



भारत सरकार / Government of India

# सरकारी राजपत्र OFFICIAL GAZETTE

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन  
U.T. ADMINISTRATION OF DADRA AND NAGAR HAVELI AND  
DAMAN AND DIU

श्रेणी - २  
SERIES - II

प्राधिकरण द्वारा प्रकाशित / PUBLISHED BY AUTHORITY

Daman 27<sup>th</sup> December, 2024 6 Pausha, 1946 (Saka) No. : 39

Directorate of Education,  
Union Territory Administration of  
Dadra & Nagar Haveli and Daman & Diu,  
Daman - 396220.

शिक्षा निदेशालय,  
केंद्र शासित प्रदेश दादरा एवं नगर हवेली  
एवं दमण दिव प्रशासन  
दमण -396220

No. DOE/EST/RRs/HM-UPS/2021/2661

Dated: 23/12/2024.

## NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, read with the Government of India, Ministry of Home Affairs, Order No.7/1/65-Est.(A) dated 16th February, 1965 and Department of Personnel and Training, New Delhi O.M. No.AB-14017/13/2016-Estt. (RR) dated 18th January 2017, the Administrator of Dadra & Nagar Haveli and Daman & Diu hereby amends the Rules relating to recruitment to the General Central Services, **Group "B" (Non- Gazetted, Non-Ministerial) post of Head Master Upper Primary School**, in the Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu.

### 1. Short Title and commencement:

- These rules may be called, the Administration of Dadra & Nagar Haveli and Daman & Diu, **Head Master Upper Primary School, Group 'B' (Non-Gazetted, Non-Ministerial) posts Recruitment Rules, 2024.**
- These shall apply to the posts specified in column-1 of the Schedule to these rules.
- These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

**2. Number of Posts, Classification and Level in the Pay Matrix:**

The number of the posts, classification of the said posts and the Level in the Pay Matrix attached there to shall be as specified in Column 2 to 4 of the Schedule to these rules.

Provided that, the Administrator of Dadra & Nagar Haveli and Daman & Diu may vary the number of posts in column 2 of the said Schedule from time to time subject to exigencies of work.

**3. Method of recruitment, age limit, qualifications etc:**

The method of recruitment to the said post, age limit, qualifications and other matters relating therewith shall be as specified in column 5 to 13 of the aforesaid Schedule.

**4. Disqualification:**

No person, (a) who has entered into or contracted a marriage with a person having a spouse living or, (b) who having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the service.

Provided that the Administrator of Dadra & Nagar Haveli and Daman & Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to relax:**

Where the Administrator of Dadra & Nagar Haveli and Daman & Diu is of the opinion that it is necessary or expedient so to do, he may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Saving:**

Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes and Scheduled Tribes, and the other special categories or persons in accordance with the orders issued by the Central Government from time to time in this regard.

By Order and in the name of the  
Administrator of Dadra & Nagar Haveli and  
Daman & Diu

Sd/–  
[Jatin Goyal]  
Director (Education)

**RECRUITMENT RULES FOR THE POST OF HEAD MASTER UPPER PRIMARY SCHOOL  
DIRECTORATE OF EDUCATION, UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU**

**SCHEDULE**

Name of Post	No. of post	Classification	Level in the Pay Matrix	Whether Selection or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Head Master Upper Primary School	45* (2024) *Subject to variation dependent on workload.	General Central Services Group 'B' Non Gazetted Non Ministerial	Level-08 in the Pay Matrix (Rs. 47600 -Rs. 151100)	Selection	Not exceeding 30 years  Note : Upper age limit relaxable as per orders/guidelines issued by Central Government from time to time.	<b>Essential :</b> 1. Degree from a recognized University / Institute; 2. Bachelor of Education from a recognized university; and 3. 06 (Six) years experience as Upper Primary School Teacher.

Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ Deputation/ Absorption is to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission (UPSC) to be consulted in making recruitment
(8)	(9)	(10)	(11)	(12)	(13)
Age : No  Educational Qualification : No	2 (Two Years)	a) 50% by Direct Recruitment b) 50% by Promotion	<p><b>Promotion :</b> Upper Primary School Teacher in Level-6 (Rs.35400 – Rs.112400) in the Pay Matrix of the 7th CPC with 06 (Six) years regular service in the grade.</p> <p><b>Note:</b> Appoints prior to 2010, who did not possess TET-II shall also be in the zone of consideration for promotion.</p> <p><b>Promotion by way of Departmental Qualifying Examination:</b> All Upper Primary School Teacher in Level-6 (Rs.35400 – Rs.112400) in the Pay Matrix of 7th CPC with 06 (Six) years regular service in the grade shall be eligible to appear in the Departmental Qualifying Examination.</p> <p><b>Note:</b> *Appointees, prior to 2010, who did not possess TET-II shall also be eligible to appear in the departmental qualifying examination. *If more of such employees than the number of vacancies available from Upper Primary School Teacher, such excess number of employees shall be consider for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualifying at a later examination.</p>	<p>Group 'B' DPC</p> <p><b>Chairman</b> 1. Advisor to the Hon'ble Administrator, DNH and DD</p> <p><b>Members</b> 2. Secretary (Finance), DNH and DD 3. Secretary (Education), DNH and DD 4. Joint/Deputy Secretary (Pers.) 5. Head of Office / Director (Education), DNH and DD 6. One additional member to be nominated by the Chairman of DSC/ DPC/ Screening Committee Or as per the OM/ Circular/ Order/ Notification issued by UT Administration from time to time.</p>	Not Applicable

Sd/–  
[Jatin Goyal]  
Director (Education)  
DNH&DD

\*\*\*