

**U.T. ADMINISTRATION OF  
DADRA AND NAGAR HAVELI AND DAMAN AND DIU  
DIRECTORATE OF EDUCATION, SAMAGRA SHIKSHA,  
SHIKSHA SADAN, MOTI DAMAN,  
DAMAN.**

No. DOE/DMN/SS/MMER/PL.Consultant/2024-25/867

Date: 19 /03/2025.

**ADVERTISEMENT**


The Directorate of Education, U.T Administration of Dadra and Nagar Haveli and Daman and Diu under Samagra Shiksha, a Centrally Sponsored Scheme (CSS) of Ministry of Education, invites applications from the eligible candidates to engage **IT Consultant and Planning Monitoring & Evaluation Consultant** for setting up the Project Management Unit for Foundation Literacy and Numeracy The details are as follows: -

Sr.	Name, No. of Post, Age limit and Salary	Minimum Essential Qualification and experience	Desirable Qualification
1	IT Consultant (1 Posts) Maximum Age: 35 Salary Per Month: 50,000/-	Graduate Degree in Computer Science/ Information Technology/ Electronics Communication Engineering, with at least 60% marks in aggregate.  <b>OR</b> B.E./B.Tech (IT / CS) from recognized University with at least 60% marks in aggregate.  Candidates studied IITs/IIITs /NITS will be given preference.  <b>Technical knowledge:</b> Power Builder, ASP. Net, SQL Server Oracle, HTML CSS, JQuery, JAVA Script Crystal	<ul style="list-style-type: none"> <li>• 02 years Post-Qualification (post) / experience in reputed Government Organization / PSU / Institute of Higher Learning / University Autonomous, Body with the following experience:</li> <li>• Development of web-based monitoring tool, Management of a database and implementation of Data Based Application.</li> <li>• Data Capture, Analysis. Management Reporting and Performance Monitoring.</li> <li>• Developing Modifying MIS system and other software's.</li> <li>• The Candidate should have strong analytical skill with thorough and excellent working knowledge of computers and information technology.</li> <li>• Good Presentation Skill and strong written and oral communication skill.</li> <li>• Experience in the development of ERP (Enterprise Resource</li> </ul>

Sr.	Name, No. of Post, Age limit and Salary	Minimum Essential Qualification and experience	Desirable Qualification
		Report, SRS Report.	Planning), Monitoring and Management Tool on Asp. NET, JAVA and other commonly used databases. Work experience in the field of education is preferred.
2	Planning Monitoring and Evaluation Consultant (1 Posts) Maximum Age: 35 Salary Per Month: 50,000/-	Post Graduate Degree in Management Studies/Public Administration/ education Planning and Administration from a recognized university with at least 60% marks at each level.  1. Graduates from IIM/Other National Institute of Eminence will be given preference.	<ul style="list-style-type: none"> <li>• 02 Years post – qualification experience in any Government Organization/University/ Institute Autonomous Body / Society Trust in the Area of:-</li> <li>• Educational management planning.</li> <li>• Designing and implementing curriculum and pedagogical interventions for improvement in quality education in schools, including development of teaching.</li> <li>• Training of teachers and / development of teachers modules.</li> <li>• Educational research.</li> <li>• Latest developments in Educational Technology / Technology in Social and allied areas and experience from reputed education research training planning organizations.</li> <li>• Ability to collect and analyze databases. Experience at grassroots level with schools and education research.</li> </ul>

- Application in the prescribed format (enclosed herewith) dully signed & Scanned along with copy of relevant documents should reach to the Office of the State Project Director (SS)/Director of Education by email [diredu-dd@nic.in](mailto:diredu-dd@nic.in), but not later than **03<sup>rd</sup> April, 2025 at 05:00 P.M.**
- List of Eligible and Ineligible candidates will be published on official website i.e. on [www.ddd.gov.in](http://www.ddd.gov.in).
- The engagement will be purely on contractual basis and may be renewed (if required) based on performance.
- For any details regarding interview (if any) or any of the changes will be intimated through official website i.e. on [www.ddd.gov.in](http://www.ddd.gov.in).

**Encl.:-** As above

  
**(Jatin Goyal)**  
State Project Director,  
Samagra Shiksha

**To:-**

The Director (IT), DNH&DD with the request to upload the above advertisement with enclosure on official website i.e. on [www.ddd.gov.in](http://www.ddd.gov.in).

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Application for the Contractual Engagement as:

- IT Consultant
- Planning Monitoring and Evaluation Consultant

1.	Applicant's Name			
2.	Father's Name			
3.	Residential Address			
4.	Mobile No.			
5.	Email Id			
6.	Date of Birth			
7.	Age as on last date of application i.e. on 4 <sup>th</sup> August 2022.	Years	Months	Days
<b>(Tick <math>\checkmark</math> in the below boxes as applicable)</b>				
8.	Gender	Male	Female	
9.	Caste category (Whether SC/ST/OBC)	SC	ST	OBC
			General/Ur-reserved	
10.	Whether belongs to Physically Handicapped category or other Special Category	Yes	No	
11.	Marital Status	Married	Unmarried	
12.	Domicile of DNH/Daman/Diu	Yes	No	
13.	Education Qualification			
	<b>Sr. No.</b>	<b>Qualification</b>	<b>Board / University</b>	<b>Year of Passing</b>
	1.			
	2.			
	3.			
	4.			
	5.			

6.				
7.				
8.				
9.				
10.				

14. Experience :

Sr. No.	Name of the Organization/Department	Post held	Worked		Brief of service
			From	To	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

15. Why you are interested in joining the selected Field :-

16. Mention any work done by you relevant to the field selected by you?

17. Write your Biographical Sketch (not exceeding 300 words). The Sketch is important as it enables the Interview Panel to assess your interests.

## DECLARATION

I, hereby declare that, I fulfill all the conditions for the engagement to the applied post. I am also aware that the post for which I have applied is contractual in nature and does not have any right for regularization in future in any case.

I declare that, all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that, in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/engagement is liable to be cancelled.

Dated:-

Place:-

**SIGNATURE OF THE CANDIDATE**