

**U.T. Administration of
Dadra and Nagar Haveli and Daman and Diu,
(Forest Department)
Daman**

No. 4-2/490-FD/GNL/2023/520

Date: 15/04/2026

NOTIFICATION

In exercise of the powers conferred by Section 36 of the Dadra and Nagar Haveli and Daman and Diu Preservation of Trees Act, 1984 (Act No. 6 of 1984) dated 22/03/2022, the Hon'ble Administrator, Dadra and Nagar Haveli and Daman and Diu, is hereby pleased to make the following rules, namely -

1. **Short title and commencement** -

- 1) These rules may be called the Dadra and Nagar Haveli and Daman and Diu Preservation of Trees Rules, 2026.
- 2) They shall come into force on the date of their publication in the official Gazette.

2. **Definitions** - In these rules, unless the context otherwise requires: -

- (a) "Form" means a Form appended to these rules;
- (b) Act means the Dadra and Nagar Haveli and Daman and Diu Preservation of Trees Act, 1984 (Act No. 6 of 1984) dated 22/03/2022.
- (c) Section" means a section of the Act
- (d) Words and expressions which are used in these rules or in the Act shall have the meaning respectively assigned to them in the Indian Forest Act, 1927 (Central Act 16 of 1927).

3. **Form of Report** - Every report under section 8 of the Act shall be made in Form 'A'.

4. **Form of application under section 9 of the Act-**

- (1) Every application for permission for felling a tree shall be made in Form 'B'
- (2) Every application for removal or disposal of a tree or forest produce shall be made in Form 'C' or in the NTPS Portal.
- (3) Court fee stamps of the value of Rs 10.00 (Ten Rupee only) shall be affixed on the application made under this rule except SC/ST applicants.

5. **Form of Register** - A register of applications made under section 9 of the Act shall be in Form D.

6. **Form of Permission** -

- i. The permission which may be granted under section 9 of the Act shall be Form E and is subject to the terms and conditions specified therein.
- ii. The permission granted under sub-section(5) of section 9 shall be subject to the payment of a tree felling fee and security deposit as follows:-

a) Tree felling fee	Rs. 100/- per trees.
b) Security deposit for ensuring regeneration of the area and re-planting of trees or otherwise	Rs. 200/- per tree in case of an individual and Rs. 1000/- per tree in other cases.

7. **Obligation to plant trees** - The Tree Officer, while granting permission to fell or dispose of a tree or forest produce under section 9 of the Act, shall after giving the applicant a reasonable opportunity of being heard and giving due regards to his wish for planting any particular kind of tree, his capacity to plant the required kind and number of trees and also the nature of land, make an order directing the applicant to plant such number and kind of trees as deemed appropriate by him
8. **Form of Notice** - The notice to be given under sub-section (3) of section 11 of the Act shall be in Form G.
9. **Preservation of Trees-**
 - 1) Where a Tree Officer has reason to believe that the owner or occupied any property has failed to carry out any direction given by him under the Act or these rules regard to the taking of measures for the protection of any tree in such property, he shall issue notice in Form "H" to such owner or occupier of the property, as the case may be.
 - 2) The Tree Officer Shall, after giving the owner or occupier of the property a reason of opportunity of being heard and having due regards to his wishes in capacity and nature of law, make an order specifying the measures which he proposes to take for protection of the tree and the cost thereof, which such owner of the occupier shall be liable to reimburse to the Tree Officer within such reasonable period as the Tree Officer may specify in the order
10. **Implementation of orders made under sections 9, 10, or 11-**
 - 1) Where the Tree Officer has to believe that any person has failed to carry out the obligations regarding planting of trees pursuant to an order made under section 9 or a direction given under section 10 or 11, he shall give a notice in Form 'T' to such person
 - 2) The tree Officer shall, after giving the owner or occupier of the property a reasonable opportunity of being heard, as regards the cost of which the trees shall be planted or the measures for the protection of the trees shall be taken by him, pass an order, as regards the cost, which shall be liable to be reimbursed to the Tree Officer as may be specified in the order.
11. **Procedure of Appellate Authority.**
 - 1) Every petition of appeal shall be presented to the Appellate Authority in person or there is a legal practitioner or a duly authorized agent.
 - 2) Every petition shall state succinctly the grounds of appeal and the relief prayed for
 - 3) The Appellate Authority shall, on receipt of a petition of appeal, cause it to be registers in Form 'J' and give notice of such appeal to all persons concerned who, in his opinion, may be interested in the same.
 - 4) The Appellate Authority may, after holding such enquiry as it deems fit and after giving the persons concerned a reasonable opportunity of being heard confirm, modify or set aside the order appealed against or pass such order as it may deem fit.
12. **Record of forfeited property**-The Tree Officer shall maintain a register of the property forfeited to the Government under section 10 in Form 'K'

13. Preparation of valuation report of forfeited property-

- 1) On receipt of the property forfeited to the Government the Tree Officer shall prepare a valuation report of such property.
- 2) In preparing the valuation report, the Tree Officer shall give due regard to the condition of such property and shall follow the instructions issued by the Government from time to time in the matter of preparing such report.
- 3) The Tree Officer shall make a report along with a copy of the valuation report to the Chief Conservator of Forests and dispose of the forfeited property in accordance with the instructions issued by the Chief Conservator of Forests from time to time in that behalf.

14. **Release of seized property-** The bond to be executed by the owner or occupant for release of the property seized under section 16 shall be in Form "L".

15. Management of certain classes of trees-

- 1) Every owner or occupant of the land on which trees notified under section 32 exist shall, within 60 days of the date of the Notification, number such trees and furnish the following particulars of such trees to the Tree Officer, with a copy thereof to the Chief Conservator of Forests -
 - i. Species wise number of the trees
 - ii. Age of the trees
- 2) Where such owner or occupant is not in a position to number such trees and make a report within the specified period in sub-rule (1), he may seek extension of time for making such report and the Tree Officer, if satisfied with the reasons given, may extend the time limit by another 30 days.
- 3) The Tree Officer shall cause all such trees to be marked by suitable identification marks, within 60 days of the date of receipt of the report under sub-rule (1) or sub-rule (2) and report compliance to the Chief Conservator of Forests
- 4) This Tree Officer shall also keep a record of such trees in a Register in Form 'M'

16. Service of Notice –

- 1) Every notice under Act these rules may be served in any of the following manners namely -
 - a) by delivery of tender of a copy of the notice to the addressee or his agent or other person duly authorised to receive notice on his behalf
 - b) by registered post acknowledgement due, provided that if the Tree Officer is satisfied that the addressee is deliberately avoiding service or if, for any reason, the notice cannot be served by any of the above methods he shall order the service of the notice by affixing in the presence of two witness who are residents of that locality, on some conspicuous part of the place of business or the place of ordinary residence of the addresses and such service shall be effective as if it had been made on the addressee personally.
- 2) When the serving Officer delivers or tenders the notice to the addressee personally or to his agent or other person on his behalf, he shall the signature or thumb impression of the person to whom the notice is so delivered or tendered, on the copy of the notice

and make a report thereon of such delivery tender and return the same to the Tree Officer

- 3) When the notice is served by affixing the same in accordance with sub-rule(1) the serving officer shall return the copy thereof to the Tree Officer who issued the notice with a report endorsed thereon stating that he has so affixed the notice, the circumstances under which he did so and the names and address of persons, who, identified the place of business or ordinary residence of the addressee and in whole presence the notice was so affixed.
- 4) When service by post is effected by correctly addressing, pre-paying and posting the notice by registered post with acknowledgement due, then unless contrary is proved, the said service shall be deemed to have been effected at the time at which the notice would have been delivered in the ordinary course of transmission
- 5) If the person to whom the notice was issued does not appear at the appointed time, the Tree Officer may, if he is satisfied from the report of the serving officer or the postal acknowledgement, or after taking such evidence as he deems proper, that the notice has been served in accordance with this rule pass an order to that effect and proceed to dispose of the matter. If he is satisfied that the notice has not been properly served, he may direct the issuance of a fresh notice

**By Order and in the name of the
Administrator of U.T. of Dadra &
Nagar Haveli and Daman & Diu.**

Daman, , 2026.

FORM- A
(See rule 3)

The Tree Officer,

_____.

Sir,

I have to report that I have felled on.....(date) at.....(time)..... (number)/trees from the property owned by me/ under my occupation in the village..... taluka..... and District..... I declare that if the said tree/s had not been immediately felled, it they would have posed grave danger to life/ property/ traffic (*delete inapplicable words*)

2 The following details are furnished:-

- (i) Name and full address of the signatory (in Block letters) : _____
- (ii) Title in respect of land in which tree (s) was / were situated. : _____
- (iii) Location of the site from which tree/s felled (give name and survey number of the plot and indicate as clearly as possible the actual situation of the tree) : _____
- (iv) (a) Species of the tree felled : _____
(b) Its approximate age : _____
(c) Its girth measured at a height of 1.35 meters from ground level : _____
- (v) Justification for felling the tree/trees : _____
(Here describe the way in which the tree posed danger and the reasons why you could not wait to seek permission for cutting it)

Place:-

Date:-

SIGNATURE

FORM -B
(See Rule 4(1))

The Tree Officer,

Sir,

I apply for grant of permission for felling tree/s located in the property situated in the village.....Taluka.....and District..... I furnished below the following details support of my application.

i.	Applicant's name and Address (In block Letters)										
ii.	Name and address of the owner of the property (if different from applicant)										
iii.	Title of the applicant i.e. whether owner/ occupant of the property, etc.										
iv.	Name and serial number of property										
v.	Total area of the property with description of the boundaries										
vi.	Total number of trees (species wise) whose trunk or body is not less than 5 cm in diameter at a height of 30 cms: from the ground and whose height is not less than one meter from the ground.										
vii.	The exact area (in sq meters) from which felling of trees for which permit is sought (description of the boundaries)										
viii.	Total number of trees to be felled										
ix.	Trees to be felled are numerically numbered in paint, their girth measured at a height of 1.35 meters from ground level and their details species wise are	<table border="1"> <thead> <tr> <th>Species</th> <th>Number</th> <th>Girth</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Species	Number	Girth						
Species	Number	Girth									
x.	Purpose for which the felling of trees are intended										
xi.	Intended use of felling of trees (e.g. for sale, for domestic use, etc)										
xii.	Intended use of land after felling of trees										
xiii.	Number and species of trees intended to be planted after felling (give details of arrangements for raising, planting and protecting trees)										
xiv.	Name/s and address/es of the owners/ occupants adjoining property/ies)										

2. I am enclosing an affidavit and below mentioned papers in support of my application.

Declaration

I hereby declare that I shall fully satisfy and abide by such terms and conditions of the permit may be specified therein

Place:-

Date:-

APPLICANT'S SIGNATURE

Attested copies of :-

- i) Property/ occupancy documents
- ii) Plan of the property showing the survey number
- iii) Enumeration list (duly signed by the applicant)
- iv) Boundary list (duly signed by the applicant)
- v) Latest index of land record/ 7/12 issued by the Mamlatdar
- vi) No Objection Certificate" from adjoining property owners

AFFIDAVIT

(To be signed on a stamped paper in presence of Magistrate or authority approved for the purpose)

I aged..... Years, resident oflocality Village taluka..... District, wife/son/daughter of _____ do hereby solemnly affirm and declare as under:

1. That, I am the legal owner/ occupant of the private property known as “_____” situated at _____ village _____ Taluka bearing cadastral survey number _____ of _____ boundaries of which are as follows.

East :

West :

North :

South:

2. That, I have applied to the Tree Officer, _____ for permission to fell _____(number) trees from the aforesaid property All the trees have been numbered with paint (number) trees from
- 3 That, there is no other owner/occupant of this property or of the forest produce of this property and I hereby solemnly affirm and declare that I shall be solely responsible and answerable for any claim and litigation, if any, that may arise at any time in future regarding the ownership/ occupancy of the said property or the forest produce from the said property
4. I hereby solemnly declare and affirm that to the best of my knowledge and belief the information correct and true and nothing material has been concealed and is false

Place

Date -

DEPONENT

FORM-C

[See rule 4 (2)]

To,
The Tree Officer,

_____.

Sir.

I apply for grant of permission for removal and disposal of tree/s located in the property situated in the village _____ Taluka _____ and District _____ I furnish below the details support in the village of my application,

i.	Applicant's name and address (In block letters)		
ii.	Name and address of the owner of the property (if different from applicant) from which trees were felled.		
iii.	Title of the applicant i.e. whether owner/ occupant of the property, etc. from which trees were felled		
iv.	Name and serial number of the property from which trees were felled.		
v.	Total area of the property with description of the boundaries		
vi.	Total number of felled trees (species wise) whose trunk or body is not less than 5cm in diameter at a height 30cm from the ground and whose height was not less than one meter from the ground.		
vii.	Describe the circumstances under which the tree/e was/were felled i.e. whether the tree/ (s) was / were felled after obtaining the permit (a copy of the permit is to be enclosed); or under the provision to section 8 of the ordinance or had fallen due to natural causes, etc		
viii.	Details of material obtained from the felled tree	First class timber	cu.m.
		Second class Sadad	cu.m.
		Second class (other)	cu.m.
		Third Class timber	cu.m.
		Firewood	cu.m.
		First Class Poles	Nos.
		Second Class Poles	Nos.
Third Class Poles	Nos.		
ix.	The manner in which the material would be removed i.e. by road, rail, waterways and the mode of transport.		
x.	Transit route		
xi.	Removal of the material will be completed by (date)		
xii.	The material is intended to be disposed in the manner indicated below-		
		Quantity	Purpose
	a. For self use	First class timber	cu.m.

		Second class sadad	cu.m.
		Second class (other)	cu.m.
		Third Class timber	cu.m.
		Firewood	cu.m.
		First Class Poles	Nos.
		Second Class Poles	Nos.
		Third Class Poles	Nos.
	b. By sale	First class timber	cu.m.
		Second class sadad	cu.m.
		Second class (other)	cu.m.
		Third Class timber	cu.m.
		Firewood	cu.m.
		First Class Poles	Nos.
		Second Class Poles	Nos.
		Third Class Poles	Nos.
	c. Name(s) and full address(es) of the persons/ parties to whom the material would be disposed by sale		
	d. License number of the purchaser (if purchaser is holder of a licence issued by Forest Department)		

I am enclosing below-mentioned papers in support of my application.

Declaration

I hereby declare that I shall fully satisfy and abide by such terms and conditions of the permit as may be specified therein.

Place:-

Date:-

APPLICANT'S SIGNATURE

Attested copies of :-

- (i) Property/ occupancy documents
- (ii) Plan of the property showing the survey number (1) Boundary list (duly signed by the applicant)
- (iii) Latest Index of Land record issued by the Mamlatdar
- (iv) Report if any, made pursuant to proviso to section 8 of the Act
- (v) Permit, if any, granted by the Tree Officer

FORM -D
(See Rule 5)
Register of Applicants

Sr. No.	Name of address of the applicant	Details of the application			
		Date	Date of receipt	For Felling or removal/disposal	Last date for disposal
1	2	3			

Name of Village in which trees to be felled or removed/disposed is/are situated	Details of the application			Remarks
	Nature	Date on which taken	Date of communication to the applicant	
4	5			6

FORM- E
(See rule 6)

ORDER

Subject: Grant of permission for felling of trees under Section 9 of the DNH & DD Preservation of Trees Act, 1984.

Whereas, an application has been received from Shri / Smt _____, resident of Village _____, _____, District, requesting permission for felling of trees standing on private land bearing Survey No. _____ of Village _____;

And whereas, the said application has been examined in accordance with the provisions of the DNH & DD Preservation of Trees Act, 1984 and the Rules made thereunder;

And whereas, a site inspection has been carried out and it is observed that the said land has been proposed for _____ by the competent authority _____

Now, therefore, in exercise of the powers conferred under Section 9 of the DNH & DD Preservation of Trees Act, 1984, the undersigned, being the Tree Officer, hereby grants permission to fell the following trees, subject to the satisfaction of the terms and conditions hereinto specified:

S. No.	Species of tree	No of trees
	TOTAL	

Tree Officers and
Deputy Conservator of Forests

To,
Shri/Smt....

Terms and Conditions

- i. The Range Forest Officer shall mark the trees before cutting them
- ii. Permission to fell the trees is granted at his/her own risk and without prejudice to the claim (5) of any other person/s who may be having any right (s) over the land or the trees.
- iii. Felling of trees shall be completed within _____ days.
- iv. Material produced from felled trees shall not be removed or disposed without permission of the Tree Officer
- v. He/she shall replant trees, as per details given below during the ensuing/next planting season. i.e commencing from June to August. in the property as per the submitted undertaking for replanting.

Sl. No	Species	No

- vi. He/she shall deposit a sum of (Rupees) as security in the office of before starting felling of the tree/s for ensuring the replanting of the trees indicated at serial No 5 above.
- vii. In the event of failure on the part of the permit holder to replant the trees as indicated at serial number 5, above then the Tree Officer shall himself arrange to replant the trees and recover the cost thereof from the permit holder by way of adjustment against the security deposit made by the Permit holder or failing that, by recovery as arrears of land revenue.
- viii. No tree other than those specified in this order shall be felled.
- ix. The felling operations shall be carried out in a safe manner without causing damage to adjoining property/environment.
- x. The timber/wood so obtained shall not be transported or disposed of without prior permission of the competent authority, as per rules.
- xi. Any violation of the above conditions shall render this permission liable to cancellation and attract penal action under the Act.

Copy submitted to

(i) The Chief Conservator of Forests, DNH & DD for information

(ii) The Range Forest Officer _____, Silvassa information.

FORM- F
(See rule 6)

To

The Tree Officer,

_____.

Sub- Permission to remove/ dispose of trees.

With reference to his/her application dated _____ for grant of permission to remove or dispose of felled tree/s or forest produce, Shri/Smt _____ is hereby informed that he/she is granted permission to remove or dispose off the material (as per details indicated below) from the private property know as..... survey number..... situated at..... subject to the terms and conditions hereunder specified:

Sr No	Description of the material	No	Volume	No. of trips by which removal will be completed.	Period of validity of the permit

- i. From _____ to _____ :
- ii. Mode of transport.... (i.e. by rail, sea or road) :
- iii. Route.... :
- iv. Vehicle/vessel No..... :
- v. Name of the driver/tindel.... :
- vi. Manner of disposal (*if it is by sale, name address and licence No. of purchaser be indicated*) :

Tree Officer and
Deputy Conservator of Forests

FORM -G

(See rule 7)

Notice:

Whereas Shri/Smtis the owner/ occupant of the property known as..... bearing survey number and Situated in the Village Taluka and District

And whereas I, Shri/Smt (name)(designation) / had inspected his/her property on have receipt report from..... regarding the number of trees in aforesaid property (copy of the inspection report/ enclosed)

And whereas I am of the opinion that the number of trees in the aforesaid property is not adequate per standard laid down by Tree Authority pursuant to the provisions of sub clause (c) of section 7 of Act

Now therefore, I call upon Shri/Smt.... to show cause within 10 days of the date of receipt of notice as to why direction should not be given to him/her for planting of such species and in manner as indicated in the annexure.

()
Tree officer

Shri/Smt.....
.....
.....

Copy to

1. The Range Forest Officer.....This has reference to his letter No.

2. The Chief Conservator of Forests, DNH & DD.

Annexure to show cause notice number.... Dated.....

Sr. No.	Species of trees	No. of trees	Manner in which planting be done	Period within which planting is to be completed	Remarks

FORM- H
[(See rule 9(1))]
Notice

Whereas Shri/Smtis the owner/occupant of the property known as..... bearing survey number and situated in the Village.... Taluka..... and District.....

And whereas I, Shri..... Tree Officer and Dy Chief Conservator of Forests had found that adequate measures were not taken by him/her for protection of the tree/s existing on the aforesaid property and had therefore, given him/her directions in letter number..... dated..... which was received by him/her on or about..... specifying the measures, he/she has to take for protection of the tree/s :

And whereas I have inspected the property on.... have received a report from..... (copy of the inspection report/report enclosed which is self explanatory).

And whereas I am of the opinion that he/she has failed to take the measures as specified in letter number dated within the stipulated period/measures taken are not adequate for protection of the tree/ s (strike off whichever is not applicable)

Now therefore, I hereby call upon Shri/Smt... to show cause within 10 days of the date of receipt of this notice as to why the undersigned should not arrange measures as specified in letter number.... Dated... for protection of trees in the aforesaid property at the cost of Rs.... (Rupees....) approximately on his/her behalf and recover the expenses incurred from him/her.

Tree Officer and
Dy Conservator of Forests

Shri/Smt-----

Copy to

1. The Range Forest Officer.....This has reference to his letter No.
2. The Chief Conservator of Forests, DNH & DD

FORM - I
(see rule 10)

Notice

Whereas Shri/Smt..... was ordered/directed to plant trees in the property known as bearing survey No and situated in the Village Taluka and District vide reference bearing No... dated.... such number of such species and in such species and in such manner as specified therein:

And whereas I (name), (designation) have inspected his property on..... have received a report from..... regarding the number of trees planted etc in the aforesaid property (copy of the inspection report/report enclosed which is self explanatory):

And whereas I am of the opinion that Shri/Smt _____ has failed to carry out his/her obligation Regarding planting of trees as specified under reference bearing No _____ dated _____

Now, therefore, I hereby call upon Shri/Smt. _____ to show cause within 10 days of the date of receipt of this notice as to why I should not arrange planting of trees in the aforesaid property in such number such species and in such manner as specified under reference No. _____ dated _____ at the cost of Rs _____ (Rupees _____) approximately on his/her behalf and recover expenses incurred thereunder from him/her.

Tree Officer and
Dy Chief Conservator of Forests

Shri/Smt.....

FORM- J
[See rule 11 (3)]

Register of Appeals

Sr. No.	Name and address of the applicant	Date	Date of receipt	Designation of the authority whose order is challenged in appeal

No. and date of the order challenged and appeal	Date of decision	Nature of decision	Date of communication of the decision	Remarks

FORM- K
(See rule 13)

Stock Register

Sr no	Authority which order forfeiture	No and date of the order	Details of material/ animals/tools and plants /vehicles order to be forfeiture	Approx value of the forfeiture material	The manner in which forfeiture material disposed with date if disposal	remark
1	2	3	4	5	6	7

FORM - L

(Rule 14)

Bond

I/we _____ wife/son/daughter of _____ resident of _____ and owner/s of the below mentioned property which was seized under Panchanama dated _____ (here state the description of property)

.....
.....
.....
.....

do hereby state that on an application moved by me /us in that regard, it has been ordered by the Tree Officer and Dy Chief Conservator of Forests, _____ (indicate the office) vide his order No _____ dated _____ that the said property be released to me /us on bond of Rs. _____ (Rupees _____)

I/we do hereby state that I/we have received this _____ day of _____ (month) _____ (year) the above-mentioned property valued at Rs _____ (Rupees _____) approximately I/we hereby undertake to keep the said property with me/us for safe custody; I/we further undertake to produce the said property-

(description of the property) intact and in the same condition as they are now (reasonable wear and tear expected) whenever called upon to do so by the Tree Officer and Dy Chief Conservator of Forests _____ (indicate the address of the officer) and not to deliver the same to any person or otherwise dispose or deal with the same without an order in writing from the aforesaid Tree Officer and Dy Chief Conservator of Forests and the shown undertaking is done voluntarily by me/us

Witnesses :-

(i) -----

(Signature, name and address)

Signature

(ii) -----

(Signature, name and address)

Signature

FORM - M
[See Rule 17 (2)]

Form of Register of Notified Trees

Sr. No.	Name and address of the owner/ occupant of the land.	Date of report	Number of trees (species wise to be given)	Date on which trees are marked with identify- cation marks.	Date on which report submitted to the Conservator Of Forests.	Remark
1	2	3	4	5	6	7