

**ADMINISTRATION OF UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU
OFFICE OF THE PRINCIPAL,
GOVERNMENT ENGINEERING COLLEGE,
VARKUND, NANI-DAMAN 396210.**

Notice No. 54-GEC/Canteen/2024-25/631

DATED: 27/09/2024.

E-TENDER

The Principal, Government Engineering College, Daman on behalf of President of India, invites Tender for providing Canteen Service in Government Engineering College, Daman through On-line on <https://ddtenders.gov.in>

* On-line downloading of Tender documents	27.09.2024 to 07.10.2024 – 4:30 P.M.
* On-line submission of Tenders	Upto 07.10.2024 – 4:30 P.M. only
* On-line Opening of Price Bids (if possible)	On 08.10.2024 at 04:30 P.M. (Tentatively)

* Bidders have to submit their PRICE bid in Electronic format only on <https://ddtenders.gov.in/nicgep/app> till the last date & time for submission. PRICE bid in Physical format shall not be accepted in any case.

Physical Submission of Tender fees, Technical Bid, EMD and other required documents as in Technical bid shall be done by RPAD / Speed post or by hand in Tender Box at Office of the Principal, Govt. Engineering College, Daman up to **07.10.2024** by **4:30 pm**. However Tender inviting authority will not be responsible in case of Postal delay.

The inviting authority reserves the rights to accept or reject any tender without assigning any reason. Tender opening can be postponed depending on the decision of the Tender committee.

In-case bidder needs clarification / training for participating in online tender, they can contact: National Informatics Centre, Daman, GePNIC Portal, 24x7 Help Desk Nos. 0120-4200462, 4001002, 4001005 and 6277787

Email: support-gepnic-dd@nic.in

- Sd -
(Avinash R. Chaudhari)
Principal,
Govt. Engineering College, Daman.

संघ प्रदेश दादरा और नगर हवेली तथा दमण और दीव का प्रशास
प्राचार्य का कार्यालय,
गवर्नमेंट इंजीनियरिंग कॉलेज,
वरकुंड, नानी दमण - ३९६ २१०

Notice No. 54-GEC/Canteen/2024-25/631

Dated: 27/09/2024

ई-निविदा

भारत के राष्ट्रपति की ओर से प्राचार्य, गवर्नमेंट इंजीनियरिंग कॉलेज, दमण,
गवर्नमेंट इंजीनियरिंग कॉलेज दमण में ऑनलाइन <https://ddtenders.gov.in> के माध्यम से कैंटीन सेवा प्रदान करने
के लिए निविदा आमंत्रित करता है

* निविदा दस्तावेजों की ऑनलाइन डाउनलोडिंग	दिनांक 27.09.2024 से 07.10.2024 - सायं 4:30 तक
* निविदाओं की ऑनलाइन प्रस्तुति	दिनांक 07.10.2024 तक - सायं 4:30 बजे तक केवल
* मूल्य बोलियों को ऑन-लाइन खोलना (यदि संभव हो तो)	दिनांक 08.10.2024 को 4:30 बजे। (प्रयोगात्मक रूप से)
* बोलीदाताओं को अपनी मूल्य बोली इलेक्ट्रॉनिक प्रारूप में केवल https://ddtenders.gov.in/nicgep/app पर अंतिम तिथि तक जमा करनी होगी।	
तकनीकी बोली के रूप में निविदा शुल्क, तकनीकी बोली, ईएमडी और अन्य आवश्यक दस्तावेजों की भौतिक प्रस्तुति आरपीएडी / स्पीड पोस्ट द्वारा या गवर्नमेंट इंजीनियरिंग कॉलेज दमण प्राचार्य के कार्यालय में दिनांक 07.10.2024 को सायं 4:30 बजे तक निविदा बॉक्स में हाथ से की जाएगी। तथापि निविदा आमंत्रित करने वाला प्राधिकारी डाक विलंब के मामले में जिम्मेदार नहीं होगा।	
आमंत्रित करने वाले प्राधिकारी के पास बिना कोई कारण बताए किसी भी निविदा को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित है। निविदा समिति के निर्णय के आधार पर निविदा खोलना स्थगित किया जा सकता है।	
यदि बोलीदाता को ऑनलाइन निविदा में भाग लेने के लिए स्पष्टीकरण/प्रशिक्षण की आवश्यकता है, तो वे संपर्क कर सकते हैं: राष्ट्रीय सूचना विज्ञान केंद्र, दमण, GePNIC पोर्टल, 24x7 हेल्प डेस्क नंबर 0120-4200462, 4001002, 4001005 और 6277787	
ईमेल: support-gepnic-dd@nic.in	

एसडी
(डॉ. अविनाश आर. चौधरी)
प्राचार्य,
सरकारी इंजीनियरिंग कॉलेज,
दमण

કેન્દ્રશાસિત પ્રદેશ દાદરા અને નગર હવેલી અને દમણ અને દીવનો વહીવટ
આચાર્યની ઓફિસ,
સરકારી એન્જિનિયરિંગ કોલેજ,
વરકુંડ, નાની દમણ - 396 210

Notice No. 54-GEC/Canteen/2024-25/631

Dated: 27/09/2024

ઇ-ટેન્ડર

ભારતના રાષ્ટ્રપતિ વતી, પ્રિન્સિપાલ, સરકારી એન્જિનિયરિંગ કોલેજ, દમણ, <https://ddtenders.gov.in> પર ઓનલાઇન મારફતે સરકારી ઇજનેરી કોલેજ, દમણમાં કેન્ટીન સેવા સેવા પૂરી પાડવા માટે ટેન્ડર આમંત્રિત કરે છે.

* ટેન્ડર દસ્તાવેજોનું ઓનલાઇન ડાઉનલોડિંગ	27.09.2024 થી 07.10.2024 - 4:30 P.M.
* ઓનલાઇન ટેન્ડર સબમિશન	07.10.2024 - સાંજે 4:30 P.M. સુધી માત્ર
* કિંમતની બિડ ઓનલાઇન ઓપનિંગ (જો શક્ય હોય તો)	08.10.2024 ના રોજ 4:30 P.M. (કામચલાઉ)
* બિડર્સ તેમની કિંમત બિડ છેલ્લી તારીખ સુધી ફક્ત https://ddtenders.gov.in/nicgep/app પર ઇલેક્ટ્રોનિક ફોર્મેટમાં સબમિટ કરવાની રહેશે	
ટેન્ડર ફી, ટેકનિકલ બિડ, EMD અને અન્ય જરૂરી દસ્તાવેજોની ભૌતિક રજૂઆત ટેકનિકલ બિડની જેમ RPAD/સીડ પોસ્ટ દ્વારા અથવા સરકારી એન્જિનિયરિંગ કોલેજ, દમણ આચાર્યની ઓફિસમાં 07.10.2024 સુધી સાંજે 4:30 વાગ્યા સુધી ટેન્ડર બોક્સમાં હાથથી કરવામાં આવશે. જો કે ટપાલ વિલંબના કિસ્સામાં ટેન્ડર આમંત્રિત કરતી સત્તા જવાબદાર રહેશે નહીં.	
આમંત્રિત સત્તાધિકારી કોઈપણ કારણ આપ્યા વિના કોઈપણ ટેન્ડરને સ્વીકારવા કે નકારવાનો અધિકાર અનામત રાખે છે. ટેન્ડર સમિતિના નિર્ણયના આધારે ટેન્ડર ખોલવાનું મુલતવી રાખી શકાય છે.	
કેસમાં બિડરને ઓનલાઇન ટેન્ડરમાં ભાગ લેવા માટે સ્પષ્ટતા/તાલીમની જરૂર હોય, તેઓ સંપર્ક કરી શકે છે: નેશનલ ઇન્ફોર્મેટિક્સ સેન્ટર, દમણ, GePNIC પોર્ટલ, 24x7 હેલ્પ ડેસ્ક નંબર 0120-4200462, 4001002, 4001005 અને 6277787 ઇમેઇલ: support-gepnic-dd@nic.in	

- એસડી -

(ડૉ. અવિનાશ આર. ચૌધરી)

આચાર્યશ્રી,
સરકાર. એન્જિનીયરીંગ કોલેજ, દમણ

UT Administration of Dadra & Nagar Haveli and Daman & Diu
Office of the Principal
Government Engineering College, Daman
Varkund, Mota Faliya
Nani Daman-396210

**TENDER DOCUMENT FOR RUNNING THE COLLEGE CANTEEN / FOOD COURT
AT GOVERNMENT ENGINEERING COLLEGE, VARKUND, NANI DAMAN**

No.54-GEC/CANTEEN/2024-25/631

Dated: 27.09.2024

NOTICE INVITING TENDER

Tender bid is invited e-Tender through GePNIC Portal for running the College Canteen/food court by Principal, Govt. Engineering College Daman for a period of 01 year (to be extended up to 03 years)

1. Name of the works: Operation/Running of College Canteen/Food Court at Government Engineering College Daman.
2. Tender bids should be submitted duly signed and stamped on every page by the vendor's authorized signatory on or before 07/08/2024 by 04:30 pm. (TENDER Fee 1000/-) in the form of Demand Draft in favor of The Principal, Govt. Engineering College Daman payable at Daman.
3. Earnest Money Deposit: Rs. 16800/- (Rupees Sixteen Thousand Eight Hundred only) in the form of Demand Draft in favor of The Principal, Govt. Engineering College Daman payable at Daman.
4. The EMD FDR must have a due date of at least 06 months.
5. Last Date of Receipt of Bid is 08 days from that date of publication
6. Date, Time and Venue for Opening of Bid: 08/10/2024 at 04.30 pm, Principal Office, Govt. Engineering College Daman.
7. Document to be attached with the Technical Bid:
 - a. Company Profile on Letter Head
 - b. Pan No.
 - c. GST No.
 - d. Partnership deed copy if it is partnership firm
 - e. Experience Certificate (Certificate for running canteen in Govt./Private Institution issued by Authorities) of Minimum 3 years
 - f. Demand Draft of Rs. 16800/-

PRINCIPAL

"TWO BIDS SYSTEM" shall be followed for this tender. Bidders should take due care to submit the tender bid in accordance with requirement on GePNIC portal. Bids received shall be evaluated as per the Criteria prescribed in the tender document. Government Engineering College Daman will not entertain any modifications subsequent to opening of bids and bids not conforming to tender conditions, shall be liable to be rejected. Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their Acceptance to all the clauses of Bid Evaluation Criteria, General terms and conditions and compliance to the Scope of Work requirement etc.

Tender documents for running the College Canteen/food court are available on the GePNIC Portal.

The tender document is not transferable to any other person.

Scope of Work:

I. Government Engineering College Daman Requirements

- a. Running and operation of Canteen/Cafeteria in the Government Engineering College, Daman premises for about 800 (approx.) students and 40 (approx.) staff members. The canteen would be open for all days of the year.
- b. The Canteen Contractor has to provide Hospitality and Catering services for all official events on all the floors of the College and also provide Buffet Breakfast/Lunch/Dinner/Tea for various academic and external examinations, cultural activities, Festivals, Seminars, Symposiums, Conferences, Training Programme, Statutory Bodies Meetings and any other functions, as and when required. The College Administration will release the amount to the contractor on production of bill and prescribed certificate of quality of food and services, duly signed by the Canteen committee.
- c. In addition to the above, the canteen contractor has to provide and make arrangements of refreshments for examination and admission/counseling process etc., as informed by the College administration from time to time.
- d. The Bidders are advised to visit the Canteen before participating. The Bidders should assess the volume of business themselves; **Government Engineering College Daman will not guarantee any minimum/maximum business.**
- e. The vendor selected through this tender process will have to cater canteen within 15 days from the date of work order and have to provide services to approx. 800 students and approximately 40 Officers/Faculty Members/Staff Members.
- f. The payment of food and other items taken at Canteen by student and staff for personal use shall be made on-spot by the concerned student/staff

- g. The college will pay only those bills which will be ordered by the college Administration by the way of written order/statement/communication for official purposes as and when required. The college administration will release the amount to the contractor on production of bill and prescribed certificate of quality of food and services duly signed by the Canteen committee. Canteen arrangement and services will be provided by the contractor during regular office hours in the academic & admin blocks.

Sr. No.	Particular	Area	Floor
1.	Canteen	398 Sq Mtr	Ground Floor

Note: The bidders are advised to cross check the area of the above space at their own. Government Engineering College, Daman reserves the right to reduce/increase the allotted area to Contractor. However, the maintenance charges payable to Government Engineering College, Daman shall be in proportion to the allotted space only. The Government Engineering College reserves the right to allocate small spaces for opening of kiosks at various places in the campus for providing (tea/coffee/snacks etc.) services in addition to the area provided for canteen as per requirement.

II. Facilities Provided by The Government Engineering College Daman

- The college has exclusive space to provide canteen services along with kitchen and dining facilities. The premises can be inspected during any working day from 10.00 AM. to 05.00 PM under prior intimation to College Office.
- Charges of Electricity on actual usage basis will be borne by the contractor.
- However, water shall be provided by the Institute as part of maintenance charges paid by the vendor.
- Raw materials, food articles and cooking fuel/gas cylinder, cleaning/washing materials/tools/crockery and manpower shall have to be arranged by the contractor at his/their own cost. The College shall not provide accommodation for manpower engaged by the contractor.
- Furniture for Dining area will be provided. The premises can be inspected during any working day from 10.00 AM. to 05.00 PM under prior intimation to College Office

III. Technical and Qualifying Criteria

- An Agency/ Firm having an experience of 3 Years in running Canteen at Government Educational Institutions like NIFT, IIM, IIT, AIIMS, PSUs etc. /Private Educational Institutions are eligible to apply. The experience must be issued by the authorized person of the organization.
- The bidder should have an average annual turnover of Rs 25,20,000/- (Twenty-Five Lakhs Twenty Thousand only) each in past three financial years (2020 onwards). Copies of Turn-over certificates duly certified by CA, audited balance sheets to be attached. The Turnover Certificate must have UDIN No. of the CA.

3. License of Shops Establishment Certificate, GST Registration, PAN, FSSAI and other required Govt registrations (if any) to operate the business must be attached with the technical bid.
4. Declaration/s on the Company/Agency letter head/s that the bidder has not been barred/banned/blacklisted by any Govt. / Semi Govt./ Institute / organization, that the bidder has no relative working at Government Engineering College, Daman and the documents submitted by the bidder with Technical bid are genuine.
5. A demand draft of Rs. 16800/- (Rupees Sixteen Thousand Eight Hundred only) to be deposited as Earnest Money Deposit in favour of **“The Principal, Government Engineering College Daman, Daman”** along with tender.
6. The Technical Bid without complete information and supporting documents shall not be considered for evaluation of the Financial Bid.
- 7. The contractor should supply the items at the rates fixed for the items listed in Annexure E.**
8. All columns must be filled compulsorily.
9. All documents and pages to be signed compulsorily by the Proprietor stating “I/We Agree”.

IV. Quality & Hygiene to be provided by the Contractor:

1. The contractor shall procure all food and other items to be sold in the canteen of good quality to the satisfaction of the Canteen Committee constituted by the Institute.
2. The contractor shall keep the Canteen and its surrounding areas clean and up to date sanitation every day during and after the services. The cleaning includes cleaning of utensils, kitchen, canteen hall, floor, counter, benches, tables, chairs, etc. The Government Authorities will have 24-hour access to inspect the canteen premises at any time for ensuring the cleanliness and hygienic conditions of the canteen's kitchen and dining hall premises.
3. Care must be taken to ensure that, while carrying out the work, no fittings, fixtures, furnishings, equipment provided by the GOVERNMENT ENGINEERING COLLEGE, DAMAN are damaged. Any damages done to the same or any other property will have to be repaired / replaced by the contractor, failing which the same will be got done by Institutes at the firm's risk and cost. In this regard, the decision of the designated committee constituted by PRINCIPAL, GOVERNMENT ENGINEERING COLLEGE, DAMAN shall be final and binding on the contractor.
4. The Canteen Committee shall have the right to change any brand of material supplied/used for cooking, provided the cost of the same does not exceed the cost of specified brand.
5. The raw materials e.g. onion, tomato etc. used for cooking purpose should be properly cleaned and washed before use. The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale food is not recycled. Stale food shall be removed from Canteen premises as soon as possible. Proper disposal of waste should be carried out i.e. it should be segregated in Bio-degradable waste and non-bio- degradable waste for e.g. place the food, swollen metal cans or

suspect glass jar in a heavy opaque or black garbage bag. Close and place the bag in a regular trash container and handed over to door step Panchayat Garbage collection vehicle. Un-refrigerated cooked food, not consumed within three hours in summer months and six hours in winter months, shall deemed to be stale and unfit for consumption.

6. The food preparation shall be wholesome and shall generally cater to the taste of the students/staff.
7. The oil that remains from deep frying at the end of the day shall have to be disposed-off and shall not be recycled for the purpose of cooking again.
8. The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard.
9. The utensils shall have to be maintained sparkling clean at all time.
10. All utensils shall be sterilized each morning before serving any item.
11. The contractor shall pay special attention to maintain the Canteen neat and tidy at all times. For this purpose, the Canteen shall be cleaned thoroughly after each meal regularly by the employees of the contractor.
12. The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be viewed seriously.
13. The contractor shall ensure that while serving food by the employees of the contractor covering hairs with cap is compulsory.
14. The contractor shall ensure that sufficient manpower is deployed at all times for preparation and serving each meal including cleaning, washing and overall upkeep of Canteen assets and premises. The contractor shall clearly specify dress code for the employees.
15. The Contractor shall install its electronic fly - kill / insect repellent equipment, door mat, provision of Chimney to absorbs heat, smoke, oil, and grease to make your kitchen clean and odor-free, emergency lighting at its own cost;
16. The Contractor will bring its own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs etc., in sufficient quantity as needed to maintain smooth and efficient canteen services.
17. If the committee constituted by the PRINCIPAL, GOVERNMENT ENGINEERING COLLEGE, DAMAN is not satisfied with the quality of eatables served, services provided or behavior of the contractor or his/her employees, the contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the institute will be at liberty to take appropriate necessary steps as deemed fit.
18. The contractor shall also ensure canteen services at the offices of Government Engineering College as and when required.
19. The contractor should supply the items at the rates fixed for the items listed in Annexure E.
20. The Approved rate list item wise should also be displayed at Government Engineering College Damam Canteen, mandatorily, Conspicuous place
21. The contractor should also follow the brand of raw materials as listed in Annexure 'A-III'.

V. GENERAL TERMS AND CONDITIONS: -

1. The number of students mentioned are are only indicative. There is no assurance from Government Engineering College to have this number of students in the Campus.
2. The Bidders are encouraged to conduct their own independent survey, assessment, analysis and check the reliability, accuracy, feasibility and completeness before submission of their Bid/proposal.
3. This Tender would not be binding on Government Engineering College, Daman in any manner whatsoever until all the formalities of the Tender are completed.
4. Government Engineering College, Daman reserves the right to cancel the Tender as a whole or in part without assigning any reason whatsoever.
5. Government Engineering College, Daman reserves the right to update, amend and supplement the information given in this document at its sole discretion before the last date and time of submission of the interest/proposal. The corrigendum will be uploaded on the website of the institute.
6. Bidders should submit their response as per formats provided in submission, not conforming to the instructions or prescribed formats will be rejected
7. The contract shall remain valid for a period of One year from the date of its commencement. The contract can be further extended on the same terms and conditions on yearly basis up to 3 years the rights of which is reserved by Government Engineering College Daman.
8. Bidders should equip himself/herself with all permits, Licenses, machinery, equipment etc required for the operation of the Canteen Services.
9. Bidder should adhere to all the safety guidelines and norms for running the Canteen Services. Bidder should be responsible for cleaning and regular upkeep of the premises.
10. The contract term will be initially for 1 (one) year and same may be extended on satisfactory performance up to max of 3 years. On expiry of contract, the bidder shall vacate the premises immediately. However, the existing operator may Bid fresh if not prohibited otherwise due to unsatisfactory performance.
11. The extensions shall be based on the satisfactory performance of the contract and availability of adequate space in future in view of the upcoming demolition of old blocks and construction of the new. Performance measurement will be done by the canteen Committee on regular basis and the institute will submit the six-monthly report to the department of Higher & Technical Education.
12. The rates quoted by the bidder as monthly maintenance charges shall be enhanced/escalated per year @5% of the initial quoted amount on expiry of first year of contract. 11.
13. No liquor items will be sold in the premises.
14. The contract once awarded can be terminated by either party after giving three months advance notice. Nevertheless, Government Engineering College Daman may terminate the contract of the Firm without any notice in case the Firm commits a breach of any of the terms of the contract. The decision of the College administration that a breach has occurred will be final and shall be accepted without demur by the Firm.
15. The bidder whose bid is accepted, shall submit a ₹100/- non-judicial stamp paper at its own cost for preparing the contract agreement to be signed by the both the parties. The terms Page 4 of 19 and conditions of this Tender

Notice/Document shall form an integral part of the contract and remain binding till the satisfactory completion of the contract. Other Terms & Conditions of Contract Agreement shall be added by Government Engineering College, Daman. The original agreement shall remain with the Institute while a photocopy thereof can be had by the transporter/firm/company/agency if they so wish.

16. Contractor shall accept terms and conditions mentioned in this tender.
17. The Bidder should submit the bid with supporting documents about their experience, qualification, Annual turnover, EMD etc.
18. Government Engineering College, Daman reserves the right to cancel the tender without citing any reason. Mere fulfilment of Tender criteria does not entail the parties to be called for running the Canteen Services.
19. In support of the credentials submitted by the parties, Government Engineering College, Daman reserves the right to solicit information from the organizations, issuing such credential certificates.
20. The selected bidder will have to pay monthly maintenance charges in advance by 5th of each month
21. The Contractor will be required to pay the electricity charges on actual basis, for which sub-meters shall be installed. Out of the total bills received by the Institute for electricity consumption, the amount in respect of the units consumed by the Contractor shall be paid by him to the Institute as per average rate of unit consumed by the campus.
22. Raw materials, food articles, cooking fuel / gas cylinder, cleaning/washing materials/tools / crockery and man power shall have to be arranged by the contractor at his/their own cost.
23. Refilling of the commercial gas connections will be borne by the contractor.
24. That the selected bidder and /or its employees shall employ only those persons at the space whose character has been verified. No personnel facing any criminal case or convicted by any criminal court shall be deployed at the space.
25. Government Engineering College, Daman will not be responsible for any loss and/ or damage caused to the selected bidder due to fire, burglary or natural calamities.
26. On the expiry/termination of the contract, the selected bidder shall handover vacant physical possession of the said space to Government Engineering College, Daman.
27. The authorities of Government Engineering College, Daman shall have the right at all reasonable times to enter upon and inspect the allotted space to check whether the terms and conditions of this contract are being complied with by the selected bidder.
28. That the termination of this contract on its expiry or for any other reason whatsoever shall not give rise to any liability on the part of the Government Engineering College, Daman to pay any compensation to the selected bidder for the loss of any profit or business.
29. That the allotment of this contract shall not give the selected bidder or the employees any hope or expectation for any continuous business or employment respectively.

30. That the selected bidder will be responsible for the recruitment and hiring of its employees and the service conditions of its employees shall be governed by the Rules laid down by GoI from time to time and they shall always work under the direct administrative and supervisory control of the contractor/selected bidder. The selected bidder or its employees shall not raise any claim monetary or otherwise upon Government Engineering College, Daman if the present contract is terminated due to any reason whatsoever.
31. That the selected bidder agrees to defend and indemnify the Government Engineering College, Daman against any and all suits, actions penalties and liabilities that may arise from failure on the part of the contract to properly administer wages and other benefits/facilities to its employees working in the space in terms of all applicable law.
32. The rates quoted in this bid shall be for the items to be supplied at Government Engineering College Daman. Contractor shall not be allowed to reduce the items required from the canteen without prior written permission from Government Engineering College Daman. Failure to supply any item at the indicated cost shall be considered a breach of contract and will invite action.
33. The rates of items in Annexure B-I & B-II can't exceed the maximum rates fixed. Packaged goods (including mineral bottled water should not be sold more than MRP). In case any bidder is quoting higher amount, the fixed rates shall prevail.
34. Also, vendors shall use recyclable / reusable plates & cups/dona to avoid usage of plastic/single use plastic.
35. Items to be sold in Canteen as per approved list only.
36. The Tenderer will have to enclose D.D. of **Earnest Money Deposit** with **Technical Bid** which will be refundable to unsuccessful bidders.
37. The Tenderer shall also give an undertaking specifically agreeing to all tender conditions failing which his financial bid shall not be opened.
38. Government Engineering College Daman shall be entitled to take over possession of the premises after expiry of 24 hrs notice given to vacate premises for gross violation of tender terms and conditions and no action taken by the contractor to correct the default within 2 weeks. However, any case of default, will be pointed out in writing to Contractor as and when it comes to the notice to enable the contractor to correct and rectify the default/mistake.
39. Tender shall be submitted in official tender form/GePNIC mode only, if submitted in any other format the same shall be summarily rejected. No Tenderer shall be issued more than one tender form.
40. Tenders received without prescribed Earnest Money Deposit (**EMD**) shall not be considered.
41. The schedules issued with the form of tender listing the menus etc. for Canteen services to be rendered, must not be altered by the Tenderer. Any modifications/alterations of the rate schedules considered necessary by the Tenderer should be in the separate letter accompanying the tender.
42. No paper shall be detached/removed/deleted from the tender.
43. The name and address of the Tenderer with rubber stamp shall be clearly written in the space provided and no overwriting, corrections, insertion shall

- be permitted in any part of the tender unless duly countersigned by the Tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein otherwise the tender is liable to be ignored.
44. The tender is liable to be ignored if complete information is not given therein or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
 45. Individual signing the tender or other documents connected with the tender must specify whether he signs as:
 - a. A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - b. A partner of the firm if it is a partnership firm, in such case he must have authority to execute contracts on behalf of the firm by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - c. Director or Principal Officer duly authorized by the Board of Directors of the company.
 46. In case of above, a copy of the partnership deed or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of Attorney should be furnished. The attested copy of the certificate or registration of firm should be attached along with the tender. In case of partnership firm, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of 20(C) above the person signing the tender should be authorized by a resolution passed by the Board of Directors and a copy of the resolution attested by the Principal Officer should be attached.
 47. A demand draft of Rs. 16800/- (Rupees Sixteen Thousand Eight Hundred only) is required to be deposited as an **Earnest Money Deposit** in favour of "The Principal, Government Engineering College Daman" along with tender/GePNIC Bid.
 48. The Earnest Money deposit of the successful Tenderer shall be forfeited if the Tenderer:
 - a. Withdraws tender offer before finalization of the same.
 - b. Fails to accept the contract, if his/their tender is accepted by Government Engineering College Daman.
 - c. Fails to deposit the Security deposit within stipulated time limit.
 - d. Fails to execute the agreement in the prescribed form within 10 (Ten) days of the receipt of the letter awarding the contract.
 - e. Fails to commence the Canteen Services within **05 (Five) days** of the receipt of the letter awarding the contract.
 49. The successful Tenderer has to furnish **Security Deposit** only in the form of demand draft for **Rs. 2,00,000/- (Rupees Two Lakhs)** as refundable in favour of the "The Principal, Government Engineering College Daman". No interest

- shall be payable on this deposit. The same will be returned after the successful completion of contract and after adjusting dues if any, of the contractor.
50. The EMD of successful Tenderer can be converted as a part of security deposit upon request and the EMD of unsuccessful Tenderer will be refunded without interest on or before the 30th day after the award of the contract.
 51. Gas Cylinder (Commercial) will be arranged by the contractor for continuing the canteen services throughout contract, no separate payment will be made by The Government Engineering College Daman for the same.
 52. The decision of the Government Engineering College Daman that a breach has occurred will be final and shall be accepted without demur by the contractor.
 53. If at any time during the period of contract, it comes to the notice of the College administration that the Agency has misled the College by way of giving incorrect/false information, which has been material in the award of Contract to him/her, the contract shall be liable for termination besides other legal action which may be initiated against the Agency or the owner /partners/directors or any person responsible for the affairs of the Agency under law.
 54. The contractor will have to provide a list of workers who will be working at The Government Engineering College Daman and provide complete details about them. The contractor will also provide police verification and medical report of all his/her workers working within Government Engineering College Daman Campus.
 55. The contractor will have to submit an affidavit at the time of signing the agreement indicating that all employees of the contractor are paid the minimum wage as per Minimum Wages Act of the Central Government/UT of DNH&DD Labor Department latest OM in this regard.
 56. The financial bid/s of the technically qualified bidders will only be opened.
 57. Contractor may have to serve foods/refreshments from time to time as per requirement of the Institute during various events/programs/external practical examination/seminars/etc. against extra payment on actual basis.
 58. Contractor shall abide by all laws of the land including labour laws (ESI, PF, Bonus, Income Tax, Service Tax or any other extra taxes levied by the Govt.) companies Act, Tax deduction liabilities, welfare measures of its employees and all other obligations of the region and also those Laws which are not essentially enumerated and defined herein. Any such claims at a later stage shall be the exclusive responsibility of the Contractor and it shall not involve the college in any way whatsoever.
 59. The contractor will also submit a medical certificate on half yearly basis that all his/her employees handling food are not having any contagious diseases.
 60. The contractor will ensure that neat and clean clothes and aprons are used by his/her employees handling food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the contractor at his own cost. The Canteen workers will bear the Identity Card issued by the Government Engineering College Daman during the working hours.
 61. The Canteen shall remain open from 7:00 A.M. to 10:00 P.M. from Monday to Sunday (including Local/National Holiday) on all working days. However,

depending on the exigencies, the contractor may be required to keep the Canteen open or close as per requirement of the Government Engineering College Daman.

62. The contractor will occupy the space earmarked for canteen and kitchen and shall not occupy the adjacent verandas and open space, without explicit permission of Principal, Government Engineering College, Daman
63. The contractor will ensure that his/her employees do not loiter around in the campus. In case of any loss to the College caused by the employees of the contractor, the contractor will be responsible.
64. The College reserves the right to instruct the contractor to remove any person deployed by the contractor without assigning any reason or notice.
65. The contractor will ensure high standard of cleanliness, hygiene and sanitation in the kitchen and canteen. The contractor will make the arrangements for keeping all eatables in covered showcase, free from flies and insects. Adequate number of dustbins will be provided by the contractor to ensure proper disposal of garbage. There should not be any littering of unused food or any other articles within the canteen. The contractor will also ensure that no used utensils viz Cups, plates are lying in the College campus and these should be removed immediately and frequently.
66. The Contractor shall ensure daily removal of canteen garbage from the canteen premises. However, before the garbage is taken out for disposal, the Security Supervisor would need to check it physically to ensure that the material being disposed does not contain any useful items.
67. The contractor will ensure that the cooks have proper shave and clipped nails while cooking food and should wear apron and head gear.
68. The contractor will ensure that the cooked and uncooked food is stored properly, and no stale food is served. In case of any food poisoning, the contractor will be held solely responsible and will be penalized besides legal action.
69. The raw materials used for cooking can be checked by the Canteen Committee at any time and if substandard/unauthorized materials are found, the contractor will be penalized at the discretion of Government Engineering College Daman and contractor will have to abide by it.
70. The contractor will be required to display the Menu and rate list of all the food articles, soft drinks, tea, coffee and juice etc. sold in the canteen.
71. The contractor should have sufficient equipment & crockery and other items normally required to cater to at least 100 persons at a given time. He should have sufficient utensils, crockery, and other infrastructure to provide the service and also for Buffet Lunch/High Tea, as and when required.
72. The contractor should take all safety measures (including fire) while running canteen. He will keep a First- Aid box for the persons deployed to work in canteen.
73. The contractor shall not deploy minor/child labour for the Canteen work.
74. The contractor shall abide by all laws of the land including labour laws, Tax deduction liabilities, welfare measures of its employees and any other statutory obligations.
75. The rates for different items shall be as per the list enclosed. The contractor if intends to serve eatables not specified in the enclosed list, the same must be

with the approval of rates by the Canteen committee/Government Engineering College Daman authorities. **The Contractor can add kiosks of local and popular brands of Fast Food/Indian Fast Food/Dairy Products/Bakery and Confectionary Items/Hot and Cold Beverages/Fresh Juice Corner/Fresh Fruits etc. after due approval from the College administration.**

76. The Canteen Committee member(s) may inspect the preparation of food etc. from time to time.
77. No responsibility will be taken by the Government Engineering College Daman for credit sales to students, staff, employees and others, losses or pilferage.
78. No legal right shall vest in the contractor's workers to claim employment or otherwise absorption in Government Engineering College Daman, nor the contractor's workers shall have any right whatsoever to claim the benefit and/or emoluments that may be permissible or paid to the employees of Government Engineering College Daman. The workers will remain the employees of the contractor and this should be the sole responsibility of the contractor to make it clear to his/her workers before deputing them to work at Government Engineering College Daman.
79. The contractor shall not engage the services of any sub-contractor or transfer the contract to any other person. If, it is found at any time that the contractor is unable to provide the canteen services and has subcontracted to any other party, the Government Engineering College Daman has right to terminate the contract and to forfeit all security deposits.
80. Firms submitting tender would be considered to have read & accepted all terms & conditions. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender. The bidder shall in a separate sheet disclose the details of the partners/directors etc. which shall be enclosed with technical bid.
81. The bidder should indicate the names of the firm/firms along with location where they are currently having business with them and which can be seen by the Government Engineering College Daman Officials. A satisfactory report issued by such organization/s must be enclosed with the bid.
82. The contractor shall make good all damage/loss which may be caused by any act or default of the contractor, his agents or servants or workers to any property of the Institute. The Government Engineering College Daman reserves the option to make good the damage or loss by charging the contractor with the expenses.
83. In case of the breach of the terms of the agreement, security deposit of the contractor is liable to be forfeited.
84. Without prejudice to right under any other clause of the contract, the Government Engineering College Daman may in the event of any breach of the conditions on the part of the contractor cancel the contract and charge the contractor with any loss arising from such cancellation.
85. Dispute if any, arising out of the contract shall be settled by mutual discussion or arbitration by sole arbitrator to be appointed by The Principal, Government Engineering College Daman at Daman as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any

interim awards, or to grant interest higher than 8% charged simply on the award amounts or amounts payable to either party. No dispute arising of the execution, implementation or termination of the present contract, as also any other dispute with respect to the present contract be entertained by any court and shall be subject matter of Arbitration under the Indian Arbitration and Conciliation Act, 1996 and rules framed there under.

86. All legal disputes shall be subject to jurisdiction of Daman only.
87. The contractor shall inform to the administration department of GOVERNMENT ENGINEERING COLLEGE DAMAN any changes of Canteen workers, if required, made by him along with their police verification and medical report.
88. The contractor shall submit duly signed undertaking enclosed with the tender document.
89. The contractor shall display his/her contact number, modes of payments such as cash, card, UPI, etc. for payments and should promote cashless mode & records to be shared monthly by 1st week to the Higher Authority.
90. Any act on part of the Contractor to influence anybody in GOVERNMENT ENGINEERING COLLEGE DAMAN would make him liable for rejection of his tender.
91. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the Institute by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the Institute. As a result of the acts of the Contractor, if the Institute is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the Institute or the Institute reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the Institute.
92. The canteen workers shall be issued Identity Cards bearing photographs. The contractor shall provide sufficient sets of Uniforms and pair of shoes to his employees and shall ensure that they wear them all times and maintain them properly.
93. On termination of the contract, the Contractor shall return to GOVERNMENT ENGINEERING COLLEGE DAMAN items along with the canteen Furniture / Fixtures / Equipment etc. provided by GOVERNMENT ENGINEERING COLLEGE DAMAN to Contractor.
94. The Contractor shall not use the canteen premises for any other activity except for the purpose for which it has been provided.
95. The payment in respect of official meetings/ conference/ hospitality bills of the Institute submitted in duplicate by the Contractor shall be released on receipt basis. Any supply of food items without proper authorization by the designated authority of GOVERNMENT ENGINEERING COLLEGE DAMAN will not be paid for.

96. In case contractor takes advance from the student it will be the responsibility of the contractor to adjust/reimburse in case the student do not avail canteen facility during holiday or during his/her leave period.
97. In case of more than one H-1 vendors, decision for allocation of contract will be done by Competent Authority based on annual turnover of last 3 years and other criteria deemed fit. **The H-1 will be decided on the basis of Total Highest Rent/ charges Paid for the infrastructure provided by the institute mentioned in Annexure A.**
98. The GOVERNMENT ENGINEERING COLLEGE DAMAN authorities would constitute a Canteen Committee consisting of Officer, faculty, staff and students. The Canteen Tenderer will have to follow instructions of the Committee related to Menu, meal frequency, food quality, cleanliness, health & hygiene service & Canteen timings to suit student's community requirements.
99. If the Contractor requests for revision of prices of products due to market exigencies, the same has to be processed through the Canteen Committee from time to time and approval has to be taken from Principal, Government Engineering College, Daman.
100. The Canteen services should capture innovative variety and balanced nutrition.
101. The Contractor should visit the campus and the canteen premise to see the infrastructure before bidding. The Contractor will be provided the space and infrastructure like tables, chairs, light fittings, fans, and water supply.
102. GOVERNMENT ENGINEERING COLLEGE DAMAN shall not provide any consumable or non-consumable items including raw materials at the canteen for the purpose of Canteen. And the Contractor shall maintain the equipment's provided by the GOVERNMENT ENGINEERING COLLEGE DAMAN in good working condition (as per list of inventories enclosed) and would be responsible for damages caused. He/They will carry out the repairs without any delay to avoid interruption in services and cost of repairs shall be born fully by the contractor. On termination of agreement, Tenderer will hand over all such equipment / articles in good working condition back to GOVERNMENT ENGINEERING COLLEGE DAMAN.
103. GOVERNMENT ENGINEERING COLLEGE DAMAN shall provide a list of normal holidays and students vacations in each semester to the Tenderer for assessing and providing Canteen services to the hostellers residing during holidays and vacations.
104. It shall be compulsory for the Canteen Tenderer to take the following hygiene and cleaning measures : (a) Cleaning the kitchen area twice a day, including the store-room, (b) soaking the vessels in hot water at the end of the day, (c) Crockery to be washed with hot water using detergents, (d) thorough cleaning of refrigerators, bottle-coolers and water coolers, once a week, (e) Periodic spraying of insecticides, (f) food quality (g) maintain latest standards of health & hygiene (h) Cleaning the dining tables with detergent and water at the end of the day, (i) Thorough cleaning of wash basins with detergent at the end of the day. In case of failure the contractor will liable for legal actions as per the provisions of Food Safety Rules and other various Act, applicable in this respect.

105. Tenderer shall not sell any cigarette, bidi, pan, alcohol etc. in the canteen and in the Government Engineering College premises, if anyone is found indulging in these activities; the person shall be asked to leave the campus immediately and the Tenderer shall be liable to lose the contract for breach of this condition.
106. The Contractor shall make adequate arrangements to serve tea/coffee etc. to faculty & at their work-place without any additional charge. The Contractor shall also make arrangements to serve snacks/ tea/coffee etc. in the official meetings and conferences.
107. The Contractor shall ensure that either he himself or one of his responsible supervisors remains present during breakfast/lunch/dinner services to the students.
108. The Contractor shall bring their own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, etc., in sufficient quantity as needed to maintain the canteen services, in addition to what is provided by Government Engineering College Daman.
109. The Contractor shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
110. The Contractor shall be required to enter into an agreement for the due performance of the contract with Government Engineering College Daman. **It should be stamped with adhesive stamps as required and should be signed before a First Class Magistrate or a Notary Public without fail.**
111. The tender submitted by the contractor will remain valid for a period of 90 days from the date of opening of the tender.
112. Caterer will maintain at least 4 dozens of decent quality crockery set to serve tea/coffee/food to Government Engineering College Daman management, for all official meetings. Caterer should depute at least 2 waiters during such meetings.
113. The Tenderer shall not keep the canteen closed without prior permission from the Government Engineering College Daman authority. Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by Government Engineering College Daman, as it may deem fit.
114. The contractor shall provide adequate numbers of worker/staff to facilitate serving of Tea/Drinks/Refreshments in Admin & Academic blocks.
115. The contractor shall provide adequate numbers of workers/staff to catter to various meetings/ functions etc. in the campus.

V. TERMS OF FINANCIAL BIDS:

1. Bidder for providing Canteen services will be decided at the time of finalization of tender on the basis of Highest rate (Grand Total) quoted for the infrastructure provided by the institute as per Annexure A.

2. There should not be any calculation & totaling mistake in the Financial Bid. If any mistake is found Competent Authority will have full discretion to accept or reject the Bid.

1. Eligibility & Tenure:

- a. An Agency/ Firm having an experience of 3 Years in running Canteen at Government Educational Institutions like NIFT, IIM, IIT, AIIMS, PSU etc. /Private Educational Institutions are eligible to apply. The experience must be issued by the authorized person of the organization. Attach experience certificate of last 3 years (minimum) along with technical bid as proof for providing Canteen at Government Educational Institutions like NIFT, IIM, IIT, AIIMS, PSU etc. /Private Educational Institutions.
- b. The bidder should have an average annual turnover of Rs 25,20,000/-(Twenty-Five Lakhs Twenty Thousand only) each in past three financial years (2020 onwards). Copies of Turn-over certificates duly certified by CA, audited balance sheets to be attached. The Turnover Certificate must have UDIN No. of the CA.
- c. License of Shops Establishment Certificate, GST Registration, PAN, FSSAI and other required Govt registrations (if any) to operate the business must be attached with the technical bid.
- d. Declaration/s on the Company/Agency letter head/s that the bidder has not been barred/banned/blacklisted by any Govt. / Semi Govt./ Institute / organization, that the bidder has no relative working at Government Engineering College, Daman and the documents submitted by the bidder with Technical bid are genuine.

2. Canteen Employees:

- a. The Contractor/s shall be subject to the regulation of labour laws of Central Government/UT of DNH & DD.
- b. The Contractor/s has to ensure the cleanliness of the dress worn by the employee during the time of the serving in the canteen as well as faculty lounge. They should wear photo I-card and should carry clean duster with them always.
- c. The Contractor/s shall be under the discipline of the College and follow the instructions issued from time to time. The Contractor/s shall in no case disturb the working of the College. Their employees have to maintain decorum and be polite and courteous at all times. Any of his employees indulging in any act of indiscipline, misbehavior or violent act(s) or found abetting others in doing so, and if it is prima facie proved, then Bidder shall remove the employee concerned from the premises immediately on receipt of verbal or written communication from the authorities of the College.
- d. Only a few requisite staff of canteen Bidder will be allowed to stay in the canteen after working hours (under special circumstances) with authorization of the Principal, Govt. College Daman and no unauthorized person shall be allowed to stay in the canteen.
- e. Proper Police verification of person deputed by Bidder shall be done.

- f. All rules & Regulation as part of legal requirement for employment of labour and obtaining Contractor/s for running of College canteen is the responsibility of the Contractor/s.
- g. Any dispute/Litigation is subject to Daman Jurisdiction.
- h. Any terms and conditions not covered in the agreement will be decided by the Office of the Principal and his decision on the same will be final and binding.

3. Utilization of canteen premises:

- a. The possession of the premises will always be that of GOVERNMENT ENGINEERING COLLEGE DAMAN even when the premises will be in use by the Contractor/s.
- b. The Contractor/s shall have no right to sub-let, assign the Contractor/s in any manner to any third party or authorize any other person to run the Canteen once it has been formally awarded to him/her, failing which legal action will be taken.
- c. The Contractor/s is responsible to maintain the infrastructure facilities provided by the College such as sitting space, Air conditioners, fans, electrical fittings, sanitary fittings, water cooler etc.
- d. No employee/student/outsideers will be allowed to smoke or consume alcohol/banned drugs in the canteen. The Bidder shall not keep or sell any tobacco products or any hard drinks, other health hazard articles in the canteen.
- e. The Contractor/s shall have no right on the open space adjoining the canteen. However, it is proposed that the open space outside canteen may be used by the college as sitting and eating area.
- f. The students and staff are fully authorized to eat in the canteen area and the adjoining open space where they can bring food from outside or home as the case may be.
- g. The Contractor/s shall be deemed to be in the exclusive occupation of the premise and Contractor will have the right to enter upon the premise any time to inspect the canteen premises.
- h. The Canteen premises will not be used for residential purpose. No worker or person will be allowed to stay/work in the night in the canteen. No bathing and washing of cloth etc. will be allowed by the workers in open area of college.
- i. The Canteen premises shall be used only for carrying on the business of canteen and for no other purpose.

- j. The Contractor/s shall not carry out any addition or alteration or structural repairs in the said premises. Only such alteration of addition or repairs which are necessary and are not of permanent nature may be allowed to be carried out by the Contractor/s but that also with the prior approval/permission of the licensor.

4. Service Level Agreement:

In case the Contractor fails to fulfil the requirements set out in the contract (including but not limited to the following), penalty for non-fulfillment of the same shall be applied as per following:

Sr. No.	Violation	Example	Penalty per Instance (in Rs)
01	Soft objects found in food	Hair, plastic, jute, insects, etc.	500
02	Hard/Sharp and other objects found in food	Nails, glass, steel, hard plastics, etc.	1000
03	Unclean utensils	Cups, glasses and plates are not washed properly.	500 for 1st instance in a month 500 for 2 nd instance in a month 1000 for subsequent instances in a month
04	Inappropriate Behaviour/ personal hygiene of workers	1. Failure to use uniform/ aprons/ head gears /mask /gloves. 2. Workers found intoxicated, abusive towards students. Etc.	<ul style="list-style-type: none"> • 500 for the first instance in a month • 1000 for the 2nd instance in a month • 3rd instance onwards will be construed as major default.
05	Serving stale food	Complaints related to foul smell, stale servings, etc.	1000
06	Non-compliance of the Dining Hall operation time	The dining does not open/close as per the contract	500

07	Cleanliness (Minor)	1. Failure to clean the Canteen furniture, Canteen area and other surrounding areas 2. Improper disposal of kitchen waste in designated place 3. Stained and uncleaned Toilet. 4. Dogs found loitering in the Canteen Hall etc.	1000
08	Cleanliness (Major)	1. Failure to clean the exhaust hood and kitchen area. 2. Failure to clean window glasses, ledges, nets, fans, etc.	1000
09	Maintenance	Failure to repair any major piece of equipment within 7 days.	500
10	Staffing (Minor)	Inadequate staffing	500

OTHERS: AS AND WHEN DETERMINED BY THE CANTEEN COMMITTEE, WILL COMMUNICATE TO THE CONTRACTOR IN ADVANCE.

For any rule or rules stated above:

- a. Penalty for the violation for the first instance shall apply as per above chart unless stated otherwise.
- b. Violation of the same rule for the second instance in the same calendar month will attract Twice the initial amount of the fine. Unless stated otherwise
- c. Violation of the same rule for the third instance in the same calendar month will attract Five times the initial amount of the fine, unless stated otherwise
- d. Subsequent violations thereafter of the same rule will be construed as a major default as per following clause. Any violations not specified above but the committee feel is a gross failure/negligence on part of the contractor shall be subject to the penalty as decided by the Canteen Committee. Depending on the severity of such violations, the College will take appropriate action including termination of contract.

Default by Contractor:

- i. The following constitute events of Default:

1. Major:

- a. Failure to offer a significant variety of vegetarian food at all required times in the Canteen and Dry Canteen.
- b. Health violations
 - i. Permitting employees to work with any known contagious illness

- ii. Failure to clean all dishes, silverware, utensils, and tables after each meal and maintain a high level of hygiene and cleanliness of the premises, free of dogs. Institute committee will conduct random inspections to assure health standards, and the Contractor must have procedures to assure employees comply with these standards.
- c. Canteen and or Dry Canteen closed more than two days in any month, without required notice.
- d. Failure to repair any major piece of equipment within 4 days.
- e. Non-compliance to the dress code and presentation requirements.

2. Minor:

- a. Failure to maintain required standards for food quality, quantity, variety, or freshness.
- b. Prices in the Canteen exceed the agreed-upon levels or introduction of new items without seeking approval for the rates being charged.
- c. Failure to meet agreed-on standards on maintenance of equipment, furniture, and facilities.
- d. Failure to comply with the operation timings
- e. Delay in making the payment beyond 5 days will attract a penalty equivalent to Rs.100 per day of delay and constitute a minor default.
- ii. In the event of any Default, Institute will give the Contractor a written notice of default, and the Contractor shall have 10 days to correct a minor default or 3 days to correct a major default.
- iii. If a Major Default remains uncorrected for more than 15 days beyond the initial notice of default, (or 20 days in the event of a Minor Default) Institute may terminate the contract forthwith. In such a case the Security Deposit of the Contractor will be forfeited.

5. Termination of the contract:

- a. The quality of food/services provided will be checked from time to time and if found unsatisfactory the license may be cancelled at any time by the contractor without furnishing any notice. The College reserves the right to impose a fine if deemed necessary.
- b. The decision of College administration in the matter relating to the canteen shall be final and binding on the Contractor/s.
- c. In case of Termination of contract, Bidder shall handover possession of canteen premises immediately and no claim of any type shall be entertained.
- d. The College reserves the right to terminate the contract any time after getting recommendation of an independently appointed committee against any serious complaint(s) regarding the performance/maintenance of the canteen. The decision of the College in this regard shall be final.
- e. The contract can be terminated either by the College of the Contractor/s by giving two months of notice. However, if the Contractor/s seeks

termination of the contract in between the contract period his security deposits would be forfeited.

- f. In case the Contractor/s violates the terms and conditions of the contract, his contract would be cancelled without any notice

FINANCIAL BID:

Bidder should quote the Monthly Rent for the below mentioned Infrastructure with duly signed and stamped.

Sr. No.	Area of infrastructure	Monthly Rent	Remark
01	398 Sq. meter		Base Price for Monthly rent should be considered = Rs.- 35000/- (Rent of Infrastructure per meter + Rent of Furniture)

- *Note: All Furniture/fitting etc. available in the premise for canteen usage included in base price / Monthly.*
- *GST is excluded in the base price above.*

LIST OF FURNITURE AVAILABLE IN THE CANTEEN:

Sr. No.	Particulars	Quantity	Cost
01	Table	38	516040
02	Table	4	39700
03	Wooden Chair	24	254880
04	Chair	136	516800
		TOTAL	13,27,420

Government Engineering College Daman

Name of Work: To run the canteen at Government Engineering College Daman TECHNICAL BID

1. An Agency/ Firm having an experience of 3 Years in running Canteen at Government Educational Institutions like NIFT, IIM, IIT, AIIMS, PSU etc. /Private Educational Institutions are eligible to apply. The experience must be issued by the authorized person of the organization.
2. The bidder should have an average annual turnover of Rs 25,20,000/-(Twenty-Five Lakhs Twenty Thousand only) each in past three financial years (2020 onwards). Copies of Turn-over certificates duly certified by CA, audited balance sheets to be attached. The Turnover Certificate must have UDIN No. of the CA.
3. License of Shops Establishment Certificate, GST Registration, PAN, FSSAI and other required Govt registrations (if any) to operate the business must be attached with the technical bid.
4. Declaration/s on the Company/Agency letter head/s that the bidder has not been barred/banned/blacklisted by any Govt. / Semi Govt./ Institute / organization, that the bidder has no relative working at Government Engineering College, Daman and the documents submitted by the bidder with Technical bid are genuine.
5. A demand draft of Rs. 16800/- (Rupees Sixteen Thousand Eight Hundred only) to be deposited as Earnest Money Deposit in favour of **"The Principal, Government Engineering College Daman, Daman"** along with tender.
6. The Technical Bid without complete information and supporting documents shall not be considered for evaluation of the Financial Bid.
7. The contractor should supply the items at the rates fixed for the items listed in Annexure E.
8. All columns must be filled compulsorily.
9. All documents and pages to be signed compulsorily by the Proprietor stating "I/We Agree".

1. To be filled by Bidder:

Sr. No	Description	To be filled by the Bidder
1	Name of the Tenderer	
2	Details of Tender Document Cost	(Rs.....) With draft No.
3	Details of E.M.D	Rupees Draft No. Issuing Bank

2. Details of Experience in the relevant field, attach copies of experience certificate from the organization of at least one year (attach separate sheet, if required):

Sr. No.	Period		Organization/Agency	Approx. Number of Clientele handled/being handled**
	From	To		

**Certificate from the concerned agency must also be attached

Check List:

S. No.	Particulars	Mention 'Yes' or 'No'	Page No.
1.	An Agency/ Firm having an experience of 3 Years in running Canteen at Government Educational Institutions like NIFT, IIM, IIT, AIIMS, PSU etc. /Private Educational Institutions.		
2.	The bidder should have an average annual turnover of Rs 25,20,000/-(Twenty-Five Lakhs Twenty Thousand only) each in past three financial years (2020 onwards). Copies of Turn-over certificates duly certified by CA, audited balance sheets to be attached. The Turnover Certificate must have UDIN No. of the CA.		
3.	License of Shops Establishment Certificate, GST Registration, PAN, FSSAI and other required Govt registrations (if any) to operate the business.		
4.	A demand draft of Rs. 16800/- (Rupees Sixteen Thousand Eight Hundred only) as Earnest Money Deposit in favour of "The Principal, Government Engineering College Daman, Daman" along with tender.		
5.	All documents and pages signed by the Proprietor stating "I/We Agree".		
6.	Whether agrees to pay minimum wages of the central Government to all employees engaged.		
7.	Whether agreed & able to arrange for Crockery, utensil, (Cutlery, etc required for running the canteen smoothly within 15 days) on accepting the work order.		
8.	Whether agreed to abide by all the terms & conditions of this tender.		
9.	Copy of Final accounts duly Certified by CA for the last two Years (to the attached) 2021-22 (CA certified audited/unaudited)		
10.	Please specify as to whether Tenderer is sole proprietor /Pvt. Ltd./Partnership firm (Name of The partner should be specified in this case). Separately attach details of partnership/company etc. in Accordance with clause 15.		
11.	Whether the firm/Company has ever been blacklisted by any Govt./Non Govt. agency.		

Note: (1) The contractor without relevant category of FSSAI certificates shall be summarily rejected.

**Signature of the Tenderer & Date with Rubber Stamp
I/We Sign & Agree**

Permissible Brands of Consumables

Items	Brand
Salt	Iodized salt such as Tata, Annapurna, Nature Fresh
Spices	MDH, MTR or equivalent quality brands or Agmark brand
Ketchup	Maggi, Kissan, Heinz
Oil Refined oil	such as Sundrop, Nature Fresh, Fortune or equivalent
Pickle	Mother's/ Priyaor/ Tops/Nilons
Atta	Aashirvad, Pillsbury, Nature Fresh/Shakti Bhog
Butter	Amul, Britannia, Mother Dairy, Hutson, Super/Saras
Bread	Harvest/Britannia make / Top & Town / Modern / Avon
Jam	Kissan, Nafed
Milk	Verka, Super/Amul/Saras
Paneer	Amul/Mother Dairy / Super
Tea	Brook Bond, Lipton, Tata
Coffee	Nescafe, Rich, Bru
Biscuits	Britannia, Parle, Good Day, etc.
Ice Cream, Lassi,	Mother Dairy, Amul, Kwalita, Cream Bell - all varieties,
Curd	Top & Town, Vadilal
Mixtures/Chips	Haldiram/Bikaner or any good brand
Mineral Water	Kinley/Bisleri/Aquafina/Rohtang or ISI marked
Besan, Dal	Rajdhani, Shaktibhog or Agmark brand
Rice	Basmati, India Gate or Agmark brand
Juices	Real, Tropicana
Lemon Water	Lemon, Kissan, Hello et

UNDERTAKING

I/we have read the terms and conditions of the tender clearly and I/we agree to abide by them fully. On the acceptance of the offer, I/we will run the canteen at the Government Engineering College Daman in compliance with the terms and conditions thereof.

Signature of the Bidder

Name:

Address:.....

Phone/Mobile No. :.....

Email ID :.....

Tender for Running Canteen in Government Engineering College Daman premises

Sir,

I am submitting the tender/ bid for running Canteen in Government Engineering College Daman Premises on contract basis as per details given below:

1. Name of the Bidder:.....
2. Address:.....
.....
3. Registration/License No. (If a co-operative society):
(Attach attested Photostat copy of license issued by the competent authority)
4. Details of contracts executed till date (in a separate sheet with proof) in the following format

Sr. No.	Name of Contracts	Duration of Contract	Name of Government / Education / Private Institutions along with Address

5.

S. No.	Present Contracts in hand	Period

6. GST number, if any:
7. Man Power/ Resources available:

Type of Man Power / Resource	No. of Man Power / Resource

8. Name of your bankers/with address & IFSC Code (Copy of cancelled checked may also be enclosed):
9. Any other relevant information including information about conviction or pending cases under the prevention of food and Adulteration Act 1954
.....

Signature of the Bidder

Annexure -D

The vendors may before filling the financial bid may note that following:

1. That the vendor is agreeable to provide canteen facilities and items listed in the tender.
2. That the vendor at no point of time will increase the rates (except in case of MRP items on their revision).
3. That the vendor is ready to bear electricity charges on consumption basis.

**Signature of the Tenderer
& Date with Rubber Stamp**

ANNEXURE E

LIST OF ITEMS

FINANCIAL BID:

Bidder should quote the rates for each of the items in the attached list duly signed and stamped.

		LIST OF ITEMS TO BE SOLD IN THE CANTEEN	
	Sessions	Items	Rate (Each)
Beverages			
	Morning Session (From 08:00 am to 12:00 pm) and Evening Session (From 03:00 pm to 05:00 pm)	Readymade Tea with milk & sugar 100ml	10
		Coffee (Hot) 125ml (branded)	15
		Coffee (Cold) 200ml (branded)	20
		Lime water sweet/ salty 200ml	15
		Flavored milk (Branded)	MRP
		Tetrapack Fruit juice 200ml.(Branded)(Real / Tropicana)	MRP
	Throughout the day	Mineral water bottle (Branded)	MRP
		Lassi 200ml (Branded)	MRP
	Afternoon Session (From 12:00 pm to 03:00 pm)	Curd 100 gm (Branded)	MRP
		Yogurt (100 gm) (Branded)	MRP
		Chaas 100 ml (branded)	MRP
		Soup (cup soup) (branded)	MRP
Snacks			
	Morning Session (From 08:00 am to 12:00 pm)	Cup Noodles	MRP
		Poha	15
		Vada Pav (02 Units)	20
		Samosa , 1 No. (70 gms.)	15
		Bread pakora 1 No. (80 gms.)	20
		Butter Toast (two slice)	25
		Jam Toast (two Slice)	25
		Veg. Sandwich	40
		Veg. Patties	20
		Muffin	35
		Aaloo Parantha	35
		Pyaz Parantha	35
		Potato cutlet (02 Units)	30
		Bread (2 slice) and one egg omlet	25
		One egg omlet	15
		One boiled egg	15
	Burger with one allo tikki filling	35	
	Mixed pakora (100 gms.)	20	
	Veg Spring Roll	40	
South Indian			
	Morning Session (From	Plain Dosa Sambhar	40

	08:00 am to 12:00 pm) and Evening Session (From 03:00 pm to 05:00 pm)	Masala Dosa Sambhar	50
		Mysore Dosa Sambhar	60
		Plain Uthappa Chutney	35
		Onion Uthappa Chutney	40
		Tomato Uthappa Chutney	40
		Idli Sambhar (2 pieces)	30
		Mendu Wada Sambhar	30
		Paper Sada Dosa	50
		Paper Masala Dosa	60
		Upama	25
Desserts			
	Afternoon Session (From 12:00 pm to 03:00 pm)	Ice cream (Mother dairy or Amul)	MRP
		Gulab Jamun (2 pieces)	30
Thalis Lunch/Dinner			
Vegetarian Thali	Lunch (From 12:00 pm to 03:00 pm) and Dinner (From 08:00 pm to 10:00 pm)	<u>One of them</u>	70
		<ul style="list-style-type: none"> • Kadai paneer • Matter paneer • Mix Veg • Malai Kofta • Palak Paneer • Veg Handi • Veg Kolhapuri 	
		<u>One of them</u>	
		<ul style="list-style-type: none"> • Dal makhni • Rajma • Chhole-1 small bowl • Dal Fry • Plain Dal • Dal Palak 	
		Seasonal vegetable 1 small bowl	
		<u>One of them</u>	
		<ul style="list-style-type: none"> • Raita -1 small bowl • Plain curd -1 small bowl 	
<u>One of them</u>			
<ul style="list-style-type: none"> • Plain Rice • Jeera Rice • Pulao 			
<u>One of them</u>			
<ul style="list-style-type: none"> • Roti -2 • Naan -1 			
		Green Salad (20 gms)	

Please Note:

- i Any other item which can be sold by the bidder may also please be quoted, separately.**
- ii The Contractor has to provide different items in the thali and weekly / monthly menu may be decided with approval of Canteen Committee**