

Online Tender Notice No. 06 of 2026-27

**U.T. Administration of
Dadra & Nagar Haveli and Daman& Diu
Department of Health and Family Welfare**

No. NHM/DNH&DD/MH/SUMAN/2025-26/121

Date: 09.04.2026.

e-Tender Notice

The Department of Health & Family Welfare, DNH & DD on behalf of President of India, invites online tender on <https://dnhtenders.gov.in/nicgep/app> from the Manufactures/Authorized Dealers/Suppliers for Procurement of SUMAN branding board to display at all SUMAN notified facilities in UT of DNH & DD under NHM, DNH & DD.

Sr. No.	Particulars	(E.M.D.) Earnest Money Deposit
1.	Procurement of SUMAN branding board to display at all SUMAN notified facilities in UT of DNH & DD under NHM.	Rs. 19,495/-

Bid document downloading Start Date	:	09.04.2026
Bid document downloading End Date	:	30.04.2026, 12:00 Hrs.
Last Date & Time for receipt of Bid	:	30.04.2026, 13.00 Hrs.
Preliminary Stage Bid Opening Date	:	30.04.2026, 14.00 Hrs.
Technical Stage Bid Opening Date	:	30.04.2026, 14.30 Hrs.

Bidders have to submit Technical Bid and Price Bid in Electronic format only on <https://dnhtenders.gov.in/nicgep/app> website till the last date and time for submission. Technical Bid and Price Bid in Physical format shall not be accepted in any case. All documents uploaded/scanned must be legible and readable

Bid submission should be done along with EMD in original by R.P.A.D./Speed Post or to be deposited in the tender box kept in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay. Tenders can be downloaded from <https://dnhtenders.gov.in/nicgep/app> and www.dnh.nic.in

1. The EMD should not be forwarded by cash.
2. The EMD will be accepted in form of FDR or Bank Guarantee from any Commercial Banks in an acceptable form payable at Daman in favour of the Mission Director, National Health Mission, DNH&DD.
3. The EMD will remain valid for a period of 45 days beyond the final bid validity period as per Rule 170 of the General Financial Rules (GFR), 2017.
4. Bids must be submitted through the e-procurement portal only; manual or offline bids shall not be accepted as per Rule 160 of the General Financial Rules (GFR), 2017.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. In case bidder needs any clarification on the process of bidding for participating in online tender for further details, correspondence can be made on E-mail: cppp-nic[at]nic[dot]in, Mobile No: +91-7878007972 and +91-7878007973, Tel No. 1800 3070 2232 Website: <https://dnhtenders.gov.in/nicgep/app>

Sd/-
In-charge,
Central Procurement Branch
E-mail Id: cpbdnhdd@gmail.com

Copy to :-

- 1) The I.T. Department, DNH&DD with a request to publish in Website.
- 2) Director, Medical & Health Services, DNHDD

B. Instructions to Bidders :

- 1) **Availability of Tender Documents** : All Tender Documents can be downloaded free from the website <https://dnhtenders.gov.in/nicgep/app>
- 2) **Mode of Submission** : All bids should be submitted online on the website <https://dnhtenders.gov.in/nicgep/app>
- 3) **Guidelines for Online Participation** : The user can get a copy of instructions to online participation from the website <https://dnhtenders.gov.in/nicgep/app>
- 4) **Supplier Registration** : The suppliers should register on the website through the “New Supplier” link provided at the home page.
- 5) **Bid Validity** : The bid shall remain valid for a period of **180 days** from the date of opening of technical bid..
- 6) **Digital Signature Certificate (DSC)** : A valid Digital Signature Certificate is mandatory for participation in the e-tender. The bidder must ensure all uploaded documents are digitally signed using a valid Class-III. Digital Signature Certificate (DSC).
- 7) **Clarifications & Communication** : For any queries regarding tender specifications or clauses, correspondence may be:

**The In-Charge,
Central Procurement Branch
Ayushman Arogya Mandir
Dholar, Moti Daman – 396220
U.T. of DNH and DD
Email – cpbdnhdd@gmail.com.**

- 8) **Document Submission**
All documents uploaded/scanned must be legible and readable.
- 9) **Document Categorization and Submission:**
Documents are categorized into **Group A** and **Group B**.

Group A documents (EMD) shall be submitted **physically** at the office of the **Central Purchase Branch (CPB)** only.

Group B documents (as listed in **Annexure–B**) shall be submitted online only through the website <https://dnhtenders.gov.in/nicgep/app>.

Uploading required documents on the tender website is **essential**.
Hard copies may be sent separately, which the Department may refer to if required.

10) **Product Compliance**

The bidder must provide **compliance details** for each quoted product. Any **false or misleading statement** found at any stage of the procurement process will result in **outright rejection of the bid and forfeiture of EMD**.

11) **Amendment/Modification/Corrigendum process**

Amendment/Modification/Corrigendum may be incorporated as per the requirement of the department before accepting or rejecting any or all tenders in part or whole without assigning reasons.

12. **Withdrawal of Bids**

The department has the whole right to withdraw any or all tenders in part or whole without assigning reasons at any time before issuing the purchase order to the bidders. This decision will be binding to all the bidders.

C. Tender Submission System

1. Two-bid system:

- **Technical Bid** and **Financial Bid** to be submitted online at :
<https://dnhtenders.gov.in/nicgep/app>.
- **EMD** to be submitted online as well as physically in the Tender Box along with a covering letter.

The envelope should be **super scribed** as:

“Bid No – 2026 UTDNH 7994 1 for Procurement of SUMAN branding board to display at all SUMAN notified facilities in UT of DNH & DD under NHM.”

2. Earnest Money Deposit (EMD)

- a. All tenders must be accompanied by the prescribed **EMD** of tender/items value, failing which they will be **rejected**.
- b. EMD is to be obtained from the bidders except MSME and Startups as per Rule 170 of General Financial Rules (GFR), Rules, 2017.
- c. Bidders claiming MSME or Startup exemptions must submit valid supporting documents corresponding to the exemption claimed, such as the UDYAM Registration Certificate (as per MSME Notification 2021),
- d. EMD is to be submitted in favour of “**Mission Director, National Health Mission, DNH & DD**” issued by any **Nationalized or Scheduled Bank** authorized by the RBI to undertake Government business.
- e. EMD may be submitted in any of the following forms:
 - **Fixed Deposit Receipt (FDR)**
 - **Bank Guarantee (BG)**
- f. The EMD will remain valid for a period of **45 days** beyond the final bid validity period as per Rule 170 of the General Financial Rules (GFR), 2017.
- g. EMD in any other form will **not be accepted**.

3. Exemption from EMD (As per GFR Rule 170)

1. **Micro and Small Enterprises (MSEs)** registered under the **MSME Procurement Policy** are exempt from EMD submission.
 - Such bidders must, however, submit a **Bid Securing Declaration** accepting that if they withdraw or modify their bids during the validity period, or fail to sign the contract/submit performance security, they will be **suspended for 12 months** from eligibility to bid for tenders under the Department of Health & Family Welfare, DNH & DD.
2. Under MSE category, **only manufacturers** (for goods) and **service providers** (for services) are eligible for EMD exemption. **Traders are excluded.**
3. Start-ups (whether MSEs or otherwise) are also **exempted** from EMD, prior experience, and prior turnover requirements, subject to meeting quality and technical specifications as per O.M issued by the Ministry/UT Administration time to time.
4. Bidders claiming exemption from EMD must, however, submit a **Bid Securing Declaration** accepting that if they withdraw or modify their bids during the validity period, or fail to sign the contract/submit performance security, they will be **suspended for 12 months** from eligibility to bid for tenders under the Department of Health & Family Welfare, DNH & DD.

Note: Bidders claiming an EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure – D** must be enclosed.

4. Performance Security/Security Deposit (Rule 171 of GFR, 2017)

- a. To ensure due performance of the contract, Performance Security is to be obtained from the successful bidder awarded the Contract.
- b. Performance Security will be 5% of the value of the contract as specified in the bid document.
- c. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- d. Bid security should be refunded to the successful bidder on receipt of Performance Security.
- e. Performance Security may be furnished in the form of :
 - **Fixed Deposit Receipt (FDR)**
 - **Bank Guarantee (BG)**

5. Forfeiture of EMD / Performance Security

EMD/Performance Security shall be forfeited under the following conditions:

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- i. Submission of **false or fabricated documents, misleading statements, or failure to provide requisite documents** in proper format.
 - ii. Failure to **execute supply orders** within the stipulated time.
 - iii. Failure to **replace goods** declared to be **not of standard quality** or found to be **decayed/spoilt**.
 - iv. If the bidder withdraws or modifies bid during validity.
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6. Release of EMD/Performance Security

- a. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document.
 - b. The Performance Security shall be refunded to the bidders after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.
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7. Failure to Service

In the event of failure to supply materials as per terms and within the stipulated period:

- The **loss incurred** will be recovered from the supplier's **EMD/Security Deposit or pending bills**.
 - The supplier shall have **no claim** in such cases.
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8. Non-Adjustability of EMD

EMD deposited against previous tenders or supply orders **shall not be adjusted** against this tender's EMD requirement.

C. Eligibility Criteria:

In order to service/contract for participation in the tender process, interested bidders must meet the following eligibility requirements and submit all supporting documents as listed below

Each document is mandatory and must be enclosed with the bid to ensure proper evaluation and consideration.

1. **PAN Card:** - A self-attested copy of the Permanent Account Number (PAN) card issued by the Income Tax Department of India must be submitted.
2. **GST Registration Certificate:** - A valid Goods and Services Tax (GST) registration certificate must be provided in the name of the bidding entity.
3. **Undertaking and Verification of Required Documents/Certificates/Permissions as per Annexure-A:** - A duly filled, signed, and stamped copy of **Annexure-A** (comprising the undertaking and declarations of the required documents/ certificates /permission as per Annexure A) confirming compliance with tender requirements must be submitted.

4. **Schedule of Required Documents/Certificates/Permissions in Annexure-B** – A scanned, stamped, and duly signed copy of **Annexure-B** from the tender document must be uploaded.
5. **Certification** that the Bidder or any of its allied is not **Blacklisted by any** Central/State Government/ Public Undertaking/Institute over the last three years as per prescribed format in Annexure-C.
6. **Earnest Money Deposit (EMD):** - The prescribed EMD must be submitted. If claiming EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure -D** must be enclosed.
7. **Statement of Annual Turnover:** - The average annual turnover of the bidder for the last 3 financial year duly certified by a Chartered Accountant with valid UDIN.
8. Bidders claiming an EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per **Annexure – D** must be enclosed.

D. Bid Evaluation Criteria

A. Preliminary Evaluation

- Verification of Earnest Money Deposit (EMD) submission.

B. Technical Evaluation

- Scrutiny of the technical specifications and all other relevant documents as required by the Department, in comparison with the quoted specifications.
- Examination of the Compliance Statement submitted by the bidder.

C. Financial Evaluation

- The financial bids of only those bidders who qualify in the Technical Evaluation stage shall be opened.
- The bidder offering the **lowest evaluated price (L1)** among the technically qualified bidders will be considered for award of contract.

Conditions of Contract :

1. ACCEPTANCE OF TENDER:

- a. The tender is liable for rejection due to any of the reasons mentioned below:
 - i. Non-Submission of tender within stipulated time online.
 - ii. Submission of tender physically in the Office but not submitted online on <https://dnhtenders.gov.in/nicgep/app>
 - iii. Tender is unsigned or not initialed on each page or with unauthenticated corrections.
 - iv. Non-payment of Earnest Money Deposit (if not exempted)
 - v. Non-Submission of required documents as mentioned in schedule
 - vi. Conditional/ Vague offers.
 - vii. Unsatisfactory past performance of the tenderer.

- viii. Items with major changes/deviations in specifications/standard/grade/packing/quality offered.
 - ix. Submission of misleading/contradictory/false statement or information and fabricated/ invalid documents.
 - x. Tenders not filled up properly.
 - xi. The documents attached by the bidder online if found not readable will not be considered for bid evaluation.
- b. Any discount which the bidder wants to give has to be considered and total final bid amount has to be mentioned clearly in the price bid form on <https://dnhtenders.gov.in/nicgep/app>
- c. Discount offered after price bid opening will not be considered.
- d. The consolidated rates entered in the online website will be taken into account for preparing price statements. However, the tender which is found technically acceptable as well as lowest in terms of evaluated rates only shall be considered for placing the order.
- e. The Central Procurement Branch may seek any clarifications/explanation/documentary evidence related to offer at any stage from tenderers if required.
- f. **The rate quoted should be inclusive of all taxes and no extra charges will be paid and should be valid upto One Year from the date of issue of work order for DNH&DD.**
- g. All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and/or outside the state shall be payable by the supplier.
- h. The decision of the Tender Inviting Officer for acceptance/rejection shall be final.
- i. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
- j. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
- k. Bidder / its sister concerns / companies where its Promoters / Directors either directly or indirectly are involved, should not have ever been blacklisted in tender / supplies by any state/Central Govt. Bidder should submit affidavit in this regard. The bidder should provide accurate information of litigation or arbitration resulting from contracts completed or under execution by him over the last ten years. False certificate would lead to blacklisting and termination of the contract at any stage. In such cases all the losses that will arise out of this issue will be recovered from the Tenderer / Contractor and he will not have any defence for the same. In case of

bidder / principal is involved / penalized under any investigation of CVC or any State/Central Govt. Commission in relation to the similar work project issue; the bid will be out rightly rejected.

Duly filled format of Technical Bid as per Annexure – C.

2. Authority & Finality :

- The decision of the **Tender Inviting Officer** regarding acceptance/rejection, services shall be final and binding.
- All disputes arising out of this tender shall fall under the jurisdiction of Courts at Silvassa, UT of Dadra & Nagar Haveli and Daman & Diu.
- The Tender Inviting Officer reserves the right to accept or reject any or all tenders in part or whole without assigning reasons.
- The tender Inviting officer has the right to amend/make corrigendum before accepting or rejecting any or in part or whole without assigning reasons.

3. PAYMENT TERMS :

- a. 100% of the invoice amount will be paid only after completion of work successfully and submission of Security deposit i.e. 5% of the tender value.
- b. Price escalation clause will not be entertained under any circumstances.
- c. All bills should be in **TRIPLICATE** and should invariably mention the number and date of work order.
- d. All bills for amount above Rs.5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs.5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- e. Each bill in which GST is charged must contain the following certificates on the body of the bill: **“CERTIFIED”** that the service on which GST has been charged have not been exempted under the Central GST or the Rules made there under and the amount charged on account of GST on this service is not more than what is payable under the provisions of relevant Act or Rules made there under”.
- f. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
- g. The rates should be quoted only for the work specified in the list of requirements.
- h. Rates quoted for items other than the required specification/ make/ manufacture will not be considered.

Signature of Agency
With Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch
E-mail Id: cpbdnhdd@gmail.com

ANNEXURE - A
UNDERTAKING :

From: M/s.....

No.....

To

**The In-Charge,
Central Procurement Branch
Ayushman Arogya Mandir
Dholar, Moti Daman – 396220
U.T. of DNH and DD**

Sub: Procurement of SUMAN branding board to display at all SUMAN notified facilities in UT of DNH & DD under NHM.

Ref: Tender Enq #.2026_UTDNH_7994_1

Sir,

I/We enclose the necessary documents duly signed, as shown in Annexure 'B' (in order in which they are mentioned). I/We have carefully read and understood the terms and conditions stated in the tenders from and I/We shall abide by all these conditions. I/We further endorse that in particular, the terms and conditions of Delivery Period, Payment Terms, Place of Delivery etc are acceptable to me/us and no representation will be made by me/us afterwards for altering the same.

I/We verify the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents for verification on demand. I/We undertake to upload the attested copies of certificates/documents required on the website.

I/We will be cautious to see that the uploaded scan documents are legible and I/we understand that if the documents are not legible, my/our tender will be rejected.

I/We verify that I/We are in possession of the requisite licenses/permits required for the manufacture /supply /sale /distribution of the items and further verify that the said licenses/permits have not been revoked/ cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been declared defaulter, blacklisted or debarred by any State or Central Government or Constitutional authority or Financial Institution or Judicial Court or any Government undertakings.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Officer or failure to comply with any contractual requirement laid down by you will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the UT Administration.

Thanking You

Yours faithfully,

Sign & Stamp of Tenderer.

ANNEXURE – B

SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document/Certificate	Uploaded & Enclosed
01.	PAN Number	Yes / No
02.	GST Registration Certificate	Yes / No
03	Statement of Annual Income/Turnover for the last three financial years i.e. for the year 2022-23, 2023-24 & 2024-25 duly certified by a Chartered Accountant with valid UDIN	Yes / No
04.	Verification, Undertaking, Checklist and Documents as per Annexure-A (To be printed on the bidder's official letterhead and signed by the authorized signatory).	Yes / No
05.	Annexure-B of the Tender Documents duly Stamped and Signed.	Yes / No
06.	Terms and Conditions of the tender documents duly Stamped and Signed on each page.	Yes / No
07.	Scope of Work duly Stamped and Signed.	Yes / No
08.	Certificate mentioning the Tender ID to be submitted as per Annexure-C . (To be submitted on ₹.50/- non-judicial stamp paper)	Yes / No
09	Bidders claiming an EMD exemption, a duly signed undertaking, in lieu of submitting EMD, as per Annexure –D (To be printed on the bidder's official letterhead and signed by the authorized signatory)	Yes / No

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the represents at Sr. No. 04, 05 & 08 declaration part are as per the format prescribed by the Administration, and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the tender.

Date:

Place:

Sign & Stamp of tenderer.

SCOPE OF WORK

Sr. No.	Particulars	District	No. of Facility	Total Quantity
1	Digital Eco Vinyl sticker printing pasted on 4 mm Imported Acrylic Sheet with fitting at all location. Size 6ft x 3ft.	Daman	5	17
		Diu	2	
		DNH	10	
2	Digital Eco Vinyl sticker printing pasted on 4 mm Imported Acrylic Sheet with fitting at all location. Size 4ft x 3ft.	Daman	15	65
		DNH	50	

Signature of Supplier
With Rubber Stamp

Sd/-
Incharge,
Central Procurement Branch
Email id : cpbdnhdd@gmail.com

ANNEXURE – C

(To be submitted on Rs.50 stamp paper)

NON-BLACKLISTING CERTIFICATE

Tender ID No. : UTDNH 7994 1

I/ We hereby certify that the firm or any of its allied firms has not been currently blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I/ We hereby certify that the firm Bidder / its sister concerns / companies where its Promoters / Directors either directly or indirectly are involved, has not been currently blacklisted in tender / supplies by any state/Central Govt. Bidder should submit affidavit in this regard. The bidder should provide accurate information of litigation or arbitration resulting from contracts completed or under execution by him over the last three years. False undertaking would lead to blacklisting and termination of the contract at any stage. In such cases all the losses that will arise out of this issue will be recovered from the Tenderer / Contractor and he will not have any defence for the same. In case of bidder / principal is involved / penalized under any investigation of CVC or any State/Central Govt. Commission in relation to the similar work project issue; the bid will be out rightly rejected.

I/ We also certify that firm will provide the materials as per the specification given by the department and also abide all the terms & conditions stipulated in tender.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concerned firm or participation may be summarily terminated at any stage, the firm will be blacklisted and department may impose any action as per rules.

Date:	Name	:
Place:	Business Address	:
	Signature of Bidder	:
	Seal of Bidder	:

ANNEXURE – D

Proforma for Bid Security Declaration

(To be submitted on bidder's letterhead)

Whereas, I/We (name of agency) _____ have submitted bids for **Procurement of SUMAN branding board to display at all SUMAN notified facilities in UT of DNH & DD under NHM** for Tender No _____ dated: _____

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I/ We withdraw and /or modify my/our bid during the period of validity of tender (including extended validity of tender) as specified in the tender documents,
OR
2. If after the award of work, I/We fail to submit the performance guarantee (Security Deposit) or supply the goods/ works/ services before the deadline defined in the tender documents

I/We shall be suspended/blacklisted for one year and shall not be eligible to bid for any tenders published in UT of DNH & DD from the date of issue of suspension/ black list order.

Date:

**Signature with Seal of the bidder(s)
Full Company address with contact details**

Place: