



OMNIBUS INDUSTRIAL DEVELOPMENT CORPORATION OF
DAMAN & DIU AND DADRA and NAGAR HAVELI LIMITED.
Corporate Office, Plot No. 35, Somnath, Nani Daman 396 20.



Tel: (0260) 2241120, 2244731.

No.OIDC/2/Appoi./C.S./423/2021/ 58

Date:- 22/12/2025

ADVERTISEMENT

The OIDC Ltd. invites applications from eligible candidates for below-mentioned post to be filled on Short Term Contract Basis. The last date for submission of the application is 06/01/2026.

Name of post	No. of Post	Age	Qualification	Consolidated Pay per month
Company Secretary	01	Not Exceeding 35 Years (Age relaxation shall be given to eligible candidates.)	Essential:- i. Degree from a recognized University or equivalent. ii. Qualified Company Secretary from the Institute of Company Secretaries of India. iii. Five yrs. Practical experience in legal & Secretarial matters in Public Sector Undertaking/ Govt. organizations /reputed companies /enterprises. iv. Knowledge of computers. Desirable:- 1. Degree in Law 2. Knowledge of English, Hindi & Gujarati	Rs. 1,06,000/-

Eligible and desirous candidates may forward their application to General Manager at OIDC at OIDC's Liquor Warehouse, Plot No.20, Govt. Industrial Estate, Near TCPL Company, Masat, DNH-396230, with one set of attested photocopy of education qualification, registration certificate, and experience certificate etc.

A person who has been previously terminated from any Government Organization shall not be considered. All eligible qualifications Master/ Degree/ Diploma must be from the recognized university/College by the Government of India.

Note: OIDC Ltd. reserves the right to terminate the selection process without assigning any reason thereof.


(Onkar Gopal Marathe)
General Manager