

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
Department of Health and Family Welfare, DNH & DD
केंद्रीय खरीद शाखा का कार्यालय
Office of the Central Procurement Branch
दमन / Daman

E-mail: cpbdaman106@gmail

Tender ID: 2024_DAMAN_3874_1 Dated: 03/12 /24 for Hiring of Server for RBSK Digital Platform under Department of Health and Family Welfare DNH & DD

No. CPB/DNH & DD/RBSK server/2024-25/236

Daman

Date:- 03/12/2024

e-tender (Online) Invitation Notice

The Department of Health & Family Welfare, DNH & DD, on behalf of the President of India, invites online tenders on <https://ddtenders.gov.in/nicgep/app> from Authorized Agencies for Hiring of Server for RBSK Digital Platform, under Department of Health and family welfare DNH&DD

Sr. No.	Particulars	Tender Fee	EMD (Earnest Money Deposit)
1	Procuring Server for RBSK Digital Platform, under Department of Health and family welfare DNH&DD	1500/-	88,380/-

Bid document downloading Start Date : 03/12/2024
Bid document downloading End Date : 24/12/2024, 14:00 Hrs.
Last Date & Time for receipt of Bid : 24/12/2024, 14.00 Hrs.
Preliminary Stage Bid Opening Date : 24/12/2024, 15.00 Hrs.
Technical Stage Bid Opening Date : 24/12/2024, 15.30 Hrs.

Bidders are required to submit both the Technical Bid and Price Bid electronically, exclusively through the <https://ddtenders.gov.in/nicgep/app> website, before the specified deadline. Submissions in physical format for either the Technical Bid or Price Bid will not be accepted under any circumstances.

The submission of bids, along with the Tender Fee and EMD in original, should be made via R.P.A.D./Speed Post/courier or deposited in the tender box located in the office of the undersigned. However, the Tender Inviting Authority shall not be held responsible for any postal delays. Tenders can be downloaded from www.ddtenders.gov.in and www.ddd.gov.in and www.daman.nic.in. Scanned copy of Tender fees and EMD to be attached with the technical documents.

1. The EMD and Tender Fees must not be submitted in cash.
2. The Tender Fees will only be accepted in the form of a Demand Draft/Banker's Cheque from any Nationalized or Scheduled Bank of India, payable in Daman.

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3. The EMD can be submitted in the form of a Demand Draft/Fixed Deposit Receipt/Banker's Cheque-Bank Guarantee/Insurance Surety Bonds.
4. The Sealed Tender should be appropriately covered, with the name of the items and tender ID and date clearly indicated on the envelope.
5. Offers received without obtaining tender documents or without EMD and tender fees shall not be entertained.

The tender inviting authority reserves the right to accept or reject any or all tenders received, without providing any reasons thereof. Should bidders require clarification regarding the bidding process or seek further details, they may correspond via email at [cphp-nic\[at\]nic\[dot\]in](mailto:cphp-nic[at]nic[dot]in), or contact Mobile No: +91-7878007972 and +91-7878007973, Tel No. 180030702232. Additionally, information is available on the website: www.ddtenders.gov.in."

Sd/-

In-charge,

Central Procurement Branch, DNH & DD

E-mail Id: cpbdaman106@gmail.com

Copy to :

- 1) I.T. Department, DNH &DD, Daman with a request to publish in Website.
- 2) Accounts Section, DMHS, Daman for information.

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TERMS AND CONDITIONS FOR HIRING OF SERVER FOR RBSK DIGITAL PLATFORM, UNDER DEPARTMENT OF HEALTH AND FAMILY WELFARE DNH&DD

Instructions to Bidders :

- 1) Tender Documents are available for free download from the website <https://ddtenders.gov.in/nicgep/app.>"
- 2) All bids must be submitted online via the website <https://ddtenders.gov.in/nicgep/app.>"
- 3) Instructions for online participation can be obtained from the website <https://ddtenders.gov.in/nicgep/app.>"
- 4) Suppliers should register on the website using the 'New Supplier' link provided on the homepage. Please note that registration on the site does not imply registration, empanelment, or any other form of association with the tendering authority.
- 5) Applications for training and issuance of digital signature certificates must be submitted at least 72 hours before the due date and time of tender submission.
- 6) For any queries regarding tender specifications or other clauses included in the tender document, please contact the personnel at the tendering office address provided below:
Central Procurement Branch, Daman
Fort Area
Behind Government House,
CHC Moti Daman
Daman-396 220 (UT of DNH & DD)
Email ID: cpbdaman106@gmail.com
- 7) All scanned or attached documents must be clear and legible. A hard copy of the same may be submitted, which will be used by the department if necessary. It is essential to upload the required documents on <https://ddtenders.gov.in/nicgep/app.>
- 8) The Bidder must provide compliance for each quoted product. Any false or misleading statement found in the compliance at any stage during the procurement process will result in the outright rejection of the bid, and the Earnest Money Deposit (EMD) shall be forfeited.

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Key dates:

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Tenders must be submitted in a two-bid system, wherein the Technical Bid and Financial Bid are to be filled online on <https://ddtenders.gov.in/nicgep/app>, and the Earnest Money Deposit (EMD)/ Tender fees has to be submitted in the Tender Box or made via R.P.A.D./Speed Post/courier along with a covering letter. The envelope should be clearly marked in a sealed cover as 'e-Tender [Tender ID and date] of Bid for *Hiring of Server for RBSK Digital Platform under Department of Health and family welfare DNH&DD*

❖ **Tender Fee Rs. 1500/-**

1. Tender Fees must not be submitted in cash.
2. The Tender Fees (Non-Refundable) will only be accepted in the form of a Demand Draft/Banker's Cheque favoring Director, Medical and Health Services, Daman drawn from any Nationalized or Scheduled Bank of India and payable in Daman.
3. All tenders must be accompanied by the specified Tender fees as outlined in the schedule; otherwise, the tender will be rejected.

❖ **Earnest Money Deposit Rs. 88,380 /-**

1. All tenders must be accompanied by the Earnest Money Deposit (EMD) as specified in the schedule; otherwise, the tender will be rejected.
2. As per Rule 170 of GFR – Micro and Small Enterprises (MSEs) as defined in MSE procurement policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempt from submission of EMD. Bidders claiming exemption of EMD under this Rule (170 of GFR) are however required to submit a signed bid securing declaration accepting that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and the fail to sign the contract, or to submit a performance security before the deadline defined in the request for the Bids documents, they will be suspended for a period 12 Months from being eligible to submit the bids for contract with the Department of Health & Family Welfare, Dadra & Nagar Haveli & Daman & Diu.

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3. Under MSE Category, Only MANUFACTURERS for goods and SERVICE PROVIDERS for services are eligible for exemption from EMD. TRADERS are excluded from the purview of this policy. Bidder seeking EMD exemption must submit the valid supporting documents for the relevant category.
4. Bidders who choose to opt for exemption from submitting Earnest Money Deposit (EMD) are required to provide a bid security declaration in the specified format outlined in Annexure B.
5. Start up's (whether MSEs or otherwise) are exempted from prior experience and prior turnover subject to meeting of quality and technical specifications as per OM No. F20-2/2014-PPD(H) dated : 27/07/2017& No. F.20/2/2014-PPD(Pt) dated 20/09/2016
6. EMD can be paid in either of the form of following:
 - i. Insurance Surety Bonds
 - ii. Account Payee Demand Draft
 - iii. Fixed Deposit Receipts
 - iv. Bankers' cheque or Bank GuaranteeIn favor of Director, Medical and Health Services, Daman from any Scheduled Commercialized Bank authorized by Reserve Bank of India.
7. The Earnest Money Deposit (EMD) should remain valid for a duration of twelve months from the date of its issuance.
8. EMD in any other forms will not be accepted.
9. EMD/Security Deposit shall be liable to be forfeited under the following circumstances:
 - i. The tender is rejected due to failure to supply the requisite documents in the proper format or providing any misleading statements, false affidavits, or fabricated documents.
 - ii. If the contractor fails to execute the supply order within the stipulated time, the EMD of the contractor will be forfeited by the Government, and the contract for the supply shall be terminated with no further liabilities on either party to the contract.
 - iii. Tenderer fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be decayed/spoilt.
10. The refund of the Security Deposit/Earnest Money will only occur upon satisfactory completion of the supply order and payment of all bills by the contractor, as admitted

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for payment. The refund will be processed after the expiry of the guarantee/warranty period or any mutually agreed-upon date/period.

11. In the event that there is a shortfall in providing the store or materials ordered, as per the specified conditions and within the agreed-upon timeframe, alternative measures will be taken. The articles required will be sourced from the tenderer offering the next highest rates or from alternate sources, at the discretion of the tender-inviting officer. Any resulting loss to the Government due to such procurement will be recuperated from the former contractor's Security Deposit/Earnest Money or outstanding bills. It is important to note that the contractor shall not have the authority to contest this procedure.
12. The Earnest Money paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with the Earnest Money required by these conditions.

❖ **Security Deposit: (SD)**

1. The successful tenderer must remit an amount equal to 3% of the total order value as the security deposit within 5 days from the date of issue of the work order.
2. The Security Deposit (SD) may be furnished in the form of Insurance Surety Bonds/ A/c Payee Demand Draft / Fixed Deposit Receipt / Bank Guarantee in favor of Director, Medical and Health Services, Daman
3. Failure to receive the Security Deposit within the stipulated time will result in automatic cancellation of the supply order without any prior intimation.
4. However, if any articles are received without the corresponding Security Deposit being deposited, the full Security Deposit due from the contractor will be recovered from the bill(s) for such articles.
5. Security Deposits paid by the tender(s) earlier against any tender(s) or supply order(s) are not adjustable with the Security Deposit required by these conditions.
6. In the event of failure to replace the accepted and rejected articles from the supplies made as per the conditions, any losses incurred by the Government will be recovered from the contractor's Security Deposit or payment due for any bill(s) to the extent required.

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7. The tender inviting officer may consider extensions of time for remitting the Security Deposit upon request. However, if such extensions are denied, the contractor is obliged to adhere to the given time limit and is liable to compensate for any losses incurred by the Government due to the failure to meet the deadline.

CONDITIONS OF CONTRACT:

1. Acceptance of Tender:

- a. The tender may be rejected for any of the following reasons:
- Failure to submit the tender within the specified online timeframe.
 - Physical submission of tender in the office without online submission at <https://ddtenders.gov.in/nicgep/app>
 - Unsigned tender or lacking initials on each page, or containing unauthenticated corrections.
 - Non-payment of Tender Fees.
 - Non-payment of Earnest Money Deposit (unless exempted)
 - Failure to submit required documents as specified in the schedule.
 - Conditional or ambiguous offers.
 - Unsatisfactory past performance of the tenderer.
 - Submission of misleading, contradictory, false statements, or fabricated/invalid documents.
 - Incomplete filling of tenders.
 - Documents attached by the bidder online that are found unreadable will not be considered for bid evaluation.
- b. Any discounts proposed by the bidder must be duly noted, and the total final bid amount should be clearly stated in the price bid form on <https://ddtenders.gov.in/nicgep/app>.
- c. No discounts offered after the price bid opening will be considered.
- d. The consolidated rates entered on the online website will be used for preparing price statements. However, only tenders that are both technically acceptable and have the lowest evaluated rates will be considered for placing the order
- e. At any stage, the Central Procurement Branch reserves the right to request clarifications, explanations, or documentary evidence related to the offer from tenderers, if deemed necessary.

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- f. Tenderers are required to upload supporting documents demonstrating their experience, past performance, valid license in field of supply, certifications of equipment, turnover's etc other pertinent credentials related to the field.
- g. **The quoted rate should be all-inclusive of taxes, and no additional charges will be compensated.**
- h. The supplier shall be responsible for all taxes, duties, royalties, and charges applicable on sales, transportation, etc., whether within or outside the state.
- i. Orders, once confirmed, are expected to be delivered within the specified time frame.
- j. The quoted rate(s) must encompass the entirety of the service. This rate will remain valid and applicable for supply orders issued within one year from the date of workorder issued. It's important to note that the department will not undertake any responsibility for the loading of goods.
- k. The tendered quantity is tentative and the actual purchase can be as per the requirement of the Department and the tenderer is bound to supply such requirement without any demur
- l. The decision of the Tender Inviting Officer regarding the acceptance or rejection of any supplied articles, including decisions regarding equivalent specifications, standards, and quality, shall be deemed final
- m. The Tender Inviting Officer reserves the right to accept or reject, without providing any reasons, any or all tenders in part or whole. The decision(s) of the Tender Inviting Officer on all matters concerning the acceptance or rejection of tenders, either in whole or in part, will be deemed final and binding for all parties involved.
- n. No separate agreement will be necessary for the successful tender(s) for the purpose of this supply contract. The rates tendered/offered in response to the relevant Tender Notice shall be considered as acceptance of all the above terms and conditions for supply, for all legal purposes
- o. Bidder, its sister concerns, or companies where its Promoters/Directors are directly or indirectly involved, should not have ever been blacklisted in tenders/supplies by any state/Central Government. The bidder is required to submit an affidavit affirming this condition. Additionally, the bidder must provide accurate information regarding any litigation or arbitration resulting from contracts completed or under execution by them over the last ten years. Providing false information in the affidavit will result in blacklisting and termination of the contract at any stage. In such cases, all losses arising

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from this issue will be recovered from the Tenderer/Contractor, who will have no defense against such claims. Furthermore, if the bidder/principal is involved or penalized under any investigation by the CVC or any State/Central Government Commission relating to similar project work, the bid will be outrightly rejected.

2. Bid Evaluation Methodology :

A. **Preliminary Evaluation:** Assessment of Tender Fees and EMD Submission.

B. **Technical Evaluation:**

- Examination of technical specifications and other relevant documents as requested by the department, in comparison with the quoted specifications.
- Review of Compliance Statements provided by the bidder.
- Physical Demonstration of the Equipment may be possible(if required)

C. **Financial Evaluation:** Selection of the lowest quoted offer among Technically Qualified Bidder.

3. PAYMENT TERMS :

- a) The full invoice amount, equivalent to 100% of the total, will be disbursed upon the successful completion of the work and the submission of a security deposit equivalent to 3% of the tender value.
- b) **Under no circumstances will price escalation clauses be entertained.** This ensures that the agreed-upon prices remain fixed throughout the duration of the contract.
- c) All bills must be submitted in triplicate and should invariably mention the number and date of the work order.
- d) All bills exceeding Rs. 5,000/- must be pre-receipted on a Revenue Stamp of appropriate value. Bills exceeding this amount that are not pre-receipted on a Revenue Stamp of proper value will not be accepted for payment.
- e) Each bill containing GST charges must bear the following certification on its body:
"CERTIFIED that the service for which GST has been charged has not been exempted under the Central GST or the Rules made thereunder, and the amount charged for GST

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on this service does not exceed what is payable under the provisions of the relevant Act or Rules made thereunder.”

- f) Quoted rates should only apply to the specific work listed in the requirements.
- g) Rates quoted for services/products other than those specified will not be considered.
- h) No additional charges for transportation, forwarding, insurance, etc., will be compensated beyond the quoted rates.

Signature of Agency with Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch, DNH & DD
Cpbdaman106@gmail.com

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ANNEXURE-I

SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document/Certificate	Uploaded & Enclosed [Please tick any 1]	
		Yes	No
01.	PAN No.	Yes	No
02.	Valid GST Registration.	Yes	No
03.	Registration of Firm/The certificate of incorporation, if a Firm	Yes	No
04.	CA Certified Average Annual Turnover of Rs. 15 Lacs in last 03 Financial Years.	Yes	No
05.	Purchase order copies/Service contracts with corresponding bill for having supplied materials/services offered in any Govt. department/institution	Yes	No
06.	Undertaking as per Annexure A in bidders letter head duly signed and sealed	Yes	No
07.	Scan copy of Terms and Conditions of the tender documents duly Stamped and Signed on each page.	Yes	No
08.	Scan copy of Annexure - I of the Tender Documents duly Stamped and Signed with tick on documents attached	Yes	No
09.	If EMD exemption sought then Bid security declaration as per Annexure B to be submitted	Yes	No
10.	Fresh Affidavit on Judicial Stamp Paper of Rs. 50/-for this Tender - As per clause mentioned at Terms & Conditions of Contract - Acceptance of Tender at point - (o)	Yes	No

I hereby verify that all certificates, permissions, and documents are valid and current as of the date mentioned, and have not been withdrawn or cancelled by the issuing authority and submitted in the given order. Additionally, I confirm that the declarations made at Sr. No. 06, 07, & 08 in the declaration part adhere to the format prescribed by the Administration. It is clearly understood by me/us that the tender may be rejected if, upon scrutiny, these certificates are found to deviate from the prescribed format of the Administration.

Furthermore, I/we undertake to produce the original certificates, permissions, or documents for verification upon demand at any stage during the processing of the tender.

Date:
Place:
Signature & Rubber stamp of agency

Sd/-
In-charge,
Central Procurement Branch
DNH & DD
E-mail Id: cpbdaman106@gmail.com

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ANNEXURE - A

UNDERTAKING:

From: M/s.....
.....
.....

To
The Incharge,
Central Procurement Branch
Fort Area,
Behind Government House,
CHC Moti Daman
Daman – 396 220
UT of DNH & DD
Email: cpbdaman106@gmail.com

Sub: Hiring of Server for RBSK Digital Platform, under Department of Health and family welfare DNH&DD.

Ref: Tender Enq #.....

Sir,

I/We hereby enclose the necessary documents, duly signed, as shown in Annexure 'I' (in the order in which they are mentioned). I/We have thoroughly read and understood the terms and conditions outlined in the tender, and hereby commit to abide by all stated conditions. Specifically, I/We affirm that the terms and conditions concerning Delivery Period, Payment Terms, Place of Delivery, etc., are acceptable to me/us, and I/we shall not seek alterations to these terms thereafter.

I/We verify that the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents, available for verification upon request. Furthermore, I/We undertake to upload the attested copies of certificates/documents required on the website. I/We understand the importance of ensuring that the uploaded scan documents are legible, as failure to do so may result in the rejection of my/our tender.

I/We confirm that I/We possess the requisite licenses/permits necessary for the manufacture/supply/sale/distribution of the items, and I/We further confirm that these licenses/permits have not been revoked or cancelled by the issuing authorities and remain valid as of the present date.

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
Department of Health and Family Welfare, DNH & DD
केंद्रीय खरीद शाखा का कार्यालय
Office of the Central Procurement Branch
दमन / Daman

E-mail: cpbdaman106@gmail

Tender ID: 2024_DAMAN_3874_1 Dated: 03/12 /24 for Hiring of Server for RBSK Digital Platform under Department of Health and Family Welfare DNH & DD

Additionally, I/We affirm that I/We have not been declared defaulter, blacklisted, or debarred by any State or Central Government, Constitutional authority, Financial Institution, Judicial Court, or any Government undertakings.

I/We acknowledge that providing misleading or false information, or failing to furnish correct or true information to you or any other Officer, or failing to comply with any contractual requirements stipulated by you, will be considered a serious breach of the terms and conditions of the tender, and may result in disqualification and other penalties as deemed appropriate by the UT Administration.

Thank you.

Yours faithfully,

Sign & Stamp of Tenderer.

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U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
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ANNEXURE – B

**Proforma for Bid Security Declaration
(To be submitted on bidder's letterhead)**

Whereas, I/We (name of agency) ----- have submitted bids for ----(name of goods/works/services) for tender no. -----dated: ----

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I/ We withdraw and /or modify my/our bid during the period of validity of tender (including extended validity of tender) as specified in the tender documents,

OR

2. If after the award of work, I/We fail to sign the contract or to submit the performance guarantee or supply the (goods/ works/services) before the deadline defined in the tender documents.

I/We shall be suspended for one year and shall not be eligible to bid for any tenders published in UT of DNH & DD from the date of issue of suspension/ black list order.

Date:

Signature with Seal of the bidder(s)
Full Company address with contact details

Place:

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Department of Health and Family Welfare, DNH & DD
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SCOPE OF WORK:

Schedule of Requirements, Specifications and Allied Technical Details for Hiring of Server for RBSK Digital Platform, under Department of Health and family welfare DNH&DD (Rate must be quoted for a one-year service period)

Sr. No.	Name of Particulars	Unit	Qty	Comply/ Not Comply
1	Database Dedicated Server (Location: India) Intel Xenon E5 26xx v3/v4: 2 X 8 Core RAM: 64 GB DDR4] SSD : 2 X 480 GB – RAID 1] NIC 2X 1G Add on SSD 2 TB : Standard SATA SSD x 2 on Raid 1 12 IP Addresses Monthly Data transfer of 5 TB Windows Server 2019/2022 Standard Edition PLESK WEB HOST EDITION – Unlimited domains AV License Acronis Backup of 500 GB 924*7 Managed Online Support (Web/Email/Phone) KVM Access 1099.99% Network Uptime SLA	Nos	1 Nos	
2	Application Dedicated Server (Location : India) Intel Xenon E5 26xx v3/v4: 2 X 8 Core RAM: 64 GB DDR4] SSD : 2 X 480 GB – RAID 1] NIC 2X 1G Add on SSD 2 TB : Standard SATA SSD x 2 on Raid 1 12 IP Addresses Monthly Data transfer of 5 TB Windows Server 2019/2022 Standard Edition PLESK WEB HOST EDITION – Unlimited domains AV License Acronis Backup of 500 GB 924*7 Managed Online Support (Web/Email/Phone) KVM Access 1099.99% Network Uptime SLA	Nos	1 Nos	

Signature & Seal of Supplier
With Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch
DNH & DD
E-mail Id: cpbdaman106@gmail.com

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
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SCOPE OF WORK:

Schedule of Requirements, Specifications and Allied Technical Details for Hiring of Server for RBSK Digital Platform, under Department of Health and family welfare DNH&DD

Additional Requirements to be provided by Vendor

Sr. No.	Name of Particulars	Comply/ Not Comply
1	Fully managed Servers	
2	Control Panel cPanel/WHM or equivalent required	
3	Server configuration/ Patch Management/ OS updates by Vendor	

Signature & Seal of Supplier
With Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch
DNH & DD
E-mail Id: cpbdaman106@gmail.com