

यू. टी. प्रशासन दादरा एवं नगर हवेली और दमन एवं दीव
U.T. Administration of Dadra & Nagar Haveli and Daman & Diu
स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
Department of Health and Family Welfare, DNH & DD
केंद्रीय खरीद शाखा का कार्यालय
Office of the Central Procurement Branch
दमन / Daman

E-mail: cpbdaman106@gmail

Tender ID:2024_DAMAN_3524_1 Dated:10.06.2024 purchase of Ready-to-use Therapeutic Food (RUTF) Biscuits for SAM & MAM Children's in U.T of DNH&DD under Department of Health and Family Welfare DNH&DD

No. CPB/DNH & DD/RUTF Biscuits/2024-25/65

Daman

Date:- 10/06/2024

e-tender (Online) Invitation Notice

The Department of Health & Family Welfare, DNH & DD, on behalf of the President of India, invites online tenders on <https://dnhtenders.gov.in/nicgep/app> from Authorized Agencies for purchase of Ready-to-use Therapeutic Food (RUTF) Biscuits for SAM & MAM Children's in U.T of DNH&DD under the Department of Health and Family Welfare, DNH & DD

Sr. No.	Particulars	Tender Fee	EMD (Earnest Money Deposit)
1	Purchase of Ready-to-use Therapeutic Food (RUTF) Biscuits for SAM & MAM Children's in U.T of DNH&DD under Department of Health and Family Welfare, DNH & DD	Rs.1000/-	Rs.1,14,500/-

Bid document downloading Start Date : 10/06/2024
Bid document downloading End Date : 01/07/2024, 12:00 Hrs.
Last Date & Time for receipt of Bid : 01/07/2024, 14.00 Hrs.
Preliminary Stage Bid Opening Date : 01/07/2024, 15.00 Hrs.
Technical Stage Bid Opening Date : 01/07/2024, 15.30 Hrs.

Bidders are required to submit both the Technical Bid and Price Bid electronically, exclusively through the <https://dnhtenders.gov.in/nicgep/app> website, before the specified deadline. Submissions in physical format for either the Technical Bid or Price Bid will not be accepted under any circumstances.

The submission of bids, along with the Tender Fee and EMD in original, should be made via R.P.A.D./Speed Post or deposited in the tender box located in the office of the undersigned. However, the Tender Inviting Authority shall not be held responsible for any postal delays. Tenders can be downloaded from www.ddtenders.gov.in.

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The EMD and Tender Fees must not be submitted in cash.

1. The Tender Fees will only be accepted in the form of a Demand Draft/Banker's Cheque from any Nationalized or Scheduled Bank of India, payable in Daman.
2. The EMD can be submitted in the form of a Demand Draft/Fixed Deposit Receipt/Banker's Cheque-Bank Guarantee/Insurance Surety Bonds.
3. The Sealed Tender should be appropriately covered, with the name of the items and tender ID and date clearly indicated on the envelope.
4. Offers received without obtaining tender documents or without EMD and tender fees shall not be entertained.

The tender inviting authority reserves the right to accept or reject any or all tenders received, without providing any reasons thereof. Should bidders require clarification regarding the bidding process or seek further details, they may correspond via email at [cpdp-nic\[at\]nic\[dot\]in](mailto:cpdp-nic[at]nic[dot]in), or contact Mobile No: +91-7878007972 and +91-7878007973, Tel No. 180030702232. Additionally, information is available on the website: www.ddhtenders.gov.in."

In-charge,

Central Procurement Branch, DNH&DD

E-mail Id: cpbdaman106@gmail.com

Copy to :

- 1) I.T. Department, DNH &DD, Daman with a request to publish in Website.
- 2) Accounts Section, DMHS, Daman for information.

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TERMS AND CONDITIONS FOR PURCHASE OF READY-TO-USE THERAPEUTIC FOOD (RUTF) BISCUITS FOR SAM & MAM CHILDREN'S IN U.T OF DNH&DD UNDER DEPARTMENT OF HEALTH AND FAMILY WELFARE, DNH & DD

Instructions to Bidders :

- 1) Tender Documents are available for free download from the website <https://ddtenders.gov.in/nicgep/app>."
- 2) All bids must be submitted online via the website <https://ddtenders.gov.in/nicgep/app>."
- 3) Instructions for online participation can be obtained from the website <https://ddtenders.gov.in/nicgep/app>."
- 4) Suppliers should register on the website using the 'New Supplier' link provided on the homepage. Please note that registration on the site does not imply registration, empanelment, or any other form of association with the tendering authority."
- 5) Applications for training and issuance of digital signature certificates must be submitted at least 72 hours before the due date and time of tender submission."
- 6) For any queries regarding tender specifications or other clauses included in the tender document, please contact the personnel at the tendering office address provided below:

Central Procurement Branch, Daman
Room No.4 & 5, PHC Kachigam
Somnath – Kachigam Road
Beside Vidhyut Bhavan, Kachigam
Nani Daman , 396 210 (UT of DNH & DD)
Email ID: cpbdaman106@gmail.com

- 7) All scanned or attached documents must be clear and legible. A hard copy of the same may be submitted, which will be used by the department if necessary. It is essential to upload the required documents on <https://ddtenders.gov.in/nicgep/app>.
- 8) The Bidder must provide compliance for each quoted product. Any false or misleading statement found in the compliance at any stage during the procurement process will

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result in the outright rejection of the bid, and the Earnest Money Deposit (EMD) shall be forfeited.

Key dates:

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Tenders must be submitted in a two-bid system, wherein the Technical Bid and Financial Bid are to be filled online on <https://ddtenders.gov.in/nicgep/app>, and the Earnest Money Deposit (EMD) has to be submitted in the Tender Box along with a covering letter. The envelope should be clearly marked in a sealed cover as 'e-Tender [Tender ID and date] of Bid for Outsourcing of Housekeeping Staff for Govt. Hospital, Daman under Medical & Public Health Department, DNH & DD.

❖ **Tender Fee Rs.1000/-**

1. Tender Fees must not be submitted in cash.
2. The Tender Fees (Non-Refundable) will only be accepted in the form of a Demand Draft/Banker's Cheque favoring The Director, Medical and Health Service, DNH&DD drawn from any Nationalized or Scheduled Bank of India and payable in Daman.
3. All tenders must be accompanied by the specified Tender fees as outlined in the schedule; otherwise, the tender will be rejected.

❖ **Earnest Money Deposit Rs1,14,500/-.**

1. All tenders must be accompanied by the Earnest Money Deposit (EMD) as specified in the schedule; otherwise, the tender will be rejected.
2. As per Rule 170 of GFR – Micro and Small Enterprises (MSEs) as defined in MSE procurement policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempt from submission of EMD. Bidders claiming exemption of EMD under this Rule (170 of GFR) are however required to submit a signed bid securing

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declaration accepting that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and the fail to sign the contract, or to submit a performance security before the deadline defined in the request for the Bids documents, they will be suspended for a period 12 Months from being eligible to submit the bids for contract with the Department of Health & Family Welfare, Dadra & Nagar Haveli & Daman & Diu.

3. Under MSE Category, Only MANUFACTURERS for goods and SERVICE PROVIDERS for services are eligible for exemption from EMD. TRADERS are excluded from the purview of this policy. Bidder seeking EMD exemption must submit the valid supporting documents for the relevant category.
4. Bidders who choose to opt for exemption from submitting Earnest Money Deposit (EMD) are required to provide a bid security declaration in the specified format outlined in Annexure B.
5. Start up's (whether MSEs or otherwise) are exempted from prior experience and prior turnover subject to meeting of quality and technical specifications as per OM No. F20-2/2014-PPD(H) dated : 27/07/2017& No. F.20/2/2014-PPD(Pt) dated 20/09/2016
6. EMD can be paid in either of the form of following:
 - i. Insurance Surety Bonds
 - ii. Account Payee Demand Draft
 - iii. Fixed Deposit Receipts
 - iv. Bankers' cheque or Bank GuaranteeIn favor of The Director, Medical and Health Service, DNH&DD from any Scheduled Commercialized Bank authorized by Reserve Bank of India.
7. The Earnest Money Deposit (EMD) should remain valid for a duration of twelve months from the date of its issuance.
8. EMD in any other forms will not be accepted.
9. EMD/Security Deposit shall be liable to be forfeited under the following circumstances:
 - (i) The tender is rejected due to failure to supply the requisite documents in the proper format or providing any misleading statements, false affidavits, or fabricated documents.
 - (ii). If the contractor fails to execute the supply order within the stipulated time, the EMD of the contractor will be forfeited by the Government, and the contract for the supply shall be terminated with no further liabilities on either party to the

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contract.

10. The refund of the Security Deposit/Earnest Money will only occur upon satisfactory completion of the supply order and payment of all bills by the contractor, as admitted for payment. The refund will be processed after the expiry of the guarantee/warranty period or any mutually agreed-upon date/period.
11. The Earnest Money paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with the Earnest Money required by these conditions

❖ **Security Deposit: (SD)**

1. The successful tenderer must remit an amount equal to 3% of the total order value as the security deposit within 10 days from the date of issue of the work order.
2. The Security Deposit (SD) may be furnished in the form of Insurance Surety Bonds/ A/c Payee Demand Draft / Fixed Deposit Receipt / Bank Guarantee in favor of The Director, Medical and Health Service, DNH&DD.
3. Failure to receive the Security Deposit within the stipulated time will result in automatic cancellation of the supply order without any prior intimation.
4. However, if any articles are received without the corresponding Security Deposit being deposited, the full Security Deposit due from the contractor will be recovered from the bill(s) for such articles.
5. Security Deposits paid by the tender(s) earlier against any tender(s) or supply order(s) are not adjustable with the Security Deposit required by these conditions.
6. In the event of failure to replace the accepted and rejected articles from the supplies made as per the conditions, any losses incurred by the Government will be recovered from the contractor's Security Deposit or payment due for any bill(s) to the extent required.
7. The tender inviting officer may consider extensions of time for remitting the Security Deposit upon request. However, if such extensions are denied, the contractor is obliged to adhere to the given time limit and is liable to compensate for any losses incurred by the Government due to the failure to meet the deadline.

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Conditions of Contract:

1. ACCEPTANCE OF TENDER:

- a. The tender may be rejected for any of the following reasons:
 - Failure to submit the tender within the specified online timeframe.
 - Physical submission of tender in the office without online submission at <https://ddtenders.gov.in/nicgep/app>
 - Unsigned tender or lacking initials on each page, or containing unauthenticated corrections.
 - Non-payment of Tender Fees.
 - Non-payment of Earnest Money Deposit (unless exempted)
 - Failure to submit required documents as specified in the schedule.
 - Conditional or ambiguous offers.
 - Unsatisfactory past performance of the tenderer.
 - Submission of misleading, contradictory, false statements, or fabricated/invalid documents.
 - Incomplete filling of tenders.
 - Documents attached by the bidder online that are found unreadable will not be considered for bid evaluation.
- b. Any discounts proposed by the bidder must be duly noted, and the total final bid amount should be clearly stated in the price bid form on <https://ddtenders.gov.in/nicgep/app>.
- c. No discounts offered after the price bid opening will be considered.
- d. The consolidated rates entered on the online website will be used for preparing price statements. However, only tenders that are both technically acceptable and have the lowest evaluated rates will be considered for placing the order
- e. At any stage, the Central Procurement Branch reserves the right to request clarifications, explanations, or documentary evidence related to the offer from tenderers, if deemed necessary.
- f. The quoted rate should be all-inclusive of taxes, and no additional charges will be compensated.

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- g. The supplier shall be responsible for all taxes, duties, royalties, and charges applicable on sales, transportation, etc., whether within or outside the state.
- h. The decision of the Tender Inviting Officer regarding the acceptance or rejection of any supplied articles, including decisions regarding equivalent specifications, standards, and quality, shall be deemed final
- i. The Tender Inviting Officer reserves the right to accept or reject, without providing any reasons, any or all tenders in part or whole. The decision(s) of the Tender Inviting Officer on all matters concerning the acceptance or rejection of tenders, either in whole or in part, will be deemed final and binding for all parties involved.
- j. No separate agreement will be necessary for the successful tender(s) for the purpose of this supply contract. The rates tendered/offered in response to the relevant Tender Notice shall be considered as acceptance of all the above terms and conditions for supply, for all legal purposes
- k. Bidder, its sister concerns, or companies where its Promoters/Directors are directly or indirectly involved, should not have ever been blacklisted in tenders/supplies by any state/Central Government. The bidder is required to submit an affidavit affirming this condition. Additionally, the bidder must provide accurate information regarding any litigation or arbitration resulting from contracts completed or under execution by them over the last ten years. Providing false information in the affidavit will result in blacklisting and termination of the contract at any stage. In such cases, all losses arising from this issue will be recovered from the Tenderer/Contractor, who will have no defense against such claims. Furthermore, if the bidder/principal is involved or penalized under any investigation by the CVC or any State/Central Government Commission relating to similar project work, the bid will be outrightly rejected."
- l. The rate(s) quoted should be strictly for free delivery (including labour and transportation) at FOR Medical & Public Health Department, Daman and will be valid and operative for supply orders issued within one year from the date of invitation of tenders. The department shall not take any responsibility of on loading the goods; the successful bidder has to make arrangement for loading at site.
- m. The tendered quantity is tentative and the actual purchase can be 20% Less or More than the quantity put to tender for all items and the tenderer is bond to supply such requirement without any demur.

TERMS OF SUPPLY :

- a. The packing and labels of all the items to be supplied under the order shall be marked with the words „FOR U.T. OF DAMAN & DIU - NOT FOR SALE“ if the items are packed in packets which are then placed or repacked within a box/ carton/ bottle/ foil, these words will be printed/ marked on both the internal/ external packs and labels. The retail price

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- must not be printed or shown anywhere either on external or internal packs/ box/ carton/ foil.
- b. In event of breakage or loss of stores during transit against requisition order the said quantity has to be replaced by the tenderer. The department will not pay separately for transit insurance and supplier will be responsible for stores.
 - c. Railway Receipt or other transport document should be drawn in the favor of Officer Inviting tender.
 - d. Items should be door delivered at central medical store, PHC / CHC Moti Daman, Silvassa and Diu including labour.
 - e. Railway Receipt or other transport document should not be send by VPP or through any Bank as this being a Government Office it is not possible to clear cash demands of Post Office/Bank for delivery of RR or other transport documents unless we have agreed to it as special arrangement.
 - f. Extension of time limit for supplies shall be considered by the Tender Inviting Officer. The extension so granted may be with levy of compensation for delay in execution of supply (as mentioned in Liquidated Damages) the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
 - g. The supplies, materials etc. of inferior quality standard or of different specifications, brand, manufacturer etc other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier has to replace the same at his own cost and risk. Intimation of non-acceptance of any materials etc will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk, if he so desires and intimates accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 15 days from the date of communication the tender Inviting Officer will not be responsible for any damages, loss etc. of such rejected articles.
 - h. Demurrage charges paid by the Tender Inviting Officer on account of delayed receipt of dispatch documents intimation will be recovered from the bills payable to the supplier. i. If at any time after the order for supply of materials the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact to the supplier(s) who shall have to claim to any payment of compensation what so ever on account of any profit or advantage which the Supplier (s) might have derived from the supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation by reasons of any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.

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- i. The items as mentioned in the list are the approximate estimates invited and actual purchase may more. Accordingly, the successful tenderer has no right for any loss/damages with reference to approximate requirement shown in tender and actual requirement.
- j. Inspection will be carried out in the premises of Medical & Public Health Department, Daman. If goods to be inspected in factory premises all expenditure to be borne by the Tenderer.

2. **Bid Evaluation Methodology :**

A. **Preliminary Evaluation:** Assessment of Tender Fees and EMD Submission.

B. **Technical Evaluation:**

- Examination of technical specifications and other relevant documents as requested by the department, in comparison with the quoted specifications..
- Review of Compliance Statements provided by the bidder.
- Sample verification of Nutritional Biscuits will be done by the department. (The samples have to be submitted along with the tender and it will be non refundable; Samples not submitted by the bidder will be outrightly rejected).

C. **Financial Evaluation:** Selection of the lowest quoted offer among Technically Qualified Bidder

❖ **PAYMENT TERMS :**

- a) The full invoice amount, equivalent to 100% of the total, will be disbursed upon the successful completion of the work and the submission of a security deposit equivalent to 3% of the tender value.
- b) All bills must be submitted in triplicate and should invariably mention the number and date of the work order.
- c) All bills exceeding Rs. 5,000/- must be pre-receipted on a Revenue Stamp of appropriate value. Bills exceeding this amount that are not pre-receipted on a Revenue Stamp of proper value will not be accepted for payment.

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- d) Each bill containing GST charges must bear the following certification on its body:
"**CERTIFIED** that the service for which GST has been charged has not been exempted under the Central GST or the Rules made thereunder, and the amount charged for GST on this service does not exceed what is payable under the provisions of the relevant Act or Rules made thereunder."
- e) Quoted rates should only apply to the specific work listed in the requirements
- f) Rates quoted for services/products other than those specified will not be considered.
- g) No additional charges for transportation, forwarding, insurance, etc., will be compensated beyond the quoted rates.

Signature of Agency with Rubber Stamp

Sd/-
In-charge,
Central Procurement Branch
DNH & DD
Cpbdaman106@gmail.com

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स्वास्थ्य और परिवार कल्याण विभाग, डीएनएच और डीडी
Department of Health and Family Welfare, DNH & DD
केंद्रीय खरीद शाखा का कार्यालय
Office of the Central Procurement Branch
दमन / Daman

E-mail: cpbdaman106@gmail

Tender ID:2024_DAMAN_3524_1 Dated:10.06.2024 purchase of Ready-to-use Therapeutic Food (RUTF) Biscuits for SAM & MAM Children's in U.T of DNH&DD under Department of Health and Family Welfare DNH&DD

ANNEXURE-I

SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document/Certificate	Uploaded & Enclosed [Please tick any 1]	
		Yes	No
01.	PAN No.	Yes	No
02.	GST Registration certificate.	Yes	No
03.	License in field of Supply.	Yes	No
04.	CA certified average Annual Turnover of Rs.19 lakhs in the last 03 financial year	Yes	No
05.	Undertaking as per Annexure A in bidders letter head duly signed and sealed	Yes	No
06.	Scan copy of Terms and Conditions of the tender documents duly Stamped and Signed on each page.	Yes	No
07.	Scan copy of Annexure - I of the Tender Documents duly Stamped and Signed	Yes	No
08.	Fresh Affidavit on Judicial Stamp Paper of Rs. 50/-for this Tender - As per clause mentioned at Terms & Conditions of Contract - Acceptance of Tender at point - (k)	Yes	No

I hereby verify that all certificates, permissions, and documents are valid and current as of the date mentioned, and have not been withdrawn or cancelled by the issuing authority. Additionally, I confirm that the declarations made at Sr. No. 05, 06, & 07 in the declaration part adhere to the format prescribed by the Administration. It is clearly understood by me/us that the tender may be rejected if, upon scrutiny, these certificates are found to deviate from the prescribed format of the Administration.

Furthermore, I/we undertake to produce the original certificates, permissions, or documents for verification upon demand at any stage during the processing of the tender."

Date:

Place:

Signature & Rubber Stamp of the Agency

Sd/-

In-charge,

Central Procurement Branch, DNH & DD

E-mail Id: cpbdaman106@gmail.com

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ANNEXURE - A

UNDERTAKING:

From: M/s.....
.....
.....

To
The In-charge,
Central Procurement Branch
PHC Kachigam, Beside Vidhyut Bhavan
Somnath Kachigam Road
Daman – 396 210
UT of DNH & DD
Email: cpbdaman106@gmail.com
Mob.no.07574829843

Sub: Purchase of Ready-to-use Therapeutic Food (RUTF) Biscuits for SAM & MAM Children's in U.T of DNH&DD under Department of Health and Family Welfare, DNH & DD under Department of Health & Family Welfare DNH&DD.

Ref: Tender Enq #.....

Sir,

"I/We hereby enclose the necessary documents, duly signed, as shown in Annexure 'I' (in the order in which they are mentioned). I/We have thoroughly read and understood the terms and conditions outlined in the tender, and hereby commit to abide by all stated conditions. Specifically, I/We affirm that the terms and conditions concerning Delivery Period, Payment Terms, Place of Delivery, etc., are acceptable to me/us, and I/we shall not seek alterations to these terms thereafter.

I/We verify that the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents, available for verification upon request. Furthermore, I/We undertake to upload the attested copies of certificates/documents required on the website. I/We understand the importance of ensuring that the uploaded scan documents are legible, as failure to do so may result in the rejection of my/our tender.

I/We confirm that I/We possess the requisite licenses/permits necessary for the manufacture/supply/sale/distribution of the items, and I/We further confirm that these

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licenses/permits have not been revoked or cancelled by the issuing authorities and remain valid as of the present date.

Additionally, I/We affirm that I/We have not been declared defaulter, blacklisted, or debarred by any State or Central Government, Constitutional authority, Financial Institution, Judicial Court, or any Government undertakings.

I/We acknowledge that providing misleading or false information, or failing to furnish correct or true information to you or any other Officer, or failing to comply with any contractual requirements stipulated by you, will be considered a serious breach of the terms and conditions of the tender, and may result in disqualification and other penalties as deemed appropriate by the UT Administration.

Thank you."

Yours faithfully,

Sign & Stamp of Tenderer.

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ANNEXURE-II

Schedule for Purchase of Ready-to-use Therapeutic Food (RUTF) Biscuits for SAM & MAM Children's in U.T of DNH&DD under Department of Health and Family Welfare, DNH & DD.

Please mention Offered Company for Quoted Items Only as mentioned below and attach the Scan copy of the same. Format is as under:

Sr. No.	Particulars	Unit	Require company	Offered company	Quantity Required	Remark
1.	No of Packets of Nutritional Biscuits for SAM (Severe Acute Malnourished) Children (Packed of 6 Biscuits)	1 pkt	Threptin or Equivalent		58320	
2.	No of Packets of Nutritional Biscuits for MAM (Moderately Acute Malnourished) Children (Packed of 3 Biscuits)	1 pkt	Threptin or Equivalent		235620	

Technical Specification	
Country of Origin	India
Item Weight	275 Grams
Net Quantity	275.0 gram
Nutritional Specification (Approximate composition per 100gm)*	
Protein	30 gm
L-Arginine	1.14 gm
Total Fat	14 g
Polyunsaturated Fat	1.12 gm
Monounsaturated Fat	5.88 gm
Saturated Fat	7.00 gm
Cholesterol	0.00 gm
Trans Fatty Acids	0.00 gm
Carbohydrate	48.00 gm
Sugar (Sucrose)	0.00 gm
Dietary Fiber	3.00 gm

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Fructo-oligosaccharide	1.20 gm
Potassium	350.00 mg
Anti-Oxidants	
Vitamin-C	45 mg
Vitamin-E(As Tocopherol equivalent)	11 mg
Vitamin-A(As Retinol equivalent)	400 mcg
Chromium	35 mcg
Homocysteine lowering B- Vitamins	
Vitamin-B6	1.50 mg
Folic Acid	200 mcg
Vitamin B12	1 mcg
Energy Value	419 kcal
	1754kj
Shelf life of the Ready-to-Use Therapeutic Food (RUTF) in biscuits form will be 18 months from date of Manufacture.	

*All specified values are average (Approx. Values)
Signature & Rubber Stamp
of the Agency

Sd/-
In-charge,
Central Procurement Branch
DNH & DD
E-mail Id: cpbdaman106@gmail.com

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