

संघ प्रदेश दादरा एवं नगर हवेली एवं दमण एवं दीव प्रशासन
U.T. Administration of Dadra & Nagar Haveli & Daman and Diu
समाहर्ता का कार्यालय, दीव / Office of the Collector, Diu

File No. COL/DIU/DISASTER/2025-26/ 470

Dated: - 29/05/2025

ADVERTISEMENT

Applications are invited for filling up of following posts under the Disaster Management Cell, Collectorate, Diu, U.T. Administration of DNH and Daman & Diu purely on Short Term Contract from the eligible Indian Citizens candidates who possess the Educational qualification and Experience as detailed below:-

Sl No	Name of the Posts	No. of Post	Age Limit	Monthly Consolidated Pay	Education & other qualification required
1	Disaster Project Co-Ordinator	01	35 years	₹. 25,000/-	Essential: Graduate with Degree / Diploma in Disaster Management / Social Science / Town Planning / Other relevant field from recognized Board / University with 1-2 years of work experience in related field. Desirable: 1. Preference will be given to person possessing higher qualification in the same field. 2. Basic computer knowledge

Note: -

1. The candidates who desire so may apply in the prescribed format to the S.D.M-cum-Dy. Collector, Disaster Management Cell, Collectorate, Fort Road, Diu-362520 from 29/05/2025 to 13/06/2025 up to 5.00 pm, in person or by Speed post /Courier, along with self-attested passport size photograph to be pasted on the application. The details should be filled IN CAPITAL letters viz. Name of candidate, Present Address, E-mail, Mobile No., Date of Birth, Educational Qualification, Experience etc. Self-attested copies of education qualifications, etc. for the post being applied for, should be appended along with application.
2. The last date of receipt of application shall be the date for determination of age limit.
3. Person already in service with Government / Other Organization should obtain "No Objection Certificate" from concerned authority and enclose it with application.
4. Person who has been previously terminated from any Govt. organization shall not be considered.
5. The selected candidate will not have any right or claim for regularization against the regular / permanent vacancy in future. They shall not be granted age relaxation for future direct recruitment.
6. The advertisement along with the application can be downloaded from the official website: <https://ddd.gov.in>; <https://dnh.gov.in>; <https://diu.gov.in>.
7. The name eligible candidates and subsequent Interview Notice will be published on the official website: <https://ddd.gov.in>; <https://dnh.gov.in>; <https://diu.gov.in>.
8. No interview call letters will be sent to eligible candidate by post and No TA/DA will be paid to candidates for attending the interview.
9. The applicants are requested to regularly check official website: <https://ddd.gov.in>; <https://dnh.gov.in>; <https://diu.gov.in> for any updates.


(Shivam Mishra)
S.D.M-cum-Dy. Collector, Diu

Copy to

1. The DIO, NIC, ~~DNH, Daman~~ / Diu for uploading the same with enclosure on official website of U.T. Administration of DNH & Daman and Diu.

**APPLICATION FORMAT FOR THE POST OF
DISASTER PROJECT CO-ORDINATOR**

Paste recent
Self Attested
Passport Size
Photograph

1. Name in full (in Block Letter) : _____
2. Father's Name (in Block Letter) : _____
3. Present Postal Address : _____
4. E-mail : _____
5. Mobile No. : _____
6. Nationality : _____
7. Date of Birth (DD/MM/YYYY) : _____
8. Age on the date of closure of application.

Years		Month		Days	
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9. Educational Qualification (from SSC onwards): -

Sr. No.	Qualification	Board/ University	Year of Passing	Percentage
1.				
2.				
3.				
4.				

10. Basic knowledge of Computer: -

Sr. No.	Description of Course	Name of Institute	Year of Passing	Grade
1.				
2.				
3.				
4.				

11. List of previous Employments: -

Name of Organisation	Designation	Pay Scale with date	Period of Service	
			From	To

- 12.

Declaration: -

I, declare That I fulfil all the condition of eligibility regarding the Age Limit and Education Qualification, Experience etc., for the post of _____.

I declared that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the interview, my candidature/ appointment shall liable to be cancelled.

Date: - / /2025

(Signature of Candidate)