

Online Tender Notice No. 22 of 2025-26
U.T. Administration of
Dadra & Nagar Haveli and Daman & Diu
Department of Health and Family Welfare
Silvassa

No. SHS/NTEP/Lab. Consumable/2022-23/336

Silvassa,

Date: 26/07/2025

e-Tender Notice

The Department of Health & Family Welfare, DNH & DD on behalf of President of India, invites online tender on <https://dnhtenders.gov.in/nicgep/app> from the Manufactures/Authorized Dealers/Suppliers for Supply Laboratory materials and Consumables for National Health Mission, under the Department of Health & Family Welfare, DNH&DD.

Sr. No.	Particulars	(E.M.D.) Earnest Money Deposit
1.	Laboratory materials and Consumables	Rs. 7,200/-

Bid document downloading Start Date	:	26/07/2025
Bid document downloading End Date	:	18/08/2025, 11.00 Hrs.
Last Date & Time for receipt of Bid	:	18/08/2025, 11.30 Hrs.
Preliminary Stage Bid Opening Date	:	18/08/2025, 12.00 Hrs.
Technical Stage Bid Opening Date	:	18/08/2025, 12.30 Hrs.

Bidders have to submit Technical Bid and Price Bid in Electronic format on <https://dnhtenders.gov.in/nicgep/app> website till the last date and time for submission.

Bid submission should be done along with EMD in original by R.P.A.D./Speed Post or to be deposited in the tender box kept in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay. Tenders can be downloaded from <https://dnhtenders.gov.in/nicgep/app> and www.dnh.nic.in

1. The EMD should not be forwarded by cash.
2. The EMD will be accepted as Bid Security Declaration.

3. The Sealed Tender should be properly covered subscribing the name of items on envelope.
4. The offers received without obtaining tender documents or without EMD shall not be entertained.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. In case bidder needs any clarification on the process of bidding for participating in online tender for further details, correspondence can be made on E-mail: cppp-nic[at]nic[dot]in, Mobile No: +91-7878007972 and +91-7878007973, Tel No. 1800 3070 2232 Website:

<https://dnhtenders.gov.in/nicgep/app>

Sd/-

In-charge,

Central Procurement Branch

E-mail Id: cpbdnhdd@gmail.com

Copy to :-

- 1) The I.T. Department, D&NH, Silvassa with a request to publish in Website.
- 2) Accounts Section, CPB, Silvassa for information.

**U.T. ADMINISTRATION OF
DADRA & NAGAR HAVELI AND DAMAN & DIU
DEPARTMENT OF HEALTH AND FAMILY WELFARE**

Terms and Conditions for the “Supply Laboratory materials and Consumables for National Health Mission, under the Department of Health & Family Welfare, DNH&DD”

a. Instructions to Bidders :

- 1) All Tender Documents can be downloaded free from the website <https://dnhtenders.gov.in/nicgep/app>
- 2) All bids should be submitted online on the website <https://dnhtenders.gov.in/nicgep/app>
- 3) The user can get a copy of instructions to online participation from the website <https://dnhtenders.gov.in/nicgep/app>
- 4) The suppliers should register on the website through the “New Supplier” link provided at the home page, the registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.
- 5) The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission.
- 6) For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below:

**Central Procurement Branch,
Ayushman Arogya Mandir,
Dholar,
Moti Daman- 396220.
Tel : 0260 – 2961700.**

- 7) All documents scanned/attached should be legible/readable. A hard copy of the same may be sent which the department will use if required. Uploading the required documents in <https://dnhtenders.gov.in/nicgep/app> is essential.
- 8) The Bidder has to give compliance for each quoted product and any false/misleading statement in compliance found any time during the procurement process, the bid shall be outrightly rejected and EMD shall be forfeited.

Key dates:

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The Tenders shall be submitted in two-bid system, wherein the **Technical bid** and **Financial Bid** is to be filled online on <https://dnhtenders.gov.in/nicgep/app> and the EMD has to be submitted in Tender Box along with a covering letter. The envelope should be super-scribing as “**e-Tender - Supply Laboratory materials and Consumables for National Health Mission, under the Department of Health & Family Welfare, DNH&DD**”. The EMD should be enclosed with BID only.

b. Earnest Money Deposit :

- a. EMD may be furnished in the form of Insurance Surety Bonds/ A/c Payee Demand Draft / Fixed Deposit Receipt / Banker's Cheque or Bank Guarantee of any Nationalization or Commercial bank in favor of **Mission Director, National Health Mission** for Rs.7,200/-.
- b. All tenders must be accompanied by EMD as specified in schedule otherwise tender will be rejected.
- c. As per Rule 170 of GFR – Micro and Small Enterprises (MSEs) as defined in MSE procurement policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempt from submission of EMD. Bidders claiming exemption of EMD under this Rule (170 of GFR) are however required to submit a signed bid securing declaration accepting that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and the fail to sign the contract, or to submit a performance security before the deadline defined in the request for the Bids documents, they will be suspended for a period 12 Months from being eligible to submit the bids for contract with the Department of Health & Family Welfare, Dadra & Nagar Haveli & Daman & Diu.
- d. EMD should be valid upto **12 (Twelve Months)** from the date of its issuance.
- e. EMD in any other forms will not be accepted.
- f. EMD/Security Deposit shall be liable to be forfeited in following circumstances:
 - i. Tender is rejected due to failure of supply the requisite documents in proper format or giving any misleading statement or submission of false affidavit or fabricated documents.
 - ii. In case, the contractor does not execute the supply order placed with him within stipulated time, the EMD of the contractor will be forfeited to the Government and the contract for the supply shall terminated with no further liabilities on either party to the contract.
 - iii. Tenderer fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be decayed/spoilt.
- g. Only on satisfactory completion of the supply order for and on payment of all bills of the contractor, as to be admitted for payment, the amount of Security Deposit will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- h. In case of failure to supply the store, materials etc. ordered for, as per conditions and within the stipulated time, the articles will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender

inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former contractor Security Deposit/Earnest Money or bills payable. The contractor shall have no right to dispute with such procedure.

- i. The Earnest Money(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Earnest Money required by these conditions.

❖ **Security Deposit: (SD)**

- a. The successful tenderer will have to pay within 10 days from the date of demand, an amount equal to 3% of the total value of articles, which may be ordered, as the amount of security deposit.
- b. The Security Deposit (SD) may be furnished in the form of Insurance Surety Bonds/ A/c Payee Demand Draft / Fixed Deposit Receipt / Bank Guarantee in favor of **Mission Director, National Health Mission, DNH&DD**
- c. Non-receipt of Security Deposit within stipulated time will result in automatic cancellation of the order for supply without any intimation.
- d. However, in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the contractor will be recovered from the bill(s) for such articles.
- e. The Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Security Deposit required by these conditions.
- f. In case of failure to replace the accepted and rejected articles from the supplies made, as mentioned in the conditions the loss undergone by the Government will be recovered from the contractor Security Deposit or payment due of any bill(s) to the extent required.
- g. The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the contractor is bound to abide by the limit given and liable to make good for the loss made to the Government on account of his failure to abide by the time limit.

❖ **Conditions of Contract:**

1. ACCEPTANCE OF TENDER:

- a. The tender is liable for rejection due to any of the reasons mentioned below:
 - i. Non-Submission of tender within stipulated time online.
 - ii. Submission of tender physically in the Office but not submitted online on <https://dnhtenders.gov.in/nicgep/app>
 - iii. Tender is unsigned or not initialed on each page or with unauthenticated corrections.
 - iv. Non-payment of Earnest Money Deposit (if not exempted)
 - v. Non-Submission of required documents as mentioned in schedule
 - vi. Conditional/ Vague offers.
 - vii. Unsatisfactory past performance of the tenderer.

- viii. Items with major changes/deviations in specifications/standard/grade/packing/quality offered.
 - ix. Submission of misleading/contradictory/false statement or information and fabricated/ invalid documents.
 - x. Tenders not filled up properly.
 - xi. The documents attached by the bidder online if found not readable will not be considered for bid evaluation.
- b. Any discount which the bidder wants to give has to be considered and total final bid amount has to be mentioned clearly in the price bid form on <https://dnhtenders.gov.in/nicgep/app>
- c. Discount offered after price bid opening will not be considered.
- d. The consolidated rates entered in the online website will be taken into account for preparing price statements. However, the tender which is found technically acceptable as well as lowest in terms of evaluated rates only shall be considered for placing the order.
- e. The Central Procurement Branch may seek any clarifications/explanation/ documentary evidence related to offer at any stage from tenderers if required.
- f. The rate quoted should be inclusive of all taxes and no extra charges will be paid and should be valid up to One Year from the date of 1st supply order.**
- g. Orders once placed should be delivered within 15 days and item should be door delivered up to 3rd floor including labour.
- h. All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and/or outside the state shall be payable by the supplier.
- i. The decision of the Tender Inviting Officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
- j. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
- k. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
- l. The rate(s) quoted should be strictly for free door delivery (including labour and transportation) at Silvassa and will be valid and operative for supply orders issued within one year from the date of invitation of tenders. The department shall not take any responsibility of on loading the goods; the successful bidder has to make arrangement for loading at site.

- m. The tendered quantity is tentative and the actual purchase can be **as per the requirement of the Department, and Rate is invited** for all items and the tenderer is bound to supply such requirement without any demur.
- n. Bidder / its sister concerns / companies where its Promoters / Directors either directly or indirectly are involved, should not have ever been blacklisted in tender / supplies by any state/Central Govt. Bidder should submit undertaking in this regard. The bidder should provide accurate information of litigation or arbitration resulting from contracts completed or under execution by him over the last ten years. False undertaking would lead to blacklisting and termination of the contract at any stage. In such cases all the losses that will arise out of this issue will be recovered from the Tenderer / Contractor and he will not have any defence for the same. In case of bidder / principal is involved / penalized under any investigation of CVC or any State/Central Govt. Commission in relation to the similar work project issue; the bid will be out rightly rejected.

2. TERMS OF SUPPLY :

- a. The packing and labels of all the items to be supplied under the order shall be marked with the words 'FOR DADRA & NAGAR HAVELI- NOT FOR SALE' if the items are packed in packets which are then placed or repacked within a box/ carton/ bottle/ foil, these words will be printed/ marked on both the internal/ external packs and labels. The retail price must not be printed or shown anywhere either on external or internal packs/ box/ carton/ foil.
- b. In event of breakage or loss of stores during transit against requisition order the said quantity has to be replaced by the tenderer. The department will not pay separately for transit insurance and supplier will be responsible for stores.
- c. Railway Receipt or other transport document should be drawn in the favor of Officer Inviting tender.
- d. Items should be door delivered upto 3rd floor including labour no extra charge will be paid by the department.
- e. Railway Receipt or other transport document should not be sent by VPP or through any Bank as this being a Government Office it is not possible to clear cash demands of Post Office/Bank for delivery of RR or other transport documents unless we have agreed to it as special arrangement.
- f. Extension of time limit for supplies shall be considered by the Tender Inviting Officer. The extension so granted may be with levy of compensation for delay in execution of supply (as mentioned in Liquidated Damages) the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.

- g. The supplies, materials etc. of inferior quality standard or of different specifications, brand, manufacturer etc. other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier has to replace the same at his own cost and risk. Intimation of non-acceptance of any materials etc will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk, if he so desires and intimates accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 15 days from the date of communication the tender Inviting Officer will not be responsible for any damages, loss etc. of such rejected articles.
- h. Demurrage charges paid by the Tender Inviting Officer on account of delayed receipt of dispatch documents intimation will be recovered from the bills payable to the supplier.
- i. If at any time after the order for supply of materials the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact to the supplier(s) who shall have to claim to any payment of compensation what so ever on account of any profit or advantage which the supplier(s) might have derived from the supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation by reasons of any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
- j. The items as mentioned in the list are the approximate estimates invited and actual purchase may be more. Accordingly, the successful tenderer has no right for any loss/damages with reference to approximate requirement shown in tender and actual requirement.
- k. Inspection will be carried out in the premises of NAMO Medical Education and Research Institute, Sayli. If goods to be inspected in factory premises all expenditure to be borne by the Tenderer.

3. Applicable Law:

- a. The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
- b. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Silvassa only.
- c. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Silvassa. The decision of the Arbitrator shall be final and binding on both the parties.
- d. Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier

4. **Bid Evaluation Methodology :**

A. **Preliminary Evaluation:** EMD Submission.

B. **Technical Evaluation:**

- Scrutiny of technical specifications and other relevant documents as asked by the department with the quoted specification.
- Scrutiny of Compliance Statement given by the bidder.

C. **Financial Evaluation:** Lowest quoted offered by Technically Qualified Bidders.

5. **PAYMENT TERMS :**

- 100% of the invoice amount will be paid only after completion of work successfully and submission of Security deposit i.e. 3% of the tender value.
- Price escalation clause will not be entertained under any circumstances.
- All bills should be in **TRIPLICATE** and should invariably mention the number and date of work order.
- All bills for amount above Rs.5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs.5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- Each bill in which GST is charged must contain the following certificates on the body of the bill: **“CERTIFIED”** that the service on which GST has been charged have not been exempted under the Central GST or the Rules made there under and the amount charged on account of GST on this service is not more than what is payable under the provisions of relevant Act or Rules made there under”.
- No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
- The rates should be quoted only for the work specified in the list of requirements.
- Rates quoted for items other than the required specification/ make/ manufacture will not be considered.

Signature of Agency
With Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch

E-mail Id: cpbdnhdd@gmail.com

ANNEXURE – A

UNDERTAKING :

From: M/s.....

No.....

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To
The In-Charge,
Central Procurement Branch
Ayushman Arogya Mandir,
Dholar,
Moti Daman- 396220

Sub: Supply Laboratory materials and Consumables for National Health Mission, under the Department of Health & Family Welfare, DNH&DD.

Ref: Tender Enq #.....

Sir,

I/We enclose the necessary documents duly signed, as shown in Annexure ‘B’ (in order in which they are mentioned). I/We have carefully read and understood the terms and conditions stated in the tenders from and I/We shall abide by all these conditions. I/We further endorse that in particular, the terms and conditions of Delivery Period, Payment Terms, Place of delivery etc. are acceptable to me/us and no representation will be made by me/us afterwards for altering the same.

I/We verify the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents for verification on demand. I/We undertake to upload the attested copies of certificates/documents required on the website.

I/We will be cautious to see that the uploaded scan documents are legible and I/we understand that if the documents are not legible, my/our tender will be rejected.

I/We verify that I/We are in possession of the requisite licenses/permits required for the manufacture /supply /sale /distribution of the items and further verify that the said licenses/permits have not been revoked/ cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been declared defaulter, blacklisted or debarred by any State or Central Government or Constitutional authority or Financial Institution or Judicial Court or any Government undertakings.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Officer or failure to comply with any contractual requirement laid down by you will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the UT Administration.

Thanking You,

Yours faithfully,

Sign & Stamp of Tenderer.

ANNEXURE- B

DECLARATION

I/We, M/s _____, having its office at _____
_____ hereby submitted this Bid
Security Declaration for participating in Tender vide tender ID _____ for
_____ under Department of Health and Family Welfare, DNH&DD.

We hereby declare that we will not withdraw or modify our Bids during the period of validity. If we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline specified by the department, we will be suspended for the period of 1 year from being eligible to submit Bids for contracts with the Department of Health and Family Welfare, DNH&DD.

Sign & Stamp of tenderer

ANNEXURE – C

SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document / Certificate	Uploaded & Enclosed
1	PAN No.	Yes / No
2	GST Registration	Yes / No
3	Verification, Undertaking, Checklist and Documents as per Annexure – A & B	Yes / No
4	Scan copy of Terms and Conditions of the tender documents duly Stamped and Signed on each page	Yes / No
5	Scan copy of Scope of Work correctly filled with Stamped and Signature	Yes / No
6	Undertaking that the firm and its allied firm is not blacklisted.	Yes / No

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the represents at Sr. No. 03 declaration part are as per the format prescribed by the Administration and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/ permission/ document for verification at any stage during the processing of the tender.

Date:

Place:

Sign & Stamp of tenderer.

SCOPE OF WORK:

Schedule of Requirements, Specifications and Allied Technical Details:

Please mentioned Offered Company for Quoted Items Only as mentioned below and attach the Scan copy of the same. Format is as under :

Sl. No	Description of Work / Item(s)	Units	Qty. req.	Offered Company
1	Sputum container (30 ml)	Nos	40000	
2	Diamond marker	Nos	15	
3	Immersion Oil (Liquid Paraffin Heavy) (50 ml)	Bottle	20	
4	Staining rack big	Nos	15	
5	Sputum Cup Label (1*1000 pkt)	Pkt	10	
6	Lence cleaning tissue book	Book	40	
7	Sulphuric Acid (H ₂ SO ₄) 25% (1x5 lit. carba)	Carba	30	
8	Methanol LR spirit (250 ltr.bottle)	Bottle	10	
9	Phenol Solution Disinfection) 40 % (5 liter Carba)	Carba	35	
10	Zip lock Bag (4"x6")	Nos	1000	
11	Home lite match box big size (1x10)	Box	20	
12	ALCOHOL SPIRIT 70 % (400 ml)	Bottle	10	
13	Whatman Filter paper 11.5 (for sputum microscopy reagents)	Pkt	25	
14	Zip lock Bag (A-4 size Medicine)	Nos	1500	
15	Dropper bottle (500 ml) plastic	Bottle	10	
16	Dropper bottle 250 ml.	Bottle	20	
17	1 lit. Reagent Bottle – TANSPERENT	Bottle	5	

Signature of Supplier
With Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch
Email ID: cpbdnhdd@gmail.com