

UT Administration of, Dadra & Nagar Haveli & Daman & Diu
Department of Planning & Statistics,
Fort Area, Near District Session Court,
Moti Daman- 396220.

No. DPS/SSS-Recruitment/2023-24/ 1302

Date: 06 / 08 / 2024.

ADVERTISEMENT

The Department of Planning and Statistics, Daman invites application from eligible professionals for the post of Monitoring and Evaluation expert under Support for Statistical Strengthening purely on Short Term Contract basis for duration of 2 year & may be extended. The eligibility for the post is

1 Monitoring & Evaluation Expert / Analyst

1	Name of position	Monitoring & Evaluation Expert / Analyst
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 40 years of age as on the date of advertisement.
4	Period of Contract	For a period of 2 years & may be extended.
5	Remuneration (per month)	Rs 80,000/- (Consolidated inclusive of all)
6	Education qualification	<p>Essential Post Graduate Degree in /Social Science/ Public Administration /Economics/ Econometrics /Statistics, Master's in Applied Statistics/ Financial Statistics, Mathematics/ Applied Mathematics / Data Science from a recognized university with at least 60% marks at each level from a recognized university.</p> <p style="text-align: center;">AND</p> <p>Knowledge of any Advanced programming languages or tools such as Java, Scada, Python, R, SAS, MATLAB, Hadoop, Spark, or NoSQL databases, Management Information System (MIS) etc.</p>
7	Experience	<p>Essential Minimum 3 (Three) years' experience relevant to the job description in any National / International Institution.</p> <p>Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • Estimation of Gross State Domestic Product, Gross Fixed Capital Formation, Growth Rate, FISIM, Per Capita income and other indices of the ministry. • Work related to Sustainable Development Goals, Human Development Report, GDP etc.

		<ul style="list-style-type: none"> • To design and conduct field survey and studies on various sector of GDP for the UT. • Consultation with line department for Data Gap. • Monitoring, Evaluation and Assessment of the all CSS/CS/ DBT/UT / Flagships schemes progress. • To conduct studies /Surveys for bridging data gaps on UT Indicator Framework & District Indicator Framework. • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission
9	Knowledge and Skills	<ul style="list-style-type: none"> • Knowledge of Management Information System (MIS). • Experience in software packages, good knowledge and experience in handling of web based management systems; • Hands-on experience in collecting, cleaning, and preprocessing data from various sources is essential. • Ability to build a functioning network with stakeholders to support M&E activities; • Knowledge of monitoring parameters, frameworks and evaluation procedures. • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Excellent Analytical & Problem-solving skills.

The candidates should apply with detailed bio data in the prescribed format annexed with recent passport size photograph and photocopies of testimonials in support of qualification, experience and age dully self attested by candidates. The application should be send by RPAD/ Courier/ through email (dps-daman-dd@nic.in) or by hand ~~27~~ / 08/2024 till 5.00 p.m. in sealed cover written in bold letters "Application for the post of "Monitoring & Evaluation Expert / Analyst" under Support for Statistical Strengthening purely on Short Term Contract addressed to the Director, The Department of Planning and Statistics, Next of District Session Court, Fort Area, Moti Daman- 396220.

Note :

1. The advertisement along with Application can be downloaded from official website: <https://ddd.gov.in>
2. Language Requirements: All the candidates must have excellent verbal and written English and *State specific language skills* and demonstrated ability to communicate effectively in a multi-cultural environment.
3. The selected candidate will not have any right or claim for regularization against the regular / permanent vacancies.
4. No TA /DA will be paid to candidates for attending the interview.
5. **The applicants are requested to log on <https://ddd.gov.in> for further updates /skill test. No interview call letters will be sent to the eligible candidates by post.**

How to apply : The application should be send by RPAD/ Courier/ through email (dps-daman-dd) or by hand **27 / 08 / 2024** till **5.00 p.m.** in sealed cover written in bold letters " Application for the post of "**Monitoring & Evaluation Expert / Analyst**" Eligible candidates may apply within 21 days from the date of publication of the advertisement in the Newspaper.


(Jatin Goyal)
Director (Planning & Statistics)
DNH & DD

Copy to :

- i) The Director (IT), Office of Information and Technology, Daman with request the upload the same on the Official website.
- ii) The State Informatics Officer, NIC, Daman with request the upload the same on the Official website.
- iii) Local newspaper for wide communication.

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Application for the post of _____



1. Name :
2. Sex:
3. Date of birth (DD/MM/YY):
4. Father / Husband's name :
5. Permanent Address:

6. Email and contact No. :

7. Educational Qualifications:

Educational detail (from Higher to Lower)	Percentage	Board/ University	State	Passing year

8. Experience if any:

Name of the Organization	Nature of Duty	Duration	Pay

- 1) I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification and other qualification etc.
- 2) I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief.

Date :

Place :

Name and Signature of the candidate