



संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन,
सहकारिता विभाग,
रजिस्ट्रार सहकारी समितियां का कार्यालय,
सचिवालय, दमण



No. A/146/2024-25/ARCS DAMAN/ 70

Dated: 23/08/2024

Engagement of Consultant on Short Term Contract Basis

Co-operative Department UT Administration of Dadra & Nagar Haveli and Daman & Diu invites application from eligible candidates who fulfill the conditions mentioned below for engagement as Consultant on SHORT TERM CONTRACT BASIS. The interested applicants may submit their application in prescribed format giving Bio-Data (Name, Address, Age, Date of Birth, Education and Professional Qualifications, Experience and Contact No.) along with one set of Self-attested photocopies of all academic qualifications/testimonials/experience certificates and one passport size photograph affixed on applications by 5:00 pm on 29/08/2024 by email on arcs-dmn-dd@nic.in.

The Interview will be conducted on 30/08/2024 at 11:30 AM, in Secretariat, Vidyut Bhavan, Nani Daman. The interested candidates will have to appear for the interview along with original certificates.

| Sr. No. | Name of Post | Education Qualification & Experience | Salary per Month |
|---------|--------------|---|--|
| 1. | Consultant | 1. Degree of a recognized university or equivalent. 2. 15 years' experience as Group 'B' and 'A' Officer of Central/State Govt out of which at least 5 years should be as group 'A' in field of Cooperation including Cooperative Bank election and working experience in Cooperative Banks. | Last Pay Drawn Minus Pension Plus D.A. at applicable rates for Central Govt. employees |

Note:

1. Any retired officer of Central / State Govt. who is an Indian citizen can apply for the above position.
2. The candidates found eligible shall be interviewed in the Secretariat, Vidyut Bhavan, Kachigam, Nani Daman.
3. The candidates should also bring all the original certificates of Educational / Professional Qualifications Experience (if any), etc. at the time of the interview.
4. The candidate will be appointed on Short Term Contract Basis initially for a period of three months which can be extended as per the requirement of UT Administration of Dadra & Nagar Haveli and Daman & Diu.
5. The selected candidate will not have any right or claim for regularization of services.
6. Appointment on the above position will be on contract basis. There will be no obligation on Government to regularize such an appointed person.
7. The advertisement along with the application can be downloaded from the official website ddd.gov.in.
8. The applicants are requested to log in to ddd.gov.in for further updates. No personal letter will be issued for interview process.

K. B. D. M.
23.8.24

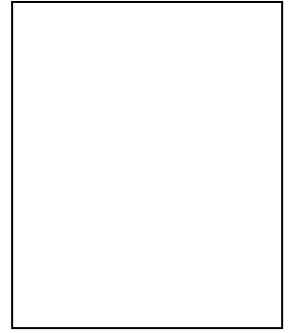
Secretary Cooperation
Dadra & Nagar Haveli and Daman & Diu

To,

1. The Field Publicity Officer, Daman with a request to publish the above advertisement in the three local newspapers (Two Hindi and one Gujarati) and two National Dailies (i.e. Mumbai-Navbharat Times and Surat-Gujarat Samachar Edition) **Advertisement Overleaf**.
2. All Head of Office, Daman for information and wide publicity.
3. The SIO, NIC Daman to upload the same on Official website of UT Administration of Daman & Diu.
4. The Collector, DNH / Diu to circulate the same to All Head of Offices of DNH & Diu Districts for wide publicity.
5. Office copy/guard file.

UT Administration of Dadra & Nagar Haveli and Daman & Diu,

**Co-operative Department,
Office of the Assistant Registrar,
Co-operative Societies,
Collectorate, Daman & Diu.**



APPLICATION FORM

| | | |
|-----|---|--------------------------------|
| 1. | Name of post applied for | |
| 2. | Name of Candidate (in block letters) | |
| 3. | Father's / Husband Name | |
| 4. | Full Address | |
| 5. | Phone No. Mobile No. | |
| 6. | Email address | |
| 7. | Date of Birth (attested copy of valid proof should be enclosed) | |
| | Age (as on __/__/2024) | Years.....Months.....Days..... |
| 8. | Category (attested copy of valid proof should be enclosed) | SC / ST / OBC / Others |
| 9. | Domicile (attested copy of Domicile Certificate issued by Mamlatdar, Daman / Diu should be enclosed) | Daman / Diu / Other |
| 10. | Language known | |
| 11. | Marital status | |

12. Educational Qualification :

| Qualification | Name of College | Board / University | Stream / Specialization | Year of passing | Percentage |
|----------------------------------|--------------------|-----------------------|----------------------------|--------------------|------------|
| S.S.C. | | | | | |
| H.S.C. | | | | | |
| Diploma in | | | | | |
| Degree in | | | | | |
| Any other (please specify) | | | | | |

13. Work experience :

| Sr. No. | Designation | Name of organization | Period | | | Nature of duties |
|---------|-------------|----------------------|--------|----|------------------|------------------|
| | | | From | To | Total Experience | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

14. Any other relevant information :

Declaration :

I, declare that I fulfill all the conditions of eligibility regarding age limit, educational qualification.

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case any of my statements in found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date :

Place :

Signature of Candidate

Note :

1. Unsigned application will be rejected
2. Attested copies of relevant certificate / documents should be attached with application form.