

U.T Administration of
Dadra & Nagar Haveli and Daman and Diu
Department of Information Technology
Dadra Nagar Haveli and Daman & Diu e-Governance Society
Daman

No.DIR(IT)Installation of Public Adress system2023/357(A) Date 29/12/2025

Short Quotation Notice

Short-Quotation Notice for fixation of faulty equipment's of Public Address System installed at various locations in Daman District to be provided for Member Secretary, Daman & Diu e-Governance Society/Dadra & Nagar Haveli e Governance Society, Daman, Department of Information Technology, Dadra & Nagar Haveli and Daman & Diu.

The Member Secretary, Daman & Diu e-Governance Society/ Dadra & Nagar Haveli e Governance Society, Daman, invites bids from reputed service provider for the following:

Sr. No.	Description	Estimated Cost (Incl. all taxes)	Tender Fees (Non-Refundable)
1	18UOutdoor Rack installation, Repair,Cleaning with Earthing	5,00,000/-	500/-
2	IP based Encoder replacement		
3	Splicing Job		
4	Speaker Cable Laying		
5	Power Cable Laying		
6	Electrical Connection		
7	Speaker Connection		

Bid document downloading Start Date	29 /12/2025 09.00 AM
Bid document downloading End Date	09 /01/2026 03.00 PM
Last Date & Time for receipt of Bid	09/01/2026 04.00 PM
Preliminary Stage Bid Opening Date	09/01/2025 04.30 PM



Member Secretary (DDeGS)
Tel No. 0260-2230003
E-mail ID – ddeggs-dd@ddd.gov.in.in

**TERMS AND CONDITIONS FOR FIXATION OF FAULTY EQUIPMENT'S OF
PUBLIC ADDRESS SYSTEM INSTALLED AT VARIOUS LOCATIONS IN
DAMAN DISTRICT**

Instructions to Bidders: -

1. All the documents can be downloaded free from the Website: **ddd.gov.in**
2. For all queries regarding quotation specifications and any other clauses included in the quotation document should be addressed to personnel in tendering office address provided below: -

Daman & Diu e-Governance Society,
Office of the Director (IT)
Moti Daman-396210
(Tel. 0260-2230003)
Email id : ddegds-dd@gov.in

PREPARATION OF BID:

1. The rate should be quoted inclusive of all taxes, fitting, transportation, etc.
2. All Taxes/Duties shall be payable by the Service provider.
3. The decision of the Quotation Inviting Officer for acceptance/rejection shall be final.

Eligibility Criteria

1. Bidders Should have a valid GST registration certificate.
2. Priority shall be given to the Agency/Firm which have previous experience of providing above mentioned Services.

Other Terms and Conditions

1. The right to accept or reject any bid partly or fully without assigning any reason thereof is reserved with the bidder Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the bid in whole or in part will be final and binding to all.
2. No applications/clarifications shall be accepted from the bidders once bid are received by the Department.
3. The bidder who has quoted the least total proposal price shall be ranked as L1 bidder and similarly other bidders shall be ranked.
4. The selected agency should be available on call in emergency.
5. No extra charges shall be paid for transportation/ loading/ unloading/ installation/ uninstallation or any other work.
6. The bidder inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof.

Conditions of Contract: - (Payments Related)

1. No advance payment will be made in any circumstances.
2. Payment shall be released only after successful commissioning and testing of the assigned work to the satisfaction of the Department.
3. The department shall not be responsible for any type of payment to any third-party vendors.
4. All the applicable taxes and other levies enforced by Govt. from time to time shall be deducted at source from the running bills of the agency.
5. The agency shall submit bills, complete in all respects to the respective department for the due amount.
6. Income tax as per Income Tax Act and GST on TDS shall be deducted at source from the running bills of the agency

Documents Requisite

1. The bidder should have a valid service providing license granted by Govt. of India.
2. The bidder shall have to submit supporting documents like List of work executed in various Govt./ Semi Govt/ organizations/School/ College/ University//Municipalities/ corporate with proof.
3. The bidder should attach copies **(1) PAN Card No. (2) GST registration certificate (3) Terms and Conditions duly stamped and signed and (4) ANNEXURE-I duly stamped and signed.**
4. The bidder shall conduct a site survey before submitting the quotation.

Scope of Work

- Repair or replacement of the encoder unit.
- Check for physical damage, ensure proper grounding and secure installation.
- Repair and re-splice damaged fiber cables as needed.
- Re-lay or replace damaged speaker cables for optimal connectivity.
- Replace or re-route damaged power cables to ensure safe power supply.
- Inspect and fix faulty electrical points; ensure compliance with safety standards.
- Reconnect or replace faulty speaker terminals and test for audio output.
- Install rack with proper RCC foundation to ensure stability and safety.

- Repair/ Replacement and paint racks as needed for maintenance and durability.
- Ensure all sites are fully operational and live at ICCC.

PENALTIES FOR ABSENTEES AND FAILURE OF PERFORMANCE: -

1. The successful bidder shall have to take all care to avoid any accident during the course of work/operation for which all required precautions/steps are to be taken upon works site at the cost of the contractor himself. It shall be the duty of the contractor to handle such cases at his/her own cost and pay the damages/compensation payable if the Court or any other competent authorities may decide/order. The Department authority shall not be responsible for such cases/incidents or for payment of any damages/compensation which may occur on such incidents.
2. A penalty of 10% of the total project cost shall be imposed if the contractor fails to complete the assigned work within the stipulated period of 30 days from the date of allotment of the project, unless an extension is granted by the Department in writing under justified circumstances.
3. In case the successful bidder stops the work/operation either partly or fully during the agreement period, the Department authority reserves the right to get such works/operation executed through any other sources at the risk and cost of the defaulted contractor. The contract of the defaulted contractor shall be cancelled.

TERMINATION OF CONTRACT

1. In case of breach of any of the conditions of the contract by the contractor or if the work of the contractor is found unsatisfactory by the Department, such contract shall be terminated by the Departmental authority. **The Member Secretary (DDeGS/DNHeGS)/ Director (IT), Dadra & Nagar Haveli and Daman & Diu** shall be the authority for arbitration and the decision of the final and binding to all.

CONTRACTOR'S DEFAULT

1. If the bidder is found to execute any offensive work/activities not covered in the contract agreement/conditions, instructions, the proportionate amount of such works shall be recovered as penalty from the running bill payable to the contractor.

2. The successful bidder has to start the works/operation as per the quotation terms & conditions and scope immediately on receipt of the work order.
3. Any dispute of civil or criminal nature shall be within the jurisdiction of the local Court of Dadra & Nagar Haveli and Daman & Diu (U.T.)
4. The contractor shall have to offer unconditional bid/tender in the bid form itself. Any bid/tender with condition/s shall be summarily rejected.
5. If any change in the administrative procedure/rules by Department Authority time to time which is suitable to the Department for smooth operation of works shall have been binding to the contractor/s and for that the contractor shall have to give his willingness in writing.
6. In case of any dispute in terms of interpretations of agreement/contractor, the decision of the Member Secretary (DDeGS/DNHeGS)/ Director (IT), Dadra & Nagar Haveli and Daman & Diu in such cases shall be final and binding to all.
7. The contractors shall have to produce all required evidence in respect of individual proprietor, partnership deed in case of partnership/firm and copy of the Memorandum and Article of Association in case of registered company.

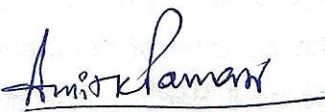
Signature & Rubber Stamp of the Agency


Member Secretary (DDeGS)
Tel No. 0260-2230003
E-mail ID – ddeggs-dd@ddd.gov.in

The above terms, conditions and specification are accepted by me.

ANNEXURE-I

Sr. No.	Particulars	Cost (Incl. all taxes)
1	18U Outdoor Rack installation, Repair with Earthing	
2	IP based Encoder	
3	Splicing Job	
4	Speaker Cable Laying	
5	Power Cable Laying	
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