the contractor or if the work of the contractor is found unsatisfactory by the Department, such contract shall be terminated by the Departmental authority. **The Member Secretary, DDeGS/DNHeGS, Daman** shall be the authority for arbitration and the decision of the final and binding to all.

#### **CONTRACTOR'S DEFAULT**

1. If the bidder is found to execute any offensive work/activities not covered in the contract agreement/conditions, instructions, the proportionate amount of such works shall be recovered as penalty from the running bill payable to the contractor.
2. The successful tenderer has to start the works/operation as per the tender terms & conditions and scope immediately on receipt of the work order.
3. Any dispute of civil or criminal nature shall be within the jurisdiction of the local Court of Dadra & Nagar Haveli and Daman & Diu (U.T.)
4. The contractor shall have to offer unconditional bid/tender in the tender form itself. Any bid/tender with condition/s shall be summarily rejected.
5. If there is any change in the administrative procedure/rules by Department Authority time to time which is suitable to the Department for smooth operation of works it shall have been binding to the contractor/s and for that the contractor shall have to give his willingness in writing.
6. In case of any dispute in terms of interpretations of agreement/contractor, the decision of the Member Secretary (DDeGS), Daman in such cases shall be final and binding to all.
7. The contractors shall have to produce all required evidence in respect of individual proprietor, partnership deed in case of partnership/firm and copy of the Memorandum and Article of Association in case of registered company.

Signature & Rubber Stamp of the Agency

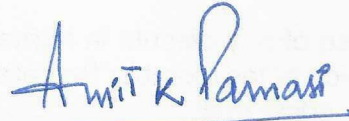


Member Secretary, DDeGS  
E-mail ID – ddegs-dd@ddd.gov.in

The above terms, conditions and specification are accepted by me.

**ANNEXURE-I**

Sr. No	Particulars	Qty	Amount (Incl. GST and all taxes)
1	Installation of 4 Mega Pixel IP based CCTV Cameras for the upcoming Hon'ble Prime Minister Visit to be held at Daman on rental basis	150	



Member Secretary, DDeGS  
E-mail ID – ddegs-dd@ddd.gov.in