



OMNIBUS INDUSTRIAL DEVELOPMENT CORPORATION OF
DAMAN & DIU AND DADRA and NAGAR HAVELI LIMITED.
Corporate Office, Plot No. 35, Somnath, Nani Daman 396 20.



Tel: (0260) 2241120, 2244731.

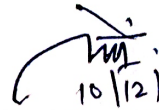
No.OIDC/2/Appoi./C.S./423/2021/ 55

Date:- 27/12/2025

Read: This office Advertisement No. OIDC/2/Appoi./C.S./423/2021/48 dated 14/11/2025 inviting applications from eligible candidates for the post of Company Secretary on Short Term Contract Basis.

CORRIGENDUM

The last date for submission of applications for the post of Company Secretary on Short Term Contract Basis is extended to **10/12/2025**.


10/12/25
(Onkar Gopal Marathe)
General Manager



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Date:- 14/11/2025

ADVERTISEMENT

The OIDC Ltd. invites applications from eligible candidates for below-mentioned post to be filled on Short Term Contract Basis. The last date for submission of the application is 01/12/2025.

Name of post	No. of Post	Age	Qualification	Consolidated Pay per month
Company Secretary	01	Not Exceeding 35 Years (Age relaxation shall be given to eligible candidates.)	Essential:- i. Degree from a recognized University or equivalent. ii. Qualified Company Secretary from the Institute of Company Secretaries of India. iii. Five yrs. Practical experience in legal & Secretarial matters in Public Sector Undertaking/ Govt. organizations /reputed companies /enterprises. iv. Knowledge of computers. Desirable:- 1. Degree in Law 2. Knowledge of English, Hindi & Gujarati	Rs. 75,000/-

Eligible and desirous candidates may forward their application to General Manager at OIDC at OIDC's Liquor Warehouse, Plot No.20, Govt. Industrial Estate, Near TCPL Company, Masat, DNH-396230, with one set of attested photocopy of education qualification, registration certificate, and experience certificate etc.

A person who has been previously terminated from any Government Organization shall not be considered. All eligible qualifications Master/ Degree/ Diploma must be from the recognized university/College by the Government of India.

Note: OIDC Ltd. reserves the right to terminate the selection process without assigning any reason thereof.


(Onkar Gopal Marathe)
General Manager